

Hillsborough County Aviation Authority  
Regular Board Meeting

Thursday, 9:00 a.m.  
May 2, 2019

A Regular Board Meeting of the Hillsborough County Aviation Authority was convened in the Boardroom, Main Terminal Building, Level 3 at Tampa International Airport, Tampa, Florida, on Thursday, May 2, 2019.

Members present were: Robert I. Watkins, General Chip Diehl, Gary Harrod and Commissioner Lesley "Les" Miller, Jr.

Aviation Authority staff members present were Chief Executive Officer Joseph W. Lopano, General Counsel Michael Stephens, Damian Brooke, John Tiliacos, Chris Minner, Al Illustrato, Janet Scherberger, Michael Kamprath, Jeff Siddle, Elita McMillon, Ann Davis, Beth Zurenko, Violet Cummins, Sargent EJ Diaz, Laura Tatem, Teresa Howell, Adam Bouchard, James Tarro, Ed Haines, Dominic Macrone, Dan Johnson, Laurie Noyes, Marcus Session, Rob Porter, Tom Thalheimer, Barbara Grilli, Chief Vazquez, Emily Nipps, Officer Shughart, Marilyn Gauthier, Carolyn Langdon, and Shannon Seifer.

Chairman Watkins welcomed everyone to the May 2, 2019 Regular Board Meeting of the Aviation Authority.

Everyone stood for the Pledge of Allegiance.

Chairman Watkins called the Regular Board Meeting to Order. He asked anyone who had any propositions before the Board to see Violet Cummins, Board Services Administrator.

Chairman Watkins recognized that newly elected Tampa Mayor Jane Castor is the Authority's newest Board Member. He mentioned that she could not attend this meeting. The Board would need to fill the vacant Board Assistant Secretary/Assistant Treasurer position. He called on General Counsel Stephens to lead that process.

General Counsel Stephens lead the election and stated a motion could be entertained.

Commissioner Miller moved a motion to nominate Mayor Jane Castor as Assistant Secretary/Assistant Treasurer and General Diehl seconded the motion. The motion to elect Mayor Jane Castor to the open position of Assistant Secretary/Assistant Treasurer was unanimously approved by all members present.

Chairman Watkins then called for a motion to approve the Agenda for the meeting.

Mr. Lopano informed the Board that at the April Board Meeting, General Counsel Stephens advised of the possibility of holding an Attorney-Client Closed Session at this meeting but that there was no need to hold the Attorney-Client Closed Session at this meeting.

Upon motion by Gary Harrod, seconded by Commissioner Miller, the Agenda was unanimously approved by all members present.

Chairman Watkins then called Bill Roberts to be heard in Public Comments.

Bill Roberts introduced himself and thanked the Board for reappointing him to serve as the Authority's representative on the Metropolitan Planning Organization's (MPO) Citizen Advisory Committee. Mr. Robert's informed the Board that he has been reappointed as Chairman of the Citizens Advisory Committee.

The Citizens Advisory Committee is conducting a workshop on May 6, 2019 at 7:30 at the County Center to discuss various transportation issues that affect the region. He invited anyone that would like to attend. He informed everyone that the Committee is active and if there were any items of particular interest to the Authority Board he would communicate them to Mr. Lopano or his staff.

With no other speakers, Chairman Watkins then asked General Counsel Stephens if there were any abstentions from the April 4, 2019 Board Meeting that needed to be read into the record. General Counsel Stephens stated there were no abstentions from the April 4, 2019 Board Meeting and he did not anticipate any abstentions at this meeting.

Chairman Watkins then called for a motion to approve the Minutes of the Regular Board Meeting of April 4, 2019. Upon motion of Gary Harrod, seconded by General Diehl, the Minutes of the Regular Board Meeting of April 4, 2019 were unanimously approved by all members present.

Chairman Watkins then called upon Mr. Lopano to present his Management Report. Mr. Lopano brought to the Board's attention the Authority's initiative on being paperless and that Mr. Lopano and his staff are all using computers instead of paper today.

Chris Minner was first to present the Performance Assessment Report. In March the Authority had 2,340,236 passengers which is a 6.2% increase over the same month a year prior and is the highest number of passengers ever in a single month. International traffic was up 16% for the month of March over the same month last year. Cargo was up 5.1% for total volume.

