



AVIATION AUTHORITY REGULAR BOARD MEETING

ELECTRONIC MEETING

The public can listen and view the meeting live in the following way: Go to Tampa International Airport website (www.tampaairport.com) and click on meeting link in box at top of main page

**Thursday, June 4, 2020
9:00 A.M.**

AGENDA

Provisions have been made for any member of the public desiring to participate to have access to the meeting. The public may access the meeting to participate, including offering public comments, as set forth above. Anyone who wishes to be heard during the meeting will be able to do so by emailing the Board Services Administrator at publiccomments@tampaairport.com. Public comments must be received no later than 8:00 a.m. on Thursday, June 4, 2020. Individuals providing public comment will be required to provide their name, firm name and phone number in the body of the email. Additionally, if an individual has been designated to speak on behalf of a group of 2 or more individuals, the body of the email should include the name, firm name and phone number of all individuals designating the individual to speak on their behalf. Public comments will be read by the General Counsel during the Public Comments portion of the meeting. Individuals are allowed up to three (3) minutes to comment on propositions before the Board. Individuals designated to speak on behalf of a group of 2 or more individuals are allowed up to five (5) minutes to comment on propositions before the Board. Emailed public comments will be afforded equal consideration as if the public comments were offered in person.

Any person who desires to appeal any decisions made at this meeting will need a record of the proceedings and for that purpose may need to ensure that a verbatim record of the proceeding is made which includes the testimony and evidence upon which the appeal is based. In accordance with the Americans with Disabilities Act, persons needing special accommodations to participate in the meeting must submit a written request to Joseph W. Lopano, Chief Executive Officer, Hillsborough County Aviation Authority, Post Office Box 22287, Tampa, FL 33622 or by email at boardservicesadministrator@tampaairport.com. Such request must be received at least 48 hours before the meeting. If you have any questions, please call (813) 870-8701.



**Thursday, June 4, 2020
Aviation Authority Regular Board Meeting**

**AGENDA
9:00 A.M.
Tampa International Airport**

A. PLEDGE OF ALLEGIANCE

1. Pledge of Allegiance

B. CALL TO ORDER

1. Call to Order

C. APPROVAL OF THE AGENDA

1. Approval of the Agenda

D. PUBLIC COMMENTS

1. Public Comments

E. APPROVAL OF THE MINUTES

1. Approval of the Minutes

F. MANAGEMENT REPORT

1. Management Report

G. APPROVAL OF THE CONSENT AGENDA

1. Amendment No. 2 to Space Rental Agreement, DAL Global Services, LLC, Tampa International Airport, Resolution No. 2020-136; Amendment No. 1 to Space Rental Agreement, Deutsche Lufthansa AG, Tampa International Airport, Resolution No. 2020-137; Amendment No. 4 to Space Rental Agreement, JET Aircraft Maintenance, Inc., Tampa International Airport, Resolution No. 2020-131; Amendment No. 4 to Space Rental Agreement, Triangle Services of Florida, Inc., Tampa International Airport, Resolution No. 2020-138; Amendment No. 2 to Space Rental Agreement, WestJet, Tampa International Airport, Resolution No. 2020-139

2. Amendment No. 4 to North Cargo Building Space Rental Agreement, LGSTX Services, Inc., Tampa International Airport, Resolution No. 2020-150; Amendment No. 1 to North Cargo Building Space Rental Agreement, Quantem Aviation Services, LLC, Tampa International Airport, Resolution No. 2020-140

3. Amendment No. 1 to Operating Agreement for Non-Signatory Passenger Air Carriers, Deutsche Lufthansa AG, Tampa International Airport, Resolution No. 2020-141; Amendment No. 2 to Operating Agreement for Non-Signatory Passenger Air Carriers, Sun Country, Inc. d/b/a Sun Country Airlines, Tampa International Airport, Resolution No. 2020-151; Amendment No. 2 to Operating Agreement for Non-Signatory Passenger Air Carriers, WestJet, Tampa International Airport, Resolution No. 2020-142

4. Amendment No. 2 to Operating Agreement for Ground Handlers (Limited Service), DAL Global Services, LLC, Tampa International Airport, Resolution No. 2020-143; Amendment No. 2 to Operating

Agreement for Ground Handlers (Limited Service), JET Aircraft Maintenance, Inc., Tampa International Airport, Resolution No. 2020-132

5. Amendment No. 1 to Operating Agreement for Ground Handlers, Global Aviation Services, GAS, LLC, Tampa International Airport, Resolution No. 2020-133; Amendment No. 2 to Operating Agreement for Ground Handlers, ISS Facility Services, Inc., Tampa International Airport, Resolution No. 2020-144; Amendment No. 1 to Operating Agreement for Ground Handlers, LGSTX Services, Inc., Tampa International Airport, Resolution No. 2020-134; Amendment No. 2 to Operating Agreement for Ground Handlers, Quantem Aviation Services, LLC, Tampa International Airport, Resolution No. 2020-145; Amendment No. 1 to Operating Agreement for Ground Handlers, Textron Ground Support Equipment Inc., Tampa International Airport, Resolution No. 2020-146

6. Ground Lease Agreement, Sarasota Avionics, Inc., Peter O. Knight Airport, Resolution No. 2020-135

7. Renewal of Contract for State Legislative Consulting Services, GrayRobinson, P.A., Tampa International Airport

H. POLICIES OR RULES FOR CONSIDERATION OR ACTION

1. Policies or Rules for Consideration or Action

I. COMMITTEE REPORTS

1. Committee Reports

J. UNFINISHED BUSINESS

1. Amendment No. 1 to Operating and Capital Budget, Fiscal Year 2020, Tampa International, Peter O. Knight, Plant City and Tampa Executive Airports, Resolution No. 2020-130

2. Amendment One to Revolving Credit Facility, Truist and STI Institutional & Government, Inc., Tampa International Airport, Resolution No. 2020-149

3. Part 2 Supplemental Contract B for Design-Build Services, Main Terminal Curbside Expansion, New Energy Plant and Related Work, HCAA Project Nos. 8200 18, 8205 18, 8900 18, 8230 18 and 8240 19, Hensel Phelps Construction Co., Tampa International Airport, Resolution No. 2020-116

4. Contract for Continuing General Consulting Services, RS&H, Inc., Tampa International, Peter O. Knight, Tampa Executive, and Plant City Airports, Resolution No. 2020-118

5. Part 1 Contract for Design-Build Services, Monorail System Decommissioning and Moving Walkway Installation, HCAA Project No. 8315 20, Manhattan Construction Company, Tampa International Airport, Resolution No. 2020-148

K. NEW BUSINESS

1. Construction Contract, Airfield Pavement Rehabilitation – FY 20, HCAA Project No. 6675 20, Ajax Paving Industries of Florida, LLC, Tampa International Airport, Resolution No. 2020-120

2. Selection of Continuing Structural Consulting Services, Tampa International, Peter O. Knight, Plant City and Tampa Executive Airports

3. Selection of Design-Builder, Airside A Boarding Bridges, PCA AHU, and GPU Replacements, HCAA Project No. 8405 20, Tampa International Airport

4. Selection of Firm and Award of Contract, Janitorial Services, Flagship Airport Services, Inc., Tampa International Airport, Resolution No. 2020-128

