

Hillsborough County Aviation Authority  
Regular Board Meeting

Thursday, 9:00 a.m.  
April 2, 2026

A Regular Board Meeting was convened in the Boardroom, Level 4 of SkyCenter ONE, Tampa, Florida, on Thursday, April 2, 2026.

Members present were Chairman Diehl, Robert Watkins, Commissioner Cohen, Mayor Castor and Gary Harrod.

Aviation Authority staff members present were CEO Michael Stephens, Chief Legal Officer Cynji Lee, Chris Minner, Damian Brooke, John Tiliacos, Smitha Radhakrishnan, Veronica Cintron, Matt Bauer, Joel Feldman, Josh Gillen, Dan Porter, Jeff Siddle, Violet Cummins, Scott Knight, Michael Kamprath, James Tarro, Paul Horst, Analisa Whiteside, Kaseem Mabry, Dan Seeley, Rebecca Hatz, Ben Robins, Chief Charlie Vazquez, Karen Greene, Elita McMillon, Stacey Nance, Tony Conza, Laurie Noyes, Tony O'Brian, April Kelly, Dan Johnson, Emily Nipps, Melissa Solberg, Chris Vergamini, Beau Zimmer, David Emge, Shannon Guzman, Danny Glennon, James Hanney, Officer Soto, Officer Stovall, Matt Deloatche, Myles Parris, Doug Wycoff, Vince Catalano, Frances Piozak, Stephen Liebelt, Tania Padilla, Joe Dedinsky, Nolan Fritsch, Patrick Bowes, Jim Surguine and Lloyd Hersey.

Chairman Diehl welcomed everyone to the Regular Board Meeting and called the meeting to Order. He asked anyone who would like to comment on propositions before the Board to see Violet Cummins for a form.

The Pledge of Allegiance was recited.

Chairman Diehl asked for a Motion to Approve the Agenda.

Upon motion of Robert Watkins, seconded by Commissioner Cohen, the Agenda was unanimously approved by all Board Members present.

Chairman Diehl proceeded to Public Comments.

Michael Crouch, a 16-year employee at Tampa Airport and TW555 representative for 200 workers, spoke about problems with the Airport's safety citation point system. Employees can only accumulate eight points before losing driving privileges, and points never expire. He argued this rigid system doesn't reflect the realities of the job, employees face unpredictable schedules, mandatory overtime, and drive aging airport vehicles lacking modern safety features like speedometers.

Mr. Crouch emphasized that while workers value their jobs, the current system makes long-term employment difficult. He and his union propose a fairer alternative: raising the point limit and adopting a rolling point system where citations expire after a year, similar to policies at other airports and in Florida's traffic laws. He closed by asking for empathy and support to update the system.

Chairman Diehl asked if there were any additions or corrections to the Minutes of the Regular Board Meeting held on March 5, 2026.

Upon motion of Robert Watkins, seconded by Gary Harrod, the Minutes of the Regular Board Meeting held on March 5, 2026 were unanimously approved by all Board Members present.

Chairman Diehl then proceeded to the Management Report.

Michael Stephens began by reporting on a challenging period for the airport industry due to a partial government shutdown occurring during peak spring break travel. Despite widespread issues at other major airports, Tampa International Airport's TSA team performed exceptionally well, keeping lines moving and wait times low. He credited TSA officers, leadership, airport staff, and community support for the strong performance and publicly thanks Federal Security Director Kurt Skinner.

Mr. Stephens also highlighted strong employee morale, noting that the Airport was named a Tampa Bay Times Top Workplace for the ninth consecutive year. Mr. Stephen concluded by expressing appreciation to the Board, leadership, and staff before turning the meeting over to Chris Minner for the PAR report.

Chris Minner's PAR report highlighted that Tampa International Airport saw modest passenger growth (about 1.4% year over year with nearly 2 million passengers), though it still fell slightly short of budget expectations.

International traffic was mixed, where declines in Amsterdam, Canada, and Cuba service were offset by gains from other carriers, with overall positive momentum when those reductions are excluded. He also announced new and expanding routes, including increased service from Breeze Airways and a notable new direct connection to Costa Rica.

