

Hillsborough County Aviation Authority
Regular Board Meeting

Thursday, 9:00 a.m.
February 5, 2026

A Regular Board Meeting was convened in the Boardroom, Level 4 of SkyCenter ONE, Tampa, Florida, on Thursday, February 5, 2026.

Members present were Chairman Diehl, Robert Watkins, Commissioner Cohen, Mayor Castor and Gary Harrod.

Aviation Authority staff members present were CEO Michael Stephens, Chief Legal Officer Cynji Lee, Chris Minner, Damian Brooke, John Tiliacos, Smitha Radhakrishnan, Veronica Cintron, Jeff Siddle, Violet Cummins, Scott Knight, Michael Kamprath, James Tarro, Rob Porter, Paul Horst, Matt Bauer, Analisa Whiteside, Tara Camp, Ben Robins, Chief Charlie Vazquez, Marcus Session, Karen Greene, Elita McMillon, Stacey Nance, Tony Conza, Laurie Noyes, Tony O'Brian, April Kelly, Brett Fay, Dan Johnson, Emily Nipps, Melissa Soldberg, Chris Vergamini, Beau Zimmer, Shannon Boos, David Emge, John Mallory, Keishima Bennett, Brent Sargent, Nick D'Jimas, CJ Johnson, Shannon Guzman, Shari Kopp, Josh Harmon-Schaefer, Morgan Greif, Matt Delooche and Robert Furman.

Chairman Diehl welcomed everyone to the Regular Board Meeting and called the meeting to Order. He asked anyone who would like to comment on propositions before the Board to see Violet Cummins for a form.

The Pledge of Allegiance was recited.

Chairman Diehl asked for a Motion to Approve the Agenda.

Upon motion of Gary Harrod, seconded by Commissioner Cohen the Agenda was unanimously approved by all Board Members present.

There were no Public Comments.

Chairman Diehl asked if there were any additions or corrections to the Minutes of the Regular Board Meeting held on December 4, 2025.

Upon motion of Robert Watkins, seconded by Gary Harrod, the Minutes of the Regular Board Meeting held on December 4, 2025 were unanimously approved by all Board Members present.

Chairman Diehl then proceeded to the Management Report.

Michael Stephens opened by recognizing Veronica Cintron, Vice President of Marketing, Communications, and Strategy, for being named the Tampa Bay Business Journal's 2026 Businesswoman of the Year, praising her impact and leadership.

Chris Minner next presented the Performance Assessment Report. Tampa International Airport closed the year with an all-time high of 24.8 million passengers, a slight increase over the prior year, while international travel reached a record 1.72 million passengers, up 16%. However, November and December showed slower performance due to federal shutdown and related flight reductions, major winter storms, and reduced airline capacity.

Mr. Minner also outlined route and service changes, noting that Orange County and Vancouver flights will not return this summer, while new and restored service includes JetBlue's daily nonstop to Punta Cana, seasonal service to Islip, and the return of nonstop jet service to Nassau for the first time in 20 years through Breeze Airways. Planned Montego Bay service has been delayed due to hurricane impacts.

Mr. Minner highlighted a January hiring event that attracted more than 1,000 applicants and resulted in 45 on-the-spot job offers. Marketing and communications generated \$72.5 million in media value and 5.1 billion impressions, with social media nearing 600,000 followers.

John Tiliacos was next to report on two holiday initiatives. On December 19, in partnership with United Airlines and Muma Children's Hospital, the Airport hosted its first-ever "fantasy flight," giving 50 children facing serious health challenges a North Pole-themed experience.

Mr. Tiliacos also highlighted the airport community's record-breaking Toys for Tots campaign. The drive collected more than 24,000 toys which was an all-time high along with a \$30,000 donation from Signature Aviation.

Mr. Tiliacos next provided an operational update on the severe winter storm that impacted 40 states and caused more than 20,000 flight cancellations nationwide. At TPA, the storm resulted in 428 cancellations and 586 delays.

Damian Brooke provided a financial and performance update for the first quarter of FY2026 (October–December 2025). The Airport served just under 6.1 million passengers for the first quarter, missing its traffic budget by about 1.5%, with domestic traffic slightly below expectations and international traffic down more significantly, largely due to reduced Canadian travel. October performed relatively strongly, followed by declines in November and December. Lower passenger volumes affected revenue, which totaled \$120.3 million for the quarter, about \$843,000 below budget. Operating expenses totaled \$53.9 million, slightly above budget by 0.4%, largely due to timing of purchases and late adjustments to rates. After revenues, expenses, and debt service, the Authority generated about \$40.2 million on a pre-capital basis, roughly 1.6% below budget. Airline cost per enplanement rose slightly to \$13.95, reflecting lower traffic levels.

Smitha Radhakrishnan announced a major milestone for Tampa International Airport with the Airside D project reaching 100% design completion. After thousands of hours of work by hundreds of contributors, the project now has a guaranteed maximum price of \$1.52 billion, 1.5% above the \$1.5 billion estimate previously shared with the community and Board. Airside D will feature expanded passenger spaces, advanced screening technology, two lounges (including a Delta lounge), a central “Oasis” atrium, glass passenger boarding bridges, immersive digital experiences, a children’s play area, and the airport’s first sensory room.

