

Hillsborough County Aviation Authority
Regular Board Meeting

Thursday, 9:01 a.m.
September 5, 2019

A Regular Board Meeting of the Hillsborough County Aviation Authority was convened in the Boardroom, Main Terminal Building, Level 3 at Tampa International Airport, Tampa, Florida, on Thursday, September 5, 2019.

Members present were: Robert I. Watkins, Gary Harrod, General Diehl and Mayor Jane Castor.

Aviation Authority staff members present were Chief Executive Officer Joseph W. Lopano, General Counsel Michael Stephens, Damian Brooke, John Tiliacos, Chris Minner, Al Illustrato, Janet Scherberger, Michael Kamprath, Ann Davis, Violet Cummins, Teresa Howell, Adam Bouchard, James Tarro, Ed Haines, Laurie Noyes, Marcus Session, Rob Porter, Chief Vazquez, Randy Forister, Paul Ridgeway, Brett Fay, Elita McMillon, Rebecca Waterman, Wanda Dunnigan, Antonio Hardeman, Richard Coudurier, Gina Evans, Emily Nipps, Laurie Noyes, Tom Thalheimer, Lloyd Tillmann, Beth Zurenko, Danny Valentine, Stephanie Pierce, Mark Brissenden, William Richards, Mark Peterson, John Evans, Tony Conza, Kevin Podsiad, Bonnie Yauilla, Dan Seeley, Doyle Wiggins, Ann Walters, Cheryl Hawkins, Beth Baucom and Mitch Thrower.

Chairman Watkins welcomed everyone to the September 5, 2019 Regular Board Meeting of the Aviation Authority. Chairman Watkins advised the audience that Commissioner Miller will not be in attendance and Mayor Castor will be arriving later due to an earlier engagement. He asked anyone who had any propositions before the Board to see Violet Cummins, Board Service Administrator.

Everyone stood for the Pledge of Allegiance.

Chairman Watkins called the Regular Board Meeting to Order.

Mr. Lopano informed the Board that at the August Board Meeting, General Counsel Stephens advised of the possibility of holding an Attorney-Client Closed Session at this meeting but that there was no need to hold the Attorney-Client Closed Session at this meeting.

Chairman Watkins then called for a motion to approve the Agenda for the meeting.

Upon motion of Gary Harrod, seconded by General Diehl, the Agenda was unanimously approved by all members present.

There were no Public Comments.

Chairman Watkins then asked General Counsel Stephens if there were any abstentions from the August 1, 2019 Board Meeting that needed to be read into the record. General Counsel Stephens stated there were no abstentions from the August 1, 2019 Board Meeting and he did not anticipate any abstentions at this meeting.

Chairman Watkins then called for a motion to approve the Minutes of the Regular Board Meeting of August 1, 2019. Upon motion of Gary Harrod, seconded by General Diehl, the Minutes of the Regular Board Meeting of August 1, 2019 were unanimously approved by all members present.

Chairman Watkins then called upon Mr. Lopano to present his Management Report.

Chris Minner reported that total passenger traffic for the month of July was up 4.7%. International passenger traffic was up 24.7% in July. Total cargo volume in July was up 8.2%.

There have been several new air service announcements which will come to fruition at the end of 2019 and beginning of 2020.

This month Tampa International Airport will be hosting Airports Council International North America's 2019 Annual Conference in Tampa. There are more than 2,200 guests that are anticipated to attend from all over the world. Sixty volunteers from Airport staff and the Airport Ambassador Program will welcome guests during the course of the conference.

Social media activity included the Red Side Garage implosion, Hurricane Dorian, and the increased capacity to Europe. Traditional media ran 95 stories related to the Red Side Garage implosion that was covered all over the country and the world. There were 45 stories on the Groundbreaking of Phase 2 of the Master Plan and 37 stories related to Alaska Airlines adding their second frequency to Seattle.

