

Hillsborough County Aviation Authority
Regular Board Meeting

Thursday, 9:00 a.m.
October 2, 2025

A Regular Board Meeting was convened in the Boardroom, Level 4 of SkyCenter ONE, Tampa, Florida, on Thursday, October 2, 2025.

Members present were Chairman Diehl, Robert Watkins, Mayor Castor and Gary Harrod. Commissioner Cohen was not in attendance.

Aviation Authority staff members present were CEO Michael Stephens, General Counsel Cynji Lee, Chris Minner, Damian Brooke, John Tiliacos, Smitha Radhakrishnan, Veronica Cintron, Scott Knight, Jeff Siddle, Violet Cummins, Michael Kamprath, James Tarro, Kristopher Allen, Paul Horst, Matt Bauer, Analisa Whiteside, Brett Fay, John Mallory, Chris Vergamini, Tara Camp, Dan Johnson, Ben Robins, Chief Charlie Vazquez, Marcus Session, Beau Zimmer, Gina Dew, James Hanney, Rob Porter, Roop Johal, Karen Greene, Sierra LePore, Alex Heiter, Elita McMillon, Dan Porter, Stacey Nance, Chief James Billotte, Marilyn Gauthier, Miles Parris, Sarah Brammell, Doug Wycoff, Louis Galan, Shannon Boos, Jean Tremblay, and Stacey Skeet.

Chairman Diehl welcomed everyone to the Regular Board Meeting and called the meeting to Order. He asked that anyone who would like to comment on propositions before the Board see Violet Cummins for a form.

The Pledge of Allegiance was recited.

Chairman Diehl then asked for a Motion to Approve the Agenda.

Upon motion of Gary Harrod, seconded by Robert Watkins, the Agenda was unanimously approved by all Board Members present.

There were no Public Comments.

Chairman Diehl asked if there were any additions or corrections to the Minutes of the Regular Board Meeting held on September 4, 2025.

Upon motion of Robert Watkins, seconded by Gary Harrod, the Minutes of the Regular Board Meeting held on September 4, 2025 were unanimously approved by all Board Members present.

Chairman Diehl then proceeded to the Management Report.

Chris Minner delivered the Performance Assessment Report where he highlighted nearly 2 million passengers and a 3.7% year-over-year growth. Breeze Airways led with a 31% increase, followed by Frontier, JetBlue, and American Airlines. International traffic grew by 21.3%. The Air Service Development team attended World Routes in Hong Kong. Tampa International Airport was featured in National Geographic's "Inside Airport Lost and Found". Tampa International Airport is nominated in multiple categories for USA Today's Readers' Choice Awards, including best large airport and best airport dining. Media coverage earned over \$7 million in value, and social media saw record growth with 170,000 new followers, totaling over 545,000.

John Tiliacos was next to present. He first highlighted the successful Girls in Aviation Day held on September 20th, a community event hosted in collaboration with the Tampa Bay Chapter of Women in Aviation and Sheltair. The event drew over 1,000 attendees and featured guest speaker Smitha Radhakrishnan, with two young women receiving \$10,000 flight training scholarships. Next, he recapped the triennial mass casualty exercise, Operation Double Trouble, conducted on September 17th. The simulation involved a midair collision between a general aviation aircraft and a commercial aircraft, resulting in two crash sites, one on the runway and one in the bay. The exercise included over 100 first responders from nearly 30 agencies and 150 volunteers, with coordinated efforts across fire suppression, water rescue, emergency operations, and family support. Mr. Tiliacos recognized key contributors from Tampa Fire Rescue, Tampa Police Department, and United Airlines for their roles in the exercise's success.

