



# Tampa International Airport

**AVIATION AUTHORITY**

**REGULAR BOARD MEETING**

**Thursday, April 2, 2026**

**9:00 A.M.**

**Boardroom**

**Level 4 at SkyCenter ONE**

## **AGENDA**

Any person who desires to appeal any decisions made at this meeting will need a record of the proceedings and for that purpose may need to ensure that a verbatim record of the proceeding is made which includes the testimony and evidence upon which the appeal is based. Any person requiring reasonable accommodations to attend any public meeting because of a disability or physical impairment must submit a written request to Violet Cummins, Board Services Administrator, Hillsborough County Aviation Authority, Post Office Box 22287, Tampa, FL 33622 or via email at [vcummins@TampaAirport.com](mailto:vcummins@TampaAirport.com). Such request must be received at least 48 hours before the meeting. If you have any questions, please call (813) 870-7869.



**Thursday, April 2, 2026  
Aviation Authority Regular Board Meeting**

**AGENDA  
9:00 A.M.  
Level 4 at SkyCenter ONE  
Boardroom**

**A. PLEDGE OF ALLEGIANCE**

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1. Pledge of Allegiance

**B. CALL TO ORDER**

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1. Call to Order

**C. APPROVAL OF THE AGENDA**

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1. Approval of the Agenda

**D. PUBLIC COMMENTS**

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1. Public Comments

**E. APPROVAL OF THE MINUTES**

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1. Approval of the Minutes

**F. MANAGEMENT REPORT**

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1. Management Report

**G. APPROVAL OF THE CONSENT AGENDA**

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1. Purchase Orders, Road Right-of-Way Maintenance Equipment utilizing Sourcwell Contract No. 032525-GCL, Green Climber of North America, Inc. dba Raymo USA
2. Maintenance Service and Support Agreement and Purchase Orders, Electric Vehicle Supply Equipment and Related Services utilizing Sourcwell Contract No. 021825-SIE, Siemens Industry, Inc., Resolution No. 2026-34
3. Purchase Orders for Facility Security Systems, Equipment, and Software Related Services utilizing Sourcwell Contract No. 121024-API, International Fire Protection, Inc.
4. Authorization for Expenditure of Federal Forfeiture Funds, Public Safety and Security Law Enforcement Crime Prevention Items
5. Use and Permit Agreement for Off-Airport Rental Car Concession, OC Car Rental, Inc., Tampa International Airport, Resolution No. 2026-37
6. Amendment to Annual Salary Ranges, Fiscal Year 2026 Budget, Resolution No. 2026-46

## **H. POLICIES OR RULES FOR CONSIDERATION OR ACTION**

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1. Policies or Rules For Consideration or Action

## **I. COMMITTEE REPORTS**

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1. Committee Reports

## **J. UNFINISHED BUSINESS**

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1. Award of Part 1 Contract for Design-Build Services, Ticket Level Expansion & Optimization, HCAA Project No. 8655 26, Austin Commercial, LP, Tampa International Airport, Resolution No. 2026-38
2. Contract for Continuing General Consulting Services, RS&H, Inc., Tampa International, Peter O. Knight, Tampa Executive, and Plant City Airports, Resolution No. 2026-39

## **K. NEW BUSINESS**

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1. Construction Contract, Wildlife Hazard Remediation & North Employee Parking Lot Expansion, HCAA Project Nos. 8505 23 & 8510 23, Burgess Civil, LLC, Tampa International Airport, Resolution No. 2026-40
2. Construction Contract, Paging System Upgrade - Campus Wide, Altel Systems Group Inc., Tampa International Airport, Resolution No. 2026-45
3. Increase in Authorization, Supplemental Contract and Issuance of Purchase Orders, GIS Professional Services utilizing GSA Contract No. GS-35F-0462T, Timmons Group, Inc.; Increase in Authorization, Supplemental Contract and Issuance of Purchase Orders, GIS Professional Services utilizing GSA Contract No. 47QTCA25D002W, Woolpert, Inc.
4. Supplemental Contract and Issuance of Purchase Orders, Information Technology Research and Advisory Services utilizing County of Ventura Contract Number #9658, Gartner, Inc., utilizing GSA Contract No. GS-635F-218CA, IDC Research, Inc., and utilizing GSA Contract No. GS-35F-298GA, Info-Tech Research Group Inc., Tampa International Airport, Resolution Nos. 2026-35, 2026-43, and 2026-44

