



Tampa International Airport

AVIATION AUTHORITY

REGULAR BOARD MEETING

Thursday, August 6, 2026

9:00 A.M.

Boardroom

Level 4 at SkyCenter ONE

AGENDA

Any person who desires to appeal any decisions made at this meeting will need a record of the proceedings and for that purpose may need to ensure that a verbatim record of the proceeding is made which includes the testimony and evidence upon which the appeal is based. Any person requiring reasonable accommodations to attend any public meeting because of a disability or physical impairment must submit a written request to Violet Cummins, Board Services Administrator, Hillsborough County Aviation Authority, Post Office Box 22287, Tampa, FL 33622 or via email at vcummins@TampaAirport.com. Such request must be received at least 48 hours before the meeting. If you have any questions, please call (813) 870-7869.



**Thursday, August 6, 2026
Aviation Authority Regular Board Meeting**

**AGENDA
9:00 A.M.
Level 4 at SkyCenter ONE
Boardroom**

A. PLEDGE OF ALLEGIANCE

1. Pledge of Allegiance

B. CALL TO ORDER

1. Call to Order

C. APPROVAL OF THE AGENDA

1. Approval of the Agenda

D. APPROVAL OF THE MINUTES

1. Approval of the Minutes

E. MANAGEMENT REPORT

1. Management Report

F. PUBLIC COMMENTS

1. Public Comments

G. APPROVAL OF THE CONSENT AGENDA

1. Amendment No. 1 to Office Lease Agreement, Avison Young – Florida, LLC, Resolution No. 2026-79
2. Office Lease Agreement, American Financial Resources, LLC, Resolution No. 2026-81
3. Purchase Orders, 800 MHz Enhanced Digital Simulcast System (EDACS) and 700 MHz Digital P25 Communications Systems utilizing Hillsborough County Sheriff's Office Invitation to Bid No. 15-20, Communications International, Inc.
4. Purchase Orders, Standard Door Repairs utilizing TIPS RFP 240501 MRO (Maintenance, Repair, and Operations of Facilities and Grounds) Supplies, Equipment, Tool Rental, Sales and Services, DH Pace Company, Inc.
5. Selection of Firm and Issuance of Purchase Orders, Winter Holiday Decorations, Greenery Productions LLC
6. Renewal of Contract for State Legislative Consulting Services, GrayRobinson, P.A., Tampa International Airport
7. Authorization to Dispose of Surplus Property

8. Use and Permit Agreements for Off-Airport Rental Car Concession, 1 Rent A Car Corp. d/b/a JC Car Rental, Tampa International Airport, Resolution No. 2026-87, 4 Wheels Rent A Car Corp. d/b/a GreenMotion Tampa, Tampa International Airport, Resolution No. 2026-88, CJB Enterprises, Inc., d/b/a Carl's Van Rentals, Tampa International Airport, Resolution No. 2026-89, Colusa International LLC, Tampa International Airport, Resolution No. 2026-90, Dash Financial Group, LLC d/b/a DFG Rent A Car, Tampa International Airport, Resolution No. 2026-91, ER Travel, LLC d/b/a Easirent, Tampa International Airport, Resolution No. 2026-92, Florida Van Rentals, Inc., Tampa International Airport, Resolution No. 2026-93, OC Car Rental, Inc., Tampa International Airport, Resolution No. 2026-94, Sistemas R&P, LLC d/b/a One Switch Rent A Car, Tampa International Airport, Resolution No. 2026-96, and Via Global Corporation d/b/a Via Car Rental, Tampa International Airport, Resolution No. 2026-99

H. POLICIES OR RULES FOR CONSIDERATION OR ACTION

1. Update to Hillsborough County Aviation Authority Disadvantaged Business Enterprise Policy and Program for Projects Funded by the United States Department of Transportation, Resolution No. 2026-100; Update to Hillsborough County Aviation Authority Airport Concession Disadvantaged Business Enterprise Policy and Program, Resolution No. 2026-101

2. Updates to Hillsborough County Aviation Authority Small Business Enterprise (SBE) Policy and Program for Non-Federally Funded Projects, Tampa International Airport, Resolution No. 2026-102; Update to Policy Manual, Revisions to Policy for Approval: Section 800, Policy P811, W/MBE Policy and Program, Resolution No. 2026-109

3. Update to Rules and Regulations for Approval: Rules and Regulations No. R340 for Tampa International Airport

I. COMMITTEE REPORTS

1. Committee Reports

J. UNFINISHED BUSINESS

1. Award of Contract for General Planning Consultant and Master Plan Update, Ricondo & Associates, Inc., Tampa International, Peter O. Knight, Plant City, and Tampa Executive Airports, Resolution No. 2026-103

K. NEW BUSINESS

1. Proposed Capital and Operating Budget for Fiscal Year 2027

2. Amendment No. 2 to Market Research and Insight Development Contract, Brand Intuition, LLC dba Study Hall Research, Tampa International Airport, Resolution No. 2026-106