Mr. Minner then turned to current events and reported that Governor DeSantis paid his first visit to Tampa International Airport last month. There was an industry roundtable that focused on the impact of tourism in the community.

At the Sun and Fun Event, the Authority hosted hundreds of special guests in a hospitality tent. This event is a big part of the Authority's overall marketing strategy and business development by hosting new tenants and new operators of the GA Airports.

Frontier launched new nonstop flights to Raleigh-Durham.

There was also media coverage on TPA All Access, the new Concessions program that allows up to 100 people, 25 people per Airside, to come and shop and eat at one of Tampa International's Airsides. Visitors must register in advance and their name and information is run through the federal no-fly list to ensure that everything is clear from a security standpoint.

There were 219 stories run in the month of April through traditional media channels which is more than double than the previous month.

Elita McMillon was next to report on the Airport Minority Advisory Council (AMAC) Summit held April 26-28, 2019 in Tampa. AMAC is the only national nonprofit trade association dedicated to the advancement of full participation of minority and women in employment and business opportunities in the aviation industry. The Summit focused on opportunities in Florida and the Southeast by bringing together 240 airport operators, diverse business owners and entrepreneurs.

Mr. Tiliacos was next and reported on the results of the spring break operation. This was the busiest spring break on record as there were 2.8 million guests during the 5 week spring break period, which was up 7% versus last year. There were more than 850,000 bags processed through the checked baggage screening system. March 30<sup>th</sup> was a record with more than 34,000 checked bags which was the highest single day since 2008. TSA has an average wait time of 2 minutes at pre-check and all passengers waited less than 20 minutes to clear security. Food and beverage gross receipts were up 4.3 million or 22% year-over-year. Parking gross receipts were up \$500,000 or 6% year-over-year.

Mr. Tiliacos concluded his report with the news of a perfect score from the annual TSA Security Inspection of Airport Operations.

Mr. Harrod inquired if the Airport was considering instituting the eye scan, Clear. Mr. Tiliacos stated that they have looked at the program in the past and with Tampa's unique design of having TSA's checkpoints at the Airsides and low wait times there was not a need to utilize that program at this time.

Damian Brooke reported next on the results of the 6 month financials for FY2019. Highlights from his report included that the Airport welcomed more than 11.3 million guests which was up more than 5%. International traffic was up by 16% for the same 6 month period year-over-year. Airline partners added 850,000 seat capacity for the first 6 months versus the same period last year.

Total operations at the Airport were up 3.6% year-over-year. Commercial airline operations were up about 3.1% and cargo operations were up 28.4% year-over-year.

The Authority's combined parking and ground transportation business totaled \$37.6 million for the period. Parking revenue was flat versus budget, up 1.3% year-over-year. Concessions came in approximately \$560,000 below budget for the period primarily due to the delayed opening of the last few food and beverage and retail locations. The rental car business finished the first half approximately \$122,000 under budget for the period in part due to some temporary pricing actions by one of the larger car carriers.

On the expense side, contractual maintenance came in almost \$1.3 million under budget. Contracted services finished the period \$680,000 under budget and personnel expenses were flat to budget.

The combined higher revenues and lower expenses for the period resulted in projected revenue sharing back to the airlines of \$6.9 million which is about \$259,000 higher than budget. After the airline settlement, the bottom line generated is \$34.3 million which is \$6.5 million or 23% better to budget. Airline costs were competitive at just over \$5 per enplaned passenger.

This concluded Mr. Lopano's Management Report.

The Chairman then asked if anyone had any items they would like set aside for further consideration on the Consent Agenda. Hearing none, Chairman Watkins called for a motion to approve the items in the Consent Agenda.

Upon motion of Gary Harrod, seconded by General Diehl, the Consent Agenda was unanimously approved by all members present.

The following items were contained in the Consent Agenda.

CONSENT ITEM G1

Operating Agreement for Non-Signatory Cargo Air Carriers, Southern Air Inc., Tampa International Airport, Resolution No. 2019-43.