## **L. STAFF REPORTS**

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1. Staff Reports

## **M. ADJOURNMENT**

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1. Adjournment



**Thursday, April 2, 2026  
Aviation Authority Regular Board Meeting**

**AGENDA  
9:00 A.M.  
Level 4 at SkyCenter ONE  
Boardroom**

**A. PLEDGE OF ALLEGIANCE**

---

<b>Subject</b>	<b>1. Pledge of Allegiance</b>
Meeting	Apr 2, 2026 - Aviation Authority Regular Board Meeting
Access	Public
Type	Procedural

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## **B. CALL TO ORDER**

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<b>Subject</b>	<b>1. Call to Order</b>
Meeting	Apr 2, 2026 - Aviation Authority Regular Board Meeting
Access	Public
Type	Procedural

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## **C. APPROVAL OF THE AGENDA**

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<b>Subject</b>	<b>1. Approval of the Agenda</b>
Meeting	Apr 2, 2026 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

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## **D. PUBLIC COMMENTS**

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<b>Subject</b>	<b>1. Public Comments</b>
Meeting	Apr 2, 2026 - Aviation Authority Regular Board Meeting
Access	Public
Type	Information

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Speakers are allowed 3 minutes total to comment on propositions before the Board. Speakers designated to speak on behalf of a group of 2 or more individuals are allowed 5 minutes total to comment on propositions before the Board.

## **E. APPROVAL OF THE MINUTES**

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<b>Subject</b>	<b>1. Approval of the Minutes</b>
Meeting	Apr 2, 2026 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

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## **F. MANAGEMENT REPORT**

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<b>Subject</b>	<b>1. Management Report</b>
Meeting	Apr 2, 2026 - Aviation Authority Regular Board Meeting
Access	Public
Type	Information

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## **G. APPROVAL OF THE CONSENT AGENDA**

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<b>Subject</b>	<b>1. Purchase Orders, Road Right-of-Way Maintenance Equipment utilizing Sourcewell Contract No. 032525-GCL, Green Climber of North America, Inc. dba Raymo USA</b>
Meeting	Apr 2, 2026 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

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### Background:

Airfield Maintenance desires to purchase electric-powered, remote-controlled mowers, an autonomous mower, and other accessories to support airfield maintenance and improve efficiency and safety when mowing sloped or difficult-to-access areas.

Authority Policy P410 authorizes the utilization of federal, state, local or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

### Proposal:

This item authorizes the issuance of Purchase Orders to Green Climber of North America, Inc. dba Raymo USA utilizing Sourcewell Contract No. 032525-GCL for the purchase of two (2) electric-powered, remote-controlled mowers, one (1) autonomous mower, and accessories for the Term of April 2, 2026 through May 15, 2029, with three (3), one (1) year extensions at the discretion of the Chief Executive Officer contingent upon approval of similar extensions exercised by Sourcewell, in a total maximum purchase authorization amount of \$250,000.

Execution of purchase documents including, but not limited to, statements of work outlining requirements, end user license agreements granting rights to use third-party software, and service level agreements for support and maintenance, may be required to complete purchase transactions for third-party technology solutions and services.

### Funding:

This item is included in the O&M and Capital Budgets.

### Recommendation:

The Chief Executive Officer recommends the Board authorize the issuance of Purchase Orders to Green Climber of North America, Inc. dba Raymo USA; authorize the Chief Executive Officer or designee to execute all documents required to complete purchases including, but not limited to, statements of work, end-user license agreements, and service level agreements; and authorize the Chief Executive Officer or designee to execute all other ancillary documents.

**The Board may act on this by motion; no resolution is required.**

## **G. APPROVAL OF THE CONSENT AGENDA**

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<b>Subject</b>	<b>2. Maintenance Service and Support Agreement and Purchase Orders, Electric Vehicle Supply Equipment and Related Services utilizing Sourcewell Contract No. 021825-SIE, Siemens Industry, Inc., Resolution No. 2026-34</b>
Meeting	Apr 2, 2026 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

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### Background:

On September 2, 2021, the Authority issued a Purchase Order to Ryde Coach and Bus LLC for four (4) electric buses, three (3) chargers, and a charger network for access fees. The three (3) chargers purchased require bi-annual preventive maintenance and corrective services on an as-needed basis.

