



**NOTICE OF PUBLIC MEETINGS – REVISION 3**  
**HILLSBOROUGH COUNTY AVIATION AUTHORITY**

The evaluation committee is scheduled to meet at the times, dates and locations listed below to review and evaluate the responses for an RFQ for Organizational, Leadership, and Skill Development Services at Tampa International Airport.

Meeting		Time	Date	Conference Room
Minimum Qualifications Evaluation	Public In person or via Microsoft Teams	11:00 a.m.	April 4, 2022	In person option: Earhart Conference Room  By Microsoft Teams option:  Microsoft Teams Information: Conference ID: 437 256 343#  Local Call-In: +1-813-694-2596  <a href="#">Click here to join the meeting</a>
Technical Evaluation	Public In person or via Microsoft Teams	9:30 a.m.	May 6, 2022	In person option: Conference Room SC4-C3 - SkyCenter  By Microsoft Teams option:  Microsoft Teams Information: Conference ID: 902 066 919#  Local Call-In: +1-813-694-2596  <a href="#">Click here to join</a>

				<a href="#">the meeting</a>
Technical Evaluation	Public In person or via Microsoft Teams	9:00 a.m.	May 10, 2022	In person option: Boardroom Conference Room  By Microsoft Teams option:  Microsoft Teams Information: Conference ID: 928 752 548#  Local Call-In: +1- 813-694-2596  <a href="#">Click here to join the meeting</a>
Technical Evaluation	Public In person or via Microsoft Teams	9:30 a.m.	May 12, 2022	In person option: Boardroom Conference Room  By Microsoft Teams option:  Microsoft Teams Information: Conference ID: 234 45 8674#  Local Call-In: +1- 813-694-2596  <a href="#">Click here to join the meeting</a>
Interviews	Non-Public	TBD	<del>May 12, 2022</del> May 23, 2022	<del>Boardroom</del> Earhart Conference Room
Interviews	Non-Public	TBD	<del>May 13, 2022</del> May 24, 2022	<del>Conference Room</del> Earhart Conference Room <del>SC4 – C3 – SkyCenter</del>
Final Technical Evaluation	Public In person or via Microsoft	<del>9:30 a.m.</del> 9:00 a.m.	<del>May 16, 2022</del> May 25, 2022	In person option: Boardroom Conference Room

	Teams			<p><del>SC4-C3 – SkyCenter</del></p> <p>By Microsoft Teams option:</p> <p>Microsoft Teams Information: Conference ID: <b>221 798 669# 659-330-890#</b></p> <p>Local Call-In: +1- 813-694-2596 <a href="#">Click here to join the meeting</a></p>
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Conference Room SC4-C3 – SkyCenter is located on the fourth floor of the SkyCenter office building. Access to Conference Room SC4-C3 is through the SkyCenter Atrium by going to the fourth floor of the Atrium and then going to the north side of the Atrium where the Atrium meets the SkyCenter Office Building. Conference Room SC4-C3 is located to the right of the Authority receptionist counter.

The Earhart Conference Room is located on the 3rd Floor of the Main Terminal at Tampa International Airport. Take the blue Earhart elevators to the 3rd floor of the Main Terminal. The conference room is between Airside A and the Earhart elevators.

The Authority Boardroom is located on the 3rd floor of the Main Terminal at Tampa International Airport, 4160 George J. Bean Parkway, Suite 2400, Tampa, Florida, 33607. Go down the hallway to the left of the blue Earhart elevators. The Boardroom is on the left.

For parking information, visit the Authority’s website at [www.TampaAirport.com/parking/index.asp](http://www.TampaAirport.com/parking/index.asp).

PLEASE NOTE: Any person who desires to appeal any decisions made at this meeting will need a record of the proceedings and for that purpose the person desiring to appeal may need to ensure that a verbatim record of the proceeding is made which includes the testimony and evidence upon which the appeal is based. Additionally, Florida law requires public agencies to provide accessibility to a public meeting upon receipt of a written request by a person with a physical disability at least 48 hours prior to the meeting. Any person requiring accommodations to attend or participate in a meeting of the Hillsborough County Aviation Authority should contact the office of Joe Lopano, Chief Executive Officer, at Post Office Box 22287, Tampa, FL 33622 or via facsimile at (813) 875-6670. Any questions, contact Sabrina Kimball, Procurement Agent by phone at (813) 313-9293 or via email at SKimball@TampaAirport.com.