

Hillsborough County Aviation Authority
Regular Board Meeting and Board of Adjustment Public Hearing

Thursday, 9:00 a.m.
August 7, 2025

A Regular Board Meeting and Board of Adjustment Public Hearing was convened in the Boardroom, Level 4 of SkyCenter ONE, Tampa, Florida, on Thursday, August 7, 2025.

Members present were: Chairman Diehl, Robert Watkins, Commissioner Cohen, Mayor Castor and Gary Harrod.

Aviation Authority staff members present were CEO Michael Stephens, General Counsel Cynji Lee, Chris Minner, Damian Brooke, John Tiliacos, Smitha Radhakrishnan, Veronica Cintron, Elita McMillon, Scott Knight, Jeff Siddle, Violet Cummins, Tony Conza, Michael Kamprath, Josh Gillin, Laurie Noyes, James Tarro, Kristopher Allen, Paul Horst, Melissa Solberg, Matt Bauer, Analisa Whiteside, Brett Fay, John Mallory, Randy Forister, Chris Vergamini, Felicia Carlee, Tara Camp, Dan Johnson, Ben Robins, Emily Nipps, Tony O'Brian, Chief Charlie Vazquez, Jonathan Hestres Rivera, Justin Piazza, Cheryl Hawkins, April Kelly, Steven McDonald, Shannon Boos, Alex Heiter, Tony Mantegna, Marcus Session, Beau Zimmer, Doug Wycoff, Danica Zgonjanin, Nick D'Jimas, Myles Parris, Vince Catalano, Stephanie O'Driscoll, Barbara Barton, Robin Harris, Josh Harmon-Schaefer, Cassandra Hernandez, Marilyn Gauthier, Dylan Didion, and Nolan Fritsch.

Chairman Diehl welcomed everyone to the Regular Board Meeting and Board of Adjustment Public Hearing of the Aviation Authority. He asked that anyone who would like to comment on propositions before the Board see Violet Cummins for a form.

The Pledge of Allegiance was recited.

Chairman Diehl called the Board of Adjustment Public Hearing to Order.

Assistant General Counsel Michael Kamprath discussed the rules for the Public Hearing of the Aviation Authority Board of Adjustment. There was one Petition for Variance. The Public Hearing was duly noticed by newspaper advertisement on July 16, 2025. No comments from the public were received.

Chairman Diehl swore in Tony Mantegna, Authority Senior Manager of Planning and Development and Petitioner, Josh Barger.

The following item was heard during the Board of Adjustment Public Hearing.

Item C1

Airport Study No. 2025-50, Joshua Barger, requesting a variance to construct a new single-family home, with a maximum height of 48' AMSL, located at 834 S. Davis Blvd., Tampa, FL, Resolution No. 2025-85, presented by Tony Mantegna.

Joshua Barger (Petitioner) is seeking to construct a new single-family home, with a maximum height of 48' AMSL, located at 834 S. Davis Blvd., Tampa, FL. The nearest airport is Peter O. Knight Airport.

Notice of this Hearing before the Board of Adjustment was provided on July 16, 2025.

Petitioner is requesting a variance to construct a new single-family home.

The Petition was presented to the Airport Hearing Officer on June 19, 2025 and, based on testimony and evidence presented, the Hearing Officer found that approval of the variance, with required conditions, would have no adverse effect on existing FAA restrictions, would not cause additional impacts or loss of utility to Peter O. Knight Airport, would not be contrary to the public interest, would avoid unnecessary hardship to the Petitioner's property, and would be in accordance with the spirit of the Airport Zoning Regulations and Chapter 333, Florida Statutes.

The FAA's aeronautical study found that the request would not be a hazard to air navigation provided certain conditions are met.

FDOT was provided the opportunity to review the Petition and found it to be consistent with Florida Statutes.