Michael Stephens and John Tiliacos then addressed the impact of the ongoing federal government shutdown on Tampa International Airport. Mr. Stephens emphasized the team's proactive approach and reassured the Board that essential federal partners, including TSA, CBP, and FAA, will remain operational. Mr. Tiliacos confirmed that no disruptions are expected at Tampa International Airport, as these federal employees are classified as essential and must report to work. However, he acknowledged the financial strain the shutdown places on these workers and outlined a support plan that was first implemented during the 2018 shutdown. This plan includes partnerships with community organizations such as Feeding Tampa Bay, United Way Suncoast, local utilities, and transportation agencies to provide aid if needed.

This concluded the Management Report.

Chairman Diehl then moved on to the Consent Agenda.

Upon motion of Robert Watkins, seconded by Gary Harrod, the Consent Agenda was unanimously approved by all Board Members present.

The following item was contained in the Consent Agenda.

Item G1

Office Lease Agreement, The Indoor Lab, LLC dba Sotereon.AI, Resolution No. 2025-140.

The Indoor Lab, LLC dba Sotereon.AI (TIL) wishes to lease space in the SkyCenter One Office Building (SkyCenter One).

Under the Office Lease Agreement (Agreement), TIL will lease approximately 6,540 square feet on the 6th floor of SkyCenter One. The Term of the Agreement begins on October 3, 2025 and ends on October 2, 2030. The base rent for the first year of the Agreement is \$274,680, with monthly payments of \$22,890 plus applicable taxes. The base rent will increase 3% each year throughout the Term of the Agreement.

Management recommended adoption of Resolution No. 2025-140.

Resolution No. 2025-140 approved and authorized execution of Office Lease Agreement at Tampa International Airport with The Indoor Lab, LLC dba Sotereon.AI; and authorized the Chief Executive Officer or designee to execute all other ancillary documents.

Item G2

Selection of Firm and Award of Contracts, Automated Weather Observing System (AWOS) Installation and Maintenance, HCAA Project Nos. 7605 25 and 7620 26, Mesotech International, Inc., Peter O. Knight Airport, Tampa Executive Airport, and Plant City Airport, Resolution Nos. 2025-123, 2025-142, and 2025-143.

The Authority's three general aviation airports currently have automated weather observing systems (AWOS) which detect various weather situations.

Peter O. Knight Airport currently has an AWOS III V-D that was damaged during the 2024 hurricane season and needs to be replaced. Tampa Executive Airport and Plant City Airport each currently have an AWOS III V-D which are both anticipated to be replaced in Fiscal Year 2026.

To create consistency across Peter O. Knight Airport, Tampa Executive Airport, and Plant City Airport, a new AWOS will be installed at each airport.

On July 8, 2025, a Request for Proposals for Automated Weather Observing System (AWOS) Installation and Maintenance at Peter O. Knight Airport, Tampa Executive Airport, and Plant City Airport was issued.

Two Responses were received and evaluated by staff. The following firms are listed in order of technical ranking:

1. Mesotech International, Inc.
2. DBT Transportation Services, LLC

This item authorizes the execution of a separate Contract for Automated Weather Observing System (AWOS) Installation and Maintenance (Contract) at Peter O. Knight Airport, Tampa Executive Airport, and Plant City Airport with Mesotech International, Inc. Each Contract will begin upon completion of the installation of the AWOS and acceptance by the FAA. Following the FAA's acceptance, the Authority will issue a notice of acceptance, which will officially begin the Term of each Contract. The Term of each Contract will be five (5) years.

The cumulative maximum purchase authorization amount for all three Contracts is \$750,000. The Authority may terminate each Contract, with or without cause, by giving thirty (30) days written notice to Mesotech International, Inc.

This item is included in the O&M and Capital Budgets.

Management recommended adoption of Resolution Nos. 2025-123, 2025-142, and 2025-143.

Resolution No. 2025-123 approved the ranking; authorized award and execution of Contract for Automated Weather Observing System (AWOS) Installation and Maintenance at Peter O. Knight Airport with Mesotech International, Inc.; and authorized the Chief Executive Officer or designee to execute all other ancillary documents.

