

Procurement Department Areas of Responsibility (September 1, 2019)

Department	Procurement Agent Contact	
	Primary	Secondary
Facilities and Administration		
Maintenance	Anita Hoover	Stephanie Douglas
Planning & Development	Tom Thalheimer	James Hanney/ Rianner Woodard
Design Services		
Environmental Services		
Facilities Development		
Audit	Damaris Cordova	Rosa Garcia
CEO	Amy Flack	Rosa Garcia
Development Program Services	Anita Hoover	Stephanie Douglas
Ethics, Diversity & Admin	Damaris Cordova	Stephanie Douglas
Finance	Stephanie Douglas	Damaris Cordova
Government Relations / Communications	Rosa Garcia	Amy Flack
Human Resources	Rosa Garcia	Damaris Cordova
Information Technology Services		
Applications	Damaris Cordova	Rosa Garcia
Hardware/Equipment	Rosa Garcia	Damaris Cordova
Legal Affairs	Amy Flack	Damaris Cordova
Marketing		
Air Service Development	Damaris Cordova	Stephanie Douglas
Marketing	Rechelle Garcia	Stephanie Douglas
Real Estate	Damaris Cordova	Stephanie Douglas
Operations	Stephanie Douglas	Anita Hoover
Airfield Operations		
Fire Department		
Public Safety and Security		
Terminal Operations		
Airport Concessions	Rosa Garcia	Amy Flack
Emergency Management & Resilience	Stephanie Douglas	Anita Hoover
General Aviation		
Guest Services		
Records and Information Center		
Risk Management	Anita Hoover	Stephanie Douglas
Oracle Contacts	Primary Contact	Secondary Contact
Purchase Orders	Amy Flack	Damaris Cordova
Requisitions	Amy Flack	Damaris Cordova
Sourcing	Kathleen Fisher	Amy Flack
Supplier Registration	Michelle Benjamin	Rechelle Garcia

<u>Miscellaneous Purchases / Services Contacts</u>	<u>Primary Contact</u>	<u>Secondary Contact</u>
Advertising		
Payment Information	Rechelle Garcia	Kelly DeForest
Submit advertising request	legalnotices@TampaAirport.com	Kelly DeForest
Copiers	Kelly DeForest	Rechelle Garcia
Furniture	Rechelle Garcia	Kelly DeForest
Name Plates	Rechelle Garcia	Kelly DeForest
Purchasing Cards	Kathleen Fisher	Tara Bohnsack
Request for Inventory items (includes water and paper)	Supply Request (srequest@tampaairport.com)	Mike Perri
Transfer/Disposal of Authority Property	Tim Shoby	
Grainger Vending	Alan Clendening	
Fastenal Vending	Edward Hunt	
Department Contacts	Work Phone	Cell Phone
Alan Clendening	870-8731	927-0426
Amy Flack	801-6059	220-9159
Anita Hoover	801-6011	546-1249
Anthony Alonso	870-7804	267-7878
Barbara Grilli	801-6040	299-6741
Cathy Tefft	870-8733	217-3052
Damaris Cordova	870-8768	784-4787
Edward Haines	870-8767	927-9325
Edward Hunt	870-7824	267-1329
James Hanney	870-8779	787-3594
Kathleen Fisher	870-8732	230-1084
Kelly DeForest	676-4388	220-8836
Michelle Benjamin	870-7805	550-5118
Mike Perri	676-4373	317-8528
Rechelle Garcia	676-4367	334-2269
Rianner Woodard	801-6082	550-3950
Rosa Garcia	676-4227	220-5646
Sabrina Kimball	554-1457	313-9293
Stephanie Douglas	870-7849	462-8397
Tara Bohnsack	870-8736	215-2645
Tim Shoby	870-8730	267-0881
Tom Thalheimer	801-6042	917-1291