

**Participating Addendum
for
Cloud and Software Solutions
between
Hillsborough County Aviation Authority
and
AskReply, Inc. DBA B2Gnow**

This Participating Addendum is entered into by Hillsborough County Aviation Authority (“Participating Entity”) and the following Contractor (each a “Party” and collectively the “Parties”) for the purpose of participating in NASPO ValuePoint Master Agreement Number LS4981, executed by Contractor and Utah (“Lead State”) for Cloud and Software Solutions (“Master Agreement”):

AskReply, Inc. DBA B2Gnow (“Contractor”)
201 E Washington Street, Suite 500
Phoenix, AZ 85004

I. PARTICIPATING ADDENDUM CONTACTS.

Contractor’s contact for this Participating Addendum is:

Heidi Barton
RFx Coordinator/Contract
proposals@b2gnow.com
602-325-9277

Participating Entity’s contact for this Participating Addendum is:

Michael A. Stephens
Chief Executive Officer
MStephens@tampaairport.com
(813) 676-4623

- II. TERM.** This Participating Addendum is effective as of the date of the last signature below or **September 16, 2026**, whichever is later, and will terminate upon termination of the Master Agreement on **September 15, 2036**, unless the Participating Addendum is terminated sooner in accordance with the terms set forth herein.
- III. PARTICIPATION AND USAGE.** This Participating Addendum may be used by all state agencies, institutions of higher education, cities, counties, districts, and other political subdivisions of the state, and nonprofit organizations within the state if authorized herein and by law. Participating Entity has sole authority to determine which entities are eligible to use this Participating Addendum. If Contractor becomes aware that an entity’s use of this Participating Addendum is not authorized, Contractor will notify NASPO ValuePoint to initiate outreach to the appropriate parties.
- IV. GOVERNING LAW.** The construction and effect of this Participating Addendum and any Orders placed hereunder will be governed by, and construed in accordance with, Participating Entity’s laws.
- V. SCOPE.** Except as otherwise stated herein, this Participating Addendum incorporates the scope, pricing, terms, and conditions of the Master Agreement and the rights and obligations set forth therein as applied to Contractor and Participating Entity and purchasing entities.
- a. Products.** All products available through the Master Agreement may be offered and sold by Contractor to Purchasing Entities. **Services.** All services available through the Master Agreement may be offered and sold by Contractor to Purchasing Entities. **Contractor Partners.** All subcontractors, dealers, distributors, resellers, and other partners identified on Contractor’s NASPO ValuePoint webpage as authorized to provide Products and services to Participating Entity may provide Products and Services to users of this Participating Addendum. Contractor will ensure that the participation of Contractor’s subcontractors, dealers, distributors, resellers, and other partners is in accordance with the terms and conditions set forth in the Master Agreement and in this Participating Addendum. Any amendment to the Master Agreement shall be deemed incorporated into this Participating Addendum unless the amendment is rejected by Participating Entity in writing to Contractor within ten (10) calendar days of the amendment’s effective date and is documented thereafter via written amendment

hereto. **Any conflict between this Participating Addendum and the Master Agreement will be resolved in favor of the Participating Addendum.** The terms of this Participating Addendum, including those modifying or adding to the terms of the Master Agreement, apply only to the Parties and shall have no effect on Contractor's participating addenda with other participating entities or Contractor's Master Agreement with the Lead State.

- VI. ORDERS.** Purchasing Entities may place Orders under this Participating Addendum by referencing the Participating Addendum Number on an Order. Each Order placed under this Participating Addendum is subject to the pricing and terms set forth herein and in the Master Agreement, including applicable discounts, reporting requirements, and payment of administrative fees to NASPO ValuePoint and Participating Entity, if applicable.
- VII. RESERVED. PARTICIPATING ENTITY REPORTING REQUIREMENTS AND ADMINISTRATIVE FEE.**
- VIII. FEDERAL FUNDING REQUIREMENTS.** Orders funded with federal funds may have additional contractual requirements or certifications that must be satisfied at the time the Order is placed or upon delivery. When applicable, a Purchasing Entity will identify in the Order any alternative or additional requirements related to the use of federal funds. By accepting the Order, Contractor agrees to comply with the requirements set forth therein.
- IX. RESERVED. INFORMATION TECHNOLOGY STANDARDS.**
- X. ATTACHMENTS.** This Participating Addendum includes the following attachments:
- a. Attachment A: Participating Entity Supplemental Terms and Conditions
 - b. Attachment B: Contractor Quote
 - c. Attachment C: Affidavit of Compliance with Anti-Human Trafficking Laws
 - d. Attachment D: Scrutinized Company Certification
 - e. Attachment E: Foreign Country of Concern Attestation
- XI. NOTICE.** Any notice required herein shall be sent to the following:
- | | |
|--------------------------|----------------------------|
| For Contractor: | For Participating Entity: |
| Heidi Barton | Michael A. Stephens |
| RFx Coordinator/Contract | Chief Executive Officer |
| proposals@b2gnow.com | MStephens@tampaairport.com |
| 602-325-9277 | (813) 676-4623 |
- XII. SUBMISSION OF PARTICIPATING ADDENDUM TO NASPO VALUEPOINT.** Upon execution, Contractor shall promptly email a copy of this Participating Addendum and any amendments hereto to NASPO ValuePoint at pa@naspovaluepoint.org. The Parties acknowledge and agree that the Participating Addendum, as amended, may be published on the NASPO ValuePoint website.

**Participating Addendum Number LS4981 for
Cloud and Software Solutions
Between Hillsborough County Aviation Authority and
AskReply, Inc. DBA B2Gnow**

SIGNATURE

The undersigned for each Party represents and warrants that this Participating Addendum is a valid and legal agreement binding on the Party and enforceable in accordance with the Participating Addendum's terms and that the undersigned is duly authorized and has legal capacity to execute and deliver this Participating Addendum and bind the Party hereto.

IN WITNESS WHEREOF, the Parties have executed this Participating Addendum.