Resolution No. 2025-142 approved the ranking; authorized award and execution of Contract for Automated Weather Observing System (AWOS) Installation and Maintenance at Tampa Executive Airport with Mesotech International, Inc.; and authorized the Chief Executive Officer or designee to execute all other ancillary documents.

Resolution No. 2025-143 approved the ranking; authorized award and execution of Contract for Automated Weather Observing System (AWOS) Installation and Maintenance at Plant City Airport with Mesotech International, Inc.; and authorized the Chief Executive Officer or designee to execute all other ancillary documents.

Item G3

Increase to Authorization, Hi-Reach Cleaning Services Contract, A1 Orange Exterior Building Services, LLC, Tampa International Airport.

On October 12, 2023, the Authority entered into a Hi-Reach Cleaning Services Contract (Contract) with A1 Orange Exterior Building Services, LLC for the Term of November 1, 2023 through October 31, 2028 in a total not to exceed amount of \$818,354.

In the past year, the Authority has expanded its operational footprint with new facilities, including Red Express Curbsides, Airside A TSA Checkpoint Expansion, and Airside E TSA Checkpoint Expansion. An additional 120,000 sq. ft. of infrastructure will require ongoing maintenance and the scope of work will be included in Extra Work. The current budget limit of \$25,000 for Extra Work is not enough to cover the additions. Staff proposes adjustments to ensure there is enough funding for urgent repairs, to allow for quick responses to operational needs without constant budget changes, and to maintain a balance between facility size, services, and available funding over the long term.

This item requests an increase of \$125,000 for Extra Work to the previously approved \$25,000 Extra Work limit included in the original not to exceed Contract amount of \$818,354. This increase will enable the Authority to provide ongoing hi-reach cleaning services for all facilities on campus. The new not to exceed Contract amount will be \$943,354.

The Authority Vice President of Maintenance may authorize up to \$150,000 of Extra Work over the Term of the Contract.

This item is included in the O&M Budget.

The Chief Executive Officer recommended the Board authorize an increase of \$125,000 for Extra Work to the previously approved not to exceed Contract amount of \$818,354 for a new not to exceed Contract amount of \$943,354; authorize the Authority Vice President of Maintenance to approve up to \$150,000 of Extra Work over the Term of the Contract; and authorize the Chief Executive Officer or designee to execute all other ancillary documents.

The Board acted on this by motion; no resolution was required.

Item G4

Increase to Authorization, Glass Cleaning and Pressure Washing Services Maintenance Contract, Emerald Facility Management, LLC, Tampa International, Peter O. Knight, Tampa Executive, and Plant City Airports.

On October 12, 2023, the Authority entered into a Glass Cleaning and Pressure Washing Services Maintenance Contract (Contract) with Emerald Facility Management, LLC for the Term of November 1, 2023 through October 31, 2028, in a total not to exceed amount of \$1,947,354.

In the past year, the Authority has expanded its operational footprint with new facilities, including Red Express Curbsides, Airside A TSA Checkpoint Expansion, and Airside E TSA Checkpoint Expansion. An additional 120,000 sq. ft. of infrastructure will require ongoing maintenance and the scope of work will be included in Extra Work. The current budget limit of \$25,000 for Extra Work is not enough to cover the additions. Staff proposes adjustments to ensure there is enough funding for urgent repairs, to allow for quick responses to operational needs without constant budget changes, and to maintain a balance between facility size, services, and available funding over the long term.

This item requests an increase of \$75,000 for Extra Work to the previously approved \$25,000 Extra Work limit included in the original not to exceed Contract amount of \$1,947,354. This increase will enable the Authority to provide glass cleaning and pressure washing services for all facilities on campus. The new not to exceed Contract amount will be \$2,022,354.

The Authority Vice President of Maintenance may authorize up to \$100,000 of Extra Work over the Term of the Contract.

This item is included in the O&M Budget.