Cargo air carriers providing regularly scheduled service at Tampa International Airport that have not executed an Airline-Airport Use and Lease Agreement with the Authority must have, at a minimum, an Operating Agreement for Non-Signatory Cargo Air Carriers (Operating Agreement) prior to commencing operations.

This Operating Agreement is for a term commencing May 1, 2019 and ending September 30, 2020, concurrently with all other non-signatory cargo air carrier operating agreements. Either party

may terminate the Operating Agreement with 30 days' written notice, without cause. Southern Air Inc. will pay landing fees for FY19 at the rate of \$1.636 per thousand pounds of gross landing weight, adjusted at least annually in accordance with the terms of the Operating Agreement. All fees and charges may be adjusted without amendment to the Operating Agreement. A security payment of \$5,000.00 is required. All charges for use of the Airport's facilities will be on a per use basis.

Management recommended adoption of Resolution No. 2019-43.

Resolution No. 2019-43 approved and authorized execution of the Operating Agreement for Non-Signatory Cargo Air Carriers at Tampa International Airport with Southern Air Inc.; and authorized the Chief Executive Officer or his designee to execute all other ancillary documents.

### CONSENT ITEM G2

Request for Quotation for TSA Fiber Access at Tampa International Airport, United States of America, Department of Homeland Security, Transportation Security Administration, Tampa International Airport, Resolution No. 2019-46.

In response to the terrorist attacks of September 11, 2001, responsibilities relating to security of civil airports in the United States were transferred from the Federal Aviation Administration to the Department of Homeland Security, Transportation Security Administration (TSA). TSA is required to deploy federal security screeners, managers, personnel and law enforcement officers to conduct screening of passengers and baggage at Tampa International Airport. In order to carry out this mandate, it is necessary for TSA to utilize eight strands of the Authority's fiber optic cables to network its computers from screening locations on the airside to the main server in TSA's office.

This item approves and authorizes a quote to TSA's Request for Quotation (RFQ) for fiber access at Tampa international Airport for TSA's use of eight strands of fiber optic cables provided and maintained by the Authority. The base term of the RFQ is for 9 months beginning June 1, 2019 with four optional one-year extensions through February 29, 2024, exercised by written notice at least 60 days before the expiration of the term. Either party may terminate with 30 days written notice. The Authority's quoted price for the eight strands of fiber optic cables is \$244.27 per month, or \$2,198.43 for the initial 9 month period of performance, with up to 10% annual increases. To fulfill the TSA requirements to generate a Purchase Order (PO), it is necessary for the Board to execute the RFQ. This item also authorizes the Chief Executive Officer to execute the resulting PO, any future Amendments thereto, as well as any associated supporting documents.

Management recommended adoption of Resolution No. 2019-46.

Resolution No. 2019-46 approved and authorized execution of the Request for Quotation for TSA Fiber Access at Tampa International Airport with the United States of America, Department of Homeland Security, Transportation Security Administration; authorized the Chief Executive Officer to

execute any resulting Purchase Order and future amendments thereto; and authorized the Chief Executive Officer or his designee to execute all other ancillary documents.

### CONSENT ITEM G3

Second Amendment and Restatement of Lease and License Agreement for Commercial Fixed Base Operation, Sheltair Aviation Tampa, LLC, Tampa International Airport, Resolution No. 2019-44.

On December 9, 2002, the Authority entered into a Lease and License Agreement for Commercial Fixed Base Operation at Tampa International Airport with Tampa International Jet Center, LLC (TIJC) for the construction and operation of a fixed based operation (FBO) facility. Effective May 2, 2016, TIJC assigned all of its right, title, interest and obligations under the Lease and License Agreement to Sheltair Aviation Tampa, LLC (Sheltair). At that time, Sheltair and Authority entered into an Amendment and Restatement of Lease and License Agreement for Commercial Fixed Base Operation which superseded and replaced the original Lease and License Agreement and its previous eight amendments.

On October 4, 2018 Sheltair purchased the right, title and interest in the Land Lease for the Development of Non Commercial Hangar Facility between JHS Management, LLC (JHS) and the Authority (JHS Agreement), which included a storage hangar east of Sheltair's current leasehold.