CONTRACTOR:

Lynn Hang
Signature

Lynn Hang
Printed Name

VP and General Counsel
Title

9/11/2026
Date

PARTICIPATING ENTITY:

Signature

Printed Name

Title

Date

Attachment A
Participating Entity Supplemental Terms and Conditions

1. INDEMNIFICATION

A. To the maximum extent permitted by Florida law, in addition to the Contractor's obligation to provide pay for and maintain insurance as set forth elsewhere in this Participating Addendum, the Contractor will indemnify and hold harmless Participating Entity, its members, officers, agents, employees, and volunteers from any and all liabilities, suits, claims, procedures, liens, expenses, losses, costs, royalties, fines and damages (including but not limited to claims for attorney's fees and dispute resolution costs) caused in whole or in part by the:

1. presence on, use or occupancy of Participating Entity property;
2. acts, omissions, negligence (including professional negligence and malpractice), errors, recklessness, intentional wrongful conduct, activities, or operations;
3. any breach of the terms of this Participating Addendum;
4. performance, non-performance or purported performance of this Participating Addendum;
5. violation of any law, regulation, rule, order, decree, ordinance, Federal Directive or Federal Circular;
6. infringement of any patent, copyright, trademark, trade dress or trade secret rights; and/or
7. contamination of the soil, groundwater, surface water, storm water, air or the environment by fuel, gas, chemicals or any other substance deemed by the Environmental Protection Agency or other regulatory agency to be an environmental contaminant

by the Contractor or Contractor's officers, employees, agents, volunteers, subcontractors, invitees, or any other person directly or indirectly employed or utilized by the Contractor, whether the liability, suit, claim, procedure, lien, expense, loss, cost, royalty, fine or damages is caused in part by an indemnified party. This indemnity obligation expressly applies, and shall be construed to include, any and all claim(s) caused in part by the negligence, acts or omissions of the Participating Entity, its members, officers, agents, employees, or volunteers, but only in proportion to and to the extent such claims were caused by the negligence, acts or omissions of the Contractor or Contractor's officers, employees, agents, volunteers, subcontractors, invitees, or any other person directly or indirectly employed or utilized by the Contractor.

B. In addition to the duty to indemnify and hold harmless, Contractor will have the separate and independent duty to defend Participating Entity, its members, officers, agents, employees, and volunteers from all suits, claims or actions of any nature seeking damages, equitable or injunctive relief expenses, liens, expenses, losses, costs, royalties, fines, attorney's fees or any other relief in the event the suit, claim, or action of any nature arises in whole or in part from the:

1. presence on, use or occupancy of Participating Entity property;

2. acts, omissions, negligence (including professional negligence and malpractice), errors, recklessness, intentional wrongful conduct, activities, or operations;
3. any breach of the terms of this Participating Addendum;
4. performance, non-performance or purported performance of this Participating Addendum;
5. violation of any law, regulation, rule, order, decree, ordinance, Federal Directive, Federal Circular or ordinance;
6. infringement of any patent, copyright, trademark, trade dress or trade secret rights;
7. contamination of the soil, groundwater, surface water, stormwater, air or the environment by fuel, gas, chemicals or any other substance deemed by the Environmental Protection agency or other regulatory agency to be an environmental contaminant

by the Contractor or Contractor's officers, employees, agents, volunteers, subcontractors, invitees, or any other person directly or indirectly employed or utilized by Contractor regardless of whether it is caused in part by Contractor, its members, officers, agents, employees, or volunteers. This duty to defend exists immediately upon presentation of written notice of a suit, claim or action of any nature to Contractor by a party entitled to a defense hereunder. This duty to defend obligation expressly applies, and shall be construed to include, any and all claim(s) caused in part by the negligence, acts or omissions of the Participating Entity, its members, officers, agents, employees, or volunteers, but only in proportion to and to the extent such claims were caused by the negligence, acts or omissions of the Contractor or Contractor's officers, employees, agents, volunteers, subcontractors, invitees, or any other person directly or indirectly employed or utilized by the Contractor..

C. If the above indemnity or defense provisions or any part of the above indemnity or defense provisions are limited by Fla. Stat. § 725.06(2)-(3) or Fla. Stat. § 725.08, then with respect to the part so limited, Contractor agrees to the following: To the maximum extent permitted by Florida law, Contractor will indemnify and hold harmless Participating Entity, its members, officers, agents, employees, and volunteers from any and all liabilities, damages, losses, and costs, including, but not limited to, reasonable attorneys' fee, to the extent caused by the negligence, recklessness, or intentional wrongful conduct of Contractor and persons employed or utilized by Contractor in the performance of this Participating Addendum.

D. If the above indemnity or defense provisions or any part of the above indemnity or defense provisions are limited by Florida Statute § 725.06 (1) or any other applicable law, then with respect to the part so limited the monetary limitation on the extent of the indemnification shall be the greater of the (i) monetary value of this Participating Addendum, (ii) coverage amount of Commercial General Liability Insurance required under this Participating Addendum, or (iii) \$1,000,000.00. Otherwise, the obligations of this Article will not be limited by the amount of any insurance required to be obtained or maintained under this Participating Addendum.

E. Contractor's obligations to defend and indemnify as described in this Article will survive the expiration or earlier termination of this Participating Addendum until it is determined by final judgment that any suit, claim or other action against Participating Entity, its members, officers, agents, employees, and volunteers its fully and finally barred by the applicable statute of

limitations or repose.

F. In addition to the requirements stated above, to the extent required by FDOT Public Transportation Grant Participating Addendum and to the fullest extent permitted by law, the Contractor shall indemnify and hold harmless the State of Florida, FDOT, including the FDOT's officers and employees, from liabilities, damages, losses and costs, including, but not limited to, reasonable attorney's fees, to the extent caused by the negligence, recklessness or intentional wrongful misconduct of the Contractor and persons employed or utilized by the Contractor in the performance of this Participating Addendum. This indemnification in this paragraph shall survive the termination of this Participating Addendum. Nothing contained in this paragraph is intended to nor shall it constitute a waiver of the State of Florida's and FDOT's sovereign immunity.

G. Nothing in this Article will be construed as a waiver of any immunity from or limitation of liability Participating Entity, or its members, officers, agents, employees, and volunteers may have under the doctrine of sovereign immunity under common law or statute.

H. Participating Entity and its members, officers, agents, employees, and volunteers reserve the right, at their option, to participate in the defense of any suit, without relieving Contractor of any of its obligations under this Article.

I. If the above Paragraphs A - H or any part of Paragraphs A – H are deemed to conflict in any way with any law, the Paragraph or part of the Paragraph will be considered modified by such law to remedy the conflict.

2. ACCOUNTING RECORDS/AUDIT REQUIREMENTS

2.1 Books and Records

In connection with payments to Contractor under this Participating Addendum, it is agreed Contractor will maintain full and accurate books of account and records customarily used in this type of business operation, in conformity with Generally Accepted Accounting Principles (GAAP). Contractor will maintain such books and records for five years after the end of the Term of this Participating Addendum. Records include, but are not limited to, books, documents, papers, records, research, and Orders related to this Participating Addendum. Contractor will not destroy any records related to this Participating Addendum without the express written permission of the Participating Entity during the Term and for five years after the Term.

2.2 Participating Entity Right to Perform Audits, Inspections, or Attestation Engagements

At any time or times during the Term of this Participating Addendum or within five years after the end of this Participating Addendum, the Participating Entity or any duly authorized representative of the Participating Entity, have the right to initiate and perform audits, inspections or attestation engagements over Contractor's records for the purpose of determining payment eligibility under

this Participating Addendum or over selected operations performed by Contractor under this Participating Addendum for the purpose of determining compliance with this Participating Addendum.