The Chief Executive Officer recommended the Board authorize an increase of \$75,000 for Extra Work to the previously approved not to exceed Contract amount of \$1,947,354 for a new not to exceed Contract amount of \$2,022,354; authorize the Authority Vice President of Maintenance to approve up to \$100,000 of Extra Work over the Term of the Contract; and authorize the Chief Executive Officer or designee to execute all other ancillary documents.

The Board acted on this by motion; no resolution was required.

Item G5

Use and Permit Agreement for Off-Airport Rental Car Concession, Sonic Enterprises, LLC, Tampa International Airport, Resolution No. 2025-124.

Sonic Enterprises, LLC (Sonic) is an Orlando, Florida based rental car company which operates the brands Sonic Car Rental and America Car Rental.

Sonic desires to execute a Use and Permit Agreement for Off-Airport Rental Car Concession (Agreement) at Tampa International Airport (Airport). Off-airport rental car companies do not occupy space in the Rental Car Center and operate their off-airport rental car business from locations near the Airport.

This item approves and authorizes an Agreement with Sonic to operate an off-airport rental car concession. The Term of the Agreement is October 2, 2025 through September 30, 2026. The Authority may terminate the Agreement, with or without cause, upon thirty (30) days written

notice. In accordance with Authority Policy P822, Sonic will pay a privilege fee of nine percent (9%) of Gross Receipts. Sonic will also pay a vehicle per-trip fee of \$4.50 for its courtesy vehicles through the Authority's Automated Vehicle Identification system and a Transportation Facility Charge (TFC) of \$2.00 per rental transaction day.

The Agreement provides for Sonic to account for reporting non-airport business, which is exempt from inclusion in Gross Receipts.

Management recommended adoption of Resolution No. 2025-124.

Resolution No. 2025-124 approved and authorized execution of Use and Permit Agreement for Off-Airport Rental Car Concession at Tampa International Airport with Sonic Enterprises, LLC; and authorized the Chief Executive Officer or designee to execute all other ancillary documents.

Item G6

Use and Permit Agreement for Off-Airport Rental Car Concession, Colusa International, LLC, Tampa International Airport, Resolution No. 2025-125.

Colusa International, LLC (Colusa) is a Miami, Florida based rental car company which operates the brands Colusa Rent A Car and CarWiz.

Colusa desires to execute a Use and Permit Agreement for Off-Airport Rental Car Concession (Agreement) at Tampa International Airport (Airport). Off-airport rental car companies do not occupy space in the Rental Car Center and operate their off-airport rental car business from locations near the Airport.

This item approves and authorizes an Agreement with Colusa to operate an off-airport rental car concession. The Term of the Agreement is October 2, 2025 through September 30, 2026. The Authority may terminate the Agreement, with or without cause, upon thirty (30) days written notice. In accordance with Authority Policy P822, Colusa will pay a privilege fee of nine percent (9%) of Gross Receipts. Colusa will also pay a vehicle per-trip fee of \$4.50 for its courtesy vehicles through the Authority's Automated Vehicle Identification system and a Transportation Facility Charge (TFC) of \$2.00 per rental transaction day.

The Agreement provides for Colusa to account for reporting non-airport business, which is exempt from inclusion in Gross Receipts.

Management recommended adoption of Resolution No. 2025-125.

Resolution No. 2025-125 approved and authorized execution of Use and Permit Agreement for Off-Airport Rental Car Concession at Tampa International Airport with Colusa International, LLC; and authorized the Chief Executive Officer or designee to execute all other ancillary documents.

Chairman Diehl then proceeded to Policies or Rules for Consideration or Action.

Item H1

Update to Policy Manual, Revisions to Policy for Approval: Section 400, Policy P410, Procurement, presented by Matt Bauer.

Policy P410, Procurement, establishes guidelines for the procurement of construction, improvements, repairs, or work of any nature, as well as equipment, materials, supplies, services, and emergency purchases, excluding those covered under the Consultants' Competitive Negotiation Act (CCNA).