3. Lease and Concession Contract, Registered Traveler Service, Alclear, LLC, Resolution No. 2026-104

L. STAFF REPORTS

1. Staff Reports

M. ADJOURNMENT

1. Adjournment



Thursday, August 6, 2026
Aviation Authority Regular Board Meeting

AGENDA
9:00 A.M.
Level 4 at SkyCenter ONE
Boardroom

A. PLEDGE OF ALLEGIANCE

Subject	1. Pledge of Allegiance
Meeting	Aug 6, 2026 - Aviation Authority Regular Board Meeting
Access	Public
Type	Procedural

B. CALL TO ORDER

Subject	1. Call to Order
Meeting	Aug 6, 2026 - Aviation Authority Regular Board Meeting
Access	Public
Type	Procedural

C. APPROVAL OF THE AGENDA

Subject	1. Approval of the Agenda
Meeting	Aug 6, 2026 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

D. APPROVAL OF THE MINUTES

Subject	1. Approval of the Minutes
Meeting	Aug 6, 2026 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

E. MANAGEMENT REPORT

Subject	1. Management Report
Meeting	Aug 6, 2026 - Aviation Authority Regular Board Meeting
Access	Public
Type	Information

F. PUBLIC COMMENTS

Subject	1. Public Comments
Meeting	Aug 6, 2026 - Aviation Authority Regular Board Meeting
Access	Public
Type	Information

Speakers are allowed 3 minutes total to comment on propositions before the Board. Speakers designated to speak on behalf of a group of 2 or more individuals are allowed 5 minutes total to comment on propositions before the Board.

G. APPROVAL OF THE CONSENT AGENDA

Subject	1. Amendment No. 1 to Office Lease Agreement, Avison Young – Florida, LLC, Resolution No. 2026-79
Meeting	Aug 6, 2026 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

Background:

Avison Young – Florida, LLC (AY) is a local real estate brokerage company that provides brokerage and property management services throughout Florida. AY was retained by the developer of SkyCenter One (SkyCenter) to provide leasing and property management services at SkyCenter. On December 17, 2020, JO TPA OFFICE 270, LLC and AY entered into an Office Lease Agreement (Lease). The Lease provides for the use of Suite 210 at SkyCenter, consisting of 5,252 rentable square feet (Premises). The Authority was assigned all rights, title, and interest of JO TPA OFFICE 270, LLC under the Lease on March 31, 2023.

The Term of the Lease is set to expire on December 31, 2026. The Authority and AY desire to extend the Term of the Lease, adjust Basic Rent for the extended Term of the Lease, and update certain administrative terms and conditions of the Lease.

Proposal:

Staff recommends approval of Amendment No. 1 to the Lease with AY. Amendment No. 1 extends the Term of the Lease for thirty-seven (37) months commencing January 1, 2027, with a new expiration date of January 31, 2030. Amendment No. 1 also increases Basic Rent under the Lease to \$42.00 psf annually, resulting in monthly Basic Rent payments of \$18,382. AY will receive one month of abated Basic Rent and Additional Rent for the month of January 2027. The Authority has also agreed to place a 7% cap on AY reimbursements of controllable operating expenses under the Lease beyond 2027. Lastly, Amendment No. 1 updates certain administrative terms and conditions of the Lease.

Funding:

N/A

Recommendation:

Management recommends adoption of Resolution No 2026-79.

Resolution:

Resolution No. 2026-79 approves and authorizes execution of Amendment No. 1 to Office Lease Agreement with Avison Young – Florida, LLC; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.

G. APPROVAL OF THE CONSENT AGENDA

Subject	2. Office Lease Agreement, American Financial Resources, LLC, Resolution No. 2026-81
Meeting	Aug 6, 2026 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

Background:

American Financial Resources, LLC (AFR) wishes to lease space in SkyCenter One (SkyCenter) for their Tampa office.

Proposal:

Under the Office Lease Agreement (Agreement), AFR will lease approximately 7,661 square feet on the 2nd floor of SkyCenter. The Term of the Agreement begins on June 1, 2027 and ends on August 31, 2032. The Basic Rent for the first year of the Agreement is \$46.00 per rentable square foot, equal to monthly payments of \$29,367 plus applicable taxes. The Basic Rent will increase 3.3% each year throughout the Term of the Agreement. The Authority is also giving AFR a \$15 per square foot Tenant Improvement Allowance.

Funding:

N/A

Recommendation:

Management recommends adoption of Resolution No 2026-81.

Resolution:

Resolution No. 2026-81 approves and authorizes execution of Office Lease Agreement at Tampa International Airport with American Financial Resources, LLC; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.

G. APPROVAL OF THE CONSENT AGENDA

Subject	3. Purchase Orders, 800 MHz Enhanced Digital Simulcast System (EDACS) and 700 MHz Digital P25 Communications Systems utilizing Hillsborough County Sheriff's Office Invitation to Bid No. 15-20, Communications International, Inc.
Meeting	Aug 6, 2026 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

Background:

The Authority utilizes the same digital P25 portable radio system as the Hillsborough County Sheriff's Office (HCSO). This countywide system is funded through UASI grants, is owned and managed by HCSO, and is used by all Hillsborough County public safety agencies. The system includes an on-site repeater that provides dedicated support for the Tampa International Airport Police and Maintenance Departments. Maintenance and equipment purchases must be coordinated through the authorized vendor, Communications International, Inc.