Al Illustrato was next to report on the Red Side Garage implosion. Mr. Illustrato provided a brief discussion on the logistics and shared a video of the implosion. He thanked the many people involved which included 380 personnel and 25 different companies, organizations and departments.

Elita McMillon was next to report that Tampa International Airport was named Airport of the Year by the Airport Minority Advisory Council (AMAC). AMAC is the largest national trade organization supporting minorities and women in the aviation industry. Elita recognized the members of her team as well as the Planning and Development, Concessions and Procurement Departments.

John Tiliacos was next to report on the planning and preparation that was done in advance of Hurricane Dorian. Daily hurricane briefings were held with the airlines and tenants. Each morning a teleconference was held with the Chief Meteorologist at the National Weather Service in Ruskin. The Airport also worked closely with the City of Tampa, Hillsborough County Emergency Operations Center and the team at MacDill. There were 25 flights cancelled as a result of the hurricane.

Next Mr. Tiliacos recognized several members of the Police Department K-9 unit. Mr. Tiliacos informed the Board that the University of South Florida's (USF) Police Department presented the Airport Police Department with a certificate of appreciation for their efforts in helping USF establish their very own K-9 unit. Sgt. EJ Diaz along with his team provided support to the USF team in applying for grant funds, budgeting for K-9 units, developing policies and procedures associated with K-9 operations, and guidelines for the selection of handlers and K-9s.

This concluded Mr. Lopano's Management Report.

The Chairman then asked if anyone had any items they would like set aside for further consideration on the Consent Agenda. Hearing none, Chairman Watkins called for a motion to approve the items in the Consent Agenda.

Upon motion of Gary Harrod, seconded by General Diehl, the Consent Agenda was unanimously approved by all members present.

The following items were contained in the Consent Agenda.

CONSENT ITEM G1

Amendment No. 1 to Use and Permit Agreement for Transportation Network Company, Lyft, Inc.; Rasier-DC, LLC; and Wingz, Inc., Tampa International Airport, Resolution Nos. 2019-92, 2019-93 and 2019-94.

On August 3, 2017, the Authority Board approved a separate Use and Permit Agreement for Transportation Network Company (Agreement) with Lyft, Inc. (Lyft), Rasier-DC, LLC (Uber), and Wingz, Inc. (Wingz) (collectively TNCs). The Agreements allowed each TNC to provide pre-arranged rides via a digital network for the period of August 3, 2017 through September 30, 2019.

Authority Master Plan Phase 2 is currently in progress and includes the construction of several new curbsides, the first of which will be adjacent to the Atrium of the new SkyCenter Office Building. Staff is currently evaluating the commercial use of the additional curbsides over the next several years. In order to properly evaluate and test optimal use of the new Atrium curbside, the Authority is requesting an extension of the current Agreements with Lyft, Uber and Wingz.

This item authorizes execution of Amendment No. 1 to the Agreements with Lyft, Uber and Wingz, extending the term until September 30, 2020. Additionally, Amendment No. 1 allows the TNCs to operate additional products and increases the Per-Trip Fee paid by each TNC to the Authority to \$5.00. Amendment No. 1 is effective October 1, 2019.

Management recommended adoption of Resolution Nos. 2019-92, 2019-93, and 2019-94.

Resolution No. 2019-92 approved and authorized execution of Amendment No. 1 to Use and Permit Agreement for Transportation Network Company at Tampa International Airport with Lyft, Inc.; and authorized the Chief Executive Officer or his designee to execute all other ancillary documents.

Resolution No. 2019-93 approved and authorized execution of Amendment No. 1 to Use and Permit Agreement for Transportation Network Company at Tampa International Airport with Rasier-DC, LLC; and authorized the Chief Executive Officer or his designee to execute all other ancillary documents.

Resolution No. 2019-94 approved and authorized execution of Amendment No. 1 to Use and Permit Agreement for Transportation Network Company at Tampa International Airport with Wingz, Inc.; and authorized the Chief Executive Officer or his designee to execute all other ancillary documents.