5. Amendment No. 1 to Master License and Sales Agreement, dormakaba Workforce Solutions LLC, Tampa International Airport, Resolution No. 2020-129

6. Airline Rates and Charges Relief Agreement, Tampa International Airport, Resolution No. 2020-152

7. Concessions Relief Agreements, Tampa International Airport, Resolution No. 2020-153

8. Rental Car Relief Agreements, Tampa International Airport, Resolution No. 2020-154

L. STAFF REPORTS

1. Staff Reports

M. ADJOURNMENT

1. Adjournment



**Thursday, June 4, 2020
Aviation Authority Regular Board Meeting**

**AGENDA
9:00 A.M.
Tampa International Airport**

A. PLEDGE OF ALLEGIANCE

Subject	1. Pledge of Allegiance
Meeting	Jun 4, 2020 - Aviation Authority Regular Board Meeting
Access	Public
Type	Procedural

B. CALL TO ORDER

Subject	1. Call to Order
Meeting	Jun 4, 2020 - Aviation Authority Regular Board Meeting
Access	Public
Type	Procedural

C. APPROVAL OF THE AGENDA

Subject	1. Approval of the Agenda
Meeting	Jun 4, 2020 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

D. PUBLIC COMMENTS

Subject	1. Public Comments
Meeting	Jun 4, 2020 - Aviation Authority Regular Board Meeting
Access	Public
Type	Information

Speakers are allowed 3 minutes total to comment on propositions before the Board. Speakers designated to speak on behalf of a group of 2 or more individuals are allowed 5 minutes total to comment on propositions before the Board.

E. APPROVAL OF THE MINUTES

Subject	1. Approval of the Minutes
Meeting	Jun 4, 2020 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

F. MANAGEMENT REPORT

Subject	1. Management Report
Meeting	Jun 4, 2020 - Aviation Authority Regular Board Meeting
Access	Public
Type	Information

G. APPROVAL OF THE CONSENT AGENDA

Subject **1. Amendment No. 2 to Space Rental Agreement, DAL Global Services, LLC, Tampa International Airport, Resolution No. 2020-136; Amendment No. 1 to Space Rental Agreement, Deutsche Lufthansa AG, Tampa International Airport, Resolution No. 2020-137; Amendment No. 4 to Space Rental Agreement, JET Aircraft Maintenance, Inc., Tampa International Airport, Resolution No. 2020-131; Amendment No. 4 to Space Rental Agreement, Triangle Services of Florida, Inc., Tampa International Airport, Resolution No. 2020-138; Amendment No. 2 to Space Rental Agreement, WestJet, Tampa International Airport, Resolution No. 2020-139**

Meeting Jun 4, 2020 - Aviation Authority Regular Board Meeting

Access Public

Type Action (Consent)

Background:

DAL Global Services, LLC (DAL Global) leases office space from the Authority through a Space Rental Agreement (SRA) in support of its ground handling operations at Tampa International Airport. DAL Global entered into its current SRA with the Authority on November 6, 2014 and the term expires September 30, 2020.

Deutsche Lufthansa AG (Lufthansa) leases office space from the Authority through a SRA in support of its operations at Tampa International Airport. Lufthansa entered into its current SRA with the Authority on May 7, 2015 and the term expires September 30, 2020.

JET Aircraft Maintenance, Inc. (JET) leases office space from the Authority through a SRA in support of its ground handling operations at Tampa International Airport. JET entered into its current SRA with the Authority on October 7, 2010 and the term expires September 30, 2020.

Triangle Services of Florida, Inc. (Triangle) leases office space from the Authority through an SRA in support of its ground handling operations at Tampa International Airport. Triangle entered into its current SRA with the Authority on November 7, 2013 and the term expires September 30, 2020.

WestJet leases office space from the Authority through a Space Rental Agreement (SRA) in support of its operations at Tampa International Airport. WestJet entered into its current SRA with the Authority on November 4, 2010 and the term expires September 30, 2020.

Utilizing Fiscal Year 2020 rates, the SRAs lease ticket counter and ticket counter office space at \$254.20 per square foot, and airside building (ramp operations) space at \$108.94 per square foot. The SRAs provide for an annual rental rate adjustment.

	Ticket Counter, Offices, Other	Airside Building (Ramp Operations)	Total Annual	Total Monthly
DAL Global		820 SF	\$89,330.76	\$7,444.23
Lufthansa	269 SF		\$68,379.80	\$5,698.32
JET		83 SF	\$9,042.00	\$753.50
Triangle		354 SF	\$38,564.76	\$3,213.73
WestJet	133 SF		\$33,808.60	\$2,817.38

Proposal:

These Amendments extend the term of the SRAs for one year, for a final termination date of September 30, 2021, and update certain administrative provisions. All other terms and conditions of the SRAs remain the same.

Additionally, Triangle's Amendment No. 4 releases 110 SF (Suite 1279) of office space on the Main Terminal Ticketing Level.

Funding:

N/A

Recommendation:

Management recommends adoption of Resolution Nos. 2020-136, 2020-137, 2020-131, 2020-138, and 2020-139.

Resolutions:

Resolution No. 2020-136 approves and authorizes execution of Amendment No. 2 to Space Rental Agreement at Tampa International Airport with DAL Global Services, LLC; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.

Resolution No. 2020-137 approves and authorizes execution of Amendment No. 1 to Space Rental Agreement at Tampa International Airport with Deutsche Lufthansa AG; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.

Resolution No. 2020-131 approves and authorizes execution of Amendment No. 4 to Space Rental Agreement at Tampa International Airport with JET Aircraft Maintenance, Inc.; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.

Resolution No. 2020-138 approves and authorizes execution of Amendment No. 4 to Space Rental Agreement at Tampa International Airport with Triangle Services of Florida, Inc.; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.

Resolution No. 2020-139 approves and authorizes execution of Amendment No. 2 to Space Rental Agreement at Tampa International Airport with WestJet; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.

G. APPROVAL OF THE CONSENT AGENDA

Subject	2. Amendment No. 4 to North Cargo Building Space Rental Agreement, LGSTX Services, Inc., Tampa International Airport, Resolution No. 2020-150; Amendment No. 1 to North Cargo Building Space Rental Agreement, Quantem Aviation Services, LLC, Tampa International Airport, Resolution No. 2020-140
Meeting	Jun 4, 2020 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

Background:

On October 5, 2017, the Authority and LGSTX Services, Inc. (LGSTX) entered into a North Cargo Building Space Rental Agreement for Suites I-P and R and other operating space around the Authority's North Cargo Building at Tampa International Airport (Agreement). LGSTX is a ground handler at Tampa International Airport. The Agreement supports LGSTX's ground handler operations.

On September 7, 2017, the Authority and Quantem Aviation Services, LLC (Quantem) entered into an Agreement for Suites E and F at Tampa International Airport. Quantem is a ground handler at Tampa International Airport. The Agreement supports Quantem's ground handler operations.

Both Agreements terminate September 30, 2020.

Proposal:

These Amendments extend the term of each Agreement for a period of two years to September 30, 2022, increase the O&M Rent, provide the Authority a 60-day written termination, and update certain administration provisions. All other terms and conditions of the Agreements remain unchanged.