Authority Policy P410 authorizes the utilization of federal, state, local, or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

Proposal:

This item authorizes the issuance of Purchase Orders to Communications International, Inc. for the purchase of an 800 MHz Enhanced Digital Simulcast System (EDACS) and 700 MHz Digital P25 Communications Systems, utilizing HCSO Invitation to Bid No. 15-20, for the Term of August 6, 2026 through January 24, 2028, with four, two-year renewal options at the discretion of the Chief Executive Officer contingent upon approval of similar renewal options exercised by HCSO, in a maximum purchase authorization amount of \$800,000.

Funding:

This item is included in the O&M Budget.

Recommendation:

The Chief Executive Officer recommends the Board authorize the issuance of Purchase Orders to Communications International, Inc. and authorize the Chief Executive Officer or designee to execute all other ancillary documents.

The Board may act on this by motion; no resolution is required.

G. APPROVAL OF THE CONSENT AGENDA

Subject	4. Purchase Orders, Standard Door Repairs utilizing TIPS RFP 240501 MRO (Maintenance, Repair, and Operations of Facilities and Grounds) Supplies, Equipment, Tool Rental, Sales and Services, DH Pace Company, Inc.
Meeting	Aug 6, 2026 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

Background:

The Maintenance Department requires supplies and maintenance to be performed on all standard doors throughout the Authority.

Authority Policy P410 authorizes the utilization of federal, state, local, or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

Proposal:

This item authorizes the issuance of Purchase Orders to DH Pace Company, Inc. for the purchase of standard door supplies and services utilizing TIPS RFP 240501 MRO (Maintenance, Repair, and Operations of Facilities and Grounds) Supplies, Equipment, Tool Rental, Sales and Services for the Term of August 6, 2026 through July 31, 2029, with one, one-year renewal option at the discretion of the Chief Executive Officer, in a maximum purchase authorization amount of \$200,000.

Funding:

This item is included in the O&M Budget.

Recommendation:

The Chief Executive Officer recommends the Board authorize the issuance of Purchase Orders to DH Pace Company, Inc. and authorize the Chief Executive Officer or designee to execute all other ancillary documents.

The Board may act on this by motion; no resolution is required.

G. APPROVAL OF THE CONSENT AGENDA

Subject	5. Selection of Firm and Issuance of Purchase Orders, Winter Holiday Decorations, Greenery Productions LLC
Meeting	Aug 6, 2026 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

Background:

Since 2021, the Authority has annually rented winter holiday decorations at Tampa International Airport for placement or installation prior to the Thanksgiving Holiday and removal after New Year's Day.

Proposal:

On March 9, 2026, a Request for Proposals for Winter Holiday Decorations at Tampa International Airport was issued. The scope of work includes providing rental holiday decorations for winter holidays including, but not limited to, Christmas, Hanukkah, and Kwanzaa. The decorations will be hung or placed the week prior to the Thanksgiving Holiday and removed immediately following New Year's Day.

On April 16, twelve (12) Responses were received. Responses from the following firms met the minimum qualification requirements and were evaluated by staff. The following firms are listed in order of technical ranking:

1. Greenery Productions LLC
2. St. Nick's Christmas Lighting
3. Artistic Holiday Designs
4. AOM Events Miami Los Angeles, LLC
5. The Holiday Pros
6. Twinkle Nights
7. H2 Consulting Partners
8. Anthony's Pressure Washing dba Trimmers Holiday Decor
9. FLP of Florida, LLC
10. Holiday Outdoor Décor
11. Emprise Partners LLC

Rentokil North America Inc dba Ambius was found non-responsive for failing to meet the minimum qualifications.

No SBE goal was established.

This item authorizes the award and issuance of Purchase Orders to Greenery Productions LLC for winter holiday decorations for the initial Term of August 6, 2026 through August 5, 2029, with one, two-year renewal option at the discretion of the Chief Executive Officer or designee. The maximum purchase authorization amount, including the renewal option, is \$350,000. The Authority may cancel the Purchase Orders with thirty (30) days' written notice.

Funding:

This item is included in the O&M Budget.

Recommendation:

The Chief Executive Officer recommends the Board approve the ranking; authorize the award and issuance of Purchase Orders for winter holiday decorations to Greenery Productions LLC; approve rejection of the Response received from Rentokil North America Inc. dba Ambius; and authorize the Chief Executive Officer or designee to execute all other ancillary documents.

The Board may act on this by motion; no resolution is required.

G. APPROVAL OF THE CONSENT AGENDA

Subject	6. Renewal of Contract for State Legislative Consulting Services, GrayRobinson, P.A., Tampa International Airport
Meeting	Aug 6, 2026 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

Background:

On September 8, 2022, the Board awarded a Contract for State Legislative Consulting Services (Contract) to GrayRobinson, P.A. for two (2) years, with three (3), one-year renewal options at the discretion of the Board, in a not-to-exceed amount of \$405,000, including the renewal options. The Contract provides consulting services related to state governmental affairs, including serving as a liaison for the Authority with key state legislators, legislative staff, and executive agencies, identifying grant funding and appropriation sources, and advocating on behalf of the Authority on specific bills and issues of interest and benefit to the Authority.