Access will be granted to all of Contractor's records directly pertinent to this Participating Addendum or any Order, as well as records of parent, affiliate and subsidiary companies and any subconsultants or subcontractors directly pertinent to this Participating Addendum or any Order. If the records are kept at locations other than the Airport, Contractor will arrange for said records to be brought to a location convenient to the Participating Entity or will provide records electronically in a computer-readable format acceptable to the Participating Entity at no additional cost to conduct the engagement as set forth in this Article.

Contractor agrees to deliver or provide access to all records directly pertinent to this Participating Addendum requested by the Participating Entity within fourteen (14) Days of the request at the initiation of the engagement and to deliver or provide access to all other records directly pertinent to this Participating Addendum requested during the engagement within seven (7) Days of each request—unless otherwise agreed upon between the Participating Entity and Contractor. Failure by Contractor to provide the records required under this Article shall constitute a material breach of this Participating Addendum. In the event of such failure, Contractor shall reimburse the Participating Entity for the actual direct labor costs incurred by the Participating Entity's audit personnel in performing the audit, calculated by multiplying the actual audit hours worked by the applicable hourly labor rates.

With appropriate notice and coordination with Contractor, the Participating Entity has the right during the engagement to interview Contractor's employees, subconsultants, and subcontractors, and to retain copies of any and all records directly pertinent to this Participating Addendum as needed to support auditor workpapers.

If as a result of any engagement it is determined that Contractor has overcharged Participating Entity, Contractor will re-pay Participating Entity for such overcharge and Participating Entity may assess interest at the Federal Reserve Bank of New York (FRBNY) prime rate on the overcharge from the date the overcharge occurred.

Approvals granted outside of the internal audit function for any Services included or not included in this Participating Addendum do not act as a waiver or limitation of the Participating Entity's right to perform engagements.

The Contractor will notify the Participating Entity no later than seven (7) Days after receiving knowledge of any findings of observations pertaining to this Participating Addendum from any other audit, inspection or attestation engagement and will provide Participating Entity a copy of any audit documents or reports so received.

Contractor agrees to comply with Section 20.055(5), Florida Statutes, and to incorporate in all subcontracts the obligation to comply with Section 20.055(5), Florida Statutes. Contractor will include a provision providing Participating Entity the same access to business records at the subconsultant and subcontractor level in all of its subconsultant and subcontractor agreements executed related to this Participating Addendum.

3. INSURANCE

Contractor must maintain the following limits and coverages uninterrupted or amended through the Term of this Participating Addendum. In the event the Contractor becomes in default of the following requirements, the Participating Entity reserves the right to take whatever actions deemed necessary to protect its interests. Required liability policies other than Workers' Compensation/Employer's Liability and Professional Liability will provide that the Participating Entity, members of the Participating Entity's governing body, and the Participating Entity's officers, volunteers, agents, and employees are included as additional insureds.

Contractor agrees the required insurance shall be primary and not contributory to any other valid and collectible insurance the Participating Entity may possess, including any self-insured retention or deductible amount, and that any other insurance shall be considered excess insurance only.

3.1 Required Coverage - Minimum Limits

The minimum limits of insurance (inclusive of any amounts provided by an umbrella or excess policy) covering the Services performed pursuant to this Participating Addendum will be the amounts specified herein. To the extent it is used to meet the minimum limit requirements, any Umbrella or Excess coverage shall follow form to the Employer's Liability, Commercial General Liability and Business Auto Liability coverages, including all endorsements and additional insured requirements. Any applicable Aggregate Limits in the Umbrella or Excess policy(ies) shall not be shared or diminished by claims unrelated to this Participating Addendum.

3.2 Commercial General Liability Insurance

The minimum limits of insurance covering the Services performed pursuant to this Participating Addendum will be the amounts specified herein. Coverage will be provided for liability resulting out of or in connection with ongoing operations performed by, or on behalf of, the Contractor under this Participating Addendum or the use or occupancy of Participating Entity premises by, or on behalf of, the Contractor in connection with this Participating Addendum. Coverage shall be provided on a form no more restrictive than ISO Form CG 00 01. Additional insured insurance coverage shall be provided on a form no more restrictive than ISO Form CG 20 10 10 01 and CG 20 37 10 01.

	<u>Participating Addendum Specific</u>
General Aggregate	\$4,000,000
Each Occurrence	\$2,000,000
Personal and Advertising Injury Each Occurrence	\$2,000,000

3.3 Workers' Compensation and Employer's Liability Insurance

The minimum limits of insurance are:

Part One:	“Statutory”
Part Two:	
Each Accident	\$1,000,000
Disease – Policy Limit	\$1,000,000
Disease – Each Employee	\$1,000,000

Exception: If Contractor is legally exempt from maintaining Workers’ Compensation Insurance in the state of Florida (including, but not limited to, sole proprietors, independent contractors with no employees, or corporate officers who have filed a valid exemption or waiver with the appropriate state Participating Entity), Contractor may request a waiver of this requirement.

A waiver shall be effective only if:

- a) Contractor provides the Participating Entity with written documentation evidencing the legal exemption or state-filed waiver.
- b) Owner, in its sole discretion, issues a written acknowledgment and acceptance of the waiver; and
- c) Contractor agrees to indemnify, defend, and hold harmless the Participating Entity from and against any claims, liabilities, or expenses arising out of injury to Contractor or Contractor’s personnel not covered by Workers’ Compensation Insurance.

No waiver shall be granted for Contractor if it has any employees who will perform work or enter upon the Participating Entity’s premises, and nothing in this Participating Addendum shall be construed to permit Contractor’s employees to waive their statutory rights to Workers’ Compensation benefits.

3.4 Business Automobile Liability Insurance

Coverage will be provided for all owned, hired and non-owned vehicles. Coverage shall be provided on a form no more restrictive than ISO Form CA 00 01. The minimum limits of insurance covering the work performed pursuant to this Participating Addendum are:

Each Occurrence – Bodily Injury and Property	
Damage Combined	\$1,000,000

Exception: If Contractor does not own, lease, hire, or operate any vehicles for business purposes and will not be using ANY vehicles in the performance of Services under this Participating Addendum, Contractor may request a waiver of the Business Auto Insurance requirement. In the request, Contractor must provide:

- a) A written and signed affidavit certifying that no vehicles will be used in connection with the contracted Services and that Contractor does not own or lease any vehicles for business purposes; and
- b) An indemnification Participating Addendum holding the Participating Entity harmless from any claims arising out of any automobile use by Contractor or Contractor’s personnel.

3.5 Professional Liability Insurance

Each Occurrence	\$1,000,000
Annual Aggregate	\$1,000,000

Attachment A, Participating Entity Supplemental Terms and Conditions

Attachment A, Participating Entity Supplemental Terms and Conditions

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3.8 Waiver of Subrogation

Contractor, for itself and on behalf of its insurers, to the fullest extent permitted by law without voiding the insurance required by this Participating Addendum, waives all rights against the Participating Entity, members of Participating Entity's governing body and the Participating Entity's officers, volunteers, agents, and employees, for damages or loss to the extent covered and paid for by any insurance maintained by the Contractor.