Funding:

N/A

Recommendation:

Management recommends adoption of Resolution Nos. 2020-150 and 2020-140.

Resolutions:

Resolution No. 2020-150 approves and authorizes execution of Amendment No. 4 to North Cargo Building Space Rental Agreement at Tampa International Airport with LGSTX Services, Inc.; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.

Resolution No. 2020-140 approves and authorizes execution of Amendment No. 1 to North Cargo Building Space Rental Agreement at Tampa International Airport with Quantem Aviation Services, LLC; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.

G. APPROVAL OF THE CONSENT AGENDA

Subject	3. Amendment No. 1 to Operating Agreement for Non-Signatory Passenger Air Carriers, Deutsche Lufthansa AG, Tampa International Airport, Resolution No. 2020-141; Amendment No. 2 to Operating Agreement for Non-Signatory Passenger Air Carriers, Sun Country, Inc. d/b/a Sun Country Airlines, Tampa International Airport, Resolution No. 2020-151; Amendment No. 2 to Operating Agreement for Non-Signatory Passenger Air Carriers, WestJet, Tampa International Airport, Resolution No. 2020-142
Meeting	Jun 4, 2020 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

Background:

Passenger air carriers providing regularly scheduled service at Tampa International Airport that have not executed an Airline-Airport Use and Lease Agreement with the Authority must have, at a minimum, an Operating Agreement for Non-Signatory Passenger Air Carriers (Agreement) prior to commencing operations.

Deutsche Lufthansa AG entered into an Agreement with the Authority on May 7, 2015 which expires on September 30, 2020.

Sun Country, Inc. d/b/a Sun Country Airlines entered into an Agreement with the Authority on October 5, 2010 which expires on September 30, 2020.

WestJet entered into an Agreement with the Authority on October 5, 2010 which expires on September 30, 2020.

Proposal:

These Amendments extend the term of the Agreements for one year, with a final expiration date of September 30, 2021, and amend certain administrative provisions. All other terms and conditions of the Agreements remain the same.

Funding:

N/A

Recommendation:

Management recommends adoption of Resolution Nos. 2020-141, 2020-151 and 2020-142.

Resolutions:

Resolution No. 2020-141 approves and authorizes execution of Amendment No. 1 to Operating Agreement for Non-Signatory Passenger Air Carriers at Tampa International Airport with Deutsche Lufthansa AG; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.

Resolution No. 2020-151 approves and authorizes execution of Amendment No. 2 to Operating Agreement for Non-Signatory Passenger Air Carriers at Tampa International Airport with Sun

Country, Inc. d/b/a Sun Country Airlines; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.

Resolution No. 2020-142 approves and authorizes execution of Amendment No. 2 to Operating Agreement for Non-Signatory Passenger Air Carriers at Tampa International Airport with WestJet; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.

G. APPROVAL OF THE CONSENT AGENDA

Subject	4. Amendment No. 2 to Operating Agreement for Ground Handlers (Limited Service), DAL Global Services, LLC, Tampa International Airport, Resolution No. 2020-143; Amendment No. 2 to Operating Agreement for Ground Handlers (Limited Service), JET Aircraft Maintenance, Inc., Tampa International Airport, Resolution No. 2020-132
Meeting	Jun 4, 2020 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

Background:

Ground handling operators providing service at Tampa International Airport must have, at a minimum, a ground handling operating agreement prior to commencing operations.

DAL Global Services, LLC (DAL Global) entered into its current Operating Agreement for Ground Handlers (Limited Service) (Agreement) with the Authority on September 29, 2010 and the term expires September 30, 2020.

JET Aircraft Maintenance, Inc. (JET) entered into its current Agreement with the Authority on September 8, 2010 and the term expires September 30, 2020.

Proposal:

These amendments extend the term of these Agreements one year, for a final termination date of September 30, 2021, and update certain administrative provisions. All other terms and conditions of these Agreements remain the same.

Funding:

N/A

Recommendation:

Management recommends adoption of Resolution Nos. 2020-143 and 2020-132.

Resolutions:

Resolution No. 2020-143 approves and authorizes execution of Amendment No. 2 to Operating Agreement for Ground Handlers (Limited Service) at Tampa International Airport with DAL Global Services, LLC; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.

Resolution No. 2020-132 approves and authorizes execution of Amendment No. 2 to Operating Agreement for Ground Handlers (Limited Service) at Tampa International Airport with JET Aircraft Maintenance, Inc.; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.

G. APPROVAL OF THE CONSENT AGENDA

Subject	5. Amendment No. 1 to Operating Agreement for Ground Handlers, Global Aviation Services, GAS, LLC, Tampa International Airport, Resolution No. 2020-133; Amendment No. 2 to Operating Agreement for Ground Handlers, ISS Facility Services, Inc., Tampa International Airport, Resolution No. 2020-144; Amendment No. 1 to Operating Agreement for Ground Handlers, LGSTX Services, Inc., Tampa International Airport, Resolution No. 2020-134; Amendment No. 2 to Operating Agreement for Ground Handlers, Quantem Aviation Services, LLC, Tampa International Airport, Resolution No. 2020-145; Amendment No. 1 to Operating Agreement for Ground Handlers, Textron Ground Support Equipment Inc., Tampa International Airport, Resolution No. 2020-146
Meeting	Jun 4, 2020 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

Background:

Ground handling operators providing service at Tampa International Airport must have, at a minimum, a ground handling operating agreement prior to commencing operations.

Global Aviation Services, GAS, LLC (GAS) entered into its current Operating Agreement for Ground Handlers (Agreement) with the Authority on March 2, 2017 and the term expires September 30, 2020.

ISS Facility Services, Inc. (ISS) entered into its current Agreement with the Authority on March 1, 2018 and the term expires September 30, 2020.

LGSTX Services, Inc. (LGSTX) entered into its current Agreement with the Authority on February 1, 2018 and the term expires September 30, 2020.

Quantem Aviation Services, LLC (Quantem) entered into its current Agreement with the Authority on August 3, 2017 and the term expires September 30, 2020.

Textron Ground Support Equipment Inc. (Textron) entered into its current Agreement with the Authority on June 7, 2018 and the term expires September 30, 2020.

Proposal:

These amendments extend the term of these Agreements one year, for a final termination date of September 30, 2021, and update certain administrative provisions. All other terms and conditions of these Agreements remain the same.

Funding:

N/A

Recommendation:

Management recommends adoption of Resolution Nos. 2020-133, 2020-144, 2020-134, 2020-145, and 2020-146.

Resolutions:

Resolution No. 2020-133 approves and authorizes execution of Amendment No. 1 to Operating Agreement for Ground Handlers at Tampa International Airport with Global Aviation Services, GAS, LLC; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.

Resolution No. 2020-144 approves and authorizes execution of Amendment No. 2 to Operating Agreement for Ground Handlers at Tampa International Airport with ISS Facility Services, Inc.; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.

Resolution No. 2020-134 approves and authorizes execution of Amendment No. 1 to Operating Agreement for Ground Handlers at Tampa International Airport with LGSTX Services, Inc.; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.

Resolution No. 2020-145 approves and authorizes execution of Amendment No. 2 to Operating Agreement for Ground Handlers at Tampa International Airport with Quantem Aviation Services, LLC; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.