This Second Amendment and Restatement of Lease and License Agreement for Commercial Fixed Base Operation (Agreement) updates and modifies the previous Amendment and Restatement of Lease and License Agreement, incorporates the terms of the JHS Agreement (including the Premises as defined therein), and terminates the JHS Agreement.

This Agreement also adds Hangar No. 6 and Hangar No. 7 parcels, approximately 7.62 acres of land, which gives Sheltair the ability to construct two additional hangars. Hangar No. 6 will be completed by March 31, 2021 and Hangar No. 7 will be completed within 36 months of completion of Hangar No. 6. This Agreement keeps the previous term of 30 years with two five-year renewal options and adds an additional five-year renewal option if Hangar No. 6 and Hangar No. 7 are completed on schedule. The termination date of this Agreement will be September 29, 2049 if all renewal options are exercised.

Beginning on September 30, 2019, through the remaining term and any renewal terms, Rents will be adjusted every five years based on appraisal. Current Rent, on a triple net basis, is:

	Price per Sq. Ft.	Sq. Ft.	Annual Rent	Monthly Rent
Ground Rent	\$0.69	1,042,625	\$719,411.25	\$59,950.94
Improved Apron Rent	\$0.84	30,500	\$25,620.00	\$2,135.00
Site Infrastructure Costs	\$0.29	64,024	\$18,566.96	\$5,335.33
Total Rent:			\$763,598.21	\$63,633.18

Title to hangars passes to Authority as follows:

Hangars 1 through 4 and JHS Hangar	9/30/2029
Hangar No. 5	9/30/2034
Hangar No. 6 & Hangar No. 7	25 yrs after Certificate of Occupancy issued

Management recommended adoption of Resolution No. 2019-44.

Resolution No. 2019-44 approved and authorized execution of the Second Amendment and Restatement of Lease and License Agreement for Commercial Fixed Base Operation at Tampa International Airport with Sheltair Aviation Tampa, LLC; and authorized the Chief Executive Officer or his designee to execute all other ancillary documents.

#### CONSENT ITEM G4

Purchase Order, General Purpose Commercial Information Technology Equipment, Software, and Services utilizing GSA Contract No. GS-35F-0298W, Triad Technology Partners, LLC, Tampa International Airport.

In 1999, the Authority purchased a records management software system from FileNet Corporation to maintain all of its official records. In 2006, International Business Machines Corporation (IBM) acquired FileNet Corporation and has provided software and support services for IBM FileNet Content Manager. At the time, IBM was the sole software, maintenance, and support services provider for IBM FileNet Content Manager.

In August 2017, the Authority issued a purchase order for the necessary IBM FileNet Content Manager software subscription and support services to Triad Technology Partners, LLC, an IBM authorized distributor for IBM FileNet Content Manager, in the amount of \$86,757.55 for the term of August 1, 2017 through July 31, 2019.

The Authority has decided to transition in the next year to a new software system, Box.com and the Authority is in need of one additional year of IBM FileNet Content Manager software subscription during this transition.

Authority Policy P410 authorizes the utilization of federal, state, local or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertising.

Authorize the issuance of a purchase order to Triad Technology Partners, LLC for the continued subscription of IBM FileNet Content Manager software utilizing GSA Contract No. GS-35F-0298W for the term of August 1, 2019 through July 31, 2020 in a total not-to-exceed amount of \$54,000.

This item is included in the O&M Budget.

The Chief Executive Officer recommended the Board authorize the issuance of a purchase order to Triad Technology Partners, LLC and authorized the Chief Executive Officer or his designee to execute all other ancillary documents.

The Board acted on this by motion; no resolution was required.

There were no Policies or Rules for Consideration or Action, Committee Reports or Unfinished Business. The Chairman then proceeded to New Business.

The first item in New Business is was the Construction Contract, New Taxiway A and Bridge, HCAA Project No. 8825 18, GLF Construction Corporation, Tampa International Airport, Resolution No. 2019-37, presented by Jeff Siddle.

The existing service road north of the Terminal Complex that connects the North Employee Lot, the Airfield Maintenance Facility and the Air Cargo Facilities to the Main Terminal Apron requires that vehicle traffic cross an active taxiway. This is a safety and security concern since vehicles enter into the Air Operations Area.