3.9 Incident Notification

The Contractor will promptly notify the Airport Operations Center (AOC) of all incidents involving

bodily injury or property damage, and as soon as practicable after discovery of an actual or reasonably suspected data breach, security breach, ransomware (data theft), or an extortion threat occurring on Participating Entity-owned property, tenant-owned property or third-party property.

3.10 Customer Claims, Issues, or Complaints

All customer claims, issues, or complaints regarding property damage, bodily injury, data theft, or an extortion threat related to the Contractor will be promptly handled, addressed and resolved by the Contractor.

The Contractor will track all customer claims, issues, and complaints and their status on a Claims Log available for review, as needed, by Participating Entity Enterprise Risk Management. The Claims Log should include a detailed report of the incident along with the response and/or resolution. Participating Entity Enterprise Risk Management has the option to monitor all incidents, claims, issues or complaints where the Participating Entity could be held liable for injury or damages.

3.11 Conditions of Acceptance

The insurance maintained by Contractor must conform at all times with Participating Entity Standard Procedure S250.06, Contractual Insurance Terms and Conditions, which may be amended from time to time and which can be provided upon request.

4. COMPLIANCE WITH NON-DISCRIMINATION REQUIREMENTS

During the performance of this Participating Addendum, Contractor, for itself, its assignees and successors in interest, agrees as follows:

- A. Compliance with Regulations: Contractor (hereinafter includes consultants) will comply with the Title VI List of Pertinent Nondiscrimination Acts and Authorities, as they may be amended from time to time, which are herein incorporated by reference and made a part of this Participating Addendum.
- B. Nondiscrimination: Contractor, with regard to the work performed by it during this Participating Addendum, will not discriminate on the grounds of race, color, national origin, creed, sex, age, or disability in the selection and retention of subcontractors, including procurements of materials and leases of equipment. Contractor will not participate directly or indirectly in the discrimination prohibited by the Nondiscrimination Acts and Authorities, including employment practices when the Participating Addendum covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21. During the performance of this Participating Addendum, Contractor, for itself, its assignees, and successors in interest agrees to comply with the following non-discrimination statutes and

authorities; including but not limited to:

1. Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*, 78 stat. 252) (prohibits discrimination on the basis of race, color, national origin);
 2. 49 CFR part 21 (Non-discrimination In Federally-Assisted Programs of The Department of Transportation—Effectuation of Title VI of The Civil Rights Act of 1964) including amendments thereto;
 3. The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601) (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
 4. Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794 *et seq.*), as amended (prohibits discrimination on the basis of disability); and 49 CFR part 27 (Nondiscrimination on the Basis of Disability in Programs or Activities Receiving Federal Financial Assistance);
 5. The Age Discrimination Act of 1975, as amended (42 U.S.C. § 6101 *et seq.*) (prohibits discrimination on the basis of age);
 6. Airport and Airway Improvement Act of 1982 (49 U.S.C. § 47123), as amended (prohibits discrimination based on race, creed, color, national origin, or sex);
 7. The Civil Rights Restoration Act of 1987 (P.L. 100-259) (broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, the Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
 8. Titles II and III of the Americans with Disabilities Act of 1990 (42 U.S.C. § 12101, *et seq.*), (prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities) as implemented by U.S. Department of Transportation regulations at 49 CFR parts 37 and 38; and
 9. Title IX of the Education Amendments of 1972, as amended, which prohibits Contractor from discriminating because of sex in education programs or activities (20 U.S.C., 1681 *et seq.*).
- C. Solicitation for Subcontracts, including Procurement of Materials and Equipment. In all solicitations, either by competitive bidding or negotiation made by the Contractor for work to be performed under a subcontract, including procurement of materials, or leases of equipment, each potential subcontractor or supplier will be notified by Contractor of Contractor’s obligations under this Participating Addendum and the Nondiscrimination Acts and Authorities on the grounds of race, color, or national origin.
- D. Information and Reports. Contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Participating Entity or the FAA to be pertinent to ascertain compliance with such Nondiscrimination Acts and Authorities and instructions. Where any information required of Contractor is in the exclusive possession of another who fails or refuses to

furnish this information, Contractor will so certify to the Participating Entity or the FAA, as appropriate, and will set forth what efforts it has made to obtain the information.

- E. Sanctions for Noncompliance. In the event of Contractor's noncompliance with the nondiscrimination provisions of this Participating Addendum, the Participating Entity will impose such Participating Addendum sanctions as it or the FAA may determine to be appropriate, including, but not limited to:
 - 1. Withholding of payments to Contractor under this Participating Addendum until Contractor complies; and/or
 - 2. Canceling, terminating or suspending this Participating Addendum, in whole or in part.
- F. Incorporation of Provisions. Contractor will include the provisions above in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations, and directives issued pursuant thereto. Contractor will take action with respect to any subcontract or procurement as Participating Entity or the FAA may direct as a means of enforcing such provisions, including sanctions for non-compliance. Provided, that if Contractor becomes involved in or is threatened with litigation with a subcontractor or supplier because of such direction, Contractor may request Participating Entity to enter into any litigation to protect the interests of Participating Entity. In addition, Contractor may request the United States to enter into the litigation to protect the interests of the United States.

5. COMPLIANCE WITH CHAPTER 119, FLORIDA STATUTES PUBLIC RECORDS LAW

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS PARTICIPATING ADDENDUM, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT (813) 870-8721, ADMCENTRALRECORDS@TAMPAAIRPORT.COM, HILLSBOROUGH COUNTY AVIATION PARTICIPATING ENTITY, P.O. BOX 22287, TAMPA FL 33622.

The Contractor agrees in accordance with Florida Statute Section 119.0701 to comply with public records laws including the following:

- A. Keep and maintain public records required by the Participating Entity in order to perform the Services contemplated by this Participating Addendum.
- B. Upon request from the Participating Entity custodian of public records, provide the Participating Entity with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Fla. Stat. or as otherwise provided by applicable law.
- C. Ensure that public records that are exempt or confidential and exempt from public records

disclosure requirements are not disclosed except as authorized by applicable law for the duration of the Term of this Participating Addendum and following completion of the Term of this Participating Addendum.

- D. Upon completion of the Term of this Participating Addendum, keep and maintain public records required by the Participating Entity to perform the Services. The Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the Participating Entity, upon request from the Participating Entity custodian of public records, in a format that is compatible with the information technology systems of the Participating Entity.

The Participating Entity maintains its records in electronic form in accordance with the State of Florida records retention schedules. As a result, the paper original version of this document (to the extent it exists) will be scanned and stored electronically as the authoritative record copy as part of the Participating Entity's record management process. Once that occurs, the paper original version of this document will be destroyed.

6. ANTI-HUMAN TRAFFICKING LAWS

Contractor is required to complete Attachment C, Affidavit of Compliance with Anti-Human Trafficking Laws, at the time this Participating Addendum is executed and to complete a new Attachment C for each renewal option period, if any.

