



# Tampa International Airport

**AVIATION AUTHORITY**

**REGULAR BOARD MEETING AND  
BOARD OF ADJUSTMENT PUBLIC HEARING**

**Tuesday, April 5, 2022  
9:00 A.M.**

**Boardroom  
Level 3 at Tampa International Airport**

## **AGENDA**

Any person who desires to appeal any decisions made at this meeting will need a record of the proceedings and for that purpose may need to ensure that a verbatim record of the proceeding is made which includes the testimony and evidence upon which the appeal is based. Any person requiring reasonable accommodations to attend any public meeting because of a disability or physical impairment must submit a written request to Joseph W. Lopano, Chief Executive Officer, Hillsborough County Aviation Authority, Post Office Box 22287, Tampa, FL 33622 or via facsimile at (813) 870-7868. Such request must be received at least 48 hours before the meeting. If you have any questions, please call (813) 870-8701.



**Tuesday, April 5, 2022**

**Aviation Authority Regular Board Meeting and Board of Adjustment Hearing**

**AGENDA**

**9:00 A.M.**

**Boardroom**

**Level 3 at Tampa International Airport**

**A. PLEDGE OF ALLEGIANCE**

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1. Pledge of Allegiance

**B. CALL TO ORDER (BOARD OF ADJUSTMENT HEARING)**

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1. Call to Order (Board of Adjustment Hearing)

**C. BOARD OF ADJUSTMENT HEARING**

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1. Airport Study No. 2022-03, Bohler Engineering, LLC requesting a variance to construct a 22-story condo tower with garage, with a maximum height of 285' AMSL, located at 2910 W. Barcelona Street, Tampa, FL, Resolution No. 2022-31

**D. CALL TO ORDER**

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1. Call to Order

**E. APPROVAL OF THE AGENDA**

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1. Approval of the Agenda

**F. PUBLIC COMMENTS**

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1. Public Comments

**G. APPROVAL OF THE MINUTES**

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1. Approval of the Minutes

**H. MANAGEMENT REPORT**

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1. Management Report

**I. APPROVAL OF THE CONSENT AGENDA**

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1. Use and Permit Agreement for Off-Airport Rental Car Concession, 1 Rent A Car Corp. d/b/a JC Car Rental, Tampa International Airport, Resolution No. 2022-29

**J. POLICIES OR RULES FOR CONSIDERATION OR ACTION**

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1. Update to Policy Manual, Revisions to Rules and Regulations for Approval: R340, Rules and Regulations for Tampa International Airport
2. Update to Policy Manual, Revisions to Policy for Approval: Policy P821, On-Airport Rental Car Companies

## **K. COMMITTEE REPORTS**

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1. Committee Reports

## **L. UNFINISHED BUSINESS**

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1. Public Hearing to Approve Update to Airport Zoning Regulations, Tampa International, Tampa Executive, Peter O. Knight, and Plant City Airports, Resolution No. 2022-39
2. Award of Design-Build Part 1 Contract, Bag Claim Level Ceiling, Carpet and LED Signage Replacement, HCAA Project Nos. 8430 22, 6835 21 and 6715 20, DPR Construction, A General Partnership, Tampa International Airport, Resolution No. 2022-32

## **M. NEW BUSINESS**

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1. Construction Contract, Electric Bus Charging Facility, HCAA Project No. 6875 21, Crisdell Group, Inc., Tampa International Airport, Resolution No. 2022-34
2. Construction Contract, Taxiway Edge Light Replacement, HCAA Project No. 6950 22, H.L. Pruitt Corp., Peter O. Knight Airport, Resolution No. 2022-35
3. Maintenance Contract, Terminal Automated People Mover Systems, Bombardier Transportation (Holdings) USA, Inc., Tampa International Airport, Resolution No. 2022-37
4. Purchase Orders, Replacement Parts for Passenger Boarding Bridges and Ground Power Units, John Bean Technologies Corporation a/k/a JBT Aerotech, Jetway Systems, Tampa International Airport
5. Maintenance Contract, Landscape Maintenance Services (North), Premier Lawn Maintenance, LLC, Tampa International Airport, Resolution No. 2022-36; Maintenance Contract, Landscape Maintenance Services (South), Aero Groundtek, LLC, Tampa International Airport, Resolution No. 2022-40
6. Purchase Order, Purchase of Shuttle Buses, Creative Bus Sales, Inc., Tampa International Airport
7. Selection of Commercial Real Estate Consultant, Tampa International, Peter O. Knight, Plant City and Tampa Executive Airports
8. Use and Permit Agreement for Fixed Based Operator Rental Car Concession, Gitibin and Associates, Inc. d/b/a Go Rentals, Tampa International Airport, Resolution No. 2022-30