Effective July 1, 2025, the State of Florida enacted House Bill 683, which requires local governments to provide written notice to a contractor either approving or denying a price quote meeting all statutory and contractual requirements within 35 days of receipt in response to a requested or issued change order.

Staff recommended revising Policy P410 to authorize the CEO to delegate specific authority, previously approved under P410, to designated individuals. These designees would have the authority to approve change orders, amendments, or contract value increases on behalf of the CEO. This revision will help to expediate the approval process and reduce delays, ensuring that projects progress efficiently and in compliance with the timeframe set out in House Bill 683.

The Chief Executive Officer recommended approval of the revisions to Policy P410, Procurement.

Upon motion of Robert Watkins, seconded by Gary Harrod, revisions to Policy P410, Procurement were unanimously approved by all Board Members present. No resolution was required.

Chairman Diehl proceeded to Committee Reports.

Item I1

Report of Audit Committee Meeting held on September 4, 2025 presented by Gary Harrod.

The Audit Committee met on September 4, 2025 in the Authority Boardroom with all members in attendance. The minutes of the April 3, 2025 Audit Committee Meeting were approved. The Audit Committee heard presentations from the Vice President of Internal Audit regarding the new structure of the Internal Audit Department, the status of the Fiscal Year 2025 Audit Program, and internal audit

recommendations not yet implemented. The Vice President of Internal Audit also presented the results of the Fiscal Year 2025 Quality Assurance and Improvement Program Self-Assessment which showed the Internal Audit Department achieved the highest rating of full conformance and identified six opportunities for improvement. The Vice President of Internal Audit then discussed the implementation of the risk-based audit methodology and presented the proposed Fiscal Year 2026 internal audit plan which was approved unanimously by the Audit Committee.

Assistant General Counsel Michael Kamprath next provided a reminder regarding Board Member annual ethics training.

Finally, the Authority's external auditors, RSM US, presented an overview of the Fiscal Year 2025 external financial audit.

Chairman Diehl proceeded to Unfinished Business.

Item J1

Award of Part 2 Supplemental B Contract for Design-Build Services, Airside D Development Program & Centralized Checked Baggage System, HCAA Project Nos. 8500 23 & 8515 24, Hensel Phelps Construction Co., Tampa International Airport, Resolution No. 2025-137, presented by Jeff Siddle.

Airside D is necessary for Tampa International Airport (Airport) to accommodate up to 35 million annual passengers. Airside D is being designed to accommodate departure and arrival passenger functions for both domestic and international operations.

The scope of work for HCAA Project No. 8500 23, Airside D Development Program, includes, at a minimum, the following work elements at the Airport:

- State of the art 16 gate, 3-level domestic and international airside terminal
- Transportation Security Administration Security Screening Checkpoint
- TSA Checked Baggage Inspection System and Checked Baggage Reconciliation Area
- U.S. Customs and Border Protection facilities
- Common building spaces, restrooms, and circulation corridors
- Shuttle Station for connectivity to the Main Terminal
- New automated people mover system and guideway
- New ramp, hydrant fuel system, and passenger boarding bridges
- Baggage handling system with connections to the Main Terminal
- Airline relocations
- Modifications to the Main Terminal Ticket Level

The scope of work for HCAA Project No. 8515 24, Centralized Checked Baggage System, includes the design and construction of new checked baggage screening facilities for Airsides A, C, E and F.

The following were previously approved by the Board and the CEO:

Part 1 Contract and Three Amendments:	\$82,814,391.00
Board Approved Amounts	\$79,204,229.00
CEO Approved Amounts	\$3,610,162.00

Part 2 Contract, Part 2 Supplemental A Contract and Two Change Orders	\$192,145,126.00
Board Approved Amounts	\$194,395,686.00
CEO Approved Amounts	(\$2,250,560.00)

The Part 2 Supplemental B Contract for Design-Build Services will include enabling work in support of the Baggage Handling System, as well as procurement of related long-lead materials/components. Additionally, the Part 2 Supplemental B Contract for Design-Build Services includes the fabrication and erection of the Airside D structural steel, as well as material and installation for precast concrete components.