Authority Policy P410 authorizes the utilization of federal, state, local or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

### Proposal:

This item authorizes execution of a Maintenance Service and Support Agreement with and issuance of Purchase Orders to Siemens Industry, Inc. utilizing Sourcewell Contract No. 021825-SIE for electric vehicle supply equipment and related services for the Term of April 2, 2026 through September 18, 2029, with three (3), one-year extensions at the discretion of the Chief Executive Officer contingent upon approval of similar extensions exercised by Sourcewell, in a total maximum purchase authorization amount of \$350,000.

### Funding:

This item is included in the O&M Budget.

### Recommendation:

Management recommends adoption of Resolution No. 2026-34.

### Resolution:

**Resolution No. 2026-34 approves and authorizes execution of Maintenance Service and Support Agreement with and issuance of Purchase Orders to Siemens Industry, Inc.; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.**

## **G. APPROVAL OF THE CONSENT AGENDA**

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<b>Subject</b>	<b>3. Purchase Orders for Facility Security Systems, Equipment, and Software Related Services utilizing Sourcewell Contract No. 121024-API, International Fire Protection, Inc.</b>
Meeting	Apr 2, 2026 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

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### Background:

Equipment, products, and services need to be purchased to allow the Maintenance, Real Estate, and General Aviation Departments to support the Authority's fire protection systems. International Fire Protection, Inc. will provide services such as inspections, testing, and repairs for fire alarms, fire sprinkler systems, fire suppression systems, and fire backflow throughout the Authority.

Authority Policy P410 authorizes the utilization of federal, state, local, or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

### Proposal:

This item authorizes the issuance of Purchase Orders to International Fire Protection, Inc. for facility security systems, equipment, and software related services utilizing Sourcewell Contract No. 121024-API for the period of April 2, 2026 through February 18, 2029, with three (3) one-year renewal options, in a maximum purchase authorization amount of \$725,000.

### Funding:

This item is included in the O&M Budget.

### Recommendation:

The Chief Executive Officer recommends the Board authorize the issuance of Purchase Orders to International Fire Protection, Inc. and authorize the Chief Executive Officer or designee to execute all other ancillary documents.

**The Board may act on this by motion; no resolution is required.**

## **G. APPROVAL OF THE CONSENT AGENDA**

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<b>Subject</b>	<b>4. Authorization for Expenditure of Federal Forfeiture Funds, Public Safety and Security Law Enforcement Crime Prevention Items</b>
Meeting	Apr 2, 2026 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

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### Background:

Under provisions of the U.S. Department of Treasury Guide to Equitable Sharing for Foreign Countries and Federal, State, and Local Law Enforcement Agencies (Guide), Federal Forfeiture Funds shared with local law enforcement agencies must be expended for law enforcement purposes. The Florida Contraband Forfeiture Act (FCFA) authorizes law enforcement agencies to use the proceeds collected under the FCFA for authorized law enforcement purposes as well.

Authority Standard Procedure S440.14 requires expenditures from Federal Forfeiture Funds to be made only after approval from Legal Affairs and the Authority Board. Legal Affairs has reviewed this request and agrees with the expenditures.

### Proposal:

This item authorizes the expenditure of Federal Forfeiture Funds to be used by the Tampa International Airport Police Department to support community events and conferences, including items such as, but not limited to, challenge coins, pens, pencils, bells, mini cars, and sunglasses, in a maximum purchase authorization amount of \$10,000.

### Funding:

This item is included in the Federal Forfeiture Funds Budget.

### Recommendation:

The Chief Executive Officer recommends the Board authorize the expenditure of Federal Forfeiture Funds and authorize the Chief Executive Officer or designee to execute all other ancillary documents.