## **N. STAFF REPORTS**

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1. Staff Reports

## **O. ADJOURNMENT**

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1. Adjournment



**Tuesday, April 5, 2022**

**Aviation Authority Regular Board Meeting and Board of Adjustment Hearing**

**AGENDA**

**9:00 A.M.**

**Boardroom**

**Level 3 at Tampa International Airport**

**A. PLEDGE OF ALLEGIANCE**

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**Subject**

**1. Pledge of Allegiance**

Meeting

Apr 5, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing

Access

Public

Type

Procedural

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## **B. CALL TO ORDER (BOARD OF ADJUSTMENT HEARING)**

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<b>Subject</b>	<b>1. Call to Order (Board of Adjustment Hearing)</b>
Meeting	Apr 5, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing
Access	Public
Type	Procedural

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## C. BOARD OF ADJUSTMENT HEARING

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<b>Subject</b>	<b>1. Airport Study No. 2022-03, Bohler Engineering, LLC requesting a variance to construct a 22-story condo tower with garage, with a maximum height of 285' AMSL, located at 2910 W. Barcelona Street, Tampa, FL, Resolution No. 2022-31</b>
Meeting	Apr 5, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing
Access	Public
Type	Action

### Background:

Bohler Engineering, LLC (Petitioner) is seeking to construct a 22-story condo tower with garage, with a maximum height of 285' AMSL, located at 2910 W. Barcelona Street, Tampa, FL. The nearest airport is Peter O. Knight Airport.

Notice of this hearing before the Board of Adjustment was provided on March 16, 2022.

### Proposal:

Petitioner is requesting a variance to construct a 22-story condo tower with garage.

### Operational Impact:

The Petition was presented to the Airport Hearing Officer on February 17, 2022 and, based on testimony and evidence presented, the Hearing Officer found that approval of the variance, with required conditions, would have no effect on existing FAA restrictions, would not cause additional impacts or loss of utility to Peter O. Knight Airport, would not be contrary to the public interest, would do substantial justice, and was in accordance with the spirit of the Airport Zoning Regulations and Chapter 333, Florida Statutes.

The FAA's aeronautical study found that Petitioner's request would not be a hazard to air navigation provided certain conditions are met. Additionally, the FDOT did not identify any concerns with the request.

### Funding:

N/A

### Recommendation:

The Airport Hearing Officer recommends that the Board of Adjustment approve the variance to Airport Zoning Regulations requested by Petitioner with the following conditions: (1) Mark/Light the proposed structure in accordance with FAA Advisory Circular 70/7460-1M, Obstruction Marking and Lighting, red lights - Chapter 4, 5 (Red), and 15; (2) E-file FAA Form 7460-2, Notice of Actual Construction, if the project is abandoned or within five (5) days after the construction reaches its greatest height; (3) Temporary equipment such as cranes exceeding 285' AMSL or installation of solar panels will require a separate permit from the Authority; (4) Any glint/glare issues identified by the Authority must be mitigated to the Authority's satisfaction to avoid adverse impacts to aviation; and (5) Occupants and/or owners of units in the proposed structure must be informed that the structure lies in close proximity to an airport and occupants may be subjected to noise and/or light from aircraft operating to and from the airport.

The variance will be valid until the FAA Determination of No Hazard to Air Navigation expires June 20, 2023, but if the FAA Determination of No Hazard is extended by the FAA for no more than 18 months, the variance

will also be extended one time, without further action of the Board of Adjustment, provided that no changes in the proposed structure have occurred.

The Board of Adjustment may render its decision based on the findings and recommendations of the Hearing Officer. However, the Board of Adjustment may, but is not required to, review the record of the Hearing Officer's public hearing.

Resolution:

**Resolution No. 2022-31 approves and authorizes a variance for Airport Study No. 2022-03, Bohler Engineering, LLC, requesting a variance to construct a 22-story condo tower with garage, with a maximum height of 285' AMSL, located at 2910 W. Barcelona Street, Tampa, FL; and authorizes the Airport Zoning Director or his designee to execute all other ancillary documents.**

## **D. CALL TO ORDER**

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<b>Subject</b>	<b>1. Call to Order</b>
Meeting	Apr 5, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing
Access	Public
Type	Procedural

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## **E. APPROVAL OF THE AGENDA**

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<b>Subject</b>	<b>1. Approval of the Agenda</b>
Meeting	Apr 5, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing
Access	Public
Type	Action

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## **F. PUBLIC COMMENTS**

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<b>Subject</b>	<b>1. Public Comments</b>
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Meeting	Apr 5, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing
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Access	Public
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Type	Information
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Speakers are allowed 3 minutes total to comment on propositions before the Board. Speakers designated to speak on behalf of a group of 2 or more individuals are allowed 5 minutes total to comment on propositions before the Board.