Ms. Radhakrishnan emphasized that Airside D is a complex program made up of six interconnected projects: the terminal building, a guideway to the main terminal, apron paving and fueling infrastructure, passenger boarding bridges, a new centralized checked-baggage system, and automated people movers. With the design complete, the program now transitions into full construction, with vertical building work expected to begin this year.

This concluded the Management Report.

Chairman Diehl then moved on to the Consent Agenda.

Upon motion of Gary Harrod, seconded by Commissioner Cohen, the Consent Agenda was unanimously approved by all Board Members present.

The following items were contained in the Consent Agenda.

Item G1

Operating Agreement for Ground Handlers, Dade GSE, Inc., Tampa International Airport, Resolution No. 2026-02.

Ground handling operators providing service at Tampa International Airport (Airport) must have, at a minimum, a ground handling operating agreement prior to commencing operations. Dade GSE, Inc. (Dade GSE) desires to provide GSE maintenance services for American Airlines.

The Operating Agreement for Ground Handlers (Agreement) grants Dade GSE non-exclusive rights to provide ground handling services to American Airlines at the Airport for the Term of February 1, 2026 through September 30, 2027.

For the privilege of providing ground handling services at the Airport, Dade GSE will pay Authority a percentage privilege fee (PPF) of five percent (5%) of gross receipts, payable in equal monthly installments. Gross receipts include the gross revenues from all sales made and services performed for cash, credit or otherwise pursuant to Dade GSE’s ground handling operations at the Airport. Gross receipts exclude the retail value of fuel and oil and the related fuel service fee, costs for materials that are directly passed through to Dade GSE’s customer(s), sales and services performed off Airport

to entities located off Airport, certain catering sales, and ferrying and diverted landings. Either party may terminate the Agreement upon 30 days' written notice.

Management recommended adoption of Resolution No. 2026-02.

Resolution No. 2026-02 approved and authorized execution of Operating Agreement for Ground Handlers at Tampa International Airport with Dade GSE, Inc.; and authorized the Chief Executive Officer or designee to execute all other ancillary documents.

Item G2

Ground Lease Agreement, Equinox AVCenter TPF, LLC, Peter O. Knight Airport, Resolution No. 2026-19.

Equinox AVCenter TPF, LLC (Company) was created for the purpose of owning, constructing and operating two multi-unit hangars for aircraft at Peter O. Knight Airport (Airport).

Under the Ground Lease Agreement (Agreement), Company will lease two (2) parcels (Parcel A consisting of 81,021 sq. ft. and Parcel B consisting of 69,696 sq. ft. for a combined 150,717 sq. ft. or 3.46 acres (Premises)) at the Airport. Company will construct two (2) multi-unit hangars (Building A & Building B) on the Premises that will be used for operation, maintenance, aircraft storage and other related ancillary uses. Building A will contain approximately 33,600 square feet with initial plans showing eight (8) potential hangar units and Building B will contain approximately 30,200 square feet with initial plans showing eight (8) potential hangar units, for a combined minimum square footage of 63,800 square feet and 16 potential hangar units. Company intends to develop the multi-unit hangars as condominiums allowing Company the opportunity to either sell or sublease the 16 potential hangar units. Company will provide all improvements to support the new multi-unit hangars including, but not limited to, landscaping, utility connections, aircraft apron and parking areas.

The Agreement is effective upon Board signature and expires on the 40th anniversary of the Commencement Date. Upon termination of the Agreement, the two multi-unit hangars revert to the Authority. Company will have the first right to enter into a new negotiated lease for the Premises, inclusive of the two multi-unit hangars. Ground Rent under the Agreement is \$0.33 per square foot of land and Ground Rent will increase annually by 3.30%. Ground Rent for the first year of the Agreement is \$49,736.61 with monthly payments of \$4,144.72 plus applicable taxes.

Management recommended adoption of Resolution No 2026-19.

Resolution No. 2026-19 approved and authorized execution of Ground Lease Agreement at Peter O. Knight Airport with Equinox AVCenter TPF, LLC; and authorized the Chief Executive Officer or designee to execute all other ancillary documents.

Item G3

Wetland Mitigation Credit Purchase and Sale Agreement, Alafia River Wetland Mitigation Bank, Inc., HCAA Project No. 8505 23, Tampa International Airport, Resolution No. 2026-03.

Tampa International Airport currently has large, wooded areas along the western and northern property boundaries as well as additional wooded areas within the northern interior. The most recent Wildlife Hazard Assessment in February 2022 identified these wooded areas as providing shelter, roosting, nesting, and perch sites for high-risk species. To improve safety, the Authority has developed a plan to remove all trees and vegetation within the Airport Operations Area (AOA). This will reduce habitat, shelter, and food sources for high-risk species and prey in the AOA and remove approximately 155 acres of forested area.