**The Board may act on this by motion; no resolution is required.**

## **G. APPROVAL OF THE CONSENT AGENDA**

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<b>Subject</b>	<b>5. Use and Permit Agreement for Off-Airport Rental Car Concession, OC Car Rental, Inc., Tampa International Airport, Resolution No. 2026-37</b>
Meeting	Apr 2, 2026 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

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### Background:

OC Car Rental, Inc. (OC) is a Miami, Florida based rental car company which also operates the brands Zezgo Rent A Car, Saferide Rent A Car, and Astrails Car Rental.

OC desires to execute a Use and Permit Agreement for Off-Airport Rental Car Concession (Agreement) at Tampa International Airport (Airport). Off-airport rental car companies (OFFRACs) do not occupy space in the Rental Car Center and operate their off-airport rental car business from locations near the Airport.

### Proposal:

This item approves and authorizes an Agreement with OC to operate an off-airport rental car concession. The Term of the Agreement is April 2, 2026 through September 30, 2026. The Authority may terminate the Agreement, with or without cause, upon thirty (30) days written notice. In accordance with Authority Policy P822, OC will pay a privilege fee of nine percent (9%) of Gross Receipts. OC will also pay a vehicle per-trip fee of \$4.50 for its courtesy vehicles through the Authority's Automated Vehicle Identification system and a Transportation Facility Charge (TFC) of \$2.00 per rental transaction day.

The Agreement provides for OC to account for reporting non-airport business, which is exempt from inclusion in Gross Receipts.

### Funding:

N/A

### Recommendation:

Management recommends adoption of Resolution No. 2026-37.

### Resolution:

**Resolution No. 2026-37 approves and authorizes execution of Use and Permit Agreement for Off-Airport Rental Car Concession at Tampa International Airport with OC Car Rental, Inc.; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.**

## **G. APPROVAL OF THE CONSENT AGENDA**

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<b>Subject</b>	<b>6. Amendment to Annual Salary Ranges, Fiscal Year 2026 Budget, Resolution No. 2026-46</b>
Meeting	Apr 2, 2026 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

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### Background:

The Board approves salary ranges per Policy P123, Executive Organization.

The Fiscal Year 2026 Budget includes the annual salary ranges for Authority personnel. The Fiscal Year 2025 Budget appropriated funds to conduct and implement a compensation study performed by Baker Tilly, a global consulting firm. The study was completed in two phases.

Phase I evaluated positions within the Maintenance Department, and corresponding amendments to salary ranges were presented to and approved by the Board in April 2025.

Phase II evaluated the remaining Authority positions, excluding those covered by the West Central Florida Police Benevolent Association (PBA) and Executive Vice Presidents, and was finalized in February 2026. The compensation study assessed the market value of positions and recommended implementing a revised salary framework comprising nineteen defined general pay grades, each aligned with corresponding salary ranges. The revised pay ranges are evenly distributed across the general salary range schedule with a more consistent range spread and differential between the minimum and maximum rates to ensure equitable compensation progression and market alignment. After adoption of this new general salary schedule, the Human Resources Department will conduct periodic position reviews to maintain competitive pay ranges for Authority members.

### Proposal:

This item amends the salary ranges in the Fiscal Year 2026 Budget to incorporate the updated compensation structure resulting from Phase II of the compensation study. The salary structure for non-law enforcement Authority personnel will expand to nineteen defined general pay grades.

### Funding:

This item is included in the O&M Budget.

### Recommendation:

Management recommends adoption of Resolution No. 2026-46.

### Resolution:

**Resolution No. 2026-46 approves amendment to the Fiscal Year 2026 annual salary ranges.**

## **H. POLICIES OR RULES FOR CONSIDERATION OR ACTION**

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<b>Subject</b>	<b>1. Policies or Rules For Consideration or Action</b>
Meeting	Apr 2, 2026 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

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## **I. COMMITTEE REPORTS**

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<b>Subject</b>	<b>1. Committee Reports</b>
Meeting	Apr 2, 2026 - Aviation Authority Regular Board Meeting
Access	Public
Type	Reports

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## J. UNFINISHED BUSINESS

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<b>Subject</b>	<b>1. Award of Part 1 Contract for Design-Build Services, Ticket Level Expansion &amp; Optimization, HCAA Project No. 8655 26, Austin Commercial, LP, Tampa International Airport, Resolution No. 2026-38</b>
Meeting	Apr 2, 2026 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

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### Background:

The 2022 Master Plan Update (MPU) recommended expanding and optimizing the Ticket Level to meet the growth requirements and correct operational deficiencies to accommodate up to 38 million annual passengers. The recommendations included expanding the Ticket Level by 14,000 sf to add 28 new counter locations, relocating and consolidating the airline ticket offices to a new 30,000 sf location, and renovating the existing 135,000 sf Ticket Level to accommodate the new counter layouts which will significantly improve customer queuing and circulation and incorporate the latest technology.