## **G. APPROVAL OF THE MINUTES**

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<b>Subject</b>	<b>1. Approval of the Minutes</b>
Meeting	Apr 5, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing
Access	Public
Type	Action

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## H. MANAGEMENT REPORT

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**Subject**                      **1. Management Report**

Meeting                      Apr 5, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing

Access                      Public

Type                      Information

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## **I. APPROVAL OF THE CONSENT AGENDA**

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<b>Subject</b>	<b>1. Use and Permit Agreement for Off-Airport Rental Car Concession, 1 Rent A Car Corp. d/b/a JC Car Rental, Tampa International Airport, Resolution No. 2022-29</b>
Meeting	Apr 5, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing
Access	Public
Type	Action (Consent)

### Background:

1 Rent A Car Corp. d/b/a JC Car Rental (1 Rent) is a Miami based rental car company which operates under the Priceless Car Rental brand.

1 Rent desires to execute a Use and Permit Agreement for Off-Airport Rental Car Concession (Agreement) at Tampa International Airport (Airport). Off-airport rental car companies (OFFRACs) do not occupy space in the Rental Car Center and operate their off-airport rental car business from locations near the Airport.

### Proposal:

This item approves and authorizes an Agreement with 1 Rent to operate an off-airport rental car concession. The Term of the Agreement is April 5, 2022 through September 30, 2023. The Authority may terminate the Agreement, with or without cause, upon thirty (30) days written notice. In accordance with Authority Policy P822, 1 Rent will pay a privilege fee of nine percent (9%) of Gross Receipts.

1 Rent will pay a vehicle per-trip fee of \$4.50 for its courtesy vehicles through the Authority's Automated Vehicle Identification System and a Transportation Facility Charge (TFC) of \$2.00 per rental transaction day.

The Agreement provides for 1 Rent to account for reporting non-airport business, which is exempt from inclusion in Gross Receipts.

### Funding:

N/A

### Recommendation:

Management recommends adoption of Resolution No. 2022-29.

### Resolution:

**Resolution No. 2022-29 approves and authorizes execution of Use and Permit Agreement for Off-Airport Rental Car Concession at Tampa International Airport with 1 Rent A Car Corp. d/b/a JC Car Rental; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.**

## **J. POLICIES OR RULES FOR CONSIDERATION OR ACTION**

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<b>Subject</b>	<b>1. Update to Policy Manual, Revisions to Rules and Regulations for Approval: R340, Rules and Regulations for Tampa International Airport</b>
Meeting	Apr 5, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing
Access	Public
Type	Action

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### Background:

Policy P340, Rules and Regulations, requires the Board to adopt Rules and Regulations, pursuant to legal requirements, governing the use of each of the airports in its airport system. These Board-adopted Rules and Regulations are set forth in R340, Rules and Regulations for Tampa International Airport, which was last revised in December 2020.

### Proposal:

Staff recommends revising R340, Rules and Regulations for Tampa International Airport, as follows:

- Subsection 1.0, Definitions - Add definitions for Ground Operations Manual, Non-Movement Areas, and National Transportation Safety Board.
- Subsection 4.1, First Amendment Activities - Add language to state that an application for a permit is available on the Authority's website.
- Subsection 4.4, First Amendment Activities - Modify timeframe for Authority approval of a First Amendment application from 3 hours to 24 hours after permit is submitted. Provides the time needed to coordinate and plan for a First Amendment activity in order to provide the best service possible to applicants.
- Subsection 5.10, Fire and Safety - Add a requirement that all persons engaged in activity at Tampa International Airport within the AOA, Movement Areas, and Non-Movement Areas are required to comply with the Ground Operations Manual.
- Subsection 6.1, Aeronautical - Add language to require disabled or wrecked aircraft to be removed by aircraft owner within one hour of receiving direction from the Authority.
- Subsection 7.6, Public Parking - Add language to allow the Authority to relocate vehicles parked in designated, signed, and/or marked construction areas.

### Funding:

N/A

### Recommendation:

The Chief Executive Officer recommends the Board approve the revisions to R340, Rules and Regulations for Tampa International Airport.