This Participating Addendum will be terminated in accordance with Florida Statute Section 787.06 (14) if it is found that Contractor submitted a false Affidavit of Compliance with Anti-Human Trafficking as provided in Florida Statute Section 787.06 (14).

7. SCRUTINIZED COMPANIES

Contractor is required to complete Attachment D, Scrutinized Contractor Certification, at the time this Participating Addendum is executed and to complete a new Attachment D for each renewal option period, if any.

This Participating Addendum will be terminated in accordance with Florida Statute Section 287.135 if it is found that Contractor submitted a false Scrutinized Contractor Certification as provided in Florida Statute Section 287.135(5), has been placed on the Scrutinized Companies with Activities in Sudan List, has been engaged in business operations in Cuba or Syria, has been placed on a list created pursuant to Florida Statute Section 215.743 relating to scrutinized active business operations in Iran, has been placed on the Scrutinized Companies or Other Entities that Boycott

Israel list, or is engaged in a boycott of Israel.

8. OWNERSHIP OF DOCUMENTS

Participating Entity agrees that all intellectual property developed or created in conjunction with this Participating Addendum shall be owned by the Contractor. Contractor grants Participating Entity a non-exclusive, non-transferable license to use the Lab Product for the Term of this Participating Addendum, including any renewal option. This Participating Addendum includes Updates, Upgrades, or future releases, as long as the Participating Entity has an active subscription at no additional cost to Participating Entity during the Term of this Participating Addendum, including any renewal option. Notwithstanding the forgoing, all documents, papers, letters, maps, books, tapes, photographs, films, sound recordings, data, or other material, regardless of the physical form or characteristics made by Contractor or its employees' incident to, or in the course of, Services to Participating Entity, with the exception of Contractor intellectual property, will be and remain the property of Participating Entity.

9. EARLY TERMINATION

This Participating Addendum and subsequent purchase orders may be terminated by Participating Entity at the end of any fiscal year or upon 60 days' written notice, without incurring any early termination fee, penalty, or accelerated payment obligation for the remaining Term of this Participating Addendum. Contractor may not cancel this Participating Addendum without Participating Entity approval, until all existing projects are completed, unless required by legal or ethical rules. Participating Entity does not guarantee work or any amount of work to Contractor during the Term of this Participating Addendum.

10. INFORMATION TECHNOLOGY REQUIREMENTS

10.1 REPRESENTATIONS

As a condition of this Participating Addendum, Contractor represents and warrants that:

- A. Contractor possesses the necessary qualifications, resources, and competence to fulfill the requirements included in this Participating Addendum.
- B. Any subcontractors engaged by Contractor will also meet these qualifications and be approved by Participating Entity prior to carrying out work.

10.2 CONDUCT

- A. Contractor shall supply all the resources and perform its obligations in a diligent,

professional, and efficient manner.

B. Ensure that all Deliverables meet quality standards and comply with the Implementation Schedule.

C. Adhere to all security practices as directed by the Participating Entity.

D. If required, Contractor may have certain limited access to Participating Entity IT Infrastructure but only if Contractor obtains the prior written permission of Participating Entity and complies with any restrictions or prohibitions or any other terms and conditions which are set out by Participating Entity.

10.3 SUBCONTRACTING

Contractor shall obtain the written consent of Participating Entity prior to subcontracting any portion of the Deliverables. Any consent to a subcontract that is obtained shall not relieve Contractor from its obligations under this Participating Addendum or be construed as authorizing the establishment of any liability whatsoever on the part of Participating Entity to a subcontractor. Contractor shall be wholly responsible to ensure that any permitted subcontractor provides any part of the Deliverables in accordance with the obligations of Contractor set out in this Participating Addendum.

10.4 DELIVERABLES

Contractor shall be fully responsible for all Deliverables in accordance with this Participating Addendum or as otherwise required, including, without limitation:

A. assistance in implementation planning and preparation for installation;

B. supply, delivery, installation and testing of the Software or Hardware;

C. testing and quality assurance of all aspects of the Software and all Improvements, and otherwise ensuring the Deliverables are ready for use by Participating Entity in accordance with the Functional Specifications;

D. supply and delivery of sufficient and accurate technical and user Documentation (including Updates), training courses, and associated training devices as required

E. assuming any and all standard manufacturer's warranties accrue to the benefit of the Participating Entity. The manufacturer's warranties referenced herein shall be in addition to any contractual remedies set forth in this Participating Addendum, and in addition to any and all other statutory remedies or warranties imposed on Contractor for the benefit of the Participating Entity; and

F. providing necessary warranty, maintenance and support Services (including Improvements) as required hereunder.

10.5 EXPORT LAWS

Contractor will comply with all laws governing the export of IP.

10.6 DATA SECURITY

A. Participating Entity Data means all data, information, or material that Participating Entity submits or enters into the Contractor product or solution. Participating Entity Data does not include information that is otherwise publicly available.

1. Contractor will not attempt to access and will not allow its personnel access to Participating Entity Data or any data, information, or material submitted to or entered into the Contractor product or solution by Participating Entity's authorized users or any third party acting on the Participating Entity's behalf ("Related Third-Party Data") that is not required for the performance of the Services under this Participating Addendum by such personnel.

2. Contractor represents and warrants that Contractor has not and will not prevent, or reasonably fail to allow, for any reason including without limitation late payment or otherwise, the Participating Entity's access to and retrieval of Participating Entity Data.

3. Contractor is obligated to maintain the confidentiality and security of all Participating Entity Data in connection with the performance of the Services.

4. Without limiting Contractor's other obligations under this Participating Addendum, Contractor must implement or use network management and maintenance applications and tools, appropriate fraud prevention and detection and encryption technologies to protect all Participating Entity Data; provided that Contractor must, at a minimum, encrypt all PII in-transit, in use, and at-rest.

5. Contractor must perform all Services using security technologies and techniques in accordance with industry-leading practices and the Participating Entity's security policies, procedures, and other requirements made available to Contractor in writing.

6. Contractor must encrypt all Participating Entity Confidential Information in motion and at rest (in compliance with related compliance standards if specific standards apply). Contractor must not deviate from this encryption requirement without advance written Participating Entity approval.

7. Contractor must provide to Participating Entity, without charge, the timely application of any Upgrades to Software required for Services that are available free of charge to other third-parties who are Contractor's customers buying identical Services. Software Upgrades must include, but not be limited to, new version Releases and operating system patching, as well as bug fixes.

8. Contractor understands and acknowledges that, to the extent that performance of its obligations under this Participating Addendum involves or necessitates the processing of PII, Contractor will act only on instructions and directions from Participating Entity.

9. If Participating Entity is required to provide or rectify information regarding an individual's PII, Contractor will reasonably cooperate with Participating Entity to the full extent necessary to comply with data protection laws. If a request by a data subject is made directly to Contractor, Contractor will notify Participating Entity of such request as soon as reasonably practicable.