HCAA Project No. 8505 23 consists of the purchase of 0.18 UMAM State palustrine/freshwater herbaceous wetland Mitigation Credits and 0.85 UMAM palustrine/freshwater forested wetland Mitigation Credits for Authority projects within the Southwest Florida Water Management District (SWFWMD) Tampa Bay Basin and located within the physical confines of Hillsborough County. No Mitigation Credits were available within the Tampa Bay Basin at the time the Invitation to Bid was posted so Respondents were required to have mitigation service(s) that maintain a State service area in a mitigation basin immediately adjacent to the Tampa Bay Basin. These basins include Upper Coastal, Drainage, Hillsborough River, Alafia River, Little Manatee River and Manatee River.

An Invitation to Bid was issued on November 18, 2025.

On December 10, 2025, Bids were publicly opened and read aloud as follows:

<u>Company Name</u>	<u>Price Per One (1)</u>	
	<u>Freshwater Forested</u>	<u>Freshwater Herbaceous</u>
	<u>Mitigation Credit</u>	<u>Mitigation Credit</u>
Alafia River Wetland Mitigation Bank, Inc.	\$139,989	\$198,000
COF Mitigation Holdings, LLC DBA Fox Branch Mitigation Bank*	\$115,000	\$160,000

Turpentine Land, LLC DBA Turpentine Wetland Mitigation Bank	\$295,000	\$295,000
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*COF Mitigation Holdings, LLC DBA Fox Branch Mitigation Bank was deemed non-responsive for failing to have paulstrine/freshwater herbaceous wetland Mitigation Credits available.

The lowest responsive and responsible Bidder is Alafia River Wetland Mitigation Bank, Inc. who has a State service area within the Alafia River Basin.

Staff recommends awarding a Wetland Mitigation Credit Purchase and Sale Agreement to Alafia River Wetland Mitigation Bank, Inc in the maximum purchase authorization amount of \$154,630.65 (0.18 freshwater herbaceous Mitigation Credits and 0.85 freshwater forested Mitigation Credits).

This item is included in the Capital Budget.

Management recommended adoption of Resolution No. 2026-03.

Resolution No. 2026-03 approved and authorized execution of Wetland Mitigation Credit Purchase and Sale Agreement, HCAA Project No. 8505 23, at Tampa International Airport with Alafia River Wetland Mitigation Bank, Inc. in the maximum purchase authorization amount of \$154,630.65; approved rejection of Bid received from COF Mitigation Holdings, LLC DBA Fox Branch Mitigation Bank as non-responsive; and authorized the Chief Executive Officer or designee to execute all other ancillary documents.

Item G4

Ratification of Purchase Order, Replacement of Airfield Electrical Systems and Signage, HCAA Project No. 7605 25, H.L. Pruitt Corporation, Peter O. Knight Airport.

During and following Hurricane Helene and Hurricane Milton in September and October of 2024, the Authority experienced substantial damage to the airfield electrical systems at Peter O. Knight Airport, including failure of all airfield signage, significant failures of the taxiway and runway edge lights, missing obstruction lights, and failure of the Precision Approach Path Indicator (PAPI) and Runway End Identifier Light (REIL) fixtures.

In order to mitigate, evaluate, and restore the airfield electrical systems and signage at Peter O. Knight Airport, an emergency Purchase Order was issued to H.L. Pruitt Corporation as authorized by the Chief Executive Officer and in accordance with Authority Policy P410.

This item ratifies the previously issued Purchase Order to H.L. Pruitt Corporation in the amount of \$543,090 for the replacement of airfield electrical systems and signage.

Project funding will be brought to the Board at a later date.

The Chief Executive Officer recommended the Board ratify the previously issued Purchase Order in the amount of \$543,090 to H.L. Pruitt Corporation and authorize the Chief Executive Officer or designee to execute all other ancillary documents.

The Board acted on this by motion; no resolution was required.

Item G5

Construction Contract, TPA Ancillary Building Roof Rehabilitation, HCAA Project No. 7415 25, Atlas Apex Roofing, LLC, Tampa International Airport, Resolution No. 2026-13.

HCAA Project No. 7415 25 is for the replacement of five (5) modified bitumen low-sloped roof areas totaling approximately 8,000 square feet at Airside C and one (1) 120 square foot fluid-applied coating roof at the Airside E Gate House that have exceeded their useful life.

An Invitation to Bid was issued on November 5, 2025.

On December 17, 2025, six (6) Bids were publicly opened and read aloud as follows:

<u>Company Name</u>	<u>Bid Amount</u>
Atlas Apex Roofing, LLC	\$406,000
Jenkins Roofing Tampa, Inc. *	\$438,300
Advanced Roofing, Inc.	\$469,229
Ulloa Management Group, LLC **	\$516,840
Gulf States Industries, Inc.	\$794,000
Priority Commercial Nationwide DBA Priority Roofing	\$967,500

* Jenkins Roofing Tampa, Inc. was deemed non-responsive for failing to attend the mandatory site inspection.