**The Board may act on this by motion; no resolution is required.**

## **J. POLICIES OR RULES FOR CONSIDERATION OR ACTION**

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<b>Subject</b>	<b>2. Update to Policy Manual, Revisions to Policy for Approval: Policy P821, On-Airport Rental Car Companies</b>
Meeting	Apr 5, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing
Access	Public
Type	Action

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### Background:

Authority Policy P821, On-Airport Rental Car Companies, establishes the policy governing the issuance or award of contracts to rental car companies operating on Tampa International Airport (Airport).

### Proposal:

Staff recommends revising Policy P821 to require rental car companies operating at any of the Authority's airports to enter into an agreement to perform any portion of their business as well as establish the payment of fees for the right to do business. Rental car companies occupying space at a Fixed Base Operator will be exempt from paying Customer Facility Charges (CFC) as CFC's directly support the Rental Car Center and SkyConnect train which would not be utilized by these rental car companies. Percentage Fees paid under such agreements would be commensurate with the current rate of ten percent (10%) of gross receipts.

### Funding:

N/A

### Recommendation:

The Chief Executive Officer recommends the Board approve the revisions to Policy P821, On-Airport Rental Car Companies.

**The Board may act on this by motion; no resolution is required.**

## **K. COMMITTEE REPORTS**

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**Subject**

**1. Committee Reports**

Meeting

Apr 5, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing

Access

Public

Type

Reports

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## L. UNFINISHED BUSINESS

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<b>Subject</b>	<b>1. Public Hearing to Approve Update to Airport Zoning Regulations, Tampa International, Tampa Executive, Peter O. Knight, and Plant City Airports, Resolution No. 2022-39</b>
Meeting	Apr 5, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing
Access	Public
Type	Action

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### Background:

The Airport Zoning Regulations promote safety by establishing procedures to protect the navigable airspace of the region served by Tampa International Airport, Tampa Executive Airport, Peter O. Knight Airport, and Plant City Airport from hazards and incompatible land uses. Notice of this public hearing and updated Airport Zoning Regulations were posted on the Authority's website. The Airport Zoning Regulations were approved by the Board on April 1, 2010 and updated on December 3, 2015 and June 1, 2017.

### Proposal:

The Airport Zoning Regulations have been updated to:

1. Provide a definition for Vertiport;
2. Provide clerical modifications to Section 4.01;
3. Include guidance for reviewing Vertiport/Vertistop facilities and digital billboards;
4. Modify Hazard Preventions Zones for Peter O. Knight and Tampa Executive Airports to account for changes in FAR Part 77;
5. Modify the Drone Operating Maps to include FAA height restriction regulation guidance; and
6. Provide Laser Zone Maps to identify areas that have a potential to impact Aviation Operations in accordance with FAA guidance.

These Airport Zoning Regulations will have an effective date of April 5, 2022.

### Funding:

N/A

### Recommendation:

Management recommends adoption of Resolution No. 2022-39.

### Resolution:

**Resolution No. 2022-39 approves the update to the Airport Zoning Regulations for Tampa International, Tampa Executive, Peter O. Knight, and Plant City Airports as presented.**

## L. UNFINISHED BUSINESS

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<b>Subject</b>	<b>2. Award of Design-Build Part 1 Contract, Bag Claim Level Ceiling, Carpet and LED Signage Replacement, HCAA Project Nos. 8430 22, 6835 21 and 6715 20, DPR Construction, A General Partnership, Tampa International Airport, Resolution No. 2022-32</b>
Meeting	Apr 5, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing
Access	Public
Type	Action

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### Background:

This Project will replace the Bag Claim Level Ceiling and associated systems, carpet and the above bag belt LCD monitors.

On September 2, 2021, a Request for Qualifications entitled Bag Claim Level Ceiling, Carpet and LED Signage Replacement at Tampa International Airport was posted.

On February 3, 2022, the Board approved negotiations with the number one ranked firm, DPR Construction, A General Partnership.

### Proposal:

This item awards the Part 1 Contract for Design-Build Services to DPR Construction, A General Partnership for design of the Project with a maximum purchase authorization of \$2,400,924 for basic services and reimbursable expenses.

This Part 1 Contract for Design-Build Services will commence on April 7, 2022. Substantial completion of the Project is anticipated in August 2024.

A DBE goal of at least 9% of the dollar amount earned on the contract for the design phase of the Project was prescribed. The Part 1 Contract for Design-Build Services will incorporate a DBE participation of at least 19.1% of the dollar amount earned on the design phase of the Project.