Resolution No. 2020-146 approves and authorizes execution of Amendment No. 1 to Operating Agreement for Ground Handlers at Tampa International Airport with Textron Ground Support Equipment Inc.; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.

G. APPROVAL OF THE CONSENT AGENDA

Subject	6. Ground Lease Agreement, Sarasota Avionics, Inc., Peter O. Knight Airport, Resolution No. 2020-135
Meeting	Jun 4, 2020 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

Background:

Sarasota Avionics, Inc. (SAI) has provided full-service avionics, installation and repair service throughout Florida for more than 30 years. SAI operates five FAA-certified repair stations and is the exclusive Cirrus Service Center for the Tampa area. SAI desires to construct a new hangar at Peter O. Knight Airport to house their growing avionics and maintenance operation.

Proposal:

Under this Ground Lease Agreement (Agreement), SAI will lease approximately 1.1 acres at Peter O. Knight Airport for the construction, operation and maintenance of a hangar to conduct an aircraft maintenance and avionics sales and service business and related ancillary uses. SAI will invest approximately \$1,100,000.00 to build the hangar which will have a minimum square footage of 12,000 square feet. SAI has 120 days to satisfy contingencies which include Authority approval of all airspace requirements, variances, plans, specifications and receipt of all permits, verification of available utilities to the premises, and geotechnical and environmental studies. SAI will provide all improvements to support the hangar including, but not limited to, drives, parking areas, sidewalks, landscaping, utility connections, truck docks, aircraft apron, and taxilanes. The Authority will provide a taxilane from Taxiway G.

The Agreement is effective upon Board signature and expires on the 30th anniversary of the commencement date at which time the hangar reverts to the Authority. The Agreement provides the opportunity for SAI to enter into a new lease for the ground and hangar at the end of the initial term at fair market value. Ground rent under the Agreement is established by fair market appraisal at \$0.30 per square foot of land for the first year of the Agreement and will increase annually per the Consumer Price Index. The annual Ground rent for the first year of the Agreement will be \$14,374.80 with monthly payments of \$1,197.90, plus applicable taxes.

Funding:

N/A

Recommendation:

Management recommends adoption of Resolution No 2020-135.

Resolution:

Resolution No. 2020-135 approves and authorizes execution of Ground Lease Agreement at Peter O. Knight Airport with Sarasota Avionics, Inc.; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.

G. APPROVAL OF THE CONSENT AGENDA

Subject	7. Renewal of Contract for State Legislative Consulting Services, GrayRobinson, P.A., Tampa International Airport
Meeting	Jun 4, 2020 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

Background:

On October 4, 2018, the Board awarded a Contract for State Legislative Consulting Services (Contract) to GrayRobinson, P.A. for one-year, with three, one-year renewal options at the discretion of the Board, in a not-to-exceed amount of \$423,000, including the renewal options. This Contract provides consulting services related to state governmental affairs, including serving as a liaison for the Authority with key state legislators, legislative staff and executive agencies, identifying grant funding and appropriation sources, and advocating on behalf of the Authority on specific bills and issues of interest and benefit to the Authority.

Proposal:

Authorize the second renewal option of the Contract with GrayRobinson, P.A. for the term of October 4, 2020 through October 3, 2021 at an Annual Fixed Retainer Fee of \$87,000. All other terms and conditions of the Contract will remain the same. One, one-year renewal option of the Contract at the discretion of the Board will remain. The Authority may cancel the Contract with thirty days' written notice.

Funding:

This item is included in the O&M Budget.

Recommendation:

The Chief Executive Officer recommends the Board authorize the renewal of the Contract for State Legislative Consulting Services with GrayRobinson, P.A. and authorize the Chief Executive Officer or his designee to execute all other ancillary documents.

The Board may act on this by motion; no resolution is required.

H. POLICIES OR RULES FOR CONSIDERATION OR ACTION

Subject	1. Policies or Rules for Consideration or Action
Meeting	Jun 4, 2020 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

I. COMMITTEE REPORTS

Subject	1. Committee Reports
Meeting	Jun 4, 2020 - Aviation Authority Regular Board Meeting
Access	Public
Type	Reports

J. UNFINISHED BUSINESS

Subject	1. Amendment No. 1 to Operating and Capital Budget, Fiscal Year 2020, Tampa International, Peter O. Knight, Plant City and Tampa Executive Airports, Resolution No. 2020-130
Meeting	Jun 4, 2020 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

Background:

In September 2019 the Board approved the Authority's original FY2020 Operating and Capital Budget for projects totaling \$123,572,800. In late November 2019 the Authority was notified by the Federal Aviation Administration (FAA) of a \$6,000,000 Special Discretionary Grant for the Airside A Boarding Bridge Replacement Project, a project previously planned for the FY2021 Capital Budget. This project is for the replacement of the Airside A Passenger Boarding Bridges (PBBs), Pre-Conditioned Air-Air Handler Units (PCA-AHUs) and Ground Power Units (GPUs) at 15 gates. As this is a special discretionary grant for infrastructure projects, the funds are required to be committed by September 2021. As such, it is necessary to amend the FY2020 Operating and Capital Budget.

Proposal:

Approval of this budget amendment would result in an increase of the FY2020 Operating and Capital Budget for the Authority from its current level of \$123,572,800 to \$146,160,400.

Funding:

This budget amendment will be funded by the FAA Special Discretionary Grant, State grants and either the Authority's Truist short term note, the bond offering scheduled for later this year, or a combination of both.

Recommendation:

Management recommends adoption of Resolution No. 2020-130.

Resolution:

Resolution No. 2020-130 adopts Amendment No. 1 to the Operating and Capital Budget, Fiscal Year 2020.

J. UNFINISHED BUSINESS

Subject	2. Amendment One to Revolving Credit Facility, Truist and STI Institutional & Government, Inc., Tampa International Airport, Resolution No. 2020-149
Meeting	Jun 4, 2020 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

Background:

Effective as of May 11, 2020 the Authority established a Revolving Credit Facility with Truist Bank and STI Institutional & Government, Inc., with a maximum commitment amount of \$100,000,000, pursuant to a Revolving Credit Agreement and related taxable and tax-exempt revolving credit notes. This Revolving Credit Facility replaced an existing credit facility with SunTrust Bank.

Proposal:

Staff proposes to amend the Revolving Credit Facility: (i) to increase the credit line amount to the sum of \$200,000,000 for a twelve-month period, after which it will revert back to \$100,000,000 (subject to future amendments) and (ii) provide that for advances which cause the aggregate amount under both the taxable and tax exempt notes to exceed \$100,000,000, the interest rate on the incremental portion of such advance, and additional advances above that threshold, shall be subject to a floor of 1.21% for advances under the taxable note and 0.96% for advances under the tax exempt note.

Truist and STI Institutional & Government, Inc. have agreed in principle to the requested changes. All other terms of the Revolving Credit Facility remain unchanged. The estimated loan modification fees from Truist and STI Institutional & Government, Inc. for amending the Revolving Credit Facility will not exceed \$100,000, and the estimated fees for their counsel will not exceed \$17,500.

Funding:

This item is included in the Capital and O&M Budgets.

Recommendation:

Management recommends adoption of Resolution No. 2020-149.