This Master Plan Phase 2 Project will remove the existing service road by constructing a concrete pavement cross-field taxiway approximately 3,000-ft long with a Cast-In-Place Post Tensioned concrete bridge and associated lighting and signage.

A low bid solicitation was advertised on February 6, 2019.

On April 3, 2019, bids were publicly opened and read aloud as follows:

<u>Company Name</u>	<u>Bid Amount</u>
GLF Construction Corporation	\$43,678,938.68
Prince Contracting, LLC	\$46,765,000.00
Superior Construction Company Southeast, LLC	\$48,922,900.00
The Middlesex Corporation	\$50,575,750.17
Johnson Bros. Corporation, A Southland Company*	\$56,353,125.76
Kiewit Infrastructure South Co.	\$60,301,261.76

The lowest responsive and responsible bidder is GLF Construction Corporation.

\*Johnson Bros. Corporation, A Southland Company was deemed non-responsive for failing to meet the prescribed W/MBE Goal and failure to provide sufficient Good Faith Efforts documentation in the alternative.

A W/MBE Goal participation rate of 11% was prescribed and a W/MBE Goal participation rate of at least 11.1% is incorporated into this Contract.

Per Authority Policy P410, staff may authorize use of the Owner's Direct Purchase Program with respect to construction materials and supplies, if appropriate.

This item is included in the Capital Budget.

Management recommended adoption of Resolution No. 2019-37.

Upon motion of Gary Harrod, seconded by General Diehl, the Construction Contract for New Taxiway A and Bridge, HCAA Project No. 8825 18 at Tampa International Airport with GLF Construction Corporation in the amount of \$43,678,938.68 was unanimously approved by all members present; the bid from Johnson Bros. Corporation, A Southland Company was rejected as non-responsive; and the Chief Executive Officer or his designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2019-37.

The second item under New Business was Construction Contract, Taxiway G Extension, HCAA Project No. 6640 19, Cobb Site Development, Inc., Peter O. Knight Airport, Resolution No. 2019-38, presented by Jeff Siddle.

This Project includes extension of an existing asphalt taxiway at Peter O. Knight Airport and demolition of an existing asphalt taxiway connector. Also included in this Project are associated drainage improvements and installation of airfield lighting and drainage.

A low bid solicitation was advertised on January 30, 2019.

On March 12, 2019, bids were publicly opened and read aloud as follows:

<u>Company Name</u>	<u>Bid Amount</u>
Cobb Site Development, Inc.	\$1,399,860.12
Ajax Paving Industries of Florida LLC	\$1,445,183.50
Astra Construction Services, LLC	\$1,888,888.00
Preferred Materials, Inc.	\$1,998,840.25

The lowest responsive and responsible bidder is Cobb Site Development, Inc.

A DBE Goal participation rate of 9% was prescribed and a DBE Goal participation rate of at least 12.2% is incorporated into this Contract.

This item is included in the Capital Budget.

Management recommended adoption of Resolution No. 2019-38.

Upon motion of Gary Harrod, seconded by Commissioner Miller, the Construction Contract for Taxiway G Extension, HCAA Project No. 6640 19 at Peter O. Knight Airport with Cobb Site Development, Inc. in the amount of \$1,399,860.12 was unanimously approved by all members present; and the Chief Executive Officer or his designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2019-38.

The third item under New Business was the Purchase Order(s), Security Solutions and Services utilizing National Cooperative Purchasing Alliance Contract No. 12-08, Convergent Technologies LLC, Tampa International Airport, presented by Marcus Session.

The Authority operates Closed Circuit Television (CCTV) cameras, access control systems, and other security solutions and services for surveillance and security purposes. Expansion to existing and new facilities, replacement of outdated hardware and software, software updates, and continued maintenance and support is required to improve the visibility of activity and early detection of potential security threats. The purchase of CCTV cameras, access control systems and other security solutions and services has been provided by Convergent Technologies LLC utilizing a GSA contract since 2015. Convergent Technologies LLC has switched cooperative contracts from GSA to the National Cooperative Purchasing Alliance Contract No. 12-08, and therefore, is no longer accepting purchase orders under the GSA contract.