### Funding:

This item is included in the Capital Budget.

### Recommendation:

Management recommends adoption of Resolution No. 2022-32.

### Resolution:

**Resolution No. 2022-32 approves and authorizes execution of Part 1 Contract for Design-Build Services, Bag Claim Level Ceiling, Carpet and LED Signage Replacement, HCAA Project Nos. 8430 22, 6835 21 and 6715 20 at Tampa International Airport with DPR Construction, A General Partnership; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.**

## M. NEW BUSINESS

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Subject	<b>1. Construction Contract, Electric Bus Charging Facility, HCAA Project No. 6875 21, Crisdel Group, Inc., Tampa International Airport, Resolution No. 2022-34</b>
Meeting	Apr 5, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing
Access	Public
Type	Action

### Background:

This Project includes the rehabilitation and reconstruction of a portion of the North Employee Parking Lot at Tampa International Airport to accommodate an electric bus charging infrastructure. The Project includes reconstruction of asphalt pavement with concrete pavement, asphalt mill and overlay, parking lot improvements including drainage modifications, curb and gutter installation, asphalt driveway installation, sidewalk reconstruction, and pavement markings and signage. The Project also includes installation of Authority-furnished electric vehicle charging equipment for three electric bus charging positions and all ancillary site, electrical, and communication work necessary to provide an operational electric bus charging system. A low bid solicitation was posted on February 5, 2022.

### Proposal:

On March 9, 2022, one bid was publicly opened and read aloud as follows:

<u>Company Name</u>	<u>Bid Amount</u>
Crisdel Group, Inc.	\$1,483,315.50

The lowest responsive and responsible bidder is Crisdel Group, Inc.

Subsequent to the bid opening, the Authority met with Crisdel Group, Inc., the sole responsive and responsible bidder, and, in accordance with Policy P410, Procurement, was able to negotiate a revised Contract award amount of \$1,213,315.00

A DBE Goal participation rate of 16% was prescribed and a DBE Goal participation rate of at least 34.6% is incorporated into this Contract.

### Funding:

This item is included in the Capital Budget.

### Recommendation:

Management recommends adoption of Resolution No. 2022-34.

### Resolution:

**Resolution No. 2022-34 approves and authorizes award and execution of Construction Contract for Electric Bus Charging Facility at Tampa International Airport with Crisdel Group, Inc. in the amount of \$1,213,315.00; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.**

## M. NEW BUSINESS

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<b>Subject</b>	<b>2. Construction Contract, Taxiway Edge Light Replacement, HCAA Project No. 6950 22, H.L. Pruitt Corp., Peter O. Knight Airport, Resolution No. 2022-35</b>
Meeting	Apr 5, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing
Access	Public
Type	Action

### Background:

This Project consists of taxiway edge light replacement and associated cable replacement back to the electrical vault at Peter O. Knight Airport. The Authority has purchased and will be providing to the awarded contractor 249 of the 363 edge lights being installed. A low bid solicitation was advertised on January 19, 2022.

### Proposal:

On March 2, 2022, bids were publicly opened and read aloud as follows:

<u>Company Name</u>	<u>Bid Amount</u>
*Himes Electric Company, Inc.	\$290,896.00
H.L. Pruitt Corp.	\$293,340.00
MJM Electric, Inc.	\$444,179.00
Aviation Construction & Electric, LLC	\$488,125.00

\*Himes Electric Company, Inc. was deemed non-responsive for exceeding the Bid Schedule line item for mobilization of 10%.

The lowest responsive and responsible bidder is H.L. Pruitt Corp.

There was no W/MBE goal for this Contract.

### Funding:

This item is included in the Capital Budget.

### Recommendation:

Management recommends adoption of Resolution No. 2022-35.

### Resolution:

**Resolution No. 2022-35 approves and authorizes award and execution of Construction Contract for Taxiway Edge Light Replacement at Peter O. Knight Airport with H.L. Pruitt Corp. in the amount of \$293,340.00; approves rejection of response received from Himes Electric Company, Inc. as non-responsive; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.**

## M. NEW BUSINESS

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<b>Subject</b>	<b>3. Maintenance Contract, Terminal Automated People Mover Systems, Bombardier Transportation (Holdings) USA, Inc., Tampa International Airport, Resolution No. 2022-37</b>
Meeting	Apr 5, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing
Access	Public
Type	Action

### Background:

The Authority has a full-service maintenance contract for the 16 shuttles serving the airside terminals with Bombardier Transportation (Holdings) USA, Inc. The contract had an initial Term of April 1, 2015 through March 31, 2020. Two one-year renewal options were exercised, extending the contract to March 21, 2022. A one-month extension was approved by the Board on March 3, 2022, extending the contract to April 30, 2022.