Resolution:

Resolution No. 2020-149 authorizes supplementing Resolution No. 2020-40 adopted on May 7, 2020, as Supplemented and Amended, to approve Amendment One to increase the principal amount not to exceed at any one time of \$200,000,000 in the aggregate for the Revolving Credit Facility at Tampa International Airport with Truist and STI Institutional & Government, Inc.; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.

J. UNFINISHED BUSINESS

Subject	3. Part 2 Supplemental Contract B for Design-Build Services, Main Terminal Curbside Expansion, New Energy Plant and Related Work, HCAA Project Nos. 8200 18, 8205 18, 8900 18, 8230 18 and 8240 19, Hensel Phelps Construction Co., Tampa International Airport, Resolution No. 2020-116
Meeting	Jun 4, 2020 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

Background:

The Main Terminal Curbside Expansion, New Energy Plant and Related Work Program (Program) is a Master Plan Phase 2 Project. This Program includes expansion of the curbsides incorporating new elevated and at-grade lanes and vertical circulation buildings for both the Blue and Red sides, renovations to portions of the Main Terminal transfer level and Authority offices, construction of a new Central Utility Plant, concessions loading dock, FAA parking lot and demolition of the Administration Building.

<u>Date</u>	<u>Award</u>	<u>Amount</u>
June 7, 2018	Part 1 Design-Build Contract (Board approved)	\$25,262,708.00
June 6, 2019	Part 2 Design-Build Services Contract (Board approved)	\$31,535,723.00
June 6, 2019	Amendment No. 1 to Part 1 Design-Build Contract (Board approved)	\$4,031,477.00
October 10, 2019	Amendment No. 2 to Part 1 Design-Build Contract (CEO approved)	\$800,000.00
November 7, 2019	Part 2 Supplemental Contract A for Design Build Services (Board approved)	\$119,492,571.00
January 23, 2020	Change Order No. 1 ODP to Part 2 Design-Build Services Contract (CEO approved)	(\$8,000,000.00)
March 4, 2020	Change Order No. 2 to Part 2 Design-Build Services Contract (CEO approved)	\$12,873.85
April 13, 2020	Change Order No. 3 ODP to Part 2 Design-Build Services Contract (CEO approved)	(\$7,500,000.00)
May 18, 2020	Change Order No. 4 to Part 2 Design-Build Services Contract (CEO approved)	(\$1,202,863.00)

Proposal:

This Part 2 Supplemental Contract B for Design-Build Services provides for replacement of the ceilings for both the Red and Blue Side Arrival and Departure drives.

The maximum purchase authorization for this Part 2 Supplemental Contract B for Design-Build Services will be \$10,099,289, bringing the total combined Program Contract amount to date to \$174,531,778.85.

This Part 2 Supplemental Contract B for Design-Build Services will incorporate a W/MBE participation of at least 16.8% for design and 13% for construction.

Per Authority Policy P410, staff may authorize use of the Owner's Direct Purchase Program with respect to construction materials and supplies, if appropriate.

Funding:

This item is included in the Capital Budget.

Recommendation:

Management recommends adoption of Resolution No. 2020-116.

Resolution:

Resolution No. 2020-116 approves and authorizes execution of Part 2 Supplemental Contract B for Design-Build Services, Main Terminal Curbside Expansion, New Energy Plant and Related Work, HCAA Project Nos. 8200 18, 8205 18, 8900 18, 8230 18 and 8240 19 at Tampa International Airport with Hensel Phelps Construction Co.; authorizes staff to use Owner's Direct Purchase Program, if appropriate; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.

J. UNFINISHED BUSINESS

Subject	4. Contract for Continuing General Consulting Services, RS&H, Inc., Tampa International, Peter O. Knight, Tampa Executive, and Plant City Airports, Resolution No. 2020-118
Meeting	Jun 4, 2020 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

Background:

On May 7, 2020, the Board approved negotiations with the number one ranked firm RS&H, Inc. for continuing general consulting services. This Contract for Continuing General Consulting Services (Contract) is intended to provide comprehensive, continuing general consulting services consistent with all Federal, State and local regulations to include, but not be limited to, design services for projects in which the estimated construction cost of the individual project does not exceed \$2 million and for study activity if the fee for services for the individual study does not exceed \$200,000. Pending the Governor's signature on legislation passed this session, these amounts will increase to \$4 million and \$500,000 on July 1, 2020. In addition, O&M related services may be required.

Proposal:

The proposed scope of work under this Contract will include design professional and consultant services for CIP and O&M projects.

The term of this Contract is for the period of June 4, 2020 through June 3, 2025, with a maximum purchase authorization amount of \$16,500,000.

A D/W/MBE expectancy of at least 12% of the dollar amount earned on this Contract was prescribed. A D/W/MBE goal of at least 12% will be incorporated into this Contract.

Funding:

This item is included in the Capital and O&M Budgets.

Recommendation:

Management recommends adoption of Resolution No. 2020-118.

Resolution:

Resolution No. 2020-118 approves and authorizes execution of Contract for Continuing General Consulting Services at Tampa International, Peter O. Knight, Tampa Executive, and Plant City Airports with RS&H, Inc.; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.

J. UNFINISHED BUSINESS

Subject	5. Part 1 Contract for Design-Build Services, Monorail System Decommissioning and Moving Walkway Installation, HCAA Project No. 8315 20, Manhattan Construction Company, Tampa International Airport, Resolution No. 2020-148
Meeting	Jun 4, 2020 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

Background:

The monorail system at Tampa International Airport (Airport), which occupies sections of Levels 4 and 5 of the Short Term Parking Garage (STPG) and Level 7 of the Long Term Parking Garage (LTPG), was installed in 1991 to provide conveyance between the LTPG and the Main Terminal.

Now entering its 28th year of service, the monorail system has reached the end of its useful life. The Authority desires to decommission and remove the monorail system and install moving walkways.

This Project will install moving walkways on the east and west sides of Level 4 in the LTPG, aligned with the existing LTPG elevator cores. Each side will have northbound and southbound moving walkways. Access to the Main Terminal from Level 4 in the LTPG will be across the new pedestrian bridge.

In addition, this Project will remove all portions of the existing monorail system, maintenance facility, guideway, equipment and other apparatus associated with the monorail system infrastructure. This will increase the number of parking spaces in both the STPG and the LTPG.

On October 30, 2019, a Request for Qualifications entitled Monorail System Decommissioning and Moving Walkway Installation at Tampa International Airport was issued.

On March 5, 2020, the Board approved negotiations with the number one ranked firm, Manhattan Construction Company.

Proposal:

This item awards the Part 1 Contract for Design-Build Services to Manhattan Construction Company for design of the Project in the maximum purchase authorization of \$2,288,048.00 for basic services and reimbursable expenses.

This Part 1 Contract for Design-Build Services will commence on June 4, 2020. Substantial completion of the Project is anticipated in Winter 2022.

A W/MBE goal of at least 17% of the dollar amount earned on the contract for the design phase of the Project was prescribed. This Part 1 Contract for Design-Build Services will incorporate a W/MBE participation of at least 23.2% of the dollar amount earned on the design phase of the Project.

Funding:

This item is included in the Capital Budget.

Recommendation:

Management recommends adoption of Resolution No. 2020-148.