** Ulloa Management Group, LLC was deemed non-responsive for failing to include the required Bid Bond or Surety Bond Affidavit.

The lowest responsive and responsible Bidder is Atlas Apex Roofing, LLC.

An SBE Goal participation rate of 0% was prescribed. No SBE Goal is incorporated into the Construction Contract.

Per Authority Policy P410, staff may authorize use of the Owner's Direct Purchase Program for construction materials and supplies if appropriate.

This item is included in the Capital Budget.

Management recommended adoption of Resolution No. 2026-13.

Resolution No. 2026-13 approved and authorized award and execution of Construction Contract for TPA Ancillary Building Roof Rehabilitation, HCAA Project No. 7415 25, at Tampa International Airport with Atlas Apex Roofing, LLC in the amount of \$406,000; approved rejection of Bids received from Jenkins Roofing Tampa, Inc. and Ulloa Management Group, LLC as non-responsive; authorized staff to use Owner's Direct Purchase Program if appropriate; and authorized the Chief Executive Officer or designee to execute all other ancillary documents.

Item G6

Maintenance Contract, Baggage Handling System Hardware/Software Support, Rexel USA, Inc., Resolution No. 2026-05.

The Authority currently uses proprietary Baggage Handling System (BHS) Programmable Logic Controller (PLC) equipment hardware and software manufactured by Rockwell Automation and Allen Bradley, a division of Rockwell Automation. Rexel USA, Inc. is the exclusive authorized Rockwell Automation service provider for the Authority's geographic area.

On June 4, 2025, a Notice of Intent to Sole Source with Rexel USA, Inc. for Baggage Handling System Hardware/Software Support was publicly advertised. No Responses were received.

Authority Policy P410 authorizes sole source purchases when no other authorized vendor can supply the required equipment, materials, supplies, or services.

This item authorizes execution of a Maintenance Contract for Baggage Handling System Hardware/Software Support with Rexel USA, Inc. for the Term of March 1, 2026 through February 28, 2031 in the maximum purchase authorization amount of \$500,000.

This item is included in the O&M Budget.

Management recommended adoption of Resolution No. 2026-05.

Resolution No. 2026-05 approved and authorized execution of Maintenance Contract for Baggage Handling System Hardware/Software Support at Tampa International Airport with Rexel USA, Inc.; and authorized the Chief Execution Officer or designee to execute all other ancillary documents.

Item G7

Purchase Orders, Delivery of Water Softener Salt, Ashberry Acquisition Company dba Ashberry Water Conditioning.

The Authority has a continued need for the purchase and delivery of bagged solar salt to multiple locations at Tampa International Airport for treating water used in the cooling towers.

A Reverse Auction for Delivery of Water Softener Salt was issued on October 9, 2025.

On November 12, 2025, the Reverse Auction Event was held. At the conclusion, the following final Bid amounts were read aloud:

<u>Company Name</u>	<u>Bid Amount</u>
Ashberry Acquisition Company dba Ashberry Water Conditioning	\$262,600.80
Florida West Coast Inc. dba Culligan Water	\$272,173.44

The lowest responsive and responsible Bidder is Ashberry Acquisition Company dba Ashberry Water Conditioning.

No specific goal for SBE participation was established.

This item authorizes the issuance of Purchase Orders to Ashberry Acquisition Company dba Ashberry Water Conditioning for the delivery of water softener salt for the period of March 1, 2026 through February 28, 2031 in the maximum purchase authorization amount of \$300,000.

This item is included in the O&M Budget.

The Chief Executive Officer recommended the Board authorize the issuance of Purchase Orders to Ashberry Acquisition Company dba Ashberry Water Conditioning and authorize the Chief Executive Officer or designee to execute all other ancillary documents.

The Board acted on this by motion; no resolution was required.

Item G8

Agreement for Consolidated On-line Domestic and International Airfare Data Services, LNRS Data Services, Inc., Resolution No. 2026-06.

The Authority currently utilizes Diio Mi, a proprietary online subscription service that collects flight and performance data, including carrier-reported traffic, fares, and operating costs, from the U.S. Department of Transportation and other global services. This data is critical to the Authority's continued ability to attract international carriers to the Tampa Bay market. LNRS Data Services, Inc. is the sole provider of Diio Mi.

On August 28, 2025, a Notice of Intent to Sole Source with LNRS Data Services, Inc. for the continued use of Diio Mi on-line domestic and international airfare data services was publicly advertised. No Responses were received.

Authority Policy P410 authorizes sole source purchases when no other authorized vendor can supply the required equipment, materials, supplies, or services.

This item authorizes execution of an Agreement for Consolidated On-line Domestic and International Airfare Data Services with LNRS Data Services, Inc. for a Term beginning March 1, 2026 through February 28, 2029, with two, one-year renewal options to be exercised at the discretion of the Chief Executive Officer or designee, in the maximum purchase authorization amount of \$550,000.

This item is included in the O&M Budget.

Management recommended adoption of Resolution No. 2026-06.