CONSENT ITEM G2

Approval for Demolition and Disposal, 4809 North Renellie Drive, HCAA Project No. 6000, Tampa International Airport, Resolution No. 2019-87; Approval for Demolition and Disposal, 4812 North Renellie Drive, HCAA Project No. 6000, Tampa International Airport, Resolution No. 2019-88.

Under Board Policy P852, Real Estate Services – Land Disposition, a building or structure permanently affixed to real property may be demolished or otherwise disposed of only upon approval by a Resolution of the Board. The buildings located at 4809 North Renellie Drive were built in 1980 and 1998 respectively and were used as businesses. They were acquired by the Authority in 2019 under the Drew Park Land Acquisition Program in accordance with FAA Advisory Circular No. 150/5100-17, Land Acquisition and Relocation Assistance for AIP Assisted Projects. The buildings are in poor condition, have reached the end of their useful life, and have been identified for demolition. The building located at 4812 North Renellie Drive was built in 1972 and was used as a repair business. It was acquired by the Authority in 2019 under the Drew Park Land Acquisition Program in accordance with FAA Advisory Circular No. 150/5100-17, Land Acquisition and Relocation Assistance for AIP Assisted Projects. The building is in poor condition, has reached the end of its useful life, and has been identified for demolition.

This item establishes the buildings located at 4809 and 4812 North Renellie Drive as surplus and authorizes demolition and disposal by one or more qualified demolition contractors procured in accordance with Authority Standard Procedure S410.10. The total engineering estimate for demolition of the buildings is \$120,000 collectively, including any asbestos-related requirements.

These items are included in the Capital Budget.

Management recommended adoption of Resolution Nos. 2019-87 and 2019-88.

Resolution No. 2019-87 declared the buildings located at 4809 North Renellie Drive as surplus; approved and authorized the demolition and disposal of such buildings; and authorized the Chief Executive Officer or his designee to execute all other ancillary documents.

Resolution No. 2019-88 declared the building located at 4812 North Renellie Drive as surplus; approved and authorized the demolition and disposal of such building; and authorized the Chief Executive Officer or his designee to execute all other ancillary documents.

CONSENT ITEM G3

Increase in Not-to-Exceed Authorization for Purchase Order, Tampa Electric Company (TECO), Demolition of Red Side Rental Car Garage and Airside D Shuttle Guideway, HCAA Project No. 8830 17, Tampa International Airport.

As part of the Demolition of Red Side Rental Car Garage (Garage) and Airside D Shuttle Guideway Project, as well as to provide an overall upgrade to the service for the Airport Main Terminal and Airsides, it is necessary to replace, update and add to the TECO electrical infrastructure. TECO has completed preliminary inspections of Airport manholes and existing electrical infrastructure potentially impacted by the Project.

The work includes TECO's removal and replacement of an estimated 12,000 ft of cable and installation of new vacuum switches to help protect connections during implosion of the Garage.

On November 1, 2018, the Board authorized a purchase order for an amount not-to-exceed \$650,000 to replace, update and add to the TECO electrical infrastructure.

TECO has since realized an accounting oversight, whereby their original quotation was incorrectly calculated including a credit that can only be applied to projects where new electrical load is added and for which this Project does not qualify.

Increase not-to-exceed authorization for the previously issued purchase order by \$226,000, bringing the total not-to-exceed authorization for the purchase order to \$876,000.

This item is included in the Capital Budget.

The Chief Executive Officer recommended the Board authorize the increase in the not-to-exceed authorization for the purchase order issued to Tampa Electric Company, and authorize the Chief Executive Officer or his designee to execute all other ancillary documents.

The Board acted on this by motion; no resolution was required.

CONSENT ITEM G4

Space Rental Agreement, Pemco World Air Services, Inc., Tampa International Airport, Resolution No. 2019-89.

Pemco World Air Services, Inc. (PEMCO) has an existing Lease Agreement for Facility and Ground Area (Agreement) with the Authority. PEMCO currently provides line maintenance for Southern Air, Frontier Airlines, Alaska Airlines, Swift Air, and Spirit at Tampa International Airport. PEMCO desires to lease space in support of its line maintenance operations.