Authority Policy P410, Procurement, authorizes the standardization of purchases based on evaluated criteria such as product performance, consistency of manufacturer(s), life cycle costs, design life, and maintainability. In 2019, the Authority standardized Bombardier Transportation Systems for the APM systems and associated equipment for the Main Terminal complex.

### Proposal:

This Maintenance Contract with Bombardier Transportation (Holdings) USA, Inc. continues full-service maintenance of this proprietary shuttle equipment with an initial annual cost of \$3,857,556, with annual adjustments based on changes in the Bureau of Labor Statistics' indices for labor and materials. The Term of this Maintenance Contract is May 1, 2022 through April 30, 2027, with two five-year renewal options at the discretion of the Chief Executive Officer. This Maintenance Contract includes a provision for Bombardier Transportation (Holdings) USA, Inc. to perform extra work beyond that which was contemplated in the Maintenance Contract. This item authorizes the Chief Executive Officer or his designee to approve up to \$100,000 in extra work annually.

W/MBE participation was not prescribed in this Maintenance Contract due to the specific nature of the services.

This Maintenance Contract may be terminated by the Authority with or without cause upon at least ninety (90) days written notice to Bombardier Transportation (Holdings) USA, Inc.

### Funding:

This item is included in the O&M Budget.

### Recommendation:

Management recommends adoption of Resolution No. 2022-37.

### Resolution:

**Resolution No. 2022-37 approves and authorizes award and execution of Maintenance Contract, Terminal Automated People Mover Systems at Tampa International Airport with Bombardier Transportation (Holdings) USA, Inc.; authorizes the Chief Executive Officer or his designee to**

**approve up to \$100,000 in extra work annually; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.**

## M. NEW BUSINESS

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<b>Subject</b>	<b>4. Purchase Orders, Replacement Parts for Passenger Boarding Bridges and Ground Power Units, John Bean Technologies Corporation a/k/a JBT Aerotech, Jetway Systems, Tampa International Airport</b>
Meeting	Apr 5, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing
Access	Public
Type	Action

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### Background:

The Authority currently owns and maintains passenger boarding bridges and ground power units manufactured by John Bean Technologies Corporation a/k/a JBT Aerotech, Jetway Systems (JBT Corporation). The Authority maintains an inventory of replacement parts in an effort to expedite the repair and maintenance of passenger boarding bridges and ground power units.

JBT Corporation manufactures and directly distributes passenger boarding bridges and ground power units, including all replacement parts, without utilizing a reseller distribution network.

Authority Policy P410 authorizes sole source purchases when no other authorized vendor can supply the required product.

On February 9, 2022, a Notice of Intent to Sole Source with JBT Corporation at Tampa International Airport was publicly advertised. No responses were received.

### Proposal:

This item authorizes the issuance of Purchase Orders to JBT Corporation for the purchase of replacement parts for passenger boarding bridges and ground power units for the Term of April 5, 2022 through April 4, 2027 for a maximum purchase authorization amount of \$750,000.

### Funding:

This item is included in the O&M Budget.

### Recommendation:

The Chief Executive Officer recommends the Board authorize the issuance of Purchase Orders to John Bean Technologies Corporation a/k/a JBT Aerotech, Jetway Systems, and authorize the Chief Executive Officer or his designee to execute all other ancillary documents.

**The Board may act on this by motion; no resolution is required.**

## M. NEW BUSINESS

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<b>Subject</b>	<b>5. Maintenance Contract, Landscape Maintenance Services (North), Premier Lawn Maintenance, LLC, Tampa International Airport, Resolution No. 2022-36; Maintenance Contract, Landscape Maintenance Services (South), Aero Groundtek, LLC, Tampa International Airport, Resolution No. 2022-40</b>
Meeting	Apr 5, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing
Access	Public
Type	Action

### Background:

The landscape maintenance services contracts provide landscape bed maintenance, tree trimming and right of way mowing within the perimeter parcels of Tampa International Airport.

A low bid solicitation for Landscape Maintenance Services was advertised on January 18, 2022. Under the solicitation, the Authority will award two Landscape Maintenance Services Contracts (Contract), one for North Location and one for South Location.

The North Location parcels include Cargo Road, Hoover Blvd., and the North Employee Parking Lot.