The maximum purchase authorization amount for the Part 2 Supplemental Contract B for Design-Build Services will be \$92,414,004, bringing the total Part 2 Contract for Design-Build Services amount to \$284,559,130.

Per Authority Policy P410, staff may authorize use of the Owner's Direct Purchase Program with respect to construction materials and supplies, if appropriate.

This item is included in the Capital Budget.

Management recommended adoption of Resolution No. 2025-137.

Upon motion of Robert Watkins, seconded by Gary Harrod, Part 2 Supplemental Contract B for Design-Build Services, Airside D Development Program & Centralized Checked Baggage System, HCAA Project Nos. 8500 23 & 8515 24 at Tampa International Airport with Hensel Phelps Construction Co. was unanimously approved by all Board Members present; staff was authorized to use Owner's Direct Purchase Program, if appropriate; and the Chief Executive Officer or designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2025-137.

Item J2

Contract for Continuing Structural Consulting Services, Walker Consultants, Inc., Tampa International, Peter O. Knight, Tampa Executive and Plant City Airports, Resolution No. 2025-136, presented by Jeff Siddle.

On August 7, 2025, the Board approved negotiations with the number one ranked firm, Walker Consultants, Inc., for continuing structural consulting services. The continuing structural consulting services include comprehensive, continuing structural consulting services consistent with all Federal, State, and local regulations to include, but not be limited to, projects where the estimated construction cost of the individual project does not exceed \$7.5 million and for study activity, if the fee for services for the individual study does not exceed \$500,000. In addition, O&M related services will be required.

The proposed scope of work under the Contract for Continuing Structural Consulting Services (Contract) will include design professional and consultant services for CIP and O&M projects.

The Term of the Contract is October 2, 2025 through October 1, 2030 in a maximum purchase authorization amount of \$11,900,000.

This item is included in the Capital and O&M Budgets.

Management recommended adoption of Resolution No. 2025-136.

Upon motion of Gary Harrod, seconded by Robert Watkins, Contract for Continuing Structural Consulting Services at Tampa International, Peter O. Knight, Plant City and Tampa Executive Airports with Walker Consultants, Inc. was unanimously approved by all Board Members present; and the Chief Executive Officer or designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2025-136.

This concluded Unfinished Business. Chairman Diehl proceeded to New Business.

Item K1

Construction Contract, TPA Emergency Generators & Docking Stations, Utilizing Sourcewell Contract No. 09222-CAT, HCAA Project No. 7325 25, Ring Power Corp., Tampa International Airport, Resolution No. 2025-138, presented by Jeff Siddle.

HCAA Project No. 7325 25 will replace the emergency generators for Airsides A & F and the Long Term Parking Garage that have reached the end of their service life. The Project will also install new docking stations at Airsides C & E to supplement the existing emergency generators.

Authority Policy P410 authorizes the utilization of federal, state, local or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

This item requests approval of a Construction Contract for TPA Emergency Generators & Docking Stations (Contract) with Ring Power Corp., utilizing Sourcewell Contract No. 092222-CAT, in a total not-to-exceed amount of \$3,600,000. The Contract will commence on October 2, 2025 and substantial completion is anticipated by May 2027.

This item is included in the Capital Budget.

Management recommended adoption of Resolution No. 2025-138.

Upon motion of Gary Harrod, seconded by Robert Watkins, Construction Contract for TPA Emergency Generators & Docking Stations, HCAA Project No. 7325 25 at Tampa International Airport with Ring Power Corp. in the total not-to-exceed amount of \$3,600,000 was unanimously approved by all Board Members present; and the Chief Executive Officer or designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2025-138.

