



Tampa International Airport

AVIATION AUTHORITY

REGULAR BOARD MEETING

Thursday, September 8, 2022

9:00 A.M.

Boardroom

Level 4 at SkyCenter ONE

AGENDA

Any person who desires to appeal any decisions made at this meeting will need a record of the proceedings and for that purpose may need to ensure that a verbatim record of the proceeding is made which includes the testimony and evidence upon which the appeal is based. Any person requiring reasonable accommodations to attend any public meeting because of a disability or physical impairment must submit a written request to Violet Cummins, Board Services Administrator, Hillsborough County Aviation Authority, Post Office Box 22287, Tampa, FL 33622 or via email at vcummins@TampaAirport.com. Such request must be received at least 48 hours before the meeting. If you have any questions, please call (813) 870-7869.



**Thursday, September 8, 2022
Aviation Authority Regular Board Meeting**

AGENDA
9:00 A.M.
Level 4 at SkyCenter ONE
Boardroom

A. PLEDGE OF ALLEGIANCE

1. Pledge of Allegiance

B. CALL TO ORDER

1. Call to Order

C. APPROVAL OF THE AGENDA

1. Approval of the Agenda

D. PUBLIC COMMENTS

1. Public Comments

E. APPROVAL OF THE MINUTES

1. Approval of the Minutes

F. MANAGEMENT REPORT

1. Management Report

G. APPROVAL OF THE CONSENT AGENDA

1. Approval of the Consent Agenda

H. POLICIES OR RULES FOR CONSIDERATION OR ACTION

1. Update to Policy Manual, Revisions to Policy for Approval: Policy P512, Procurement Protests
2. Update to Policy Manual, Revisions to Policy for Approval: Policy P824, Peer to Peer Vehicle Sharing

I. COMMITTEE REPORTS

1. Committee Reports

J. UNFINISHED BUSINESS

1. Capital and Operating Budget for FY 2023, Tampa International Airport, Resolution No. 2022-92
2. Award of Contract, Program Management Consulting Services, Jacobs Project Management Co., Tampa International, Peter O. Knight, Tampa Executive, and Plant City Airports, Resolution No. 2022-86

K. NEW BUSINESS

1. Selection of Design Professional, Asphalt Rehabilitation of Runway 1R-19L & 10-28 and Replacement of Concrete Slabs, HCAA Project No. 7100 23, Tampa International Airport
2. Purchase Orders, Cobus Buses, Cobus Industries, Tampa International Airport
3. Selection of Firm and Award of Contract, State Legislative Consulting Services, GrayRobinson, P.A., Tampa International Airport, Resolution No. 2022-87
4. Purchase Order, Business Automobile Insurance, Arthur J. Gallagher Risk Management Services, Inc., Tampa Executive, Peter O. Knight, Plant City, and Tampa International Airports
5. Purchase Order, Workers' Compensation and Employer's Liability Insurance, Arthur J. Gallagher Risk Management Services, Inc., Tampa Executive, Peter O. Knight, Plant City, and Tampa International Airports
6. Purchase Order, Airport Liability Insurance, Arthur J. Gallagher Risk Management Services, Inc., Tampa Executive, Peter O. Knight, Plant City, and Tampa International Airports
7. Supplemental Contract, Records Management System utilizing NCPA Contract No. 01-67, International Business Machines Corporation, Tampa International Airport, Resolution No. 2022-91

L. STAFF REPORTS

1. Staff Reports

M. SECTION 119.0725 BUSINESS

1. Section 119.0725 Business

N. ADJOURNMENT

1. Adjournment



**Thursday, September 8, 2022
Aviation Authority Regular Board Meeting**

**AGENDA
9:00 A.M.
Level 4 at SkyCenter ONE
Boardroom**

A. PLEDGE OF ALLEGIANCE

Subject	1. Pledge of Allegiance
Meeting	Sep 8, 2022 - Aviation Authority Regular Board Meeting
Access	Public
Type	Procedural