The South Location parcels include Spruce/O'Brien Streets, U.S. Customs Area, Roadside and Parking Lot on Jim Walter Blvd., and North and East Perimeter of Economy Parking Garage and East Perimeter of Rental Car Center.

### Proposal:

On February 23, 2022, bids were publicly opened and read aloud as follows:

#### Landscape Maintenance Services (North).

Company Name	Bid Amount
*Mendez All Services, LLC	\$40,398.12
Aero Groundtek, LLC	\$96,128.00
Premier Lawn Maintenance, LLC	\$111,357.08
Greenturf Services, Inc.	\$184,120.00
Batallan Enterprises, Inc. dba Property Works	\$197,600.00
Superior Landscaping & Lawn Service, Inc.	\$217,080.00
T.C.C. Enterprise, Inc.	\$287,640.00

#### Landscape Maintenance Services (South).

Company Name	Bid Amount
*Mendez All Services, LLC	\$16,771.00
Aero Groundtek, LLC	\$56,500.00
Batallan Enterprises, Inc. dba Property Works	\$76,982.92
Premier Lawn Maintenance, LLC	\$91,000.00
T.C.C. Enterprise, Inc.	\$91,520.00
Greenturf Services, Inc.	\$101,640.00
Superior Landscaping & Lawn Service, Inc.	\$137,756.00

\*Mendez All Services, LLC was found non-responsive for failing to meet the minimum qualifications.



No specific expectancy for W/MBE participation was established.

In accordance with the solicitation document, there will be a Contract award to two respondents: one for the North Location and one for the South Location. Should the same respondent be the lowest, responsive and responsible respondent for both locations, the Authority will select which location the respondent will be awarded, based on the lowest overall cost to the Authority.

Aero Groundtek, LLC is the lowest responsive and responsible respondent for both the North Location and the South Location; however, the lowest overall cost to the Authority is an award of the Contract for the South Location to Aero Groundtek, LLC and an award of the Contract for the North Location to Premier Lawn Maintenance, LLC, the second lowest responsive and responsible respondent for the North Location.

The Term of each Contract is for the period of April 5, 2022 through April 4, 2023, with two, one-year renewal options at the discretion of the Chief Executive Officer. The Contract amount for the first year for the North Location is \$111,357.08 and the Contract amount for the first year for the South Location is \$56,500.00. An annual increase or decrease based on a Consumer Price Index for labor and materials is incorporated into each Contract beginning in year one of the two one-year renewal options.

This item also authorizes the Chief Executive Officer or designee to approve up to \$10,000 of Extra Work over the Term of each Contract, including the renewal options.

The Authority may cancel each Contract immediately and without notice for cause, and may terminate each Contract without cause at any time upon 30 days written notice.

Funding:

This item is included in the O&M Budget.

Recommendation:

Management recommends adoption of Resolution Nos. 2022-36 and 2022-40.

Resolutions:

**Resolution No. 2022-36 approves and authorizes award and execution of Landscape Maintenance Services Contract (North) at Tampa International Airport with Premier Lawn Maintenance, LLC; approves rejection of the response received from Mendez All Services, LLC as non-responsive; authorizes the Chief Executive Officer or designee to approve up to \$10,000 of Extra Work over the Term of the Contract, including the renewal options; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.**

**Resolution No. 2022-40 approves and authorizes award and execution of Landscape Maintenance Services Contract (South) at Tampa International Airport with Aero Groundtek, LLC; approves rejection of the response received from Mendez All Services, LLC as non-responsive; authorizes the Chief Executive Officer or designee to approve up to \$10,000 of Extra Work over the Term of the Contract, including the renewal options; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.**

## M. NEW BUSINESS

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<b>Subject</b>	<b>6. Purchase Order, Purchase of Shuttle Buses, Creative Bus Sales, Inc., Tampa International Airport</b>
Meeting	Apr 5, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing
Access	Public
Type	Action

### Background:

The SkyConnect train system transports passengers and employees between the Main Terminal and the Rental Car Center and Economy Parking Garage. Shuttle buses are needed for use during contingency operations when the SkyConnect train system is unavailable.

New shuttle buses are needed to replace existing equipment that has reached the end of its useful life.

### Proposal:

An Invitation to Bid for the Purchase of Shuttle Buses was issued on February 10, 2022. On March 2, 2022, bids were publicly opened and two responses were received.

Company Name	Bid Amount
*Nations Bus Corp	\$396,984.00
Creative Bus Sales, Inc.	\$447,684.00

\*Nations Bus Corp was found non-responsive for failing to meet the required Bid specifications.

