



**NOTICE OF PUBLIC MEETINGS
HILLSBOROUGH COUNTY AVIATION AUTHORITY**

The evaluation committee is scheduled to meet at the times, dates and locations listed below to review and evaluate the responses for an RFQ for Promotional Products at Tampa International Airport.

Meeting		Time	Date	Conference Room
Minimum Qualifications Evaluation	Public In person or via Microsoft Teams	1:00 p.m.	November 8, 2022	In person option: Conference Room SC4-C3 - SkyCenter By Microsoft Teams option: Microsoft Teams Information: Conference ID: 254 284 049 50 Passcode: zNfXb6 Local Call-In: +1-813-694-2596 Meeting ID: 430162955# Click here to join the meeting
Technical Evaluation	Public In person or via Microsoft Teams	9:30 a.m.	November 29, 2022	In person option: Conference Room SC4-C3 - SkyCenter By Microsoft Teams option: Microsoft Teams Information: Conference ID: 252 778 992 115 Passcode: JsdJHB

				<p>Local Call-In: +1-813-694-2596 Meeting ID: 748057102#</p> <p>Click here to join the meeting</p>
Technical Evaluation	Public In person or via Microsoft Teams	9:30 a.m.	November 30, 2022	<p>In person option: Conference Room SC4-C3 - SkyCenter</p> <p>By Microsoft Teams option:</p> <p>Microsoft Teams Information: Conference ID: 212 000 361 695 Passcode: eKDKM6</p> <p>Local Call-In: +1-813-694-2596 Meeting ID: 378905305#</p> <p>Click here to join the meeting</p>
Interviews	Non-Public	TBD	December 12, 2022	Earhart Conference Room
Interviews	Non-Public	TBD	December 15, 2022	Earhart Conference Room
Final Technical Evaluation	Public In person or via Microsoft Teams	9:00 a.m.	December 16, 2022	<p>In person option: Earhart Conference Room</p> <p>By Microsoft Teams option:</p> <p>Microsoft Teams Information: Conference ID: 211 763 465 776 Passcode: izyUib</p> <p>Local Call-In: +1-813-694-2596 Meeting ID:</p>

				144301230# Click here to join the meeting
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Conference Room SC4-C3 – SkyCenter is located on the fourth floor of the SkyCenter office building. Access to Conference Room SC4-C3 is through the SkyCenter Atrium by going to the fourth floor of the Atrium and then going to the north side of the Atrium where the Atrium meets the SkyCenter Office Building. Conference Room SC4-C3 is located to the right of the Authority receptionist counter.

The Earhart Conference Room is located on the 3rd Floor of the Main Terminal at Tampa International Airport. Take the blue Earhart elevators to the 3rd floor of the Main Terminal. The conference room is between Airside A and the Earhart elevators.

For parking information, visit the Authority’s website at www.TampaAirport.com/parking/index.asp.

PLEASE NOTE: Any person who desires to appeal any decisions made at this meeting will need a record of the proceedings and for that purpose the person desiring to appeal may need to ensure that a verbatim record of the proceeding is made which includes the testimony and evidence upon which the appeal is based. Additionally, Florida law requires public agencies to provide accessibility to a public meeting upon receipt of a written request by a person with a physical disability at least 48 hours prior to the meeting. Any person requiring accommodations to attend or participate in a meeting of the Hillsborough County Aviation Authority should contact the office of Joe Lopano, Chief Executive Officer, at Post Office Box 22287, Tampa, FL 33622 or via facsimile at (813) 875-6670. Any questions, contact Sabrina Kimball, Procurement Agent by phone at (813) 313-9293 or via email at SKimball@TampaAirport.com.