He closed by highlighting strong media and social media performance, positive publicity around TSA efficiency during national airport disruptions, and continued strong leadership and communication efforts.

Laurie Noyes presented an update on Tampa International Airport's Concessions Redevelopment Program, outlining preliminary space plans based on passenger surveys, industry trends, and the upcoming opening of Airside D. The plan prioritizes increased food and beverage offerings, reduced or more efficient retail space, improved passenger flow, and better use of light and open space across all Airsides, while still maintaining a strong mix of local and national brands. She also explained that a

broader leasing and merchandising strategy is still in development, with all concessions contracts expected to be rebid over time as part of a transparent, competitive process.

Board members discussed how local businesses will participate alongside national chains, with staff emphasizing ongoing outreach efforts, industry engagement, and support for small businesses to connect with larger “prime” operators. Airport leadership reiterated a strong commitment to inclusivity, community involvement, and economic opportunity, while noting that the final structure of the concessions program is still being evaluated and will return to the Board in future updates.

John Tiliacos reported on the success of the fourth annual “Girls Achieving Leadership in Aviation” event held in partnership with the Tampa Bay Aviation Association, which drew over 250 attendees and awarded \$20,000 in scholarships to four young women pursuing aviation careers, featuring prominent speakers and strong support from airport teams and sponsors. Second, he announced that Tampa International Airport was named the 2026 “Spotless Space of the Year” for excellence in cleanliness, safety, and accessibility. He recognized the efforts of Flagship Aviation Services and Airport operations staff who maintain the facility year-round. He emphasized that the award reflects strong teamwork, pride, and the Airport’s commitment to providing a world-class, consistently clean and welcoming environment for travelers.

Smitha Radhakrishnan announced a major milestone in Tampa International Airport’s long-term modernization effort with the launch of new blue shuttle service on Airsides A and C, replacing decades-old people mover systems. The upgraded third-generation automated shuttle system replaces vehicles and infrastructure dating back to the 1990s, including guideways, signaling, and control software, resulting in a more reliable, efficient, and modern system. Ms. Radhakrishnan noted the remaining shuttle replacements will roll out through summer and October, completing a full system upgrade designed to serve passengers for decades, and credited project partners and Airport staff for successfully delivering a complex, long-planned infrastructure improvement.

This concluded the Management Report.

Chairman Diehl then moved on to the Consent Agenda.

Upon motion of Robert Watkins, seconded by Gary Harrod, the Consent Agenda was unanimously approved by all Board Members present.

The following items were contained in the Consent Agenda.

Item G1

Purchase Orders, Road Right-of-Way Maintenance Equipment utilizing Sourcewell Contract No. 032525-GCL, Green Climber of North America, Inc. dba Raymo USA.

Airfield Maintenance desires to purchase electric-powered, remote-controlled mowers, an autonomous mower, and other accessories to support airfield maintenance and improve efficiency and safety when mowing sloped or difficult-to-access areas.

Authority Policy P410 authorizes the utilization of federal, state, local or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

This item authorizes the issuance of Purchase Orders to Green Climber of North America, Inc. dba Raymo USA utilizing Sourcewell Contract No. 032525-GCL for the purchase of two (2) electric-powered, remote-controlled mowers, one (1) autonomous mower, and accessories for the Term of April 2, 2026 through May 15, 2029, with three (3), one (1) year extensions at the discretion of the Chief Executive Officer contingent upon approval of similar extensions exercised by Sourcewell, in a total maximum purchase authorization amount of \$250,000.

Execution of purchase documents including, but not limited to, statements of work outlining requirements, end user license agreements granting rights to use third-party software, and service level agreements for support and maintenance, may be required to complete purchase transactions for third-party technology solutions and services.

This item is included in the O&M and Capital Budgets.

The Chief Executive Officer recommended the Board authorize the issuance of Purchase Orders to Green Climber of North America, Inc. dba Raymo USA; authorize the Chief Executive Officer or designee to execute all documents required to complete purchases including, but not limited to, statements of work, end-user license agreements, and service level agreements; and authorize the Chief Executive Officer or designee to execute all other ancillary documents.