B. CALL TO ORDER

Subject	1. Call to Order
Meeting	Sep 8, 2022 - Aviation Authority Regular Board Meeting
Access	Public
Type	Procedural

C. APPROVAL OF THE AGENDA

Subject	1. Approval of the Agenda
Meeting	Sep 8, 2022 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

D. PUBLIC COMMENTS

Subject	1. Public Comments
Meeting	Sep 8, 2022 - Aviation Authority Regular Board Meeting
Access	Public
Type	Information

Speakers are allowed 3 minutes total to comment on propositions before the Board. Speakers designated to speak on behalf of a group of 2 or more individuals are allowed 5 minutes total to comment on propositions before the Board.

E. APPROVAL OF THE MINUTES

Subject	1. Approval of the Minutes
Meeting	Sep 8, 2022 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

F. MANAGEMENT REPORT

Subject	1. Management Report
Meeting	Sep 8, 2022 - Aviation Authority Regular Board Meeting
Access	Public
Type	Information

G. APPROVAL OF THE CONSENT AGENDA

Subject	1. Approval of the Consent Agenda
Meeting	Sep 8, 2022 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

H. POLICIES OR RULES FOR CONSIDERATION OR ACTION

Subject	1. Update to Policy Manual, Revisions to Policy for Approval: Policy P512, Procurement Protests
Meeting	Sep 8, 2022 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

Background:

Policy P512, Procurement Protests, establishes a policy for procurement protests. The Policy was last revised in November 2017.

Proposal:

Staff proposes revising Policy P512, Procurement Protests, as follows:

- Include Invitation to Negotiate in the definition of Competitive Selection Process.
- Decrease the dollar threshold amount for protests of formal solicitations from greater than \$100,000 to greater than \$65,000 to be consistent with Authority Procurement Policy.
- Revise certain procedural aspects of the Procurement Appeals Hearing.

Funding:

N/A

Recommendation:

The Chief Executive Officer recommends the Board approve the revisions to Policy P512, Procurement Protests.

The Board may act on this by motion; no resolution is required.

H. POLICIES OR RULES FOR CONSIDERATION OR ACTION

Subject	2. Update to Policy Manual, Revisions to Policy for Approval: Policy P824, Peer to Peer Vehicle Sharing
Meeting	Sep 8, 2022 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

Background:

On August 1, 2019, the Board approved Policy P824, Peer to Peer Vehicle Sharing, to provide for the operation of peer to peer and similar vehicle sharing at Tampa International Airport (Airport).

Proposal:

Staff recommends revising Policy P824 to reflect the rental of parking spaces as an optional form of revenue, instead of a required form as the Policy currently reads, based on the needs of different peer to peer vehicle sharing companies.

Funding:

N/A

Recommendation:

The Chief Executive Officer recommends the Board approve the revisions to Policy P824, Peer to Peer Vehicle Sharing.

The Board may act on this by motion, no resolution is required.

I. COMMITTEE REPORTS

Subject	1. Committee Reports
Meeting	Sep 8, 2022 - Aviation Authority Regular Board Meeting
Access	Public
Type	Reports

J. UNFINISHED BUSINESS

Subject	1. Capital and Operating Budget for FY 2023, Tampa International Airport, Resolution No. 2022-92
Meeting	Sep 8, 2022 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

Background:

As the impacts of the COVID pandemic gradually subside, the Authority is experiencing higher than expected traffic levels, significantly higher operating revenues, and record bottom-line performance through FY 2022. With FY 2022 financial performance projected to be substantially higher than pre-pandemic levels, the Authority is now changing its focus from one of recovery to one that supports long-term growth.