PEMCO desires to lease 384 square feet of space at Airside E Ramp Level (Premises) under a Space Rental Agreement (Agreement). The Agreement commences on September 5, 2019 and terminates on September 30, 2020. Either party may terminate the Agreement upon 30 days' written notice. Rents for the Premises is as follows:

Suite No.	Sq. Ft.	FY 19 Rate (per sq. ft.)	Annual Rent	Monthly Rent
4141	384	\$104.89	\$40,277.76	\$3,356.48

Management recommended adoption of Resolution No. 2019-89.

Resolution No. 2019-89 approved and authorized execution of Space Rental Agreement at Tampa International Airport with Pemco World Air Services, Inc.; and authorized the Chief Executive Officer or his designee to execute all other ancillary documents.

CONSENT ITEM G5

Space Rental Contract, T-Mobile South LLC, Tampa International Airport, Resolution No. 2019-95.

The Authority has an ongoing need to maintain continuity in cellular service coverage on the George Bean Parkway between the overpass taxiway and the post office. T-Mobile South LLC has an existing cell phone transmit/receive site, which includes cell phone antennas to resolve this gap in coverage, located on the sixth level of the Economy Parking Garage. The current Space Rental Contract with T-Mobile South LLC expires September 30, 2019.

Per Authority Policy P820, staff may negotiate with an existing operator when, upon anticipated expiration of the full term of any contract or to facilitate development of the Airport, it is determined by the CEO to be in the best interest of the public and the Authority to negotiate a new contract with the existing operator for continued operation of all or part of the concession privilege.

This item authorizes execution of a Space Rental Contract with T-Mobile South LLC to provide cellular services for the period of October 1, 2019 through such time as the Distributed Antenna System (DAS) becomes operational, which is estimated to be on or about November 6, 2020. T-Mobile South LLC will pay rent under this Space Rental Contract of \$60,000 per year, payable monthly at \$5,000 plus applicable sales tax.

Management recommended adoption of Resolution No. 2019-95.

Resolution No. 2019-95 approved and authorized execution of Space Rental Contract at Tampa International Airport with T-Mobile South LLC; and authorized the Chief Executive Officer or his designee to execute all other ancillary documents.

CONSENT ITEM G6

Purchase Order, Business Automobile Insurance, Willis of Florida, Inc., Tampa Executive, Peter O. Knight, Plant City and Tampa International Airports.

The Authority's current Business Automobile insurance policy expires on October 1, 2019.

Willis of Florida, Inc. (Willis), the Authority's liability insurance broker, approached 17 insurance companies including the incumbent carrier, American Southern Insurance Company, requesting quotes for the Authority's Business Automobile coverage for the renewal period of October 1, 2019 to October 1, 2020. No changes are proposed at the current coverage level of \$1 million each occurrence and aggregate with a \$0 liability deductible, a \$1,000 collision deductible for passenger vehicles, and a \$5,000 collision deductible for fire rescue vehicles.

The following premium quotations were received:

American Southern Insurance Company	\$190,309
Chubb	\$228,241

All other fifteen companies Willis approached declined to quote due to the category of business or because their premium cost would not be competitive with the incumbent carrier.

Willis and Siver Insurance Consultants, the Authority's insurance consulting firm, recommend accepting the quote of \$190,309 from American Southern Insurance Company at the current coverage level. The proposed premium of \$190,309 received from American Southern Insurance Company is \$3,524 more than the expiring premium of \$186,785. This premium increase is primarily due to an increase in rates. The term of the policy is one year. Additional premiums may be paid or refunded during the policy term as vehicles are added or deleted from the Authority's fleet.

This item is included in the O&M Budget.