The Board acted on this by motion; no resolution was required.

## Item G2

Maintenance Service and Support Agreement and Purchase Orders, Electric Vehicle Supply Equipment and Related Services utilizing Sourcewell Contract No. 021825-SIE, Siemens Industry, Inc., Resolution No. 2026-34.

On September 2, 2021, the Authority issued a Purchase Order to Ryde Coach and Bus LLC for four (4) electric buses, three (3) chargers, and a charger network for access fees. The three (3) chargers purchased require bi-annual preventive maintenance and corrective services on an as-needed basis.

Authority Policy P410 authorizes the utilization of federal, state, local or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

This item authorizes execution of a Maintenance Service and Support Agreement with and issuance of Purchase Orders to Siemens Industry, Inc. utilizing Sourcewell Contract No. 021825-SIE for electric vehicle supply equipment and related services for the Term of April 2, 2026 through September 18, 2029, with three (3), one-year extensions at the discretion of the Chief Executive Officer contingent upon approval of similar extensions exercised by Sourcewell, in a total maximum purchase authorization amount of \$350,000.

This item is included in the O&M Budget.

Management recommended adoption of Resolution No. 2026-34.

Resolution No. 2026-34 approved and authorized execution of Maintenance Service and Support Agreement with and issuance of Purchase Orders to Siemens Industry, Inc.; and authorized the Chief Executive Officer or designee to execute all other ancillary documents.

### Item G3

Purchase Orders for Facility Security Systems, Equipment, and Software Related Services utilizing Sourcewell Contract No. 121024-API, International Fire Protection, Inc.

Equipment, products, and services need to be purchased to allow the Maintenance, Real Estate, and General Aviation Departments to support the Authority's fire protection systems. International Fire Protection, Inc. will provide services such as inspections, testing, and repairs for fire alarms, fire sprinkler systems, fire suppression systems, and fire backflow throughout the Authority.

Authority Policy P410 authorizes the utilization of federal, state, local, or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

This item authorizes the issuance of Purchase Orders to International Fire Protection, Inc. for facility security systems, equipment, and software related services utilizing Sourcewell Contract No. 121024-API for the period of April 2, 2026 through February 18, 2029, with three (3) one-year renewal options, in a maximum purchase authorization amount of \$725,000.

This item is included in the O&M Budget.

The Chief Executive Officer recommended the Board authorize the issuance of Purchase Orders to International Fire Protection, Inc. and authorize the Chief Executive Officer or designee to execute all other ancillary documents.

The Board acted on this by motion; no resolution was required.

#### Item G4

Authorization for Expenditure of Federal Forfeiture Funds, Public Safety and Security Law Enforcement Crime Prevention Items.

Under provisions of the U.S. Department of Treasury Guide to Equitable Sharing for Foreign Countries and Federal, State, and Local Law Enforcement Agencies (Guide), Federal Forfeiture Funds shared with local law enforcement agencies must be expended for law enforcement purposes. The Florida Contraband Forfeiture Act (FCFA) authorizes law enforcement agencies to use the proceeds collected under the FCFA for authorized law enforcement purposes as well.

Authority Standard Procedure S440.14 requires expenditures from Federal Forfeiture Funds to be made only after approval from Legal Affairs and the Authority Board. Legal Affairs has reviewed this request and agrees with the expenditures.

This item authorizes the expenditure of Federal Forfeiture Funds to be used by the Tampa International Airport Police Department to support community events and conferences, including items such as, but not limited to, challenge coins, pens, pencils, bells, mini cars, and sunglasses, in a maximum purchase authorization amount of \$10,000.

This item is included in the Federal Forfeiture Funds Budget.

The Chief Executive Officer recommended the Board authorize the expenditure of Federal Forfeiture Funds and authorize the Chief Executive Officer or designee to execute all other ancillary documents.

The Board acted on this by motion; no resolution was required.