The Authority projects it will finish FY 2022 with revenues approximately \$33.9 million or 12.0% higher than budget, operating expenses approximately 1.4% or \$2.2 million below budget, and a pre-capital bottom line approximately \$41.7 million or 75.2% better than budget. The Authority projects that it will generate more than \$97.2 million on its pre-capital bottom line for FY 2022 and \$103.5 million in FY 2023. As a result, unrestricted cash reserves the Authority has focused on building over the past seven years as it has undertaken its three-phase Master Plan should total approximately \$283 million at the end of FY 2022. The Authority is expected to generate an additional \$53.6 million in reserves from operations in FY 2023. However, after utilizing reserves to purchase the SkyCenter One Office Building, the Authority's FY 2023 end-of-year unrestricted reserve balance is expected to total between \$230 million and \$250 million.

On July 28, 2022, the Authority met with representative of the airlines serving Tampa International Airport to review the proposed FY 2023 Capital and Operating Budget. In accordance with the terms of the Authority's revenue bond trust indenture, the proposed FY 2023 Capital and Operating Budget has also been reviewed and approved by Ricondo & Associates, the Authority's Airport Consultant.

Proposal:

For FY 2023, passenger traffic is projected to reach 23.4 million passengers due to airline response to the Tampa Bay region's nation-leading economic growth. Operating revenues are expected to total \$343.5 million for FY 2023, an increase of approximately \$60.4 million or 21.3% compared to FY 2022 budget levels. Operating expenses are expected to total \$181.8 million for FY 2023, an increase of \$17.6 million or 10.7% compared to FY 2022 budget levels.

After revenue sharing back to airlines of \$2.5 million and annual debt service of \$55.4 million, the proposed FY 2023 Capital and Operating Budget projects that the Authority will generate \$110.1 million towards capital improvements, the annual air service incentive plan, and reserves. The Authority will utilize \$46.6 million of those funds towards the FY 2023 Capital Improvement Program (which consists of 30 separate projects totaling more than \$891.8 million), \$3.5 million of those funds towards capital equipment, and the remainder will be put into reserves.

Non-Signatory & Signatory Proposed FY 2023 Fees & Charges October 1, 2022 - September 30, 2023		
	NON-SIGNATORY RATE	SIGNATORY RATE
LANDING FEES:	\$2.284/1000#s CMGLW	\$2.173/1000#s CMGLW
JOINT USE FEES:		
Terminal:	\$2.58 per enplanement	\$2.46 per enplanement
Airside:	\$0.75 per enplanement	\$0.71 per enplanement
AVERAGE TERMINAL BUILDING RENTAL RATES:	\$248.41 per sq. ft./year	\$236.58 per sq. ft./year
AIRSIDE BUILDINGS RENTAL RATE:	105.95 per sq. ft./year	100.90 per sq. ft./year
PER TICKET COUNTER FEE (HCAA) (PER POSITION):	\$36.50	\$34.80
PASSENGER TRANSFER SYSTEM (PTS) FEE:	\$0.99 per enplanement	\$0.94 per enplanement
PER USE GATE FEE (HCAA):		
Commuter:	\$87.10	\$82.90
Narrow Body:	\$174.20	\$165.90
Wide Body:	\$261.20	\$248.80
AIRCRAFT PARKING FEES BY CLASSIFICATION (For each 2 hours per 24-hour period):		
Commuter:	\$23.10	\$22.00
Narrow Body:	\$83.40	\$79.40
Wide Body:	\$125.10	\$119.10
CARGO AIRCRAFT PARKING APRON FEE (For each 2 hours per 24-hour period):		
Up to 12,500 lbs. CMGLW	\$11.00	\$11.00
12,501 lbs. to 220,000 lbs. CMGLW	\$55.00	\$55.00
Over 220,001 lbs. CMGLW	\$110.00	\$110.00
BAG HANDLING SYSTEM FEE:	\$0.66 per enplanement	\$0.63 per enplanement
TERMINAL SUPPORT FEE (HCAA):	\$0.0973 per enplanement	\$0.0926 per enplanement
OTHER PER USE FEES (HCAA):	FEE	
FIS (Federal Inspection Service Facility):	\$6.00 per deplaned post-cleared international passenger	
Curbside per use:	\$29.20 per position per flight	\$27.80 per position per flight
HCAA International Club Room:	\$105.00/4-hour period	\$100.00/4-hour period
	\$25.00/additional hour; \$200.00 - Maximum Daily Fee	
SERVICE	FEE	
PFC (Passenger Facility Charge)	\$4.50 less \$0.11 collection compensation per enplaned passenger	

The Authority seeks approval of the FY 2023 Operating and Capital Budget as per Authority Policy P430, Annual Budget.