Resolution:

Resolution No. 2020-148 approves and authorizes execution of Part 1 Contract for Design-Build Services, Monorail System Decommissioning and Moving Walkway Installation, HCAA Project No. 8315 20 at Tampa International Airport with Manhattan Construction Company; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.

K. NEW BUSINESS

Subject **1. Construction Contract, Airfield Pavement Rehabilitation – FY 20, HCAA Project No. 6675 20, Ajax Paving Industries of Florida, LLC, Tampa International Airport, Resolution No. 2020-120**

Meeting Jun 4, 2020 - Aviation Authority Regular Board Meeting

Access Public

Type Action

Background:

This Project includes the rehabilitation of the various existing concrete pavement slabs at Tampa International Airport. The work consists of Portland Cement Concrete (PCC) slab removal and replacement, PCC crack sealing, in-pavement light removal and replacement, and pavement marking. A low bid solicitation was advertised on March 9, 2020.

Proposal:

On May 6, 2020, bids were publicly opened and read aloud as follows:

<u>Company Name</u>	<u>Bid Amount</u>
Ajax Paving Industries of Florida, LLC	\$1,897,945
*David Nelson Construction Co.	\$2,060,650
**Superior Construction Company Southeast, LLC	\$2,087,000
Gosalia Concrete Constructors, Inc.	\$2,225,540
Crisdel Group, Inc.	\$2,689,943

*David Nelson Construction Co. was deemed non-responsive for failing to provide a Bid Bond and Surety Bond.

**Superior Construction Company Southeast, LLC was deemed non-responsive for failing to meet the prescribed W/MBE Goal and failing to provide sufficient Good Faith Efforts documentation in the alternative.

The lowest responsive and responsible bidder is Ajax Paving Industries of Florida, LLC.

A W/MBE Goal participation rate of 11.9% was prescribed and a W/MBE Goal participation rate of at least 12.1% is incorporated into this Contract.

Funding:

This item is included in the Capital Budget.

Recommendation:

Management recommends adoption of Resolution No. 2020-120.

Resolution:

Resolution No. 2020-120 approves and authorizes award and execution of Construction Contract for Airfield Pavement Rehabilitation – FY 20, HCAA Project No. 6675 20 at Tampa International Airport with Ajax Paving Industries of Florida, LLC in the amount of \$1,897,945; approves rejection of bids received from David Nelson Construction Co. and Superior

Construction Company Southeast, LLC as non-responsive; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.

K. NEW BUSINESS

Subject	2. Selection of Continuing Structural Consulting Services, Tampa International, Peter O. Knight, Plant City and Tampa Executive Airports
Meeting	Jun 4, 2020 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

Background:

The continuing structural consultant will provide comprehensive, continuing structural consulting services consistent with all Federal, State and local regulations to include, but not be limited to, projects in which the estimated construction cost of the individual project does not exceed \$2 million and for study activity if the fee for services for the individual study does not exceed \$200,000. Pending the Governor's signature on legislation passed this session, these amounts will increase to \$4 million and \$500,000 on July 1, 2020. In addition, O&M related services will be required.

Proposal:

On February 12, 2020, a Request for Qualifications entitled Continuing Structural Consulting Services at Tampa International, Peter O. Knight, Tampa Executive, and Plant City Airports was issued.

Six responses were received and evaluated by staff.

The order of technical ranking is as follows:

1. Walker Parking Consultants/Engineers, Inc. d/b/a Walker Consultants
2. Graef-USA, Inc.
3. Thornton Tomasetti, Inc.
4. Wiss, Janney, Elstner Associates, Inc.
5. Biller Reinhart Engineering Group, Inc.
6. LBYD, Inc.

A W/MBE expectancy of at least 5% of the dollar amount earned on the Contract was prescribed. A W/MBE goal of at least 5% will be incorporated into the Contract.

The anticipated term of the negotiated Contract is August 6, 2020 through August 5, 2025.

Funding:

This item is included in the Capital and O&M Budgets.

Recommendation:

The Chief Executive Officer recommends ranking the order of firms as listed above.

The Board may request presentations from the firms prior to the vote and may vote either by motion or by clear indication, to rank firms in order of preference and authorize staff to negotiate a contract; no resolution is required.

K. NEW BUSINESS

Subject	3. Selection of Design-BUILDER, Airside A Boarding Bridges, PCA AHU, and GPU Replacements, HCAA Project No. 8405 20, Tampa International Airport
Meeting	Jun 4, 2020 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

Background:

Airside A opened in 1995 with 14 gates equipped with Passenger Boarding Bridges (PBB), Pre-Conditioned Air Handler Units (PCA AHU) and Ground Power Units (GPU). In 2002, an additional PBB was installed making a total of 15 PBBs at Airside A. The PBBs, PCA AHUs and GPUs are nearing the end of their useful life and are in need of replacement.

Proposal:

On January 29, 2020, a Request for Qualifications entitled Airside A Boarding Bridges, PCA AHU, and GPU Replacements at Tampa International Airport was issued.

Two responses were received and evaluated by staff.

The order of technical ranking is as follows:

1. Manhattan Construction Company
2. Walbridge Aldinger LLC

A DBE goal of at least 17% of the dollar amount earned on the contract for the design phase of the Project was prescribed. A DBE goal of at least 8% of the dollar amount earned on the contract for construction was prescribed. The percentages proposed by both respondents for the amount earned on design will meet or exceed the DBE goal requirements and will be incorporated into the resulting contract. Both responsive respondents assured that they will meet the DBE goal for construction.

Funding:

This item is included in the Capital Budget.

Recommendation:

The Chief Executive Officer recommends ranking the order of firms as listed above.

The Board may request presentations from the firms prior to the vote and may vote either by motion or by clear indication, to rank firms in order of preference and authorize staff to negotiate a contract; no resolution is required.

K. NEW BUSINESS

Subject	4. Selection of Firm and Award of Contract, Janitorial Services, Flagship Airport Services, Inc., Tampa International Airport, Resolution No. 2020-128
Meeting	Jun 4, 2020 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

Background:

On May 7, 2015, the Board awarded a contract for janitorial services for non-terminal facilities at Tampa International Airport, including the Airport Support Facility, Cell Phone Waiting Lot, Central Warehouse, Federal Inspection Service (FIS) at Air Cargo, FIS at General Aviation, Police Canine Facility and Taxi Holding Area, to Ask Solutions, Inc. dba Ask Janitorial Professionals.

On July 2, 2015, the Board awarded a contract for janitorial services for the terminal facilities at Tampa International Airport, including the Main Terminal, Airside Terminals, Administrative Services Building, and parking garages, to Flagship Airport Services, Inc.

These contracts expire September 30, 2020.

Proposal:

On November 22, 2019, an Invitation to Negotiate (ITN) for Janitorial Services at Tampa International Airport was issued. The ITN combined the terminal and non-terminal facilities into one solicitation and subsequent contract.

On January 29, 2020, eight responses to the ITN were received and evaluated by staff.

In accordance with the ITN, the four highest ranked firms were short listed and invited to participate in interviews. The following firms did not make the short list ranking: General Building Maintenance, Inc., Triangle Services of Florida, Inc., UNISERVE Facilities Services Corporation, and United Maintenance Company, Inc.