The Airport Hearing Officer recommends that the Board of Adjustment approve the variance to Airport Zoning Regulations requested by Petitioner with the following conditions: (1) Red Obstruction lighting is required in accordance with FAA Advisory Circular 70/7460-1M; (2) E-File FAA Form 7460-2 with the FAA if the project is abandoned or within five (5) days after the construction reaches its greatest height; (3) The Petitioner will be required to follow all conditions specified in the FAA Determination of No Hazard to Air Navigation to remain in compliance; (4) Installation equipment (crane) exceeding 48' AMSL or installation of solar panels will require a separate permit by the Authority; (5) Any glint or glare issues identified from the project must be mitigated by the Petitioner to the satisfaction of the Authority to avoid adverse impacts to aviation; (6) Occupants and/or owners of the new home understand that the location of the structure lies within the primary transitional surface to Runway 4-22 at Peter O. Knight Airport and occupants may be subjected to aircraft overflight, noise, and/or light from aircraft; (7) The property falls outside of the 65 dnl noise contour around Peter O. Knight Airport and is a compatible use but the Authority suggests a noise reduction level of at least 25 db be incorporated into design; (8) The project is subject to requirements listed in the Federal Aviation Administration Aeronautical Study attached to the Recommended Order with the exception that height limits are restricted to the heights shown on the point data sheet attached

as Exhibit A and in accordance with elevation plans submitted; and (9) Exhibit B identifies controlling surfaces that must be maintained to remain in compliance with the permit. The property owner will be responsible for maintaining airspace clearances on all new development and objects of natural growth not covered under the variance request.

The variance will be valid until the FAA Determination of No Hazard to Air Navigation expires January 17, 2026, but if the FAA Determination of No Hazard to Air Navigation is extended by the FAA for no more than 18 months, the variance will also be extended one time, without further action of the Board of Adjustment, provided that no changes in the proposed structure have occurred.

The Board of Adjustment may render its decision based on the findings and recommendations of the Hearing Officer. However, the Board of Adjustment may, but is not required to, review the record of the Hearing Officer's public hearing.

Upon motion of Robert Watkins, seconded by Commissioner Cohen, Airport Study No. 2025-50, Joshua Barger, requesting a variance to construct a new single-family home, with a maximum height of 48' AMSL, located at 834 S. Davis Blvd., Tampa, FL was unanimously approved by all Board Members present; and the Airport Zoning Director or designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2025-85.

The Public Hearing of the Board of Adjustment was closed.

Chairman Diehl called the Regular Board Meeting to Order.

Chairman Diehl then asked for a Motion to Approve the Agenda.

Upon motion of Commissioner Cohen, seconded by Mayor Castor, the Agenda was unanimously approved by all Board Members present.

Chairman Diehl then turn the meeting over to Cynji Lee for the Election of Officers.

Item F1

Election of Officers, presented by Cynji Lee.

As it relates to the governance of the Authority, Policy P102, Election of Officers, states that after a new member is appointed by the Governor of Florida or an existing member is re-appointed by the Governor of Florida, the Board will hold an election at the next regular meeting of the Authority and elect all of the officers. Officers will be elected by a majority vote of the membership of the Board. There is no restriction on successive terms for officer positions, except the Chairperson may not serve more than two successive terms as Chairperson.

The following officers will be elected by a majority vote of the membership of the Authority: Chairperson, Vice Chairperson, Secretary, Treasurer, and Assistant Secretary/Assistant Treasurer.

With the recent re-appointments of General Diehl and Gary Harrod to the Authority Board by the Governor of Florida, in accordance with the provisions of Authority Policy P102, it is necessary that the Authority Board proceed to reconstitute itself and elect new officers.

Authority Policy P104, Audit Committee, states that the Audit Committee will be comprised of the Treasurer, the Chairperson and one other member of the Board. Policy P104 further states that at the time an election is held for Board officers at a regular Board meeting in accordance with Policy P102, Election of Officers, the Board will also select the third member of the Audit Committee and hold an election for the Audit Committee Chairperson.

In accordance with the provisions of Authority Policy P104, it is necessary that the Authority Board proceed to select the third member of the Audit Committee and hold an election for the Audit Committee Chairperson.

Authority Policy P107, Finance Committee, states that the Finance Committee will be comprised of the Chairperson, Treasurer, and at least one other Board member as elected by the Board.

In accordance with the provisions of Authority Policy P107, Finance Committee, it is necessary that the Authority Board proceed to select the third member of the Finance Committee.

Commissioner Cohen made a motion that the slate of current officers remain in their current position which was seconded by Mayor Castor and unanimously approved by all Board Members present.

Ms. Lee then moved on to the election of the third member of the Audit Committee.