Funding:

N/A

Recommendation:

The Chief Executive Officer and the Airport Consultant recommend adoption of Resolution No. 2022-92.

Resolution:

Resolution No. 2022-92 adopts the Capital and Operating Budget for Fiscal Year 2023 and establishes the estimated airline rates and charges.

J. UNFINISHED BUSINESS

Subject	2. Award of Contract, Program Management Consulting Services, Jacobs Project Management Co., Tampa International, Peter O. Knight, Tampa Executive, and Plant City Airports, Resolution No. 2022-86
Meeting	Sep 8, 2022 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

Background:

The Authority's Planning and Development Department manages, programs, plans, designs, and supervises the construction of a variety of capital improvement projects at Tampa International, Tampa Executive, Peter O. Knight and Plant City Airports. Due to the current capital improvement program and the size and complexity of projects being implemented as a result of the 2012 Master Plan Update, it is necessary to retain professional staff to augment Authority staff through the completion of the 2012 Master Plan Update projects and beyond.

On February 2, 2022, a Request for Qualifications entitled Program Management Consultant at Tampa International, Peter O. Knight, Tampa Executive, and Plant City Airports was issued.

On June 2, 2022, the Board approved negotiations with the number one ranked firm, Jacobs Project Management Co.

Proposal:

This Contract for Program Management Consulting Services (Contract) will commence on September 8, 2022 and continue through September 7, 2027, with three discrete one-year renewal options at the discretion of the Chief Executive Officer. This Contract provides for program management services in the maximum purchase authorization amount of \$48,250,997 for the five (5) year initial Term.

A W/MBE goal of at least 13% will be incorporated into this Contract.

Funding:

This item is included in the Capital Budget.

Recommendation:

Management recommends adoption of Resolution No. 2022-86.

Resolution:

Resolution No. 2022-86 approves and authorizes execution of Contract for Program Management Consulting Services at Tampa International, Peter O. Knight, Tampa Executive, and Plant City Airports with Jacobs Project Management Co.; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.

K. NEW BUSINESS

Subject	1. Selection of Design Professional, Asphalt Rehabilitation of Runway 1R-19L & 10-28 and Replacement of Concrete Slabs, HCAA Project No. 7100 23, Tampa International Airport
Meeting	Sep 8, 2022 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

Background:

This Project will remove, rehabilitate, and reconstruct runway, taxiway, taxilane, and apron pavements, lighting, and other work.

Proposal:

On May 11, 2022, a Request for Qualifications entitled Asphalt Rehabilitation of Runway 1R-19L & 10-28 and Replacement of Concrete Slabs at Tampa International Airport was issued.

Four (4) responses were received and evaluated by staff.

The order of technical ranking is as follows:

1. AECOM Technical Services, Inc.
2. Kimley-Horn and Associates, Inc.
3. Garver Engineers, LLC
4. AVCON, Inc.

A W/MBE goal of at least 7% of the dollar amount earned on the Contract for the design phase of the Project was prescribed. The percentages proposed by all qualified respondents for the amount earned on design will meet or exceed the W/MBE goal requirements and will be incorporated into the resulting Contract.

Funding:

This item is included in the Capital Budget.

Recommendation:

The Chief Executive Officer recommends ranking the order of firms as listed above.

The Board may request presentations from the firms prior to the vote and may vote, either by motion or by clear indication, to rank firms in order of preference and authorize staff to negotiate a contract; no resolution is required.