There was no W/MBE expectancy for the Solicitation.

The lowest responsive and responsible bidder is Creative Bus Sales, Inc.

This item authorizes the issuance of a Purchase Order to Creative Bus Sales, Inc. for the purchase of four (4) shuttle buses in a total maximum purchase authorization amount of \$447,684.00.

### Funding:

This item is included in the Capital Budget.

### Recommendation:

The Chief Executive Officer recommends the Board authorize the issuance of a Purchase Order to Creative Bus Sales, Inc.; approve rejection of the response received from Nations Bus Corp as non-responsive; and authorize the Chief Executive Officer or his designee to execute all other ancillary documents.

**The Board may act on this by motion; no resolution is required.**

## M. NEW BUSINESS

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<b>Subject</b>	<b>7. Selection of Commercial Real Estate Consultant, Tampa International, Peter O. Knight, Plant City and Tampa Executive Airports</b>
Meeting	Apr 5, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing
Access	Public
Type	Action

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### Background:

The Commercial Real Estate Consultant will provide planning, consulting and design services to assist the Authority with the development of underutilized land at various locations and attract new services and businesses to Tampa International, Peter O. Knight, Plant City and Tampa Executive Airports (Airports). The real estate development program will be a multi-phase, multi-year plan to land plan, subdivide, and develop areas around these Airports for future facilities.

### Proposal:

On December 1, 2021, a Request for Qualifications entitled Commercial Real Estate Consultant at Tampa International, Peter O. Knight, Plant City and Tampa Executive Airports was posted.

Three (3) responses were received and evaluated by staff.

The order of technical ranking is as follows:

1. Vanasse Hangen Brustlin, Inc.
2. Stantec Consulting Services, Inc.
3. Colliers International Florida, LLC

A W/MBE goal of at least 5.0% of the dollar amount earned on the resulting contract was prescribed. All qualified respondents provided assurances that they will meet or exceed the prescribed W/MBE goal requirements which will be incorporated into the resulting contract.

### Funding:

This item is included in the Capital and O&M Budgets.

### Recommendation:

The Chief Executive Officer recommends ranking the order of firms as listed above.

**The Board may request presentations from the firms prior to the vote and may vote either by motion or by clear indication to rank firms in order of preference and authorize staff to negotiate a contract; no resolution is required.**

## M. NEW BUSINESS

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<b>Subject</b>	<b>8. Use and Permit Agreement for Fixed Based Operator Rental Car Concession, Gitibin and Associates, Inc. d/b/a Go Rentals, Tampa International Airport, Resolution No. 2022-30</b>
Meeting	Apr 5, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing
Access	Public
Type	Action

### Background:

Gitibin and Associates, Inc. d/b/a Go Rentals (Go Rentals) is a rental car company which provides luxury rental vehicles primarily to customers at airport Fixed Based Operators (FBOs).

Go Rentals has leased space at Sheltair Aviation at Tampa International Airport (Airport) and desires to execute a Use and Permit Agreement for Fixed Based Operator Rental Car Concession (Agreement) in order to begin its rental car operation.

Go Rentals currently operates at airports and other locations in Arizona, California, Colorado, Florida, Georgia, Massachusetts, Montana, North Carolina, New Jersey, Nevada, New York, South Carolina, Texas, Utah, Virginia, and Washington.

### Proposal:

This item provides for an Agreement with Go Rentals to operate a rental car business at Sheltair Aviation.

The Agreement commences upon Board approval and expires on September 30, 2025. The Authority may terminate the Agreement upon thirty days written notice. In accordance with Authority Policy P821, Go Rentals will pay a fee of ten percent (10%) of gross receipts from the business generated at the FBO location, commensurate with all other on-airport rental car companies.

### Funding:

N/A

### Recommendation:

Management recommends adoption of Resolution No. 2022-30.

### Resolution:

**Resolution No. 2022-30 approves and authorizes execution of Use and Permit Agreement for Fixed Based Operator Rental Car Concession at Tampa International Airport with Gitibin & Associates, Inc. d/b/a Go Rentals; and authorizes the Chief Executive Officer or his designee to execute all other ancillary documents.**

## **N. STAFF REPORTS**

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**Subject**

**1. Staff Reports**

Meeting

Apr 5, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing

Access

Public

Type

Reports

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## **O. ADJOURNMENT**

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**Subject**

**1. Adjournment**

Meeting

Apr 5, 2022 - Aviation Authority Regular Board Meeting and Board of Adjustment Hearing

Access

Public

Type

Procedural

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