

STANDARD PROCEDURE

Aviation Authority

Number: S343.02

Effective: 11/14/14

Revised: 04/03/19

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SUBJECT: PROCEDURES FOR CEREMONIAL
WATER SALUTES AT
TAMPA INTERNATIONAL AIRPORT

PURPOSE: To establish procedures for conducting ceremonial water salutes at Tampa International Airport (TPA).

GENERAL: TPA periodically receives requests for ceremonial water salutes for special airport, aircraft, or aviation-personnel related events. Advance notice, exchange of information, and coordination among interested parties is required because of the unique nature of this event.

PROCEDURES:

- A. Ceremonial water salutes will only be considered for arriving aircraft and shall be approved on a case-by-case basis by the Executive Vice President of Operations and Customer Service or designee. Requests for ceremonial water salutes shall be made no later than five business days prior to the event. Approved events must take place no less than one hour after sunrise and no less than one hour before sunset. Requests received less than five business days prior to the event will be denied.
- B. Ceremonial water salute requests shall be directed to the Director of Operations via telephone (813-870-8770) or email at TPAOperations1@Tampaairport.com. The requesting entity shall provide all known information relating to the ceremonial water salute, to include but not be limited to, the following:
 1. Name of requesting entity and contact information
 2. Requested date of ceremonial water salute
 3. Stated purpose of the ceremonial water salute
 4. Airline, type and model of aircraft, and handling agent
 5. Date and time of aircraft arrival/departure
 6. Aircraft arrival/departure gate
- C. Once a request has been approved by the Executive Vice President of Operations and Customer Service, and the aircraft parking arrangements have been defined, Airport Operations will determine the taxi route and Taxiway/Taxilane Object Free Area clearance requirements needed to safely accommodate the salute.

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- D. Airport Operations will coordinate with Aircraft Rescue and Fire Fighting (ARFF), Airport Police (APD), Air Traffic Control (ATCT), and the requesting entity regarding the details pertaining to setup procedures.
- E. Airport Operations shall physically measure and mark the placement of the ARFF vehicles in relation to the appropriate distance from the Taxiway or Taxilane centerline, based on the Aircraft's Design Group (ADG) and corresponding Object Free Area (OFA) requirements.
- F. No later than 24 hours prior to the event, Airport Operations will have a graphic created that depicts the taxi route, location of the water salute, placement of the ARFF vehicles, assigned gate, and parking location.
- Airport Operations will conduct a face-to-face briefing with all interested parties and distribute the graphic at such briefing. A representative from the aircraft operator or requesting entity shall attend the face-to-face briefing. Otherwise, the water salute shall not proceed.
- G. On the day of the event, as soon as practical prior to aircraft arrival, Airport Operations shall meet ARFF near the designated position, physically re-measure the designated ARFF locations to ensure ARFF vehicles are outside of the OFA, and stage the ARFF vehicles.
- H. ARFF shall not position vehicles without the Director of Operations or designee being present at the location of the event.
- I. Safety of the operation is paramount. If during the event an issue arises that endangers the safe operation of the water salute, the Director of Operations or any Airport Operations or ARFF personnel involved with conducting the operation shall call off the water salute if the issue cannot be corrected in time.
- J. The salute may be cancelled in the event of an airport emergency as determined by the Director of Operations or any Airport Operations or ARFF personnel involved with conducting the operation.

APPROVED: Joe Lopano DATE: 4/3/19