On May 2, 2024, the Board approved the first, one-year renewal option of the Contract.

On August 7, 2025, the Board approved the second, one-year renewal option of the Contract.

Proposal:

This item authorizes the third and final, one-year renewal option of the Contract with GrayRobinson, P.A. for the period of October 4, 2026 through October 3, 2027 at the same terms and conditions. The Authority may cancel the Contract with thirty (30) days' written notice.

Funding:

This item is included in the O&M Budget.

Recommendation:

The Chief Executive Officer recommends the Board authorize renewal of the Contract for State Legislative Consulting Services with GrayRobinson, P.A. and authorize the Chief Executive Officer or designee to execute all other ancillary documents.

The Board may act on this by motion; no resolution is required.

G. APPROVAL OF THE CONSENT AGENDA

Subject	7. Authorization to Dispose of Surplus Property
Meeting	Aug 6, 2026 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

Background:

The following property has been determined to be surplus and serves no useful function or the continued use is uneconomical or inefficient.

Description	QTY	Year Purchased	Asset Tag
Ford F-350	1	2008	106598
Chevy Silverado	1	2016	701393
Ford F-150	1	2017	704286
Ford Ranger	1	2011	123385
Ford F-150	1	2012	124812
Chevy Tahoe	1	2018	705997
Ford F-250	1	2011	123373
John Deere Tractor	1	2013	126278
John Deere Tractor	1	2012	125138
Tyrex Light Tower	1	2011	123551
New Holland Tractor	1	2009	120171
Ford F-250	1	2011	123373
Graco Paint Striping Machine	2	2019	704464/704465
John Deere Tractor W/Long Reach Boom	1	2011	123343
Polaris Ranger 1000	2	2020	706674/706675
John Deere 90" Mowing deck	1	2018	706011
Tennant Ride-On Sweeper	1	2019	702958

Proposal:

This item designates the above property as surplus and authorizes disposal in accordance with Chapter 274, Florida Statutes. Surplus property will be publicly advertised and auctioned at Tampa Machinery Auction, Inc., Royal Auction Group, Bay Area Auction Services, or on GovDeals.com, an internet-based auction system.

Funding:

N/A

Recommendation:

The Chief Executive Officer recommends the Board designate the above property as surplus and authorize disposal in accordance with Chapter 274, Florida Statutes.

The Board may act on this by motion; no resolution is required.

G. APPROVAL OF THE CONSENT AGENDA

Subject	8. Use and Permit Agreements for Off-Airport Rental Car Concession, 1 Rent A Car Corp. d/b/a JC Car Rental, Tampa International Airport, Resolution No. 2026-87, 4 Wheels Rent A Car Corp. d/b/a GreenMotion Tampa, Tampa International Airport, Resolution No. 2026-88, CJB Enterprises, Inc., d/b/a Carl's Van Rentals, Tampa International Airport, Resolution No. 2026-89, Colusa International LLC, Tampa International Airport, Resolution No. 2026-90, Dash Financial Group, LLC d/b/a DFG Rent A Car, Tampa International Airport, Resolution No. 2026-91, ER Travel, LLC d/b/a Easirent, Tampa International Airport, Resolution No. 2026-92, Florida Van Rentals, Inc., Tampa International Airport, Resolution No. 2026-93, OC Car Rental, Inc., Tampa International Airport, Resolution No. 2026-94, Sistemas R&P, LLC d/b/a One Switch Rent A Car, Tampa International Airport, Resolution No. 2026-96, and Via Global Corporation d/b/a Via Car Rental, Tampa International Airport, Resolution No. 2026-99
Meeting	Aug 6, 2026 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

Background:

1 Rent A Car Corp. d/b/a JC Car Rental, 4 Wheels Rent A Car Corp. d/b/a GreenMotion Tampa, CJB Enterprises, Inc., d/b/a Carl's Van Rentals, Colusa International LLC, Dash Financial Group, LLC d/b/a DFG Rent A Car, ER Travel, LLC d/b/a Easirent, Florida Van Rentals, Inc., OC Car Rental, Inc., Sistemas R&P, LLC d/b/a One Switch Rent A Car, and Via Global Corporation d/b/a Via Car Rental (collectively OFFRACs) currently have Use and Permit Agreements for Off-Airport Rental Car Concession (Agreements) at Tampa International Airport (Airport) which expire on September 30, 2026. The OFFRACs do not occupy space in the Rental Car Center and operate their off-airport rental car business from locations near Tampa International Airport.

Proposal:

This item provides for new Agreements with the OFFRACs to continue operating an off-airport car rental business and provide transportation for Airport customers to their off-airport location by courtesy vehicle.

The Agreements commence on October 1, 2026 and expire on September 30, 2029. The Authority may terminate the Agreements upon thirty (30) days written notice. In accordance with Authority Policy P822, the OFFRACs will pay a fee of nine percent (9%) of Gross Receipts.

Additionally, the OFFRACs will pay a vehicle per-trip fee of \$4.50 through the Authority's Automated Vehicle Identification system.