#### Item G5

Use and Permit Agreement for Off-Airport Rental Car Concession, OC Car Rental, Inc., Tampa International Airport, Resolution No. 2026-37.

OC Car Rental, Inc. (OC) is a Miami, Florida based rental car company which also operates the brands Zezgo Rent A Car, Saferide Rent A Car, and Astrails Car Rental.

OC desires to execute a Use and Permit Agreement for Off-Airport Rental Car Concession (Agreement) at Tampa International Airport (Airport). Off-airport rental car companies (OFFRACs) do not occupy space in the Rental Car Center and operate their off-airport rental car business from locations near the Airport.

This item approves and authorizes an Agreement with OC to operate an off-airport rental car concession. The Term of the Agreement is April 2, 2026 through September 30, 2026. The Authority may terminate the Agreement, with or without cause, upon thirty (30) days written notice. In accordance with Authority Policy P822, OC will pay a privilege fee of nine percent (9%) of Gross Receipts. OC will also pay a vehicle per-trip fee of \$4.50 for its courtesy vehicles through the Authority's Automated Vehicle Identification system and a Transportation Facility Charge (TFC) of \$2.00 per rental transaction day.

The Agreement provides for OC to account for reporting non-airport business, which is exempt from inclusion in Gross Receipts.

Management recommended adoption of Resolution No. 2026-37.

Resolution No. 2026-37 approved and authorized execution of Use and Permit Agreement for Off-Airport Rental Car Concession at Tampa International Airport with OC Car Rental, Inc.; and authorized the Chief Executive Officer or designee to execute all other ancillary documents.

#### Item G6

Amendment to Annual Salary Ranges, Fiscal Year 2026 Budget, Resolution No. 2026-46.

The Board approves salary ranges per Policy P123, Executive Organization.

The Fiscal Year 2026 Budget includes the annual salary ranges for Authority personnel. The Fiscal Year 2025 Budget appropriated funds to conduct and implement a compensation study performed by Baker Tilly, a global consulting firm. The study was completed in two phases.

Phase I evaluated positions within the Maintenance Department, and corresponding amendments to salary ranges were presented to and approved by the Board in April 2025.

Phase II evaluated the remaining Authority positions, excluding those covered by the West Central Florida Police Benevolent Association (PBA) and Executive Vice Presidents, and was finalized in February 2026. The compensation study assessed the market value of positions and recommended implementing a revised salary framework comprising nineteen defined general pay grades, each aligned with corresponding salary ranges. The revised pay ranges are evenly distributed across the general salary range schedule with a more consistent range spread and differential between the minimum and maximum rates to ensure equitable compensation progression and market alignment.

After adoption of this new general salary schedule, the Human Resources Department will conduct periodic position reviews to maintain competitive pay ranges for Authority members.

This item amends the salary ranges in the Fiscal Year 2026 Budget to incorporate the updated compensation structure resulting from Phase II of the compensation study. The salary structure for non-law enforcement Authority personnel will expand to nineteen defined general pay grades.

This item is included in the O&M Budget.

Management recommended adoption of Resolution No. 2026-46.

Resolution No. 2026-46 approved amendment to the Fiscal Year 2026 annual salary ranges.

This concluded the Consent Agenda. There were no items in Policies or Rules for Consideration or Action or Committee Reports. Chairman Diehl proceeded to Unfinished Business.

#### Item J1

Award of Part 1 Contract for Design-Build Services, Ticket Level Expansion & Optimization, HCAA Project No. 8655 26, Austin Commercial, LP, Tampa International Airport, Resolution No. 2026-38, presented by Jeff Sidle.

The 2022 Master Plan Update (MPU) recommended expanding and optimizing the Ticket Level to meet the growth requirements and correct operational deficiencies to accommodate up to 38 million annual passengers. The recommendations included expanding the Ticket Level by 14,000 sf to add 28 new counter locations, relocating and consolidating the airline ticket offices to a new 30,000 sf location, and renovating the existing 135,000 sf Ticket Level to accommodate the new counter layouts which will significantly improve customer queuing and circulation and incorporate the latest technology.