Item K2

Increase in Authorization, Master Services Agreement, Software, Support, and Services, Oracle America, Inc., Tampa International Airport, presented by Marcus Session.

On October 12, 2023, the Authority entered into a Master Services Agreement with Oracle America, Inc. (Oracle) for Oracle Enterprise Resource Planning (ERP) software, support, and services for the Term of October 12, 2023 through October 11, 2028 in a maximum purchase authorization amount of \$8,500,000.

Oracle's software offers comprehensive technology solutions to support the Authority's financial operations, including General Ledger, Accounts Payable, Accounts Receivable, Project Costing, Fixed Assets, Cash Management, Planning and Budgeting, Procurement/Sourcing, Vendor Management, Vendor Contracts, Learning Management, and other essential modules for managing both projects and daily business functions, such as Employee Self-Service and the Vendor Portal.

The Authority is currently authorized to use and maintain the Oracle Enterprise Business Solutions (EBS) MyHub software. However, both Oracle EBS and its underlying infrastructure are approaching the end of their useful lives. Furthermore, the Red Hat Linux operating system that supports Oracle EBS is no longer receiving regular software updates, except for emergency fixes, with extended

support set to expire in 2028. As a result, it is crucial to migrate Oracle EBS to Oracle Fusion Cloud before the support period concludes.

The increased authorization below will enable the Authority to migrate its ERP system from the outdated Oracle EBS platform to Oracle Fusion Cloud, covering the associated consulting and implementation costs. This transition will modernize the Authority's core business systems and address the limitations of the aging Oracle EBS and infrastructure. It is essential to move to a new platform before the end of extended support for the Red Hat Linux operating system to maintain a secure operating environment. The benefits of this migration include cost savings, enhanced performance, improved security, greater scalability, and overall better user experiences. Ultimately, Oracle Fusion Cloud will deliver substantial value to the Authority and position the Authority for future growth and innovation.

This item requests an increase of \$7,400,000 to the previously approved maximum purchase authorization amount of \$8,500,000, for a new maximum purchase authorization amount of \$15,900,000, which will enable the Authority to perform the upgrade to the Oracle ERP software.

In addition, this item authorizes the Chief Executive Officer or designee to execute all ancillary documents required to complete the purchases including, but not limited to, statements of work, end user license agreements, and service level agreements.

This item is included in the O&M and Capital Budgets.

The Chief Executive Officer recommended the Board authorize an increase of \$7,400,000 to the previously approved maximum purchase authorization amount of \$8,500,000 for a new maximum purchase authorization amount of \$15,900,000; authorize the Chief Executive Officer or designee to execute documents required to complete the purchases including, but not limited to, statements of work, end user license agreements, and service level agreements; and authorize the Chief Executive Officer or designee to execute all other ancillary documents.

Upon motion of Robert Watkins, seconded by Gary Harrod, the Increase in Authorization, Master Services Agreement, Software, Support, and Services, Oracle America, Inc. was unanimously approved by all Board Members present. No resolution was required.

This concluded New Business.

There were no Staff Reports. Chairman Diehl proceeded to the Attorney-Client Closed Session.

General Counsel Lee discussed the rules for the Closed Session and who would be present in the Closed Session.

Upon motion of Gary Harrod, seconded by Robert Watkins, the Board Members present unanimously approved entering into a Closed Session.

Chairman Diehl reopened the Regular Board Meeting after the Closed Session.

Upon motion of Robert Watkins, seconded by Mayor Castor, the Board Members present unanimously approved to proceed as was agreed upon in the Closed Session.

Before adjourning the meeting, General Counsel Lee requested an Attorney-Client Closed Session be held at the November 2025 Board Meeting to discuss pending litigation and strategy related to litigation expense and to seek the Board's direction.

With no further business to be brought before the Board, Chairman Diehl adjourned the meeting.

Arthur F. Diehl III, Chairman

Harry Cohen
Assistant Secretary / Assistant Treasurer