Lastly, the OFFRACs will pay the Authority a Transportation Facility Charge (TFC) of \$2.00 per rental transaction day.

The Agreements provide for the OFFRACs to account for reporting non-airport business which is exempt from inclusion in Gross Receipts.

Funding:

N/A

Recommendation:

Management recommends adoption of Resolution Nos. 2026-87, 2026-88, 2026-89, 2026-90, 2026-91, 2026-92, 2026-93, 2026-94, 2026-96, and 2026-99.

Resolutions:

Resolution No. 2026-87 approves and authorizes execution of Use and Permit Agreement for Off-Airport Rental Car Concession at Tampa International Airport with 1 Rent A Car Corp. d/b/a JC Car Rental; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.

Resolution No. 2026-88 approves and authorizes execution of Use and Permit Agreement for Off-Airport Rental Car Concession at Tampa International Airport with 4 Wheels Rent A Car Corp. d/b/a GreenMotion Tampa; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.

Resolution No. 2026-89 approves and authorizes execution of Use and Permit Agreement for Off-Airport Rental Car Concession at Tampa International Airport with CJB Enterprises, Inc., d/b/a Carl's Van Rentals; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.

Resolution No. 2026-90 approves and authorizes execution of Use and Permit Agreement for Off-Airport Rental Car Concession at Tampa International Airport with Colusa International LLC; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.

Resolution No. 2026-91 approves and authorizes execution of Use and Permit Agreement for Off-Airport Rental Car Concession at Tampa International Airport with Dash Financial Group, LLC d/b/a DFG Rent A Car; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.

Resolution No. 2026-92 approves and authorizes execution of Use and Permit Agreement for Off-Airport Rental Car Concession at Tampa International Airport with ER Travel, LLC d/b/a Easirent; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.

Resolution No. 2026-93 approves and authorizes execution of Use and Permit Agreement for Off-Airport Rental Car Concession at Tampa International Airport with Florida Van Rentals, Inc.; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.

Resolution No. 2026-94 approves and authorizes execution of Use and Permit Agreement for Off-Airport Rental Car Concession at Tampa International Airport with OC Car Rental, Inc.; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.

Resolution No. 2026-96 approves and authorizes execution of Use and Permit Agreement for Off-Airport Rental Car Concession at Tampa International Airport with Sistemas R&P, LLC d/b/a One Switch Rent A Car; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.

Resolution No. 2026-99 approves and authorizes execution of Use and Permit Agreement for Off-Airport Rental Car Concession at Tampa International Airport with Via Global Corporation d/b/a Via Car Rental; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.

H. POLICIES OR RULES FOR CONSIDERATION OR ACTION

Subject	1. Update to Hillsborough County Aviation Authority Disadvantaged Business Enterprise Policy and Program for Projects Funded by the United States Department of Transportation, Resolution No. 2026-100; Update to Hillsborough County Aviation Authority Airport Concession Disadvantaged Business Enterprise Policy and Program, Resolution No. 2026-101
Meeting	Aug 6, 2026 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

Background:

As a recipient of financial assistance from the United States Department of Transportation (USDOT), the Authority is required to maintain a Disadvantaged Business Enterprise (DBE) Policy and Program in compliance with 49 CFR Part 26 and an Airport Concession Disadvantaged Business Enterprise (ACDBE) Policy and Program in compliance with 49 CFR Part 23. These Policies and Programs are intended to provide equal opportunity for certified DBE and ACDBE firms to compete for federally funded contracts and concession opportunities at Tampa International Airport.

The Authority is a member of the Florida Unified Certification Program (UCP) and certifies DBE and ACDBE firms in accordance with Federal regulations.

In October 2025, USDOT issued a Interim Final Rule (IFR) that significantly revised the DBE and ACDBE programs. The IFR eliminated the rebuttable presumption of social disadvantage based on race and gender. Existing and prospective DBE and ACDBE firms must now establish social disadvantage on an individualized basis through submission of a personal narrative.

The IFR also required a one-time nationwide reevaluation of all existing DBE and ACDBE certifications and suspended the use of DBE and ACDBE participation goals until reevaluations are completed by the applicable state UCP. Accordingly, the Authority began processing reevaluations on May 1 and is actively working to complete this effort.

To support continued small business participation during this reevaluation transition period, staff proposes expanding the Authority's small business enterprise element through direct, in-house certification of Small Business Enterprises (SBEs) and Small Business Enterprise Concessionaires (SBECs). Under this approach, the Authority will discontinue reliance on small business certifications issued by outside local agencies and instead certify firms using the same federal business size and owner personal net worth limits as the DBE and ACDBE Programs without regard to social disadvantage. DBE and ACDBE firms who have been reevaluated under the IFR will be automatically eligible for certification as an SBE or SBEC.

Adopting a strictly size-based SBE and SBEC standard provides a race- and gender-neutral procurement tool that follows recent regulatory shifts. These changes strengthen the Authority's oversight of small business certification while preserving opportunities for small businesses to compete on federally assisted projects and the upcoming Concessions Redevelopment Program.

