



**NOTICE OF PUBLIC MEETINGS
HILLSBOROUGH COUNTY AVIATION AUTHORITY**

The technical evaluation committee is scheduled to meet at the times, dates and locations listed below to review and evaluate the responses for RFP for Executive Search Services at Tampa International Airport.

Meeting		Time	Date	Conference Room
Minimum Qualifications Evaluation	Public	1:00 p.m.	August 2, 2023	In Person: SC4-C3 Conference Room Virtual: By Microsoft Teams option: Microsoft Teams Information: Conference ID: 291 641 137# Local Call-In: +1-813-694-2596 Click here to join the meeting
Technical Evaluation	Public	9:00 a.m.	August 17, 2023	In Person: RCC Conference Room Virtual: By Microsoft Teams option: Microsoft Teams Information: Conference ID: 203 435 069# Local Call-In: +1-813-694-2596 Click here to join the meeting

Interviews	Non-Public	TBD	August 29, 2023	RCC Conference Room
Final Technical Evaluation	Public	9:00 a.m.	August 30, 2023	<p>In Person: RCC Conference Room</p> <p>Virtual: By Microsoft Teams option:</p> <p>Microsoft Teams Information: Conference ID: 589 737 638#</p> <p>Local Call-In: +1-813-694-2596</p> <p>Click here to join the meeting</p>

Conference Room SC4-C3 - SkyCenter

Conference Room SC4-C3 - SkyCenter is located on the fourth floor of the SkyCenter Office Building. Access to Conference Room SC4-C3 is through the SkyCenter Atrium by going to the fourth floor of the Atrium and then going to the north side of the Atrium where the Atrium meets the SkyCenter Office Building. Conference Room SC4-C3 is located to the right of the Authority receptionist counter.

Parking: Parking for the public to access the SkyCenter Office Building is in the Economy Parking Garage. Respondent will follow signs to Economy Parking Garage. Once parked in the Economy Parking Garage, Respondent will access SkyConnect by taking the elevators located on Level 1 of the Economy Parking Garage. Then take SkyConnect to the Rental Car Center and exit SkyConnect. Turn right and follow the signs to SkyCenter.

RCC Conference Room - Rental Car Center

RCC Conference Room is located on the third floor of the Rental Care Center Building. Upon exiting the SkyConnect train, walk towards the Remote Baggage drop off area. The door to the conference room is immediately across the main hall on the left of the Remote Baggage drop off area.

Parking: Parking for the public to access RCC is in the Economy Parking Garage. Respondent will follow signs to Economy Parking Garage. Once parked in the Economy Parking Garage, Respondent will access SkyConnect by taking the elevators located on Level 1 of the Economy Parking Garage. Then take SkyConnect to the Rental Car Center and exit SkyConnect.

PLEASE NOTE: Any person who desires to appeal any decisions made at this meeting will need a record of the proceedings and for that purpose the person desiring to appeal may need to ensure that a verbatim record of the proceeding is made which includes the testimony and evidence upon which the appeal is based. Additionally, Florida law requires public agencies to provide accessibility to a public meeting upon receipt of a written request by a person with a physical disability at least 48 hours prior to the meeting. Any person requiring accommodations to participate in a meeting of the Hillsborough County Aviation Authority should contact the office of Joe Lopano, Chief Executive Officer, at Post Office Box 22287, Tampa, FL 33622 or via facsimile at (813) 875-6670. Any questions, contact Rayesha Cotton, Procurement Agent by phone at (813) 813-217-3052 or via email at RCotton@TampaAirport.com.