K. NEW BUSINESS

Subject	2. Purchase Orders, Cobus Buses, Cobus Industries, Tampa International Airport
Meeting	Sep 8, 2022 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

Background:

The Authority utilized two (2) Cobus 3000 model buses, leased through ABM Aviation, Inc., to transport passengers from the Main Terminal to the Economy Parking Garage and Rental Car Center and back to the Main Terminal during a recent SkyConnect outage.

Market research was conducted for large, 100+ passenger capacity buses that have doublewide doors on each side and a flat, no step flooring for easy loading and unloading of passengers and luggage. The Authority was unable to identify a comparable vehicle that would meet or exceed these requirements other than the Cobus 3000 model manufactured and distributed by Cobus Industries.

Authority Policy P410 authorizes sole source purchases when no other authorized vendor can supply the required equipment, materials, supplies or services.

On August 14, 2022, a Notice of Intent to Sole Source with Cobus Industries at Tampa International Airport was publicly advertised. No responses were received.

Proposal:

This item authorizes the issuance of Purchase Orders to Cobus Industries for the purchase of up to six (6) Cobus 3000 model buses for the period of October 6, 2022 through October 5, 2027 in the maximum purchase authorization amount of \$2,994,600.

Funding:

This item is included in the Capital Equipment Budget.

Recommendation:

The Chief Executive Officer recommends the Board authorize issuance of Purchase Orders to Cobus Industries and authorize the Chief Executive Officer or his designee to execute all other ancillary documents.

The Board may act on this by motion; no resolution is required.

K. NEW BUSINESS

Subject	3. Selection of Firm and Award of Contract, State Legislative Consulting Services, GrayRobinson, P.A., Tampa International Airport, Resolution No. 2022-87
Meeting	Sep 8, 2022 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

Background:

On October 4, 2018, the Board awarded a Contract for State Legislative Consulting Services to GrayRobinson, P.A. for a period of October 4, 2018 through October 3, 2019 with three, one-year renewal options in a not-to-exceed amount of \$423,000, including the renewal options. On June 12, 2019, the Board authorized the first one-year renewal option, extending the contract expiration date to October 3, 2020. On June 8, 2020, the Board authorized the second one-year renewal option, extending the contract expiration date to October 3, 2021. On August 12, 2021, the Board authorized the third and final one-year renewal option, extending the contract expiration date to October 3, 2022.

Proposal:

On April 20, 2022, a Request for Proposals for State Legislative Consulting Services at Tampa International Airport was issued. The resulting contract will provide consulting services related to state governmental affairs, including serving as a liaison for the Authority with key state legislators, legislative staff and executive agencies, identifying grant funding and appropriation sources, and advocating on behalf of the Authority on specific bills and issues of interest and benefit to the Authority.

On May 26, 2022, three responses were received and evaluated by staff. The following firms are listed in order of technical ranking:

1. GrayRobinson, P.A.
2. Shumaker Advisors Florida, LLC
3. J.E.J. & Associates, Inc.

No specific goal for W/MBE participation was established.

The Term of the State Legislative Consulting Services Contract (Contract) with GrayRobinson, P.A. is October 4, 2022 through October 3, 2024, with three, one-year renewal options with Board approval. The total amount for the Term of the Contract, including the renewal options, is \$405,000. The Authority may cancel the Contract with thirty days' written notice.

Funding:

This item is included in the O&M Budget.

Recommendation:

Management recommends adoption of Resolution No. 2022-87.

Resolution:

Resolution No. 2022-87 approves and authorizes award and execution of State Legislative Consulting Services Contract at Tampa International Airport with GrayRobinson, P.A.; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.

K. NEW BUSINESS

Subject	4. Purchase Order, Business Automobile Insurance, Arthur J. Gallagher Risk Management Services, Inc., Tampa Executive, Peter O. Knight, Plant City, and Tampa International Airports
Meeting	Sep 8, 2022 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

Background:

The Authority's current Business Automobile policy expires on October 1, 2022.