Proposal:

This item approves updates to the Authority DBE and ACDBE Policies and Programs to maintain compliance with current USDOT regulations under 49 CFR Parts 26 and 23, comply with the October 2025 IFR, and expand the Authority's small business element to include new SBE and SBEC

certification procedures. The proposed Policies and Programs also include updates to the policy statement and responsibilities of the Liaison Officer.

The Policies and Programs have been submitted to the FAA for approval. This item authorizes any revision to the Policies and Programs mandated by the FAA without need for further action by the Board.

Funding:

N/A

Recommendation:

Management recommends adoption of Resolution Nos. 2026-100 and 2026-101.

Resolutions:

Resolution No. 2026-100 approves and authorizes updates to Hillsborough County Aviation Authority Disadvantaged Business Enterprise Policy and Program for Projects Funded by the United States Department of Transportation; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents necessary to implement the DBE Policy and Program.

Resolution No. 2026-101 approves and authorizes updates to Airport Concession Disadvantaged Business Enterprise Policy and Program; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents necessary to implement the ACDBE Policy and Program.

H. POLICIES OR RULES FOR CONSIDERATION OR ACTION

Subject	2. Updates to Hillsborough County Aviation Authority Small Business Enterprise (SBE) Policy and Program for Non-Federally Funded Projects, Tampa International Airport, Resolution No. 2026-102; Update to Policy Manual, Revisions to Policy for Approval: Section 800, Policy P811, W/MBE Policy and Program, Resolution No. 2026-109
Meeting	Aug 6, 2026 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

Background:

At the September 2025 Board meeting, the Board amended the Authority's Woman and Minority Business Enterprise (W/MBE) Policy and Program for projects not funded by the United States Department of Transportation to a Small Business Enterprise (SBE) Policy and Program in response to the changing regulatory climate.

Proposal:

This item approves further updates to the SBE Policy and Program to discontinue reliance on small business certifications issued by outside local agencies and instead certify firms in-house using the same federal business size and owner personal net worth limits used in the Authority's federal DBE and ACDBE programs, without regard to social disadvantage. DBE and ACDBE firms will be automatically eligible for certification as an SBE. This change establishes a single small business certification standard across the Authority's federal and non-federal programs.

The proposed updates also expand the SBE Policy and Program to consider opportunities to designate purchases, contracts, or portions of larger projects to be competed among SBE firms and allow SBE participation goals on tenant and concessionaire buildouts. Additional changes update staff responsibilities and business processes.

As a result of these updates to the SBE Policy and Program, Policy 811, W/MBE Policy and Program, needs to be revised. Staff proposes changing the name of Policy P811 to "SBE Policy and Program" and revising Policy P811 to reflect the change to an SBE Policy and Program.

Funding:

N/A

Recommendation:

Management recommends adoption of Resolution Nos. 2026-102 and 2026-109.

Resolutions:

Resolution No. 2026-102 approves and authorizes updates to Hillsborough County Aviation Authority Small Business Enterprise (SBE) Policy and Program; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.

Resolution No. 2026-109 approves the revisions to Policy P811, W/MBE Policy and Program.

H. POLICIES OR RULES FOR CONSIDERATION OR ACTION

Subject	3. Update to Rules and Regulations for Approval: Rules and Regulations No. R340 for Tampa International Airport
Meeting	Aug 6, 2026 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

Background:

Rules and Regulations are statements of general applicability adopted by the Authority that implement, interpret, or prescribe law or policy, or describe the procedure or practice requirements of the Authority. Staff is responsible for ensuring that all persons using Tampa International Airport (Airport) or the facilities of the Airport exercise the utmost care to guard against fire and injury to persons or property during aircraft fueling and provide for safe activities in the Air Operations Area.

Rules and Regulations No. R340 for Tampa International Airport were last revised on December 4, 2025.

Proposal:

Staff recommends approval of the following proposed revisions to Rules and Regulations No. R340 for Tampa International Airport:

- Establish a Fueling Operations Compliance Program which:
 - Authorizes Airport Operations and Aircraft Rescue and Firefighting (ARFF) personnel to document fueling operations and discrepancies.
 - Categorizes fuel discrepancies subject to penalties into two classes (Class 1 and Class 2) based upon severity and impact on safety, compliance and operational integrity:
 - Class 1 Fuel Discrepancies represent major violations that pose significant safety hazards or demonstrate serious noncompliance with established fueling standards and regulations. Class 1 Fuel Discrepancies will result in penalties up to \$750 and require immediate corrective action.
 - Class 2 Fuel Discrepancies represent moderate violations that, while less severe than major violations, still constitute noncompliance with established fueling standards and regulations. Class 2 Fuel Discrepancies will result in penalties up to \$250 and require immediate corrective action.
 - Provides for review of Class 1 and Class 2 Fuel Discrepancies by Enterprise Risk Management and Safety for appropriate fine issuance.
 - Provides an appeal process for any person issued a penalty for a fuel discrepancy violation.
- Establish an Airport Safety Citations Program which:
 - Authorizes Airport Operations and Enterprise Risk Management and Safety to issue citations with associated points for violations of the safety standards for driving in the Air Operations Area.
 - Provides for violations categorized into five classes, each resulting in a specific number of points against the individual's airport driving record and penalties:
 - Class 1 (1 point) - includes safety violations such as failure to wear a seatbelt.