The Chief Executive Officer recommended the Board authorize issuance of the purchase order to Willis of Florida, Inc. for the purchase of the Business Automobile insurance policy with American Southern Insurance Company; authorize additional premiums to be paid when additional vehicles are added to the Authority's fleet; and authorize the Chief Executive Officer or his designee to execute all other ancillary documents.

The Board acted on this by motion; no resolution was required.

CONSENT ITEM G7

Purchase Order, Workers' Compensation and Employer's Liability Insurance, Arthur J. Gallagher Risk Management Services, Inc., Tampa Executive, Peter O. Knight, Plant City and Tampa International Airports.

The Authority's current Workers' Compensation and Employer's Liability insurance policy expires on October 1, 2019.

Arthur J. Gallagher Risk Management Services, Inc. (Gallagher), the Authority's workers' compensation broker, approached four insurance companies including the incumbent carrier, Florida Municipal Insurance Trust (FMIT), requesting quotes for Florida statutory workers' compensation benefits and employer's liability coverage at \$1,000,000 each accident for the renewal period of October 1, 2019 to October 1, 2020.

The following premium quotations were received:

FMIT	\$634,817
Starr Specialty Insurance Company	\$920,612

Two companies declined to provide a quote because their premium cost would not be competitive with the incumbent carrier or due to the class of business. FMIT, as a governmental trust, is able to propose lower premiums than standard insurance companies. The premium quotes include a \$25,000 brokerage fee.

FMIT's proposed premium of \$634,817 is for a fully insured, non-deductible program. The proposed premium represents a \$3,830 decrease over the expiring policy premium of \$638,647. The lower premium is due to a decrease in the Authority's premium rates and a slight improvement in the Authority's experience modification rate (which is based on three years' loss experience). Workers' Compensation policies are payroll based and will be adjusted based on an annual audit using the rates reflected in the proposal.

This item is included in the O&M Budget.

The Chief Executive Officer recommended the Board authorize issuance of the purchase order to Arthur J. Gallagher Risk Management Services, Inc. for the purchase of the fully insured, non-deductible Workers' Compensation and Employer's Liability insurance policy with FMIT; authorize the payment of additional premiums resulting from payroll audits, if needed; and authorize the Chief Executive Officer or his designee to execute all other ancillary documents.

The Board acted on this by motion; no resolution was required.

CONSENT ITEM G8

Purchase Order, Airport Liability Insurance, Willis of Florida, Inc., Tampa Executive, Peter O. Knight, Plant City and Tampa International Airports.

The Authority's current Airport Liability insurance policy expires on October 1, 2019.

Willis of Florida, Inc. (Willis), the Authority's liability insurance broker, approached nine insurance companies including the incumbent carrier, Global Aerospace, Inc., and requested quotes for the Authority's Airport Liability coverage for the renewal period of October 1, 2019 to October 1, 2020. The Authority requested Willis obtain quotes for a zero deductible policy at the current limit of \$300 million, as well as at higher liability limits, which is consistent with increases made by other major airports in Florida in recent years.

Willis received the following quotes at the higher limit of \$500 million:

Global Aerospace, Inc. \$300M, AXA XL \$200M excess	\$194,400
Global Aerospace, Inc.	\$235,000
Chubb	\$255,000
Starr Aviation	\$308,100
AIG	\$400,000

Willis and Siver Insurance Consultants, the Authority's insurance consulting firm, recommend purchasing the Airport Liability insurance at the \$500 million limit from Global Aerospace, Inc. with AXA XL for \$194,400. The proposed premium of \$194,400 received from Global Aerospace, Inc. with AXA XL is \$82,400 more than the expiring premium of \$112,000. A majority of the premium increase is due to increasing the liability limit from \$300 million to \$500 million. The incremental cost of increasing the limit to \$500 million is favorable.

This item is included in the O&M Budget.

The Chief Executive Officer recommended the Board authorize issuance of the purchase order to Willis of Florida, Inc. for the purchase of the \$500 million Airport Liability insurance policy with Global Aerospace, Inc. and AXA XL; and authorize the Chief Executive Officer or his designee to execute all other ancillary documents.