Resolution No. 2026-06 approved and authorized execution of Agreement for Consolidated On-line Domestic and International Airfare Data Services at Tampa International Airport with LNRS Data Services, Inc.; and authorized the Chief Executive Officer or designee to execute all other ancillary documents.

Item G9

Selection of Firm and Award of Contract, Bond Counsel Services, Holland & Knight LLP, Resolution No. 2026-15.

On February 14, 2019, the Board awarded a Contract for Bond Counsel Services to Holland & Knight, LLP for the Term of March 1, 2019 through February 28, 2024, with one, two-year renewal option, in the not to exceed amount of \$500,000. On July 21, 2023, the CEO approved the one, two-year renewal option, extending the Contract to February 28, 2026.

On October 30, 2025, a Request for Proposals for Bond Counsel Services was issued.

Three Responses were received and evaluated by staff. The following firms are listed in order of technical ranking:

1. Holland & Knight LLP
2. Bryant Miller Olive P.A.
3. Squire Patton Boggs (US) LLP

The Term of the Contract for Bond Counsel Services (Contract) is March 1, 2026 through February 28, 2031, with one, two-year renewal option at the discretion of the Chief Executive Officer. The maximum purchase authorization amount of the Contract, including the renewal option, is \$600,000. The Bond Transaction Fee for the Term of the Contract, including the renewal option, is \$.70 per \$1,000 of par value for the first year, \$.80 per \$1,000 of par value for the second, third, and fourth years, and \$0.75 of par value for the fifth year and renewal year of the Contract. The Authority may cancel the Contract with 30 days written notice.

This item is included in the O&M Budget.

Management recommended adoption of Resolution No. 2026-15.

Resolution No. 2026-15 approved the ranking; authorized award and execution of Contract for Bond Counsel Services at Tampa International Airport with Holland & Knight LLP; and authorized the Chief Executive Officer or designee to execute all other ancillary documents.

Item G10

Selection of Firm and Award of Contract, Bond Disclosure Counsel Services, GrayRobinson, P.A., Resolution No. 2026-16.

On February 14, 2019, the Board awarded a Contract for Bond Disclosure Counsel Services to GrayRobinson, P.A. for the Term of March 1, 2019 through February 28, 2024, with one, two-year renewal option, in the not to exceed amount of \$500,000. On July 21, 2023, the CEO approved the one, two-year renewal option, extending the Contract to February 28, 2026.

On October 30, 2025, a Request for Proposals for Bond Disclosure Counsel Services was issued.

Four Responses were received and evaluated by staff. The following firms are listed in order of technical ranking:

1. GrayRobinson, P.A.
2. Bryant Miller Olive P.A.

The Responses received from Endow Law P.A. and Squire Patton Boggs (US) LLP were deemed non-responsive for failing to meet minimum qualifications.

The Term of the Contract for Bond Disclosure Counsel Services (Contract) is March 1, 2026 through February 28, 2031, with one, two-year renewal option at the discretion of the Chief Executive Officer. The maximum purchase authorization amount of the Contract, including the renewal option, is \$250,000. The Bond Transaction Fee for the Term of the Contract, including the renewal option, is \$.65 per \$1,000 of par value for each year of the Contract. The Authority may cancel the Contract with 30 days' written notice.

This item is included in the O&M Budget.

Management recommended adoption of Resolution No. 2026-16.

Resolution No. 2026-16 approved the ranking; authorized award and execution of Contract for Bond Disclosure Counsel Services with GrayRobinson, P.A.; approved rejection of the Responses received from Endow Law P.A. and Squire Patton Boggs (US) LLP as non-responsive; and authorized the Chief Executive Officer or designee to execute all other ancillary documents.

Item G11

Authorization for Expenditure of Federal Forfeiture Funds, Public Safety and Security Training, Education, and Mental Health Awareness.

Under provisions of the U.S. Department of Treasury Guide to Equitable Sharing for Foreign Countries and Federal, State, and Local Law Enforcement Agencies (Guide), Federal Forfeiture Funds shared with local law enforcement agencies must be expended for law enforcement purposes. The Florida Contraband Forfeiture Act (FCFA) authorizes law enforcement agencies to use the proceeds collected under the FCFA for authorized law enforcement purposes as well.

Authority Standard Procedure S440.14 requires expenditures from Federal Forfeiture Funds to be made only after approval from Legal Affairs and the Authority Board. Legal Affairs has reviewed this request and agrees with the expenditures.

This item authorizes the expenditure of Federal Forfeiture Funds to be used by the Tampa International Airport Police Department for public safety and security training and education and mental health awareness check-in sessions in the maximum purchase authorization amount of \$16,000.

This item is included in the Federal Forfeiture Funds Budget.

The Chief Executive Officer recommended the Board authorize the expenditure of Federal Forfeiture Funds and authorize the Chief Executive Officer or designee to execute all other ancillary documents.

The Board acted on this by motion; no resolution was required.

Item G12

Extension, Purchasing Card Services utilizing State of Florida Contract No. 84121500-15-01, Bank of America, N.A.