On September 10, 2025, a Request for Qualifications for Ticket Level Expansion & Optimization at Tampa International Airport was issued.

On February 5, 2026, the Board approved negotiations with the number one ranked firm, Austin Commercial, LP.

### Proposal:

This item authorizes execution of a Part 1 Contract for Design-Build Services with Austin Commercial, LP for the design of HCAA Project No. 8655 26, Ticket Level Expansion & Optimization, in a maximum purchase authorization amount of \$25,448,800.

The Part 1 Contract for Design-Build Services will commence on April 2, 2026 will continue for 1 year after final acceptance.

### Funding:

This item is included in the Capital Budget.

### Recommendation:

Management recommends adoption of Resolution No. 2026-38.

### Resolution:

**Resolution No. 2026-38 approves and authorizes execution of Part 1 Contract for Design-Build Services, Ticket Level Expansion & Optimization, HCAA Project No. 8655 26, at Tampa International Airport with Austin Commercial, LP; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.**

## **J. UNFINISHED BUSINESS**

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<b>Subject</b>	<b>2. Contract for Continuing General Consulting Services, RS&amp;H, Inc., Tampa International, Peter O. Knight, Tampa Executive, and Plant City Airports, Resolution No. 2026-39</b>
Meeting	Apr 2, 2026 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

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### Background:

The Contract for Continuing General Consulting Services is intended to provide comprehensive design services for individual projects with an estimated construction value that does not exceed \$7,500,000 and for study activities if the fee for services for the individual study does not exceed \$500,000.

Services will include peer reviews, specialty consulting, airline coordination services, and staff support and augmentation.

The selected consultant will serve as the second continuing general consultant providing engineering and architectural services, along with Michael Baker International, Inc.

On October 8, 2025, a Request for Qualifications for Continuing General Consulting Services at Tampa International, Peter O. Knight, Tampa Executive, and Plant City Airports was issued.

On February 5, 2026, the Board approved negotiations with the number one ranked firm, RS&H, Inc.

### Proposal:

The Contract for Continuing General Consulting Services (Contract) will commence on April 2, 2026 and continue through April 1, 2031, and will remain in effect until final completion of all work orders. The Contract provides for continuing general consulting services, including construction administration services and direct and reimbursable expenses, in the not-to-exceed amount of \$70,768,000.

### Funding:

This item is included in the Capital and O&M Budgets.

### Recommendation:

Management recommends adoption of Resolution No. 2026-39.

### Resolution:

**Resolution No. 2026-39 approves and authorizes execution of Contract for Continuing General Consulting Services at Tampa International, Peter O. Knight, Tampa Executive, and Plant City Airports with RS&H, Inc.; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.**

## K. NEW BUSINESS

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<b>Subject</b>	<b>1. Construction Contract, Wildlife Hazard Remediation &amp; North Employee Parking Lot Expansion, HCAA Project Nos. 8505 23 &amp; 8510 23, Burgess Civil, LLC, Tampa International Airport, Resolution No. 2026-40</b>
Meeting	Apr 2, 2026 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

### Background:

HCAA Project No. 8505 23 consists of the removal of approximately 155 acres of forested area that will be cleared, grubbed and graded resulting in a mowable surface. HCAA Project No. 8510 23 will add 832 parking spaces to an existing asphalt parking lot for employees, including drainage, asphalt paving, lighting, slurry seal of the existing parking lot, pavement markings and signs.

### Proposal:

An Invitation to Bid was issued on November 21, 2025.