The Board acted on this by motion; no resolution was required.

There were no Policies or Rules for Consideration or Action or Committee Reports.

The Chairman proceeded to Unfinished Business.

The first item in Unfinished Business was the Capital and Operating Budget for Fiscal Year 2020, Resolution No. 2019-91, presented by Damian Brooke.

The Authority's Fiscal Year (FY) 2019 budget reflected Tampa International Airport's transformation into an industry leading airport by strengthening our reputation for excellent customer service for our passengers, residents, guests, employees and tenants, with an eye toward the future. The past year has seen record passenger traffic, record revenues and the successful completion of Phase 1 of the Master Plan. The proposed FY 2020 Capital and Operating Budget will see the Authority continue Master Plan Phase 2 and prepare for Master Plan Phase 3.

For FY 2020, passenger traffic is projected to total a record 22.2 million passengers and operating revenues are expected to reach \$267 million. Net operating expenses are projected at \$145.9 million. After revenue sharing back to airlines of \$14.6 million, and annual debt service of \$54 million, the proposed FY 2020 Capital and Operating Budget projects that the Authority will generate \$53 million towards capital improvements, the annual air service incentive plan, and reserves. The Authority will utilize \$35 million towards the FY 2020 capital improvement program, which consists of 17 separate projects totaling more than \$123 million, put \$3.0 million towards capital equipment, and the remainder will be put into reserves.

On July 25, 2019, the Authority met with representatives of the signatory airlines serving Tampa International Airport to review the proposed FY 2020 Capital and Operating Budget. The airlines are in support of the initiatives and have accepted the proposed FY 2020 Capital and Operating Budget, including the establishment of terminal rental rates and landing fees. In accordance with the terms of the Authority's revenue bond trust indenture, the proposed FY 2020 Capital and Operating Budget has been reviewed and approved by Ricondo & Associates, the Airport Consultant.

Estimated signatory airline fees and charges for FY 2020 are summarized below:

Average terminal rental rate per square foot	\$157.57
Airsides A, C, E and F rental rate per square foot	\$104.37
Landing fees per 1,000 pounds of landed weight	\$1.584

On August 1, 2019, the Proposed FY 2020 Capital and Operating Budget was presented to the Board Members for their review, accompanied by a comprehensive presentation. The Proposed FY 2020 Capital and Operating Budget provides for an increase in both revenues and expenses while still maintaining a contribution to reserves in excess of \$15.2 million.

The Chief Executive Officer and the Airport Consultant recommend adoption of Resolution No. 2019-91.

Upon motion of Gary Harrod, seconded by General Diehl, the Capital and Operating Budget for Fiscal Year 2020 was unanimously approved by all members present and the estimated signatory airline rates and charges were established by adoption of Resolution No. 2019-91.

The Chairman then proceeded to New Business.

The first item in New Business was Selection of Design-Builder, SkyCenter Authority Offices Interior Fit Out Including AOC, ICC, NOC and Data Center, HCAA Project No. 8226 17, Tampa International Airport, presented by Richard Coudurier.

As part of the Authority's Master Plan Phase 2, the curbsides located at the Main Terminal will be expanded. In order to make room for this expansion, the Authority's Administrative Offices Building will be demolished and a new office building and parking garage will be constructed by a third-party developer west of the Rental Car Center. The Authority has leased three floors of the new office building for the new Authority administration offices. This Project provides for the design and construction of the interior office improvements for those new Authority administration offices.

On April 5, 2019, a request for qualifications entitled SkyCenter Authority Offices Interior Fit Out Including AOC, ICC, NOC and Data Center at Tampa International Airport was issued.

Three responses were received and evaluated by staff.