After interviews were complete, the following were the four highest ranked firms in order of technical ranking:

1. Flagship Airport Services, Inc.
2. ISS Facility Services, Inc.
3. Sunshine Cleaning Systems, Inc.
4. Service Management Systems, Inc.

Based on the interviews and the final rankings it was recommended negotiating with Flagship Airport Services, Inc.

This item authorizes the execution of a Maintenance Contract for Janitorial Services (Contract) with Flagship Airport Services, Inc. at Tampa International Airport for the period of October 1, 2020 through September 30, 2025 with three, discrete one-year renewal options to be executed at the discretion of the Chief Executive Officer. This Contract includes a schedule of rates for routine public and non-public cleaning, project cleaning, extra work and supplies for each Contract year and the optional renewal years. The following rates have been established for Year 1: Routine public cleaning at \$0.4000 per square foot; Routine non-public cleaning at \$0.0700 per square foot; Project cleaning at \$0.1300 per square foot; Extra work at \$17.90 per hour; and Supplies at \$0.0500 per passenger. The cost for the first year of this Contract is estimated to be \$10,368,528. The rates will increase approximately 2.5% per year through the term of this Contract.

The Authority may cancel this Contract with 60 days written notice.

Additional authorization is requested for the Chief Executive Officer or his designee to adjust the total square footage to be cleaned and to approve extra work as needed. This authorization will also be used to add square footage within the facilities being constructed under the Master Plan program.

A W/MBE expectancy participation rate of at least 20% was prescribed for the ITN. A W/MBE participation rate of 20% will be incorporated into this Contract.

Funding:

This item is included in the O&M Budget.

Recommendation:

Management recommends adoption of Resolution No. 2020-128.

Resolution:

Resolution No. 2020-128 approves and authorizes award and execution of Maintenance Contract for Janitorial Services at Tampa International Airport with Flagship Airport Services, Inc.; authorizes the Chief Executive Officer or his designee to adjust total square footage to be cleaned and approve extra work as needed; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.

K. NEW BUSINESS

Subject	5. Amendment No. 1 to Master License and Sales Agreement, dormakaba Workforce Solutions LLC, Tampa International Airport, Resolution No. 2020-129
Meeting	Jun 4, 2020 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

Background:

On June 4, 2015, the Board authorized execution of a sole source Master License and Sales Agreement (Agreement) with Kaba Workforce Solutions, LLC for B-COMM® Oracle Time and Labor solution for the term of June 4, 2015 through June 3, 2020 in the maximum purchase authorization amount of \$137,600. B-COMM® Oracle Time and Labor solution is an Oracle validated communication software and hardware solution that allows for the exchange of time collection data between Oracle, the Authority's ERP system, and Kaba's time clocks, PC Web, telephone and mobile devices. On January 1, 2018, Kaba Workforce Solutions, LLC changed its name to dormakaba Workforce Solutions LLC.

The Authority requires continued use of the B-COMM® Oracle Time and Labor solution, including maintenance and support of the software and hardware.

On May 13, 2020, a Notice of Intent to Sole Source with dormakaba Workforce Solutions LLC for the continued use of the B-COMM® Oracle Time and Labor solution was publicly advertised. dormakaba owns the intellectual property rights to the B-COMM® Oracle Time and Labor solution and is the only known source for licensing, maintenance and support of the B-COMM® software and hardware. No responses were received.

Authority Policy P410 authorizes sole source purchases when no other authorized vendor can supply the required equipment, materials, supplies or services.

Proposal:

This Amendment No. 1 to the Agreement authorizes the continued use of the B-COMM® Oracle Time and Labor solution, authorizes an increase of \$52,000 for a maximum purchase authorization amount of \$189,600 under the Agreement, and extends the term of the Agreement through June 3, 2022.

Funding:

This item is included in the O&M Budget.

Recommendation:

Management recommends adoption of Resolution No. 2020-129.

Resolution:

Resolution No. 2020-129 approves and authorizes execution of Amendment No. 1 to Master License and Sales Agreement at Tampa International Airport with dormakaba Workforce Solutions LLC; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.

K. NEW BUSINESS

Subject **6. Airline Rates and Charges Relief Agreement, Tampa International Airport, Resolution No. 2020-152**

Meeting Jun 4, 2020 - Aviation Authority Regular Board Meeting

Access Public

Type Action

Background:

American Airlines, Inc. (American), Delta Air Lines, Inc. (Delta), Federal Express Corporation (FedEx), Frontier Airlines, Inc. (Frontier), jetBlue Airways Corporation (jetBlue), Southwest Airlines Co. (Southwest), Spirit Airlines, Inc. (Spirit), United Airlines (United), and United Parcel Service Co. (UPS) (collectively, Airlines) operate at Tampa International Airport (Airport) under an Airline-Airport Use and Lease Agreement (AAULA). Under their respective AAULAs, Airlines owe certain fixed and variable fees to Authority.

Airlines have seen a significant disruption to domestic and international air travel, including both passenger and cargo operations, due to the worldwide COVID-19 pandemic. All commercial and passenger air carriers operating at the Airport are experiencing severe reductions in revenue, which are resulting in near-term cashflow challenges for Airlines. Airlines requested the Authority provide relief from the fixed and variable fees due to Authority under the AAULA. Although financial relief programs, including the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), may provide opportunity for financial relief to Airlines, it will take time for Airlines to realize the distribution of any funds.

After conducting industry benchmarking and after careful analysis and consideration, the Authority determined that an Airline Rates and Charges Relief Agreement (Agreement) is the best way to achieve the goals of maintaining the Airport's financial self-sustainability and assisting Airlines in maintaining service at the Airport.

American is a passenger airline currently operating at the Airport under an AAULA. American currently leases fixed space in the Main Terminal and Airside F.

Delta is a passenger airline currently operating at the Airport under an AAULA. Delta currently leases fixed space in the Main Terminal and Airside E.

FedEx is a cargo airline currently operating at the Airport under an AAULA. FedEx currently leases air cargo facilities.

Frontier is a passenger airline currently operating at the Airport under an AAULA. Frontier currently leases fixed space in the Main Terminal and Airside E.

jetBlue is a passenger airline currently operating at the Airport under an AAULA. jetBlue currently leases fixed space in the Main Terminal and Airside A.

Southwest is a passenger airline currently operating at the Airport under an AAULA. Southwest currently leases fixed space in the Main Terminal and Airside C.

Spirit is a passenger airline currently operating at the Airport under an AAULA. Spirit currently leases fixed space in the Main Terminal and Airside A.

United is a passenger airline currently operating at the Airport under an AAULA. United currently leases fixed space in the Main Terminal and Airside A.

UPS is a cargo airline currently operating at the Airport under an AAULA. UPS currently leases air cargo facilities.

This Agreement will be offered to all commercial passenger and cargo air carriers that have a current AAULA, lease space at the Airport, and that are current on their payments at the time of execution of the Agreement.

Proposal:

Under the Agreement, the Authority agrees that it will not exercise its rights under the AAULA to levy on the participating Airlines additional Landing Fees pursuant to the annual settlement following the close of Fiscal Year 2020 or assess participating Airlines Extraordinary Coverage Protection payments for Fiscal Year 2020. Additionally, the Authority agrees that it will not change its current rate setting methodology during the months of October-December 2020.