- Class 2 (2 Points) - includes safety violations such as failure to provide two wing walkers during aircraft pushback or arrival.
 - Class 3 (3 Points) - includes safety violations such as failure to adhere to traffic signs and markings.
 - Class 4 (4 Points) - includes safety violations such as unsafe or reckless driving or towing.
 - Class 5 (5-8 Points) - includes safety violations such as runway incursions and surface incidents.
- Provides for permanent revocation of an individual's airfield driving privileges when an individual accumulates 10 points within a 36-month period.
 - Provides an appeal process for any person issued a citation.

Funding:

N/A

Recommendation:

The Chief Executive Officer recommends the Board approve the proposed revisions to Rules and Regulations No. R340 for Tampa International Airport.

The Board may act on this by motion; no resolution is required.

I. COMMITTEE REPORTS

Subject	1. Committee Reports
Meeting	Aug 6, 2026 - Aviation Authority Regular Board Meeting
Access	Public
Type	Reports

J. UNFINISHED BUSINESS

Subject	1. Award of Contract for General Planning Consultant and Master Plan Update, Ricondo & Associates, Inc., Tampa International, Peter O. Knight, Plant City, and Tampa Executive Airports, Resolution No. 2026-103
Meeting	Aug 6, 2026 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

Background:

The Contract for General Planning Consultant and Master Plan Update (Contract) is intended to provide comprehensive, on-call professional planning support for Tampa International, Peter O. Knight, Plant City, and Tampa Executive Airports. Services may include a range of planning assignments, strategic planning efforts, and an update to the 2022 Master Plan. The consultant will design and facilitate a collaborative planning process to produce an actionable, measurable strategic plan that guides decision-making, resource allocation, and organizational priorities. Additional responsibilities may include updates to the Airport Layout Plan (ALP), the Sustainability Management Plan, the F.A.R. Part 150 Noise Compatibility Program Update, the General Aviation Master Plans, and other related planning tasks as assigned.

On June 4, 2026, the Board approved negotiations with the number one-ranked firm, Ricondo & Associates, Inc.

Proposal:

The Contract will commence on August 6, 2026 and continue through August 5, 2031, with two, one-year renewal options at the discretion of the Chief Executive Officer. The Contract will remain in effect until final completion of all work orders. The Contract provides for general planning consulting and master plan update services in the not-to-exceed amount of \$16,025,000, including the renewal options.

An SBE goal of at least 9% of the dollar amount earned on the Contract was prescribed. An SBE goal of at least 9% will be incorporated into the Contract.

Funding:

This item is included in the Capital and O&M Budgets.

Recommendation:

Management recommends adoption of Resolution No. 2026-103.

Resolution:

Resolution No. 2026-103 approves and authorizes execution of Contract for General Planning Consultant and Master Plan Update at Tampa International, Peter O. Knight, Plant City, and Tampa Executive Airports with Ricondo & Associates, Inc.; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.

K. NEW BUSINESS

Subject	1. Proposed Capital and Operating Budget for Fiscal Year 2027
Meeting	Aug 6, 2026 - Aviation Authority Regular Board Meeting
Access	Public
Type	Information

Background:

The Florida Uniform Special District Accountability Act of 1989 sets forth general provisions for all Special Districts. These provisions require that all Special Districts must adopt a budget by resolution each fiscal year.

Proposal:

The Proposed Capital and Operating Budget for Fiscal Year 2027 is being distributed today to the Board Members for their review, along with a presentation on the Proposed Capital and Operating Budget. The proposed Capital and Operating Budget was reviewed with the carriers serving Tampa International Airport on July 22, 2026.

Recommendation:

Approval of the Proposed Capital and Operating Budget for Fiscal Year 2027 will be requested at the next Authority Board Meeting on September 3, 2026.

K. NEW BUSINESS

Subject	2. Amendment No. 2 to Market Research and Insight Development Contract, Brand Intuition, LLC dba Study Hall Research, Tampa International Airport, Resolution No. 2026-106
Meeting	Aug 6, 2026 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

Background:

On November 4, 2021, the Authority entered into a Market Research and Insight Development Contract (Contract) with Brand Intuition, LLC dba Study Hall Research to provide market research and insight development services, including conducting various Authority research projects designed to gauge consumer sentiment and provide data-driven insights in support of the Authority's strategic initiatives at Tampa International Airport. The Term of the Contract is November 4, 2021 through November 3, 2024, with two discrete, one-year renewal options at the discretion of the Chief Executive Officer, and the original maximum purchase authorization amount was \$500,000.

On December 21, 2022, Amendment No. 1 to the Contract was executed to include the Airports Council International (ACI) Airport Service Quality (ASQ) customer satisfaction survey field work as part of the Scope of Services under the Contract.

On April 4, 2024, the Board authorized an increase of \$400,000 to the previously approved maximum purchase amount of \$500,000, for a new maximum purchase authorization amount of \$900,000. This increase was to fund additional research projects and the ongoing annual cost of the ACI ASQ customer satisfaction survey field work until the Contract expires on November 3, 2026.

