



NOTICE OF PUBLIC MEETINGS – REVISION 2
HILLSBOROUGH COUNTY AVIATION AUTHORITY

The evaluation committee is scheduled to meet at the times, dates and locations listed below to review and evaluate the responses for an RFQ for Organizational, Leadership, and Skill Development Services at Tampa International Airport.

Meeting		Time	Date	Conference Room
Minimum Qualifications Evaluation	Public In person or via Microsoft Teams	11:00 a.m.	April 4, 2022	In person option: Earhart Conference Room By Microsoft Teams option: Microsoft Teams Information: Conference ID: 437 256 343# Local Call-In: +1-813-694-2596 Click here to join the meeting
Technical Evaluation	Public In person or via Microsoft Teams	10:00 a.m. 9:30 a.m.	April 14, 2022 May 6, 2022	In person option: Conference Room SC4-C3 - SkyCenter SC4-C1 - SkyCenter By Microsoft Teams option: Microsoft Teams Information: Conference ID: 902 066 919# Local Call-In: +1-813-694-2596

				Click here to join the meeting
Technical Evaluation	Public In person or via Microsoft Teams	9:00 a.m. 9:00 a.m.	April 15, 2022 May 10, 2022	In person option: Conference Room Boardroom Conference Room SC4-C3 SkyCenter By Microsoft Teams option: Microsoft Teams Information: Conference ID: 928 752 548# Local Call-In: +1- 813-694-2596 Click here to join the meeting
Interviews	Non-Public	TBD	April 19, 2022 May 12, 2022	Conference Room SC4-C1 SkyCenter Boardroom Conference Room
Interviews	Non-Public	TBD	April 20, 2022 May 13, 2022	Conference Room SC4-C1 SkyCenter Conference Room SC4 – C3 - SkyCenter
Final Technical Evaluation	Public In person or via Microsoft Teams	9:00 a.m. 9:30 a.m.	April 22, 2022 May 16, 2022	In person option: Conference Room SC4-C3 - SkyCenter By Microsoft Teams option: Microsoft Teams Information: Conference ID: 659 330 890# Local Call-In: +1-

				813-694-2596 Click here to join the meeting
--	--	--	--	--

~~Conference Room SC4-C1 – SkyCenter is located on the fourth floor of the SkyCenter office building. Access to Conference Room SC4-C1 is through the SkyCenter Atrium by going to the fourth floor of the Atrium and then going to the north side of the Atrium where the Atrium meets the SkyCenter Office Building. Conference Room SC4-C1 is in the secure area of the Authority offices. Go to the Authority receptionist counter and let the receptionist know that you have a meeting in Conference Room SC4-C1. The receptionist will notify someone from the Authority and you will be escorted to Conference Room SC4-C1.~~

Conference Room SC4-C3 – SkyCenter is located on the fourth floor of the SkyCenter office building. Access to Conference Room SC4-C3 is through the SkyCenter Atrium by going to the fourth floor of the Atrium and then going to the north side of the Atrium where the Atrium meets the SkyCenter Office Building. Conference Room SC4-C3 is located to the right of the Authority receptionist counter.

The Earhart Conference Room is located on the 3rd Floor of the Main Terminal at Tampa International Airport. Take the blue Earhart elevators to the 3rd floor of the Main Terminal. The conference room is between Airside A and the Earhart elevators.

The Authority Boardroom is located on the 3rd floor of the Main Terminal at Tampa International Airport, 4160 George J. Bean Parkway, Suite 2400, Tampa, Florida, 33607. Go down the hallway to the left of the blue Earhart elevators. The Boardroom is on the left.

For parking information, visit the Authority’s website at www.TampaAirport.com/parking/index.asp.

PLEASE NOTE: Any person who desires to appeal any decisions made at this meeting will need a record of the proceedings and for that purpose the person desiring to appeal may need to ensure that a verbatim record of the proceeding is made which includes the testimony and evidence upon which the appeal is based. Additionally, Florida law requires public agencies to provide accessibility to a public meeting upon receipt of a written request by a person with a physical disability at least 48 hours prior to the meeting. Any person requiring accommodations to attend or participate in a meeting of the Hillsborough County Aviation Authority should contact the office of Joe Lopano, Chief Executive Officer, at Post Office Box 22287, Tampa, FL 33622 or via facsimile at (813) 875-6670. Any questions, contact Sabrina Kimball, Procurement Agent by phone at (813) 313-9293 or via email at SKimball@TampaAirport.com.