The order of technical ranking is as follows:

1. DPR Construction, A General Partnership
2. HCBeck, Ltd. d/b/a The Beck Group
3. The Whiting-Turner Contracting Company

A W/MBE goal of at least 15.3% of the dollar amount earned on the Contract for the design phase of the Project was prescribed. A W/MBE goal of at least 14.5% of the dollar amount earned on the Contract for the construction phase of the Project was prescribed. The percentages proposed by all qualified respondents for the amount earned on design will meet or exceed the W/MBE goal requirements and will be incorporated into the resulting Contract. All qualified respondents assured that they will meet the W/MBE goal for construction.

This item is included in the Capital Budget.

The Chief Executive Officer recommended ranking the order of firms as listed above.

Upon motion of Gary Harrod, seconded by General Diehl, the firms ranked in order of preference were unanimously approved by all members present and staff was authorized to negotiate a contract; no resolution was required.

The second and final item in New Business was the Selection of Consultant, Environmental Engineering Continuing Consultant, Tampa International, Peter O. Knight, Tampa Executive, and Plant City Airports, presented by Richard Coudurier.

The Environmental Engineering Continuing Consultant will provide comprehensive, continuing environmental engineering consulting and compliance services such as site investigation and rehabilitation; stormwater pollution prevention plans; spill prevention, control, and countermeasure plans; hazardous and non-hazardous materials management; environmental forensics; aquatic maintenance and monitoring; wildlife hazard management; air quality sampling; analytical laboratory services; and other environmental engineering consulting services as requested by the Authority.

On May 1, 2019, a request for qualifications entitled Environmental Engineering Continuing Consultant at Tampa International, Peter O. Knight, Tampa Executive, and Plant City Airports was issued.

Six responses were received and evaluated by staff.

The order of technical ranking is as follows:

1. Aptim Environmental & Infrastructure, LLC
2. MSE Group, LLC
3. Gannett Fleming, Inc.
4. GHD Services, Inc.
5. Professional Services Industries, Inc.
6. NOVA Engineering and Environmental, LLC

A W/MBE expectancy of at least 10% of the dollar amount earned on the Contract was prescribed. A W/MBE goal of at least 10% will be incorporated into this Contract.

The anticipated term of the Contract is November 7, 2019 through November 6, 2022, with two discrete one-year renewal options at the discretion of the CEO.

This item is included in the Capital and O&M Budgets.

The Chief Executive Officer recommended ranking the order of firms as listed above.

Upon motion of Gary Harrod, seconded by General Diehl, the firms ranked in order of preference were unanimously approved by all members present and staff was authorized to negotiate a contract; no resolution was required.

This item concluded New Business and Chairman Watkins proceeded to Staff Reports.

Al Illustrato gave a brief Master Plan Phase 2 update.

Mr. Illustrato reported that removing the debris from the Red Side Garage demolition will take several months to clear. The concrete will be stored on the Airport's North property and will be used for a future runway or roadway work projects as part of the Authority's Sustainability Program.

The atrium is being built at SkyCenter. The decking is going up on the floors and concrete will be poured. The Cell Phone Lot will be reshaped and new restrooms will be installed.

Work is progressing with both the curb expansion and roadway expansion projects.

Construction walls are being erected on the blue side which separate the former rental car facility and the blue side curbs.

The last slide in Mr. Illustrato's report was the budget slide. Committed costs are at about \$240.9 million, costs to date are about \$50.9 million which equates to 38% committed costs in about 9% cost to date.

Mr. Harrod asked some questions pertaining to the schedule of the new hotel. Mr. Minner replied that the focus currently is on the office building as well as the need to accelerate the plan for the gas station as there is a high demand. Mr. Harrod also inquired whether the Authority will own the hotel or lease it. Mr. Minner replied that an analysis will have to be done.

This concluded Mr. Illustrato's report.

Before adjourning the meeting, Mr. Stephens requested an Attorney-Client Closed Session be held at the October 2019 Board Meeting to discuss pending litigation and to seek the Board's direction in terms of settlement and strategy.

With no further business to be brought before the Board, the Regular Board meeting adjourned at 9:45 a.m.

Robert I. Watkins, Chairman

Mayor Jane Castor
Assistant Secretary/Assistant Treasurer