Robert Watkins made a motion to select Gary Harrod as the third member of the Audit Committee, which was seconded by Mayor Castor and unanimously approved by all Board Members present.

Ms. Lee then called for a motion to select the Chairman of the Audit Committee.

Commissioner Cohen made a motion to nominate Gary Harrod as the Chairman of the Audit Committee, which was seconded by Mayor Castor and unanimously approved by all Board Members present.

Ms. Lee next called for a motion to select the third member of the Finance Committee.

Robert Watkins made a motion to nominate Gary Harrod as the third member of the Finance Committee, which was seconded by Mayor Castor and unanimously approved by all Board Members present.

There were no Public Comments.

Chairman Diehl asked General Counsel Lee if there were any abstentions from the Regular Board Meeting held on June 5, 2025 that needed to be read into the record. General Counsel Lee replied that there were no abstentions from the June 5, 2025 Board Meeting and none were anticipated at this meeting.

Chairman Diehl asked if there were any additions or corrections to the Minutes of the Regular Board Meeting held on June 5, 2025.

Upon motion of Robert Watkins, seconded by Gary Harrod, the Minutes of the Regular Board Meeting held on June 5, 2025 were unanimously approved by all Board Members present.

Chairman Diehl then proceeded to the Management Report.

Chris Minner began with the Performance Assessment Report and reported that June passenger traffic totaled 2 million, a 3.4% decrease year-over-year, mainly due to reductions from Southwest, American, Spirit, and the closure of Silver Airways, while United, Frontier, and Breeze saw growth.

International travel saw 143,000 passengers which is an 18.3% increase. Capacity is expected to remain stable or grow, with October projected at 10.4% more available seats compared to last year after accounting for 2024 storm disruptions.

The Airport's nonstop markets have expanded from 75 in 2015 to 94 today, with increased competition among carriers boosting demand. Recent route developments include Breeze adding Charleston, WV; Delta launching Austin, TX service; and JetBlue adding Fort Lauderdale, FL with connections to the Caribbean and Latin America. Internationally, seasonal Vancouver flights by WestJet and Air Canada performed well, and Avianca will expand to daily service in October.

Community engagement included showcasing historical archives for the City of Tampa's 138th birthday. Media efforts in June and July generated \$25 million in earned value with record social media growth, highlighted by a viral Coldplay-related post. Mr. Minner asked Veronica Cintron to discuss the social media strategy.

Veronica Cintron expressed gratitude for the opportunity to lead Tampa International Airport's new strategy function alongside its marketing and communications teams, highlighting the benefits of their combined efforts. She reported that a single Coldplay-themed post added 14,000 followers and helped Tampa International Airport surpass 200,000 Facebook followers and over 500,000 total

followers, more than the population of Miami. The Airport's social media program has grown 42% year over year by blending humor and information to increase reach, which in turn boosts awareness of operations, services, and critical messages, from new flights to emergencies. Tampa International Airport now ranks first in the U.S. for social media followers per passenger, outperforming much larger airports. Ms. Cintron credited communications manager CJ Johnson for elevating the program's creativity and growth, highlighting his recent invitation from United Airlines to present at an employee conference in recognition of the program's industry-leading success.

Both Mayor Castor and Commissioner Cohen praised the work being done by the Social Media team.

John Tiliacos provided three key updates to the Board. First, he reported on Tampa International Airport's role in the Israeli evacuation operation from July 19th – 26th 2025, during which the Airport coordinated with the Florida Department of Emergency Management to handle seven charter flights carrying nearly 1,000 U.S. citizens fleeing conflict in the Middle East. He praised the teamwork and coordination required for such missions. Second, he shared that the Airport's annual month long TSA inspection concluded with zero findings, reflecting the team's dedication to safety and security compliance. Lastly, he highlighted the success of the "Wings for Autism" event which provided 50 local children with autism and their families a simulated travel experience from check-in and security screening to boarding an aircraft helping them acclimate to the airport environment. The event was so popular that a waiting list has formed. Mr. Tiliacos recognized numerous individuals and partners for making it a success.