On September 10, 2025, a Request for Qualifications for Ticket Level Expansion & Optimization at Tampa International Airport was issued.

On February 5, 2026, the Board approved negotiations with the number one ranked firm, Austin Commercial, LP.

This item authorizes execution of a Part 1 Contract for Design-Build Services with Austin Commercial, LP for the design of HCAA Project No. 8655 26, Ticket Level Expansion & Optimization, in a maximum purchase authorization amount of \$25,448,800.

The Part 1 Contract for Design-Build Services will commence on April 2, 2026 will continue for 1 year after final acceptance.

This item is included in the Capital Budget.

Management recommended adoption of Resolution No. 2026-38.

Upon motion of Robert Watkins, seconded by Gary Harrod, Part 1 Contract for Design-Build Services, Ticket Level Expansion & Optimization, HCAA Project No. 8655 26, at Tampa International Airport with Austin Commercial, LP was unanimously approved by all Board Members present; and the Chief Executive Officer or designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2026-38.

#### Item J2

Contract for Continuing General Consulting Services, RS&H, Inc., Tampa International, Peter O. Knight, Tampa Executive, and Plant City Airports, Resolution No. 2026-39, presented by Jeff Siddle.

The Contract for Continuing General Consulting Services is intended to provide comprehensive design services for individual projects with an estimated construction value that does not exceed \$7,500,000 and for study activities if the fee for services for the individual study does not exceed \$500,000.

Services will include peer reviews, specialty consulting, airline coordination services, and staff support and augmentation.

The selected consultant will serve as the second continuing general consultant providing engineering and architectural services, along with Michael Baker International, Inc.

On October 8, 2025, a Request for Qualifications for Continuing General Consulting Services at Tampa International, Peter O. Knight, Tampa Executive, and Plant City Airports was issued.

On February 5, 2026, the Board approved negotiations with the number one ranked firm, RS&H, Inc.

The Contract for Continuing General Consulting Services (Contract) will commence on April 2, 2026 and continue through April 1, 2031, and will remain in effect until final completion of all work orders. The Contract provides for continuing general consulting services, including construction administration services and direct and reimbursable expenses, in the not-to-exceed amount of \$70,768,000.

This item is included in the Capital and O&M Budgets.

Management recommended adoption of Resolution No. 2026-39.

Upon motion of Robert Watkins, seconded by Gary Harrod, Contract for Continuing General Consulting Services at Tampa International, Peter O. Knight, Tampa Executive, and Plant City Airports with RS&H, Inc. was unanimously approved by all Board Members present; and the Chief Executive Officer or designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2026-39.

This concluded Unfinished Business. Chairman Diehl proceeded to New Business.

Item K1

Construction Contract, Wildlife Hazard Remediation & North Employee Parking Lot Expansion, HCAA Project Nos. 8505 23 & 8510 23, Burgess Civil, LLC, Tampa International Airport, Resolution No. 2026-40 presented by Jeff Siddle.

HCAA Project No. 8505 23 consists of the removal of approximately 155 acres of forested area that will be cleared, grubbed and graded resulting in a mowable surface. HCAA Project No. 8510 23 will add 832 parking spaces to an existing asphalt parking lot for employees, including drainage, asphalt paving, lighting, slurry seal of the existing parking lot, pavement markings and signs.

An Invitation to Bid was issued on November 21, 2025.

On February 18, 2026, seven (7) Bids were publicly opened and read aloud as follows:

<u>Company Name</u>	<u>Bid Amount</u>
Burgess Civil, LLC	\$12,466,460.00
Granite Construction Company	\$12,986,123.00
The Middlesex Corporation	\$14,347,047.00
Crisdel Group, Inc.	\$16,288,487.15
Ajax Paving Industries of Florida, LLC	\$17,989,908.70
Cathcart Construction Company-Florida, LLC	\$18,908,986.00
Gosalia Construction Company	\$23,971,717.00

The lowest responsive and responsible Bidder is Burgess Civil, LLC.

Per Authority Policy P410, staff may authorize use of the Owner's Direct Purchase Program for construction materials and supplies if appropriate.