The Authority wishes to initiate a Proof of Concept (POC) for E-Gates at two landside shuttle lobbies. E-Gates are automated self-service barriers which scan boarding passes and grant passage to those passengers with valid boarding passes. A second POC for a biometric screening system will be initiated for international passengers at Airside F. This biometric screening system will facilitate

automated self-service barriers which verify passenger identity via biometric verification using facial recognition. After the identification process is complete, the gate opens to permit passage. If successful, the Authority will install the E-Gates at all landside shuttle lobbies and biometric screening solution at specific international gates.

Authority Policy P410 authorizes the utilization of federal, state, local or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertising.

Authorize the issuance of purchase orders to Convergent Technologies LLC for the purchase of CCTV, access control systems and other security solutions and services utilizing National Cooperative Purchasing Alliance Contract No. 12-08 for the term of May 2, 2019 through November 30, 2019, with two discrete, one-year renewal options at the discretion of the Chief Executive Officer, contingent upon approval of similar renewal options by the National Cooperative Purchasing Alliance, for a total not-to-exceed amount of \$4,100,000, including the renewal options.

This item is included in the Capital and O&M Budgets.

Upon motion of Gary Harrod, seconded by Commissioner Miller, the issuance of purchase orders to Convergent Technologies LLC was unanimously approved by all members present and the Chief Executive Officer or his designee was authorized to execute all other ancillary documents.

The Board acted on this by motion; no resolution was required.

The fourth item on New Business was the Selection of Firm and Award of Term, Group Vision Insurance Benefits, Humana Insurance Company dba Humana, Tampa International Airport, presented by Dominic Macrone.

On June 2, 2016, the Board awarded Humana Insurance Company the right to provide vision insurance benefits for the plan year of August 1, 2016 through July 31, 2017, with up to four, one-year renewal options exercised at the discretion of the Chief Executive Officer. The most recent plan year annual premium rate was \$61,802.46. The current plan tier structure is individual and family and the plan is fully insured. Since the initial plan year, the vision insurance benefits have been well-received and the number of family coverage participants has increased.

On January 4, 2019, a Request for Proposals was issued for Group Vision Insurance Benefits for Authority employees, retirees, COBRA participants and dependents. The scope of work includes providing a group vision plan for Authority employees, retirees, COBRA participants and dependents; dedicated personnel for account support, enrollment, implementation and claims handling; plan administrator and plan participant portals; stable contractual relationships with vision service providers in the Tampa Bay Area; report preparation; and assistance with successful integration with the Authority ERP solution.

Seven responses were received on February 8, 2019, and five qualified responses were evaluated by staff. The responses from Argus Dental & Vision and Metropolitan Life Insurance Company were deemed non-responsive for failing to meet minimum qualifications. The remaining firms are listed below in order of technical ranking:

1. Humana Insurance Company dba Humana
2. Advantica Insurance Company (AIC) dba Advantica
3. Aetna Life Insurance Company
4. Avesis, Inc. DBA Avesis Incorporated
5. Solstice Benefits, Inc.

No specific goal for W/MBE participation was established.

This item authorizes one fully insured vision insurance plan for Authority employees, retirees, COBRA participants and dependents, with individual and family tier structures. The term of award is from August 1, 2019 through July 31, 2021 with three discrete, one-year renewal options exercised at the discretion of the Chief Executive Officer based on acceptability of the cost, coverage, service, company stability, and market conditions. If not acceptable, the Vision Group Insurance Benefits may be marketed to other vision insurance service providers prior to the end of any plan year during any of the renewal periods. Based on current number of participants and proposed premium rates, the combined estimated annual premium rate for the first two plan years is \$121,103.28.

This item is included in the O&M Budget.

Upon motion of Gary Harrod, seconded by General Diehl, the firms in the order listed were unanimously approved by all members present; the award was approved to the top ranked firm; and the responses from Argus Dental & Vision and Metropolitan Life Insurance Company were rejected as non-responsive for failing to meet minimum qualifications.

The Board acted on this by motion; no resolution was required.

The fifth item under New Business was the Selection of Firm and Award of Term, Group Dental Insurance Benefits, Humana Insurance Company dba Humana, Tampa International Airport, presented by Dominic Macrone.

