

Tampa International Airport **PROCUREMENT**

Get on Board. Get Registered.





Building Prosperity and Economic Growth

Tampa International Airport is consistently ranked among the world's top airports, serving over 21 million passengers per year and operating one of the most important transportation hubs in Florida. There are many opportunities to do business with Hillsborough County Aviation Authority. Here are methods and guidelines that will help you understand the process used by the Authority when procuring goods, services, construction and consultants.

| Register as a Supplier

<https://procurement.opengov.com/portal/tampairport>

| Registration Benefits

- Subscribe to receive e-mail notifications of Authority solicitations
- Customize solicitation notifications
- Identify prime and/or subcontractor potential

| Current and Planned Solicitation Opportunities

<https://www.tampairport.com/business/procurement/current-solicitation-opportunities>

- **Current** – Listing of all current solicitation opportunities
- **Planned** – Monthly PDF listing of upcoming solicitation opportunities for the next 12 months

| Cone of Silence

To ensure a proper and fair evaluation, the Authority has established a cone of silence applicable to all formal competitive solicitations. It is designed to protect the integrity of the procurement process by shielding it from undue influences. The cone of silence will be imposed on solicitations beginning on the date the solicitation documents are posted on the Authority website and ends with the Board's selection for ITNs, RFPs and RFQs or award for ITBs.

| Business Opportunities

The Authority is dedicated to supplier diversity. Suppliers are encouraged to visit <https://www.tampairport.com/business/business-opportunities> for information.

Our Methods

Small Purchases (\$15,000 or less):

- Verbal pricing for goods

Informal Solicitations (\$15,000.01 - \$100,000):

- Written quotes for goods
- Direct negotiation for non-construction services

Formal Solicitations (\$100,000.01 or higher):

- Invitation to Bid (ITB) – awarded based on the lowest price
- Invitation to Negotiate (ITN) – awarded based on qualitative factors
- Request for Proposals (RFP) – qualitative factors and price are evaluated
- Request for Qualifications (RFQ) – qualitative factors are evaluated and price is negotiated
- Reverse Auction (RA) – awarded based on the lowest price

Cooperatives:

Goods and services competitively procured by other public entities that comply with Florida procurement laws are utilized for efficiency in the procurement process.

Exceptions (Exempt from the competitive process):

- Sole source
- Emergencies
- Other Board approved exceptions
- Standardization

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Change calls for
innovation, and
innovation leads
to progress.”



Our Mission

The mission of the Hillsborough County Aviation Authority is to be a major driver in the economic growth of the Tampa Bay region. The Hillsborough County Aviation Authority will be a leading edge innovator to create global access and world class customer service to build prosperity for its stakeholders.

Our Vision

The vision of the Hillsborough County Aviation Authority is to be a thriving aviation gateway for the Tampa Bay region, providing global access and economic opportunity for its stakeholders.

Visit Online

TampaAirport.com/procurement-department
to view current and future solicitation opportunities
and to learn more about doing business with the
Hillsborough County Aviation Authority.

Contact Us

Online: **TampaAirport.com/contact-procurement**
Helpline: **ProcurementHelpline@TampaAirport.com**
or **813-870-8796**



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