This item is included in the Capital Budget.

Management recommended adoption of Resolution No. 2026-40.

Upon motion of Robert Watkins, seconded by Gary Harrod, Construction Contract for Wildlife Hazard Remediation & North Employee Parking Lot Expansion, HCAA Project Nos. 8505 23 & 8510 23 at Tampa International Airport with Burgess Civil, LLC in the amount of \$12,466,460.00 was approved by a 4 to 1 vote with Mayor Castor in opposition; staff was authorized to use Owner's Direct Purchase Program if appropriate; and the Chief Executive Officer or designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2026-40.

#### Item K2

Construction Contract, Paging System Upgrade - Campus Wide, Altel Systems Group Inc., Tampa International Airport, Resolution No. 2026-45, presented by Jeff Siddle.

Tampa International Airport's paging system (AtlasIED) is extensively used throughout all passenger facilities. Pre-recorded messages, including TSA-mandated announcements, are generated by the AtlasIED system in the Airport Operations Center (AOC) and broadcast across airport facilities. Airlines also use the AtlasIED system to make airport-wide or local gate announcements for passengers.

The Authority was informed that several critical components of the current AtlasIED system are no longer being manufactured and the current system has reached the end of its useful service life. In addition, the existing inventory of spare parts is projected to be depleted within the next two years, which will significantly impact the ability to maintain and support the system.

On October 15, 2025, a Notice of Intent to Sole Source with Altel Systems Group Inc. for a campus-wide paging system upgrade was publicly advertised. Altel Systems Group Inc. is the sole source provider of the AtlasIED system software and hardware at Tampa International Airport. No Responses were received.

Authority Policy 410 authorizes sole source purchases when no other authorized vendor can supply the required equipment, materials, supplier, or services.

This item authorizes execution of a Construction Contract for Paging System Upgrade - Campus Wide (Contract) with Altel Systems Group Inc. for the installation and replacement of software and hardware to upgrade the AtlasIED system. The Contract will commence on April 2, 2026 and substantial completion of the Contract is anticipated by April 9, 2028. The total not-to-exceed amount of the Contract is \$4,832,698.

This item is included in the Capital Budget.

Management recommended adoption of Resolution No. 2026-45.

Upon motion Robert Watkins, seconded by Gary Harrod, Construction Contract for Paging System Upgrade - Campus Wide at Tampa International Airport with Altel Systems Group Inc. was

unanimously approved by all Board Members present; and the Chief Executive Officer or designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2026-45.

### Item K3

Increase in Authorization, Supplemental Contract and Issuance of Purchase Orders, GIS Professional Services utilizing GSA Contract No. GS-35F-0462T, Timmons Group, Inc.; Increase in Authorization, Supplemental Contract and Issuance of Purchase Orders, GIS Professional Services utilizing GSA Contract No. 47QTCA25D002W, Woolpert, Inc., presented by Paul Horst.

On March 6, 2025, the Board authorized execution of a Supplemental Contract with and issuance of Purchase Orders to Timmons Group, Inc. utilizing GSA Contract No. GS-35F-0462T for the Term of March 6, 2025 through June 5, 2027 and a Supplemental Contract with and issuance of Purchase Orders to Woolpert, Inc. utilizing GSA Contract No. 47QTCA25D002W for the Term of March 6, 2025 through December 9, 2029 in the aggregate maximum purchase authorization amount of \$600,000. The Supplemental Contracts and Purchase Orders were for GIS professional services on an as-needed basis to support Esri® and Cityworks® software.

The GIS professional services focused on system support and maintenance, including software updates and fixes, data management, system enhancements, workflow and web application improvements, strategic planning, policy development, geospatial governance, and system integration.

The initial implementation of the Cityworks® software has been highly successful, creating an opportunity to expand the Cityworks® software across all Maintenance trades and additional Authority departments. The requested funding increase will support a full enterprise rollout, including deployment to remaining Maintenance groups, expansion into other Authority departments, comprehensive training, change management, user adoption support, required integration, configuration, data migration, and key performance indicator visualization. This authorization will ensure consistent implementation, enhance operational efficiency, and sustain organizational value across the Authority.