The Authority has utilized Bank of America, N.A. for purchasing card services since 1999.

On June 6, 2019, the Board approved utilizing State of Florida Contract No. 84121500-15-01 with Bank of America, N.A. for purchasing card services for the Term of June 6, 2019 through January 4, 2021, with one, five-year renewal option at the discretion of the Chief Executive Officer.

On April 7, 2021, the Chief Executive Officer authorized the five year renewal option for a new expiration date of January 4, 2026.

On December 15, 2025, the State of Florida authorized a six-month extension of State of Florida Contract No. 84121500-15-01 with Bank of America, N.A. for a new expiration date of July 4, 2026.

Authority Policy P410 authorizes the utilization of federal, state, local or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

This item authorized the Authority to continue utilizing State of Florida Contract No. 84121500-15-01 with Bank of America, N.A. for purchasing card services through July 4, 2026.

The Chief Executive Officer recommended the Board authorize continued use of State of Florida Contract No. 84121500-15-01 with Bank of America, N.A. for purchasing card services through July 4, 2026 and authorize the Chief Executive Officer or designee to execute all other ancillary documents.

The Board acted on this by motion; no resolution was required.

Chairman Diehl then proceeded to Policies or Rules for Consideration or Action.

Item H1

Update to Policy Manual, Revisions to Policy for Approval, Section 600, Policy P602, Discrimination, Harassment, Retaliation, and Bullying, presented by Karen Greene.

Policy P602, Discrimination, Harassment, Retaliation, and Bullying establishes guidelines to prohibit discrimination, harassment, retaliation, and bullying in the workplace and in any work-related setting outside the workplace, such as business trips, business meetings, and business-related social events.

Staff recommended revising Policy P602 to replace the term "handicap" with "disability" to ensure alignment with the Authority Enabling Act and current regulatory guidelines. No substantive changes are proposed.

The Chief Executive Officer recommended the Board approve the revisions to Policy P602, Discrimination, Harassment, Retaliation, and Bullying.

Upon motion of Commissioner Cohen, seconded by Gary Harrod, revisions to Policy for Approval, Section 600, Policy P602, Discrimination, Harassment, Retaliation, and Bullying was unanimously approved by all Board Members present, no resolution was required.

Item H2

Update to Policy Manual, Revisions to Policy for Approval, Section 600, Policy P604, Bargaining Units, presented by Karen Greene.

Policy P604, Bargaining Units establishes a policy regarding bargaining units representing employees of the Authority.

Staff recommended revising Policy P604 to remove outdated references to inapplicable Civil Service provisions, delete references to the decertified International Brotherhood of Teamsters, Local Union No. 79, and reflect the West Central Florida Police Benevolent Association's current representation to include Traffic Specialists, Senior Traffic Specialists and Evidence Technicians.

The Chief Executive Officer recommended the Board approve the revisions to Policy P604, Bargaining Units.

Upon motion of Gary Harrod, seconded by Mayor Castor, Revisions to Policy for Approval, Section 600, Policy P604, Bargaining Units, was unanimously approved by all Board Members present, no resolution was required.

There were no Committee Reports so Chairman Diehl proceeded to Unfinished Business.

Item J1

Amendment No. 1 to Operating and Capital Budget, Fiscal Year 2023, Tampa International, Peter O. Knight, Plant City, and Tampa Executive Airports, Resolution No. 2026-11, presented by Damian Brooke.

On September 8, 2022, the Board approved the Authority Fiscal Year 2023 Operating and Capital Budget containing annual CIP projects totaling \$891,790,950, of which \$787,384,000 was programmed for Airside D. Design of Airside D started in September 2023 and reached 100% in October 2025. Between the contracts awarded to date and the Guaranteed Maximum Price (GMP) submitted by Hensel Phelps (the Design-Builder) last month, the total Airside D cost has increased to \$1,528,880,000, an increase of \$741,496,000 to the original Board-approved Budget for Airside D. The increase reflects evolution from the original program concept in 2021, the completed design, and current market pricing.

Staff recommended approval of Amendment No. 1 to the Fiscal Year 2023 Operating and Capital Budget which increases the Budget from \$891,790,950 to \$1,633,286,950.

Amendment No. 1 will be funded by state and federal grants, Passenger Facility Charges, Authority reserves and bond funds.

Management recommended adoption of Resolution No. 2026-11.

Upon motion of Robert Watkins, seconded by Gary Harrod, Amendment No. 1 to the Operating and Capital Budget for Fiscal Year 2023 was approved by all Board Members present by adoption of Resolution No. 2026-11.

Item J2

Award of Part 2 Supplemental Contract C for Design-Build Services, Airside D Development Program & Centralized Checked Baggage System, HCAA Project Nos. 8500 23 & 8515 24, Hensel Phelps Construction Co., Tampa International Airport, Resolution No. 2026-12, presented by Jeff Siddle.

Airside D is necessary for Tampa International Airport (Airport) to accommodate up to 35 million annual passengers. Airside D is being designed to accommodate departure and arrival passenger functions for both domestic and international operations.