10. Contractor must implement procedures to minimize the collection of PII.

B. Data Protection Laws: Contractor will comply with all applicable data protection laws,

including those that would apply if Contractor, rather than the Participating Entity, were the owner or data controller of any Participating Entity Data in its possession or under its control in connection with the Services.

C. Notice to Participating Entity:

1. Contractor will adhere to and abide by the security measures and procedures established by Participating Entity and/or the TSA and any terms of service agreed to by Participating Entity regarding data security. In the event Contractor or Contractor's subcontractor (if any) discovers or is notified of a Data Breach of security relating to Participating Entity Data or Related Third-Party Data, Contractor will promptly, (a) Notify Participating Entity of such breach no later than twenty-four (24) hours following discovery; and (b) If the applicable Participating Entity Data or Related Third-Party Data was in the possession of Contractor at the time of such Data Breach, Contractor will investigate and cure the Data Breach.

2. Such notice must summarize in reasonable detail the nature of Participating Entity Data that may have been exposed, and, if applicable, any persons whose PII may have been affected or exposed by such Data Breach. Contractor must not make any public announcements relating to such Data Breach without Participating Entity's Vice President of Communications prior written approval.

D. Data Breach Responsibilities:

1. Upon discovery of an actual loss, or unauthorized use, access, or disclosure of Participating Entity Data, Contractor must promptly provide details regarding the Incident, its mitigation efforts, and its corrective action to prevent a future similar Incident. Contractor must fully cooperate with Participating Entity and is solely responsible for:

- a. investigating and resolving any data privacy or security issues;
- b. upon request, providing Participating Entity with an AAR including Root Cause analysis of the Data Breach;
- c. notifying any affected persons (solely at Participating Entity's direction) and governmental regulators, as applicable;
- d. recovering affected data or information, to the extent possible;
- e. upon request, providing Participating Entity with a corrective action plan acceptable to Participating Entity; and
- f. providing notice to impacted parties.

2. Participating Entity has the sole right to determine (a) whether notice of the Data Breach is to be provided to any individuals, regulators, law enforcement agencies, consumer reporting agencies or others as required by law or regulation, or otherwise in Participating Entity's discretion; and (b) the contents of such notice, whether any type of remediation may be offered to affected persons, and the nature and extent of any such remediation.

E. Incident Response Costs: In the event of a Data Breach attributable to an act or omission of Contractor, as part of such remediation, Contractor must pay costs and expenses of Participating Entity's compliance with any Participating Entity notification obligations, as well as the costs of credit and identity monitoring Services for affected individuals, but only in proportion to and to the extent such costs and expenses were the result of Contractor's act or omission.

10.7 EXIT ASSISTANCE

A. Transition Assistance

In the event of any expiration or termination of this Participating Addendum or award and transition to a new Participating Addendum, Contractor will cooperate fully with Participating Entity to ensure an effective and efficient transition of Services. Contractor acknowledges its responsibility to continuously perform the Services and maintain the same level of Services during the Transition Period. The terms of this Participating Addendum shall govern Contractor's and Participating Entity's rights and obligations during such Transition Period. Contractor and Participating Entity will negotiate in good faith to establish the relative roles and responsibilities of Contractor and Participating Entity in effecting such transition, as well as the appropriate date for completion of the transition. Contractor shall be entitled to receive compensation for any continued or additional consultation, Services, Software, or support required for transition. Transition services will be mutually agreed upon via an executed Order.

10.8 USE OF ARTIFICIAL INTELLIGENCE

A. Any use of AI including, but not limited to generative AI, via platforms, tools, and software must be consistent with Participating Entity Policies, Standard Procedures, Rules and Regulations and applicable laws.

B. To maintain the security of Participating Entity Data and IT systems, Contractor is prohibited from attempting to gain access to unapproved AI applications when using Participating Entity Data. To avoid potential data leaks or security incidents, Contractor is prohibited from inputting, uploading, or otherwise integrating any Participating Entity Data into AI without the prior written consent of the Participating Entity following Contractor's request for approval to use AI. Examples of uses that are prohibited unless the Participating Entity grants prior written consent include but are not limited to: design, planning, decision making and on-site operations.

C. Contractor acknowledges and agrees that any Participating Entity Data obtained using AI technology is the property of the Participating Entity, and the Contractor shall not use such data for any purpose other than to provide Services to the Participating Entity. Specifically, the Contractor shall not use Participating Entity Data as training data for any AI models or algorithms that will be used by any third-party organization or individual outside of the Contractor, without the express written consent of the Participating Entity. The Contractor shall take reasonable measures to ensure that Participating Entity Data is not inadvertently used as training data for any third-party AI models or algorithms and shall promptly notify the Participating Entity in the event of any unauthorized use or disclosure of Participating Entity Data.

D. Contractor's request for approval to use AI must be submitted in writing and contain the following:

1. The specific Participating Entity Data to be used;
2. The purpose and intended use of the AI;
3. The potential benefits and risks associated with using the AI;
4. The measures in place to ensure data security and confidentiality;
5. The mechanisms in place for ensuring compliance with applicable laws including but not limited to data privacy and data protection laws; and
6. A dataflow diagram which illustrates the flow of data within the Services as well as detailed

identification of data sources, data stores, data processing, networks and AI utilized.

E. Participating Entity shall have sole and absolute discretion to approve or deny the use of AI for any aspect of the Services.

F. To maintain the confidentiality of Participating Entity Data, Contractor must only share information with approved Personnel and must not input Sensitive Security Information (SSI) into AI systems. Contractor should not input Participating Entity IP into non-approved generative AI applications or enter PII for Participating Entity employees, customers, or other third-parties into any non-approved AI application. Contractor should contact the Vice President of Information Technology Services if it is unsure whether it should input certain information.

G. Contractor must implement robust security measures to protect Participating Entity Data from unauthorized access, use or disclosure. This includes, but is not limited to, encryption of data in both transit and at rest; access controls limiting data access to authorized Personnel only; and regular security audits and assessments.

H. To maintain transparency and protect the Participating Entity from claims against copyright infringement and/or theft of IP, all AI generated content must be cited and reviewed when used for Participating Entity purposes. At a minimum, a footnote stating "This content generated with the assistance of AI" should exist on any document or work product created with the assistance of AI. Contractor should clearly attribute any output to the AI application that created the output through a footnote or other means visible to any reader or user. Contractor should also maintain a record of AI use that can be shared with authorized Participating Entity personnel upon request. The Contractor will provide the Participating Entity with regular reports detailing any use of AI involving Participating Entity Data including any incidents of unauthorized access or breaches. Contractor must be able to demonstrate that AI has controlled bias and third-party infringement mitigation in place.

I. Contractor should not use AI applications to create text, audio, or visual content for purposes of committing fraud or to misrepresent an individual's identity.

J. Contractor is fully liable for any damages arising out of use of AI and Participating Entity Data.

K. Upon termination of this Participating Addendum, Contractor agrees to return all Participating Entity Data to the Participating Entity and securely destroy any copies in its possession, including those stored in any AI or other databases.