Arthur J. Gallagher Risk Management Services, Inc. (Gallagher), the Authority's liability insurance broker, approached five (5) insurance companies including the incumbent carrier, American Southern Insurance Company, requesting quotes for the Authority's Business Automobile coverage for the renewal period of October 1, 2022 to October 1, 2023. No changes are proposed at the current coverage level of \$1 million for each occurrence with a \$0 liability deductible, a \$1,000 collision deductible for passenger vehicles, and a \$5,000 collision deductible for fire rescue vehicles.

Proposal:

The following premium quotation was received:

American Southern Insurance Company \$298,998

The other four (4) companies Gallagher approached declined to quote due to underwriting requirements and because their pricing was not competitive.

Gallagher and Siver Insurance Consultants, the Authority's insurance consulting firm, recommend accepting the quote of \$298,998 from American Southern Insurance Company at the current coverage level. The proposed premium of \$298,998 received from American Southern Insurance Company is \$46,806 or 18.56% more than the expiring premium of \$252,192. However, the proposed premium is the same as the expiring premium after accounting for changes to the schedule of vehicles throughout the year. The Term of the policy is one (1) year. Additional premiums may be paid or refunded during the policy Term as vehicles are added or deleted from the Authority's fleet.

Funding:

This item is included in the O&M Budget.

Recommendation:

The Chief Executive Officer recommends the Board authorize the issuance of a Purchase Order to Arthur J. Gallagher Risk Management Services, Inc. for the purchase of the Business Automobile policy with American Southern Insurance Company; authorize additional premiums to be paid when additional vehicles are added to the Authority's fleet; and authorize the Chief Executive Officer or his designee to execute all other ancillary documents.

The Board may act on this by motion; no resolution is required.

K. NEW BUSINESS

Subject	5. Purchase Order, Workers' Compensation and Employer's Liability Insurance, Arthur J. Gallagher Risk Management Services, Inc., Tampa Executive, Peter O. Knight, Plant City, and Tampa International Airports
Meeting	Sep 8, 2022 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

Background:

The Authority's current Workers' Compensation and Employer's Liability policy expires on October 1, 2022.

Arthur J. Gallagher Risk Management Services, Inc. (Gallagher), the Authority's Workers' Compensation Broker, approached five (5) insurance companies, including the incumbent carrier, Florida Municipal Insurance Trust (FMIT), requesting quotes for Workers' Compensation benefits and Employer's Liability coverage at \$1,000,000 for each accident for the renewal period of October 1, 2022 to October 1, 2023.

Proposal:

The following premium quotation was received:

Florida Municipal Insurance Trust \$782,522

Four (4) companies approached declined to provide a quote competitive with the incumbent carrier because of pricing or the class of business. FMIT, as a governmental trust, can propose lower premiums and deductibles than standard insurance companies. The premium quote includes a \$25,000 brokerage fee.

Gallagher and Siver Insurance Consultants, the Authority's insurance consulting firm, recommend accepting FMIT's proposed premium of \$782,522 for a fully insured, non-deductible Workers' Compensation and Employer's Liability insurance program. The proposed premium represents a \$68,111 or 9.53% increase from the expiring policy premium of \$714,411. The increase is a result of payroll increases to bring the Authority back to pre-pandemic levels.

Funding:

This item is included in the O&M Budget.

Recommendation:

The Chief Executive Officer recommends the Board authorize the issuance of a Purchase Order to Arthur J. Gallagher Risk Management Services, Inc. for the purchase of the fully insured, non-deductible Workers' Compensation and Employer's Liability insurance policy with FMIT; authorize the payment of additional premiums resulting from payroll audits, if needed; and authorize the Chief Executive Officer or his designee to execute all other ancillary documents.

The Board may act on this by motion; no resolution is required.