A new Solicitation for Market Research and Insight Development (Solicitation) was issued on May 7, 2026. The Solicitation was subsequently canceled with an intent to resolicit.

The Marketing Department recommends extending the Contract for one (1) year to ensure continuity of the ACI ASQ customer satisfaction survey field work while the Authority revises and resolicits the Solicitation.

Proposal:

This item authorizes execution of Amendment No. 2 to the Contract with Brand Intuition, LLC dba Study Hall Research to extend the Term of the Contract through November 3, 2027. All other terms and conditions of the Contract will remain the same.

Funding:

This item is included in the O&M Budget.

Recommendation:

Management recommends adoption of Resolution No. 2026-106.

Resolution:

Resolution No. 2026-106 approves and authorizes execution of Amendment No. 2 to Market Research and Insight Development Contract at Tampa International Airport with Brand Intuition, LLC dba Study Hall Research; and authorizes the Chief Executive Officer or

designee to execute all other ancillary documents.

K. NEW BUSINESS

Subject	3. Lease and Concession Contract, Registered Traveler Service, Alclear, LLC, Resolution No. 2026-104
Meeting	Aug 6, 2026 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

Background:

The Registered Traveler (RT) Program, established by the Transportation and Security Administration (TSA) and operated in partnership with private providers, enables pre-verified travelers to use expedited security lanes at participating U.S. airports.

The Authority sought a provider to operate dedicated traveler identity verification and expedited security lane services under the TSA RT Program and to support TSA PreCheck enrollment.

On June 24, 2026, a Notice of Intent to Sole Source with Clear Secure, Inc. dba CLEAR, the parent company of Alclear, LLC (Alclear), to operate dedicated traveler identity verification and expedited security lane services under the RT Program and to support TSA PreCheck enrollment was publicly advertised. No Responses were received. For the last 15 years, Alclear has been and remains the only provider authorized by TSA to operate an RT Program at airport checkpoints.

Authority Policy P410 authorizes sole source purchases when no other authorized vendor can supply the required product or services.

Proposal:

This item authorizes execution of a Lease and Concession Contract for Registered Traveler Service (Contract) with Alclear for the Term of October 1, 2026 through December 31, 2031, with two (2), one-year renewal options upon written approval by the Authority Chief Executive Officer. If such renewal options are approved by the Authority, the Contract will have a final termination date of December 31, 2033.

Under the terms of the Contract, Alclear will pay the Authority a Privilege Fee equal to the greater of the Minimum Annual Privilege Fee (MAPF) or the Percentage Fee of annual Gross Receipts. Additionally, Alclear will pay the Authority a one-time, non-refundable Upfront Concession Fee of two million dollars (\$2,000,000), provided the Contract is fully executed by August 6, 2026. Lastly, Alclear will reimburse the Authority up to a maximum of two hundred fifty thousand dollars (\$250,000) by the end of Contract Year 2 for Airport checkpoint modifications needed to operate the RT Program at Tampa International Airport and Alclear will reimburse the Authority up to a maximum of one hundred thousand dollars (\$100,000) in Contract Year 3 for updates and refreshes of the original checkpoint modifications, as well as make any modifications needed to operate the RT Program at the Airside D checkpoint.

The MAPF for each renewal option will be negotiated and agreed upon by the Parties no later than thirty (30) days prior to the commencement of each renewal option. However, in no event shall the MAPF be less than \$5,250,000 for Renewal Option Year 1 and \$5,500,000 for Renewal Option Year 2. If the parties fail to agree on the negotiated MAPF for any renewal option year no later than thirty (30) days prior to commencement of such renewal option year, the MAPF shall default to \$5,250,000 for Renewal Option Year 1 and \$5,500,000 for Renewal Option Year 2.

In the event that any airport with which Alclear currently has established (or in the future establishes) a contract providing for a percentage rate above 12.5% of Gross Receipts, the Percentage Fee Rate for the Contract will adjust to the higher percentage rate of Gross Receipts from the other airport's contract beginning on the effective date of the other airport's contract.

<u>Contract Year</u>	<u>MAPF</u>	<u>Percentage Fee</u>
1	\$3,000,000	12.5%
2	\$3,500,000	12.5%
3	\$4,000,000	12.5%
4	\$4,500,000	12.5%
<u>5</u>	\$5,000,000	12.5%

<u>Renewal Option Year</u>	<u>MAPF (minimum)</u>	<u>Percentage Fee</u>
1	\$5,250,000	12.5%
2	\$5,500,000	12.5%

Funding:

N/A

Recommendation:

Management recommends adoption of Resolution No. 2026-104.

Resolution:

Resolution No. 2026-104 approves and authorizes execution of Lease and Concession Contract for Registered Traveler Service at Tampa International Airport with Alclear, LLC; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.

L. STAFF REPORTS

Subject	1. Staff Reports
Meeting	Aug 6, 2026 - Aviation Authority Regular Board Meeting
Access	Public
Type	Information

M. ADJOURNMENT

Subject	1. Adjournment
Meeting	Aug 6, 2026 - Aviation Authority Regular Board Meeting
Access	Public
Type	Procedural