L. Contractor shall ensure that all uses of AI adhere to recognized ethical standards guidance, such as the IEEE Global Initiative on Ethics of Autonomous and Intelligent Systems.

M. Contractor will promote fairness, transparency, and accountability while avoiding bias and discrimination in AI applications.

10.9 VPN ACCESS

A. Background Check Requirement: Contractor agrees to conduct background checks, as set out below, on all employees, contractors, and subcontractors who will have access to Participating Entity IT infrastructure, whether directly or remotely. These background checks must be completed prior to granting such access and must be updated in accordance with Participating

Entity policy thereafter, not to exceed three (3) years.

B. Scope of Background Checks: The background checks must include, at a minimum:

1. Verification of identity; and
2. Criminal history checks using the guidelines required in 49 CFR 1542, Airport Security; and
3. Employment history verification; and
4. Education and qualification verification.

C. Certification of Compliance: The Contractor shall provide the Participating Entity a written certification on an annual basis, signed by an officer duly authorized to sign on behalf of the Contractor, verifying compliance with the background check requirements outlined in this Agreement. The certification must confirm that all Contractor Personnel with access to the Participating Entity's IT Infrastructure have passed the background checks and do not have any disqualifying offenses, as stated in 49 CFR 1542.

D. Right to Audit: The Participating Entity reserves the right to audit Contractor's background check processes and records to ensure compliance with this Participating Addendum. Such audits may be conducted upon reasonable notice and during Participating Entity business hours.

E. Immediate Termination: The Participating Entity reserves the right to immediately terminate access to Participating Entity IT Infrastructure for any Contractor Personnel who are found to have disqualifying offenses, as stated in 49 CFR 1542, or if Contractor fails to comply with background checks.

10.10 FUTURE FUNCTIONALITY

A. From time-to-time Contractor may provide improvements to the Software and/or Solution. Contractor shall notify the Participating Entity of any improvements developed or acquired by Contractor.

B. Improvements include Updates, Upgrades, variations, alterations, Error Corrections, functional changes or other changes to the Software and/or Solution, for the purposes of, without limitation:

1. Improving Software efficiency and functionality;
2. Supporting legislated, regulatory, security or other lawful requirements;
3. Correcting errors; and

C. Where Contractor produces or acquires Improvements for any part of the Software and technology, Participating Entity shall have the right to obtain such Improvements together with supporting documentation at no additional cost for so long thereafter as Participating Entity continues to pay the annual license fee.

D. Contractor shall follow an industry-standard release management lifecycle framework, such as ITIL release management or COBIT framework including appropriate planning, building, testing, preparing, and deploying. Release notes detailing Enhancements, Updates, Upgrades, Improvements, bug fixes, and other changes are to be sent to Participating Entity (5) business days ahead of deployments.

E.

10.11 FOREIGN COUNTRY OF CONCERN

In order to ensure the security and privacy of Personally Identifiable Information (PII) associated

with this Participating Addendum, Contractor must complete Attachment E, Foreign Country of Concern Attestation. Attachment E serves to affirm Contractor's compliance with applicable regulations and requires Contractor to declare its relationship to any Foreign Country of Concern, as defined under Rule 60A-1.020, F.A.C.

10.12 SYSTEM AND ORGANIZATION CONTROL 2

Participating Entity is committed to ensuring the security, privacy, confidentiality, processing integrity, and availability of systems and data supporting the Participating Entity. At Participating Addendum inception and at least annually thereafter, Contractor must provide a System and Organization Control 2 Type 2 (SOC 2 Type 2) report, or equivalent as determined by the Participating Entity, prepared by a qualified, licensed, and independent CPA firm or agency accredited by the American Institute of Certified Public Accountants (AICPA). If the Contractor SOC 2 Type 2 report covers less than twelve (12) months, Contractor will provide a bridge letter to the Participating Entity stating whether processes or controls have changed since the end of the SOC 2 Type 2 coverage period. There may be no limitation on the scope of the engagement that would preclude the auditor from expressing an unqualified opinion on compliance with the applicable Trust Services Criteria.

All third-parties (including but not limited to affiliates, subcontractors, and sub-consultants) meeting any aspect of the criteria below must provide a SOC 2 Type 2 report, or equivalent as determined by Participating Entity, before storing, processing, or handling Participating Entity systems and/or data. SOC2 Type 2 reports and bridging letters should be emailed to SOC2@TampaAirport.com.

In-scope third-parties include:

- Third-parties offering Participating Entity a hosted solution of any kind, whether contained within a private or public cloud infrastructure.
- Third-parties who will receive Participating Entity Data via manual or automated data feeds.
- Third-parties processing any transactions on behalf of Participating Entity including, but not limited to, credit card transactions, billing transactions, or payroll transactions.
- Third-parties who store Participating Entity Data. This does not include email communication exchanged in the course of standard business. Data storage applies to any of the items above, and any time the third-party maintains the data for any extended period.



201 E Washington St 5th Floor
Phoenix, AZ 85004
602.325.9277
www.b2gnow.com

Attachment B
Contractor Quote

Hillsborough County Aviation Authority

Quote Date: 6/3/2026
Quote Expiration (60 days): 8/26/2026
Quote Number: HCA_LS4981
Prepared for:
Name: Anja Knox
Email: AKnox@tampaairport.com

Supplier Management System Proposal

1. NASPO LS4981

Annual Fees: Modules & Services	Base Price	NASPO Discount	Units	Annual Subscription	Capacity / Notes
• Baseline System & Vendor Management module (required) B2Gnow hosted & managed SOC 2 certified technology infrastructure Software licenses and system maintenance 24/7 unlimited access to the B2Gnow system Unlimited staff accounts in system Access to standard system upgrades and enhancements Access to standard reports and ad-hoc tool Phone and email support for staff First level email support for vendors Training manuals and quick guides Online staff training	\$7,574.00	25%	1	\$5,680.50 Included Included Included Included Included Included Included Included Included Included	
• Concessions Compliance module	\$7,574.00	25%	1	\$5,680.50	Capacity up to 100 locations
• Online Application module	\$7,574.00	25%	1	\$5,680.50	Capacity up to 200 applications
• Additional Capacity Online Application module	\$7,574.00	30%	1	\$5,301.80	Additional capacity of 200 applications total 400 applications
• Certification Management module	\$7,574.00	25%	1	\$5,680.50	Capacity up to 200 certifications
• Additional Capacity Certification Management module	\$7,574.00	30%	1	\$5,301.80	Additional capacity of 200 certifications total 400 certifications
• Standard Import Interfaces for Revenue Data Report	\$4,200.00	25%	1	\$3,150.00	Annual maintenance
• Certified Directory Connection	\$1,268.00	25%	1	\$951.00	Connected to Florida UCP