On February 18, 2026, seven (7) Bids were publicly opened and read aloud as follows:

<u>Company Name</u>	<u>Bid Amount</u>
Burgess Civil, LLC	\$12,466,460.00
Granite Construction Company	\$12,986,123.00
The Middlesex Corporation	\$14,347,047.00
Crisdel Group, Inc.	\$16,288,487.15
Ajax Paving Industries of Florida, LLC	\$17,989,908.70
Cathcart Construction Company-Florida, LLC	\$18,908,986.00
Gosalia Construction Company	\$23,971,717.00

The lowest responsive and responsible Bidder is Burgess Civil, LLC.

Per Authority Policy P410, staff may authorize use of the Owner's Direct Purchase Program for construction materials and supplies if appropriate.

### Funding:

This item is included in the Capital Budget.

### Recommendation:

Management recommends adoption of Resolution No. 2026-40.

### Resolution:

**Resolution No. 2026-40 approves and authorizes award and execution of Construction Contract for Wildlife Hazard Remediation & North Employee Parking Lot Expansion, HCAA Project Nos. 8505 23 & 8510 23 at Tampa International Airport with Burgess Civil, LLC in**

**the amount of \$12,466,460.00; authorizes staff to use Owner's Direct Purchase Program if appropriate; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.**

## **K. NEW BUSINESS**

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<b>Subject</b>	<b>2. Construction Contract, Paging System Upgrade - Campus Wide, Altel Systems Group Inc., Tampa International Airport, Resolution No. 2026-45</b>
Meeting	Apr 2, 2026 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

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### Background:

Tampa International Airport's paging system (AtlasIED) is extensively used throughout all passenger facilities. Pre-recorded messages, including TSA-mandated announcements, are generated by the AtlasIED system in the Airport Operations Center (AOC) and broadcast across airport facilities. Airlines also use the AtlasIED system to make airport-wide or local gate announcements for passengers.

The Authority was informed that several critical components of the current AtlasIED system are no longer being manufactured and the current system has reached the end of its useful service life. In addition, the existing inventory of spare parts is projected to be depleted within the next two years, which will significantly impact the ability to maintain and support the system.

On October 15, 2025, a Notice of Intent to Sole Source with Altel Systems Group Inc. for a campus-wide paging system upgrade was publicly advertised. Altel Systems Group Inc. is the sole source provider of the AtlasIED system software and hardware at Tampa International Airport. No Responses were received.

Authority Policy 410 authorizes sole source purchases when no other authorized vendor can supply the required equipment, materials, supplier, or services.

### Proposal:

This item authorizes execution of a Construction Contract for Paging System Upgrade - Campus Wide (Contract) with Altel Systems Group Inc. for the installation and replacement of software and hardware to upgrade the AtlasIED system. The Contract will commence on April 2, 2026 and substantial completion of the Contract is anticipated by April 9, 2028. The total not-to-exceed amount of the Contract is \$4,832,698.

### Funding:

This item is included in the Capital Budget.

### Recommendation:

Management recommends adoption of Resolution No. 2026-45.

### Resolution:

**Resolution No. 2026-45 approves and authorizes execution of Construction Contract for Paging System Upgrade - Campus Wide at Tampa International Airport with Altel Systems Group Inc.; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.**

## **K. NEW BUSINESS**

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<b>Subject</b>	<b>3. Increase in Authorization, Supplemental Contract and Issuance of Purchase Orders, GIS Professional Services utilizing GSA Contract No. GS-35F-0462T, Timmons Group, Inc.; Increase in Authorization, Supplemental Contract and Issuance of Purchase Orders, GIS Professional Services utilizing GSA Contract No. 47QTCA25D002W, Woolpert, Inc.</b>
Meeting	Apr 2, 2026 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

### Background:

On March 6, 2025, the Board authorized execution of a Supplemental Contract with and issuance of Purchase Orders to Timmons Group, Inc. utilizing GSA Contract No. GS-35F-0462T for the Term of March 6, 2025 through June 5, 2027 and a Supplemental Contract with and issuance of Purchase Orders to Woolpert, Inc. utilizing GSA Contract No. 47QTCA25D002W for the Term of March 6, 2025 through December 9, 2029 in the aggregate maximum purchase authorization amount of \$600,000. The Supplemental Contracts and Purchase Orders were for GIS professional services on an as-needed basis to support Esri® and Cityworks® software.