The scope of work for HCAA Project No. 8500 23, Airside D Development Program, includes, at a minimum, the following work elements at the Airport:

- State of the art 16 gate, 3-level domestic and international airside terminal
- Transportation Security Administration Security Screening Checkpoint

- TSA Checked Baggage Inspection System and Checked Baggage Reconciliation Area
- U.S. Customs and Border Protection facilities
- Common building spaces, restrooms, and circulation corridors
- Shuttle Station for connectivity to the Main Terminal
- New automated people mover system and guideway
- New ramp, hydrant fuel system, and passenger boarding bridges
- Baggage handling system with connections to the Main Terminal
- Airline relocations

The scope of work for HCAA Project No. 8515 24, Centralized Checked Baggage System, includes the design and construction of new checked baggage screening facilities for Airsides A, C, E and F.

A Part 2 Supplemental Contract A for Design Build-Services was approved by the Board on August 7, 2025 in the amount of \$103,329,020 and included underground improvements, long-lead items and the structural steel mill order. A Part 2 Supplemental Contract B for Design-Build Services was approved by the Board on October 2, 2025 in the amount of \$92,414,004 and included enabling work for the baggage handling system, long-lead items, and fabrication and erection of structural steel and precast concrete.

The following were previously approved by the Board and the Chief Executive Officer (CEO):

Part 1 Contract and Three Amendments	\$82,814,391
Board Approved Amounts	\$79,204,229
CEO Approved Amounts	\$3,610,162

Part 2 Contract, Part 2 Supplemental A and B Contracts and 5 Change Orders	\$273,000,662
Board Approved Amounts	\$286,809,690
CEO Approved Amounts	\$13,809,028

The Part 2 Supplemental Contract C for Design-Build Services is the final Guaranteed Maximum Price (GMP) for the Airside D Development Program and Centralized Baggage System for Airsides A, C, E and F.

The maximum purchase authorization amount for the Part 2 Supplemental Contract C for Design-Build Services will be \$902,122,150, bringing the total Part 2 Contract for Design-Build Services amount to \$1,175,122,812.

A future Part 2 Supplemental Contract D for Design-Build Services will include modifications to the baggage makeup unites at Airside E and decommissioning of the existing checked baggage inspection system at Airsides A and C.

Per Authority Policy P410, staff may authorize use of the Owner's Direct Purchase Program with respect to construction materials and supplies if appropriate.

This item is included in the Capital Budget.

Management recommends adoption of Resolution No. 2026-12.

Upon motion of Robert Watkins, seconded by Commissioner Cohen, Part 2 Supplemental Contract C for Design-Build Services, Airside D Development Program & Centralized Checked Baggage System, HCAA Project Nos. 8500 23 & 8515 24, at Tampa International Airport with Hensel Phelps Construction Co. was unanimously approved by all Board Members present; staff was authorized to use Owner's Direct Purchase Program if appropriate; the Chief Executive Officer was authorized to issue Purchase Orders to Tampa Electric Company in an amount not-to-exceed \$1,100,000 for electrical infrastructure for Airside D; the Chief Executive Officer was authorized to issue Purchase Orders to City of Tampa in an amount not-to-exceed \$2,109,710 for capacity fees associated with design review, processing and issuance of permits associated with domestic water and wastewater infrastructure for Airside D; and the Chief Executive Officer or designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2026-12.

This concluded Unfinished Business. Chairman Diehl proceeded to New Business.

Item K1

Selection of Design-Builder, Ticket Level Expansion & Optimization, HCAA Project No. 8655 26, Tampa International Airport, presented by Jeff Siddle.

The 2022 Master Plan Update (MPU) recommended expanding and optimizing the Ticket Level to meet the growth requirements and correct operational deficiencies through 38 million annual passengers. The recommendations included expanding the Ticket Level by 14,000 sf to add 28 new counter locations, relocating and consolidating the airline ticket offices to a new 30,000 sf location, and renovating the existing 135,000 sf Ticket Level to accommodate the new counter layouts which will significantly improve customer queuing and circulation and incorporate the latest technology.

Proposal:

On September 10, 2025, a Request for Qualifications for Ticket Level Expansion & Optimization at Tampa International Airport was issued.

Six (6) Responses were received and evaluated by staff.

The order of technical ranking is as follows:

1. Austin Industries, Inc. d/b/a Austin Commercial, LP
2. Manhattan Construction Company, LLC
3. Archer Western Construction, LLC
4. PCL Construction Services, Inc.
5. The Whiting-Turner Contracting Company
6. Suffolk Construction Company, Inc. d/b/a Suffolk

This item is included in the Capital Budget.

The Chief Executive Officer recommended ranking the firms in the order listed above.

Upon motion of Robert Watkins, seconded by Commissioner Cohen, the ranking of the firms in order of preference was unanimously approved by all Board Members present. No resolution was required.

Item K2

Selection of Consultant, Continuing General Consulting Services, Tampa International, Peter O. Knight, Tampa Executive, and Plant City Airports, presented by Jeff Siddle.