K. NEW BUSINESS

Subject	6. Purchase Order, Airport Liability Insurance, Arthur J. Gallagher Risk Management Services, Inc., Tampa Executive, Peter O. Knight, Plant City, and Tampa International Airports
Meeting	Sep 8, 2022 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

Background:

The Authority's current Airport Liability Insurance policy expires on October 1, 2022.

Arthur J. Gallagher Risk Management Services, Inc. (Gallagher), the Authority's liability insurance broker, approached five (5) insurance companies including the incumbent primary carrier, Global Aerospace, Inc., and excess carrier, XL Specialty Insurance Company (AXA XL), and requested quotations for the Authority's Airport Liability coverage for the renewal period of October 1, 2022 to October 1, 2023. The Authority requested Gallagher solicit quotations at the current coverage level of a combined \$500 million with \$150 million for war coverage with a zero deductible.

Proposal:

Gallagher received the following premium quote:

Global Aerospace, Inc. \$300 million, AXA XL \$200 million Excess \$420,955

The other four (4) insurance companies approached either declined to provide quotes due to loss history or because the quoted insurance premiums were not competitive.

Gallagher and Siver Insurance Consultants, the Authority's insurance consulting firm, recommend purchasing the insurance for the \$500 million coverage from Global Aerospace, Inc. with AXA XL for \$420,955. The proposed total premium of \$331,929 for primary coverage from Global Aerospace, Inc. and \$89,026 for excess coverage from AXA XL is \$36,690 or 9.55% more than the expiring premium of \$384,265. This premium increase is primarily due to a challenging aviation insurance market and an increase in Authority enplanements.

Funding:

This item is included in the O&M Budget.

Recommendation:

The Chief Executive Officer recommends the Board authorize the issuance of a Purchase Order to Arthur J. Gallagher Risk Management Services, Inc. for the purchase of the \$500 million Airport Liability program with Global Aerospace, Inc. and AXA XL and authorize the Chief Executive Officer or his designee to execute all other ancillary documents.

The Board may act on this by motion; no resolution is required.

K. NEW BUSINESS

Subject	7. Supplemental Contract, Records Management System utilizing NCPA Contract No. 01-67, International Business Machines Corporation, Tampa International Airport, Resolution No. 2022-91
Meeting	Sep 8, 2022 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

Background:

The Authority has been using FileNet document management software to store, search and retrieve electronic records since 1999. The current version of FileNet utilized by the Authority is no longer supported by International Business Machines Corporation (IBM). The Authority requires an upgrade of its document management software to stay in compliance with the State of Florida records retention requirements for electronic records management systems.

IBM provides software licenses, annual software maintenance, and consulting services to support and upgrade the existing FileNet document management system with a fully compliant FileNet P8 Electronic Records Management System utilizing NCPA Contract No. 01-67.

Authority Policy P410 authorizes the utilization of federal, state, local or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

Proposal:

This item authorizes the execution of a Supplemental Contract, to include statutorily required and other language, and issuance of Purchase Orders to IBM for a records management system upgrade utilizing NCPA Contract No. 01-67 for the period of September 8, 2022 through November 30, 2024 in the maximum purchase authorization amount of \$710,000.

Funding:

This item is included in the O&M Budget.

Recommendation:

Management recommends adoption of Resolution No. 2022-91.

Resolution:

Resolution No. 2022-91 approves and authorizes execution of Supplemental Contract and issuance of Purchase Orders to International Business Machines Corporation; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.

L. STAFF REPORTS

Subject	1. Staff Reports
Meeting	Sep 8, 2022 - Aviation Authority Regular Board Meeting
Access	Public
Type	Reports

M. SECTION 119.0725 BUSINESS

Subject	1. Section 119.0725 Business
Meeting	Sep 8, 2022 - Aviation Authority Regular Board Meeting
Access	Private
Type	Action

N. ADJOURNMENT

Subject

1. Adjournment

Meeting

Sep 8, 2022 - Aviation Authority Regular Board Meeting

Access

Public

Type

Procedural