The GIS professional services focused on system support and maintenance, including software updates and fixes, data management, system enhancements, workflow and web application improvements, strategic planning, policy development, geospatial governance, and system integration.

The initial implementation of the Cityworks® software has been highly successful, creating an opportunity to expand the Cityworks® software across all Maintenance trades and additional Authority departments. The requested funding increase will support a full enterprise rollout, including deployment to remaining Maintenance groups, expansion into other Authority departments, comprehensive training, change management, user adoption support, required integration, configuration, data migration, and key performance indicator visualization. This authorization will ensure consistent implementation, enhance operational efficiency, and sustain organizational value across the Authority.

### Proposal:

This item requests an increase of \$1,600,000 to the previously approved aggregate maximum purchase authorization amount of \$600,000 for additional GIS professional services required to roll out Cityworks® software across all Maintenance trades and additional Authority departments, in a new aggregate maximum purchase authorization amount of \$2,200,000.

### Funding:

This item is included in the O&M and Capital Budgets.

### Recommendation:

The Chief Executive Officer recommends the Board authorize an increase of \$1,600,000 to the previously approved aggregate maximum purchase authorization amount of \$600,000 for a new aggregate maximum purchase authorization amount of \$2,200,000 and authorize the Chief Executive Officer or designee to execute all other ancillary documents.

**The Board may act on this by motion; no resolution is required.**

## K. NEW BUSINESS

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<b>Subject</b>	<b>4. Supplemental Contract and Issuance of Purchase Orders, Information Technology Research and Advisory Services utilizing County of Ventura Contract Number #9658, Gartner, Inc., utilizing GSA Contract No. GS-635F-218CA, IDC Research, Inc., and utilizing GSA Contract No. GS-35F-298GA, Info-Tech Research Group Inc., Tampa International Airport, Resolution Nos. 2026-35, 2026-43, and 2026-44</b>
Meeting	Apr 2, 2026 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

### Background:

The Authority requires research, advisory, and consulting services to support informed decision-making in technology, business strategy, and operations. Through expert analysis, market insights, and industry best practices, Gartner, Inc., IDC Research, Inc., and Info-Tech Research Group Inc. assist in identifying emerging trends, evaluating vendors, and implementing effective solutions to achieve organizational objectives.

Authority Policy P410 authorizes the utilization of federal, state, local, or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

### Proposal:

This item authorizes the execution of a Supplemental Contract with and issuance of Purchase Orders to Gartner, Inc. for information technology research and advisory services utilizing County of Ventura Contract Number #9658 for the period of April 2, 2026 to April 28, 2028, with two (2), one (1) year renewal options; with IDC Research, Inc. for information technology research and advisory services utilizing GSA Contract No. GS-635F-218CA for the period of April 2, 2026 through March 5, 2030; and with Info-Tech Research Group, Inc. for information technology research and advisory services utilizing GSA Contract No. GS-35F-298GA for the period of April 2, 2026 through March 16, 2027, with one (1), three (3) year renewal option. All renewals will be at the discretion of the Chief Executive Officer contingent upon approval of similar renewal options exercised by GSA or County of Ventura. The total aggregate maximum purchase authorization amount, including all renewal options, is \$2,700,000.

### Funding:

This item is included in the O&M and Capital Budgets.

### Recommendation:

Management recommends adoption of Resolution Nos. 2026-35, 2026-43, and 2026-44.

### Resolutions:

**Resolution No. 2026-35 approves and authorizes execution of Supplemental Contract with and issuance of Purchase Orders to Gartner, Inc.; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.**

**Resolution No. 2026-43 approves and authorizes execution of Supplemental Contract with and issuance of Purchase Orders to IDC Research, Inc.; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.**

**Resolution No. 2026-44 approves and authorizes execution of Supplemental Contract with and issuance of Purchase Orders to Info-Tech Research Group Inc.; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.**

## **L. STAFF REPORTS**

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<b>Subject</b>	<b>1. Staff Reports</b>
Meeting	Apr 2, 2026 - Aviation Authority Regular Board Meeting
Access	Public
Type	Information

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## **M. ADJOURNMENT**

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<b>Subject</b>	<b>1. Adjournment</b>
Meeting	Apr 2, 2026 - Aviation Authority Regular Board Meeting
Access	Public
Type	Procedural

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