The Contract for Continuing General Consulting Services is intended to provide comprehensive design services for individual projects with an estimated construction value that does not exceed \$7,500,000 and for study activities if the fee for services for the individual study does not exceed \$500,000.

The selected consultant will serve as the second continuing general consultant to provide engineering and architectural services, along with Michael Baker International, Inc.

On October 8, 2025, a Request for Qualifications for Continuing General Consulting Services at Tampa International, Peter O. Knight, Tampa Executive, and Plant City Airports was issued.

On November 20, 2025, five (5) Responses were received and three (3) Responses were evaluated by staff.

The order of technical ranking is as follows:

1. RS&H, Inc.
2. AtkinsRealis USA Inc.
3. MOBIO Architecture, Inc.

The Responses received from Kugler Building Solutions LLC and Sunshine Enterprise USA LLC were found non-responsive for failing to meet minimum qualifications.

This item is included in the Capital and O&M Budgets.

The Chief Executive Officer recommended ranking the firms in the order listed above.

Upon motion of Robert Watkins, seconded by Commissioner Cohen, the ranking of firms in order of preference was unanimously approved by all Board Members present and staff was authorized to negotiate a Contract. No resolution was required.

Item K3

Supplemental Contract and Issuance of Purchase Orders, Telecommunications Infrastructure Project Services utilizing State of Florida Contract No. DMS-24/25-26D, Communication Installation and Service Company, Inc., Tampa International, Peter O. Knight, and Tampa Executive Airports, Resolution No. 2026-18, presented by Marcus Session.

On February 6, 2020, the Board authorized the issuance of Purchase Orders to Communication Installation and Service Company, Inc. (COMCO) for telecommunications infrastructure project-related services on an as-needed basis, utilizing State of Florida Contract No. DMS-18/19-045E, in the maximum purchase authorization amount of \$5,000,000 for the Term of February 6, 2020 through December 2, 2022, with three, one-year renewal options at the discretion of the Chief Executive Officer. Services included design and installation of structured cabling infrastructure systems of low voltage cabling for telephones, computers, audio, and visual technologies, repairs to cabling systems and telecommunication infrastructure equipment, and moving information technology systems.

On December 13, 2022, the Chief Executive Officer authorized the three, one year renewal options at the same terms and conditions for the renewal period of December 3, 2022 through December 2, 2025.

On May 1, 2025, the Board authorized an increase of \$1,400,000 to the previously approved maximum purchase authorization amount for a new maximum purchase authorization amount of \$6,400,000.

On September 30, 2025, the Chief Executive Officer authorized an increase to the maximum purchase authorization amount of \$320,000, for a new maximum purchase authorization amount of \$6,720,000, in accordance with Authority Policy P410 which allows the Chief Executive Officer to approve modifications up to 5% of the Board approved amount for non-capital contracts, including non-capital professional services contracts.

Authority Policy P410 authorizes the utilization of federal, state, local or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

This item authorizes the execution of a Supplemental Contract with and issuance of Purchase Orders to COMCO for telecommunications infrastructure project services utilizing State of Florida Contract No. DMS-24/25-26D for the period of February 5, 2026 through November 24, 2028, with up to three, one-year renewal options at the discretion of the Chief Executive Officer, contingent upon approval of similar renewal options exercised by the State of Florida, in the maximum purchase authorization amount of \$12,000,000, including the renewal options.

This item is included in the Capital and O&M Budgets.

Management recommended adoption of Resolution No. 2026-18.

Upon motion of Robert Watkins, seconded by Gary Harrod, Supplemental Contract with and issuance of Purchase Orders to Communication Installation and Service Company, Inc. was unanimously approved by all Board Members present; and the Chief Executive Officer or designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2026-18.

This concluded New Business.

There were no Staff Reports. Chairman Diehl proceeded to the Attorney-Client Closed Session.

Chief Legal Officer Lee discussed the rules for the Attorney-Client Closed Session and who would be present in the Closed Session.

Upon motion of Commissioner Cohen, seconded by Robert Watkins, the Board Members present unanimously approved entering into an Attorney-Client Closed Session.

Chairman Diehl reopened the Regular Board Meeting after the Attorney-Client Closed Session.

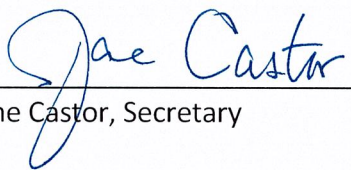
Upon motion of Commissioner Cohen, seconded by Gary Harrod, the Board Members present unanimously approved to proceed as was agreed upon in the Attorney-Client Closed Session.

Before adjourning the meeting, Chief Legal Officer Lee requested an Attorney-Client Closed Session be held at the March 5, 2026 Board Meeting to discuss pending litigation and strategy related to litigation expense and to seek the Board's direction.

With no further business to be brought before the Board, Chairman Diehl adjourned the meeting.



Arthur F. Diehl III, Chairman



Jane Castor, Secretary