On June 2, 2016, the Board awarded Cigna Health and Life Insurance Company the right to provide dental insurance benefits for the plan year of August 1, 2016 through July 31, 2017, with up to four, one-year renewal options exercised at the discretion of the Chief Executive Officer. The most recent plan year annual premium rate was \$583,240.42. There are two dental plan options currently offered to Authority employees: PPO with orthodontia and PPO without orthodontia. The current plan tier structure is individual and family and the plan is fully insured.

On January 4, 2019, a Request for Proposals was issued for Group Dental Insurance Benefits for Authority employees. The scope of work includes providing a group dental plan for Authority employees, retirees, COBRA participants and dependents; dedicated personnel for account support, enrollment, implementation and claims handling; plan administrator and plan participant portals; stable contractual relationships with dental service providers in the Tampa Bay Area; report preparation; and assistance with successful integration with the Authority ERP solution.

Ten responses were received on February 8, 2019, and nine qualified responses were evaluated by staff. The response from Metropolitan Life Insurance Company was deemed non-responsive for failing to meet minimum qualifications.

In accordance with the Request for Proposals, the four highest ranked firms were short listed and invited to participate in Interviews and Demonstrations. The following firms did not make the short list ranking: Argus Dental & Vision, Reliance Standard Life Insurance Company, Solstice Benefits, Inc., The Guardian Life Insurance Company of America, and United Concordia Insurance Company dba United Concordia Dental.

After Interviews and Demonstrations were complete, the following are the four highest ranked firms in order of technical ranking:

1. Humana Insurance Company dba Humana
2. Delta Dental Insurance Company
3. Cigna Health and Life Insurance Company
4. Aetna Life Insurance Company

No specific goal for W/MBE participation was established.

This item authorizes two fully insured dental insurance plan options to Authority employees, retirees, COBRA participants and dependents: PPO with orthodontia and PPO without orthodontia, both with individual and family tier structures. The initial term of award is from August 1, 2019 through July 31, 2021 with three discrete, one-year renewal options exercised at the discretion of the Chief Executive Officer based on acceptability of the cost, coverage, service, company stability, and market conditions. If not acceptable, the Dental Group Insurance Benefits may be marketed to other dental insurance service providers prior to the end of any plan year during any of the renewal periods. Based on current number of participants and proposed premium rates, the combined estimated annual premium rate for the first two plan years is \$1,140,730.08.

This item is included in the O&M Budget.

Upon motion of Commissioner Miller, seconded by General Diehl, the firms in the order listed were unanimously approved by all members present; the award was approved to the top ranked firm;

and the response from Metropolitan Life Insurance Company was rejected as non-responsive for failing to meet minimum qualifications.

The Board acted on this by motion; no resolution was required.

This item concluded New Business and Chairman Watkins proceeded to Staff Reports.

Al Illustrato gave a brief Master Plan Phase 2 update.

Kimmins Contracting is working on the red side rental car garage demolition. Final demolition is set for the summer months. Tampa Electric completed their work for the cable installation. A redundant feeder needed to be in place before final demolition could occur.

At SkyCenter, 67 drill shafts are in place. Due to the reshaping of the site, the cell lot will need to be reconfigured. The elevator pit under the atrium has been constructed.

Cone and Graham will be submitting 100% design plans for the roadway expansion.

Hensel Phelps will have 90% design plans submitted for the curbside expansion and the Central Utility Plant enabling a Part Two Construction Contract at the June Board Meeting.

Mr. Illustrato concluded with the Budget slide with a little over \$543 million in the program budget which is unchanged. There are a little over \$129.3 in committed costs and a little over \$27.4 in costs to date.

This concluded Mr. Illustrato's report.

Before adjourning the meeting, Mr. Stephens requested an Attorney-Client Closed Session be held at the June 2019 Board Meeting to discuss pending litigation and to seek the Board's direction in terms of settlement and strategy.

With no further business to be brought before the Board, the Regular Board meeting adjourned at 9:40 a.m.

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Robert I. Watkins, Chairman

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Lesley "Les" Miller, Jr., Secretary