This item requests an increase of \$1,600,000 to the previously approved aggregate maximum purchase authorization amount of \$600,000 for additional GIS professional services required to roll out Cityworks® software across all Maintenance trades and additional Authority departments, in a new aggregate maximum purchase authorization amount of \$2,200,000.

This item is included in the O&M and Capital Budgets.

The Chief Executive Officer recommended the Board authorize an increase of \$1,600,000 to the previously approved aggregate maximum purchase authorization amount of \$600,000 for a new

aggregate maximum purchase authorization amount of \$2,200,000 and authorize the Chief Executive Officer or designee to execute all other ancillary documents.

Upon motion of Robert Watkins, seconded by Gary Harrod, the increase in authorization, Supplemental Contract and Issuance of Purchase Orders, GIS Professional Services utilizing GSA Contract No. 47QTCA25D002W, with Woolpert, Inc. was unanimously approved by all Board Members present. No resolution was required.

#### Item K4

Supplemental Contract and Issuance of Purchase Orders, Information Technology Research and Advisory Services utilizing County of Ventura Contract Number #9658, Gartner, Inc., utilizing GSA Contract No. GS-635F-218CA, IDC Research, Inc., and utilizing GSA Contract No. GS-35F-298GA, Info-Tech Research Group Inc., Tampa International Airport, Resolution Nos. 2026-35, 2026-43, and 2026-44, presented by Kaseem Mabry.

The Authority requires research, advisory, and consulting services to support informed decision-making in technology, business strategy, and operations. Through expert analysis, market insights, and industry best practices, Gartner, Inc., IDC Research, Inc., and Info-Tech Research Group Inc. assist in identifying emerging trends, evaluating vendors, and implementing effective solutions to achieve organizational objectives.

Authority Policy P410 authorizes the utilization of federal, state, local, or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

This item authorizes the execution of a Supplemental Contract with and issuance of Purchase Orders to Gartner, Inc. for information technology research and advisory services utilizing County of Ventura Contract Number #9658 for the period of April 2, 2026 to April 28, 2028, with two (2), one (1) year renewal options; with IDC Research, Inc. for information technology research and advisory services utilizing GSA Contract No. GS-635F-218CA for the period of April 2, 2026 through March 5, 2030; and with Info-Tech Research Group, Inc. for information technology research and advisory services utilizing GSA Contract No. GS-35F-298GA for the period of April 2, 2026 through March 16, 2027, with one (1), three (3) year renewal option. All renewals will be at the discretion of the Chief Executive Officer contingent upon approval of similar renewal options exercised by GSA or County of Ventura. The total aggregate maximum purchase authorization amount, including all renewal options, is \$2,700,000.

This item is included in the O&M and Capital Budgets.

Management recommended adoption of Resolution Nos. 2026-35, 2026-43, and 2026-44.

Upon motion of Robert Watkins, seconded by Gary Harrod, the Supplemental Contract with and issuance of Purchase Orders to Gartner, Inc. was unanimously approved by all Board Members present; and the Chief Executive Officer or designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2026-35.

Upon motion of Robert Watkins, seconded by Gary Harrod, the Supplemental Contract with and issuance of Purchase Orders to IDC Research, Inc. was unanimously approved by all Board Members present; and the Chief Executive Officer or designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2026-43.

Upon motion of Robert Watkins, seconded by Gary Harrod, the Supplemental Contract with and issuance of Purchase Orders to Info-Tech Research Group Inc. was unanimously approved by all Board Members present; and the Chief Executive Officer or designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2026-44.

This concluded New Business. There were no Staff Reports.

Before adjourning the meeting, Chief Legal Officer Lee requested an Attorney-Client Closed Session be held at the May 7, 2026 Board Meeting to discuss pending litigation and strategy related to litigation expense and to seek the Board's direction.

With no further business to be brought before the Board, Chairman Diehl adjourned the meeting.

  
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Arthur F. Diehl III, Chairman

  
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Jane Castor, Secretary