In return for Authority's promises under the Agreement, Airlines will forego any revenue sharing to which they may have been entitled with regard to sums the Authority received, receives, or may receive in the future under the CARES Act.

Due to the Authority's financial promises under the Agreement, there will be a shortfall in revenues into respective airline cost centers. These shortfalls of revenues will be made up via the use of CARES Act funds and certain Authority unrestricted funds that are not within the Authority's Trust Agreements. This shortfall will not be recaptured from the Airlines.

Due to the Authority maintaining its existing rate setting methodology during the months of October 2020, November 2020, and December 2020, there will be a reduction in revenues into respective airline cost centers which will not be recaptured from the Airlines.

All other terms and conditions of the AAULA will remain the same.

So long as each participating Airline satisfies the requirements of the Agreement, including being current on their financial obligations to the Authority, these Agreements are to be executed by the Chief Executive Officer upon receipt of signature from each Airline.

Due to the timing of the relief being offered and the absence of a July Board meeting, Staff requests that the Board authorize the Chief Executive Officer to execute these Agreements upon receipt of signature from each Airline.

Funding:

This item will be funded with Authority unrestricted reserves during Fiscal Year 2020, and there will be a reduction in revenue during Fiscal Year 2021.

Recommendation:

Management recommends adoption of Resolution No. 2020-152.

Resolution:

Resolution No. 2020-152 approves and authorizes execution of Airline Rates and Charges Relief Agreements at Tampa International Airport with participating Airlines by the Chief Executive Officer; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.

K. NEW BUSINESS

Subject **7. Concessions Relief Agreements, Tampa International Airport, Resolution No. 2020-153**

Meeting Jun 4, 2020 - Aviation Authority Regular Board Meeting

Access Public

Type Action

Background:

Concessionaires currently operate Food and Beverage, Retail, Duty Free, Spa Services and Currency Exchange Concessions at Tampa International Airport (Airport) pursuant to separate Lease and Concessions Contracts (Lease). Under their respective Leases, Concessionaires owe certain fixed and variable fees to the Authority each month.

Concessionaires continue to see a significant disruption to business due to the worldwide COVID-19 pandemic. Concessionaires operating at the Airport have experienced severe reductions in revenue, which have resulted in near-term cash flow challenges. Concessionaires have requested the Authority provide relief from the monthly fixed and variable fees due to Authority under the Lease.

At the May 7, 2020 Authority Board Meeting, eligible Concessionaires executed a 30-day Concessions Rent and Fee Accommodation Agreement.

After conducting industry benchmarking and following further careful analysis and consideration, the Authority determined that a relief agreement for a longer period of time was needed to achieve the goal of maintaining the Airport's financial self-sustainability and assisting Concessionaires in maintaining service at the Airport.

Proposal:

This Concessions Relief Agreement (Agreement) will be offered to all Concessionaires operating Food and Beverage, Retail, Duty Free, Spa Services and Currency Exchange Concessions that have a current Lease and are current on their payments through March 31, 2020. In order to be eligible, each Concessionaire must continue to operate at the Airport.

Under this Agreement, the Authority agrees that it will not exercise its rights under the Lease to bill for either Premises Rent or Minimum Annual Privilege Fees incurred by the Concessionaires for the months of April, May and June 2020. The shortfall in funds shall be made up via the use of certain unrestricted funds held by the Authority outside of its various Trust Agreements, including, without limitation, CARES Act funds (Temporary Concessions Cost Center Relief Funds).

Monthly, beginning May 1, 2021, and continuing through April 2022, the Temporary Concessions Cost Center Relief Funds will be recovered in equal installments through a repayment by each Concessionaire. Concessionaires will continue to pay a Percentage Fee, which will be used to reduce the balance of Temporary Concessions Cost Center Relief Funds applied by the Authority.

Due to the timing of the relief being offered and the absence of a July Board meeting, Staff requests that the Board authorize the Chief Executive Officer to execute these Agreements upon receipt of signature from each Concessionaire.

Funding:

This item will be funded with Authority restricted reserves during Fiscal Year 2020.

Recommendation:

Management recommends adoption of Resolution No. 2020-153.

Resolution:

Resolution No. 2020-153 approves and authorizes execution of Concessions Relief Agreements at Tampa International Airport with participating Concessionaires by the Chief Executive Officer; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.

K. NEW BUSINESS

Subject	8. Rental Car Relief Agreements, Tampa International Airport, Resolution No. 2020-154
Meeting	Jun 4, 2020 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

Background:

Rental Car Concessionaires currently operate at Tampa International Airport (Airport) pursuant to separate Lease and Concessions Contracts (Lease). Under their respective Leases, Rental Car Concessionaires owe certain fixed and variable fees to the Authority each month.

Rental Car Concessionaires continue to see a significant disruption to business due to the worldwide COVID-19 pandemic. Rental Car Concessionaires operating at the Airport have experienced severe reductions in revenue, which have resulted in near-term cash flow challenges. Rental Car Concessionaires have requested the Authority provide relief from the monthly fixed and variable fees due to Authority under the Lease.

At the May 7, 2020 Authority Board Meeting, eligible Rental Car Concessionaires executed a 30-day Rental Car Rent and Fee Accommodation Agreement.

After conducting industry benchmarking and following further careful analysis and consideration, the Authority determined that a relief agreement for a longer period of time was needed to achieve the goal of maintaining the Airport's financial self-sustainability and assisting Rental Car Concessionaires in maintaining service at the Airport.

Proposal:

This Rental Car Relief Agreement (Agreement) will be offered to all Rental Car Concessionaires that have a current Lease and that are current on their payments through March 31, 2020. In order to be eligible, each Rental Car Concessionaire must continue to operate at the Airport.

Under this Agreement, the Authority agrees that it will not exercise its rights under the Lease to bill for Ground Rent or Minimum Annual Privilege Fees incurred by the Rental Car Concessionaires for the months of April, May, and June 2020. The shortfall in funds will be made up via the use of certain unrestricted funds held by the Authority outside of its various Trust Agreements, including, without limitation, CARES Act funds (Temporary RAC Relief Funds).

Monthly, beginning May 1, 2021, and continuing through April 2022, the Temporary RAC Relief Funds transferred will be recovered in equal installments through a repayment by each Rental Car Concessionaire. Rental Car Concessionaires will continue to pay a Percentage Fee, which will be used to reduce the balance of Temporary RAC Relief Funds applied by the Authority.

Due to the timing of the relief being offered and the absence of a July Board meeting, Staff requests that the Board authorize the Chief Executive Officer to execute these Agreements upon receipt of signature from each Concessionaire.

Funding:

This item will be funded with Authority unrestricted reserves during Fiscal Year 2020.

Recommendation:

Management recommends adoption of Resolution No. 2020-154.

Resolution:

Resolution No. 2020-154 approves and authorizes execution of Rental Car Relief Agreements at Tampa International Airport with participating Rental Car Concessionaires by the Chief Executive Officer; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.

L. STAFF REPORTS

Subject	1. Staff Reports
Meeting	Jun 4, 2020 - Aviation Authority Regular Board Meeting
Access	Public
Type	Information

M. ADJOURNMENT

Subject	1. Adjournment
Meeting	Jun 4, 2020 - Aviation Authority Regular Board Meeting
Access	Public
Type	Procedural