Annual Subscription
\$37,426.60

*Subject to escalation terms

Subscription Timeframe	Escalation	Annual Subscription Fee
Year 1: 10/1/2026 - 9/30/2027		\$37,426.60
Year 2: 10/1/2027 - 9/30/2028	5%	\$39,297.93
Year 3: 10/1/2028 - 9/30/2029	5%	\$41,262.83
Year 4: 10/1/2029 - 9/30/2030	5%	\$43,325.97
Year 5: 10/1/2030 - 9/30/2031	5%	\$45,492.27
Year 6: 10/1/2031 - 9/30/2032	5%	\$47,766.88
Year 7: 10/1/2032 - 9/30/2033	5%	\$50,155.22
Year 8: 10/1/2033 - 9/30/2034	5%	\$52,662.98
Year 9: 10/1/2034 - 9/30/2035	5%	\$55,296.13
Year 10: 10/1/2035 - 9/30/2036	5%	\$58,060.94

Annual Support & Services included

- B2Gnow hosted and managed technology infrastructure
- Software licenses and system maintenance
- 24/7 unlimited access to the B2Gnow system
- Access to all system upgrades and included enhancements
- Access to all standard reports and ad-hoc tools
- Unlimited Staff and Vendor accounts in the system
- Phone and email support for staff
- First level email support for vendors
- Up-to-date quick guides, training manuals, online help
- Unlimited online staff and vendor training (as available)
- System configuration updates and annual system review

2. Additional Optional Modules and Optional Services (not included in above quote but can be added at any time)

Additional Modules	Annual	Capacity
• Contract Compliance module	\$10,121.00	per 200 active, monitored contracts
• Contract Goal Setting module	\$10,121.00	per 200 contract goals
• Projects module	\$10,121.00	per 50 active, monitored projects
• Workforce Utilization module	\$10,121.00	per 200 active, monitored contracts
• Concessions module (additional capacity)	\$7,574.00	per 100 locations
• Online Application module (additional capacity)	\$7,574.00	per 200 applications
• Certification Management module (additional capacity)	\$7,574.00	per 200 certifications
• Spend analysis Module	\$14,851.00	per 100,000 PO payment records
• Online Vendor Registration module	\$12,668.00	per 200 active registrants
Optional Services	Annual	
• SAML 2.0 Single Sign-On for staff users	\$5,457.00	per year
• External System Import Interface	\$6,307.00	per year
• External System Export Interface	\$6,307.00	per year
• Connection to new (not currently in the B2Gnow library) certified directory for periodic loading	\$6,307.00	per year
• Connection to existing certified directory	\$1,268.00	per directory, per year
• Program Consulting	\$464.00	per hour
• Development (Custom Reporting, System Customizations)	\$231.00	per hour
• Data Entry	\$111.00	per hour
• Additional Onsite Travel	At cost	

3. Terms

- No refunds shall be permitted for sums paid to B2Gnow
- Pricing is effective for 60 days from proposal date.
- Invoiced 100% at contract execution.
- Annual fee escalation limited to the greater of (a) the applicable percentage of the CPI or (b) 5%, per annum.
- Additional services are invoiced Net 30 upon delivery.
- Travel and other out-of-pocket expenses are invoiced Net 30 at actual cost.
- Pricing does not include any applicable sales or use tax.
- This Agreement may be terminated by Hillsborough County Aviation Authority at the end of any fiscal year or upon 60 days' written notice, without incurring any early termination fee, penalty, or accelerated payment obligation for the remaining contract term.

4. Contact

B2Gnow
Sondra Trout
Sondra.Trout@b2gnow.com
(602)325-9277

By acceptance below, the parties agree that this Order quote form and all related software services shall be subject to the Master Services Agreement between the parties dated: _____

ACKNOWLEDGED AND ACCEPTED: AskReply, Inc. dba B2Gnow

ACKNOWLEDGED AND ACCEPTED - Customer: _____

Signed: Lynn Hang

Signed: _____

By (Print Name and Title): Lynn Hang, VP and General Counsel

By (Print Name and Title): _____

Date: 9/11/2026

Date: _____

Attachment C

Affidavit of Compliance with Anti-Human Trafficking Laws

In accordance with section 787.06 (14), Florida Statutes, the undersigned, on behalf of AskReply, Inc. DBA B2Gnow ("Contractor"), hereby attests under penalty of perjury that:

1. Contractor does not use coercion for labor or services as defined in Section 787.06, Florida Statutes, entitled "Human Trafficking".

The undersigned is authorized to execute this Affidavit on behalf of Contractor.

Date: 9/2, 2026

Signed: Lynn Hang

AskReply Inc., d/b/a B2Gnow
Entity: _____

Lynn Hang
Name: _____

General Counsel - VP
Title: _____

Attachment D
Scrutinized Company Certification



Hillsborough County Aviation Authority
PO Box 22287
Tampa, FL 33622
Telephone. 813-870-8700

This certification is required pursuant to Florida Statute Section 287.135.

A company that, at the time of bidding or submitting a proposal for a new contract or renewal of an existing contract for goods or services of \$1 million or more, is on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in Iran Terrorism Sectors List or that has business operations in Cuba or Syria, is ineligible for, and may not bid on, submit a proposal/response for, or enter into or renew a contract/agreement with an agency or local governmental entity.

A company that, at the time of bidding or submitting a proposal for a new contract or renewal of an existing contract for goods or services of any amount, participating in a boycott of Israel is ineligible for, and may not bid on, submit a proposal/response for, or enter into or renew a contract/agreement with an agency or local governmental entity.

Company: AskReply Inc., d/b/a B2Gnow		
Address: 201 E Washington Street, Suite 500		
City: Phoenix	State: AZ	Zip Code: 85004
Phone: 602-325-9277	Email: proposals@b2gnow.com	
Federal ID Number: 33-0897731		

Lynn Hang AskReply Inc d/b/a B2Gnow
I, _____, as a representative of _____,
certify and affirm that, subject to the dollar limitations set forth in Florida Statute Section 287.135, this company is not on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in Iran Terrorism Sectors List, does not have business operations in Cuba or Syria, and is not participating in a boycott of Israel.



Signature

General Counsel - VP

Title

Lynn Hang

Printed Name

9/2/2026

Date

ATTACHMENT E

FOREIGN COUNTRY OF CONCERN ATTESTATION (PUR 1355)

This form must be completed by an officer or representative of an entity submitting a bid, proposal, or reply to, or entering into, renewing, or extending, a contract with Hillsborough County Aviation Authority which would grant the entity access to an individual's Personal Identifying Information. Capitalized terms used herein have the definitions ascribed in [Rule 60A-1.020, F.A.C.](#)

AskReply, Inc. DBA B2Gnow is not owned by the government of a Foreign Country of Concern, is not organized under the laws of nor has its Principal Place of Business in a Foreign Country of Concern, and the government of a Foreign Country of Concern does not have a Controlling Interest in the entity.

Under penalties of perjury, I declare that I have read the foregoing statement and that the facts stated in it are true.

Printed Name: Lynn Hang

Title: General Counsel - VP

Signature: *Lynn Hang*

Date: 9/2/2026