Smitha Radhakrishnan next updated the Board on community outreach for the Airside D project, which has reached 60% design completion. Following this milestone, the Airport held interactive sessions in Hillsborough, Pinellas, and Pasco counties to gather resident feedback on the first new Airside in over 20 years. Partnering with St. Petersburg College's Collaborative Lab, the sessions used technology to collect real-time input, resulting in hundreds of suggestions. Common requests included more charging outlets, additional art, a children's play area, and businesses that reflect Tampa Bay's unique character. Ms. Radhakrishnan emphasized the Authority's commitment to reviewing every suggestion and thanked the Airside D Steering Committee and the Communications and Marketing teams for ensuring the community's involvement in the process.

This concluded the Management Report.

Chairman Diehl then moved on to the Consent Agenda.

Upon motion of Harry Cohen, seconded by Mayor Castor, the Consent Agenda was unanimously approved by all Board Members present.

The following items were contained in the Consent Agenda.

Item J1

North Cargo Building Space Rental Agreement, AGI Post, Inc., Tampa International Airport, Resolution No. 2025-86.

AGI Post, Inc. (AGI) desires to lease Suites A-D of the North Cargo Building to conduct cargo handling related business operations.

This North Cargo Building Space Rental Agreement (Agreement) is effective October 1, 2025 and terminates September 30, 2027. Either party may terminate the Agreement upon 60 days' written notice.

AGI will lease Cargo Building Space at \$7.84 per square foot and pay annual O&M Rent at \$0.35 per square foot. The Initial Rents are as follows:

FY26 October 1, 2025 - September 30, 2026				
<u>Description</u>	<u>Sq. Ft.</u>	<u>Rate</u>	<u>Annual</u>	<u>Monthly</u>
Suites A-D - Warehouse Space Rent	22,680	\$7.84	\$177,811.20	\$14,817.60
Suites A-D - O&M Rent	22,680	\$0.35	\$7,938.00	\$661.50
Total Rents	22,680		\$185,749.20	\$15,479.10

Management recommended adoption of Resolution No. 2025-86.

Resolution No. 2025-86 approved and authorized execution of North Cargo Building Space Rental Agreement at Tampa International Airport with AGI Post, Inc.; and authorized the Chief Executive Officer or designee to execute.

Item J2

North Cargo Building Space Rental Agreement, PrimeFlight Aviation Services, Inc., Tampa International Airport, Resolution No. 2025-87.

PrimeFlight Aviation Services, Inc. (PrimeFlight) desires to lease Suite O of the North Cargo Building to conduct ground handling operations.

This North Cargo Building Space Rental Agreement (Agreement) is effective October 1, 2025 and terminates September 30, 2027. Either party may terminate the Agreement upon 60 days' written notice.

PrimeFlight will lease Cargo Building Space at \$7.84 per square foot and pay an annual O&M Rent at \$0.35 per square foot. The Initial Rents are as follows:

FY26 Oct 1, 2025 - September 30, 2026				
<u>Description</u>	<u>Sq. Ft.</u>	<u>Rate</u>	<u>Annual</u>	<u>Monthly</u>
Suite O - Warehouse Space Rent	5,040	\$7.84	\$39,513.60	\$3,292.80
Suite O - O&M Rent	5,040	\$0.35	\$1,764.00	\$147.00
Total Rents	5,040		\$41,277.60	\$3,439.80

Management recommended adoption of Resolution No. 2025-87.

Resolution No. 2025-87 approved and authorized execution of North Cargo Building Space Rental Agreement at Tampa International Airport with PrimeFlight Aviation Services, Inc.; and authorized the Chief Executive Officer or designee to execute all other ancillary documents.

Item J3

Ground Lease Agreement, JAAM Aviation, LLC, Tampa Executive Airport, Resolution No. 2025-89.

JAAM Aviation, LLC (Company) desires to to own, construct and operate a new aircraft hangar at Tampa Executive Airport (Airport).

Under the Ground Lease Agreement (Agreement), Company will lease approximately 0.987 acres (Premises) at the Airport for the construction, operation and maintenance of a new hangar for aircraft storage and related ancillary uses. Company will construct the new hangar with a minimum square footage of 5,600 square feet. Company will provide all improvements to support the new hangar including, but not limited to, landscaping, utility connections, aircraft apron and parking areas.

The Agreement is effective upon Board signature and expires on the 30th anniversary of the Commencement Date. Upon termination of the Agreement, the hangar reverts to the Authority. At the end of the Term of the Agreement, Company will have the first right to enter into a new lease for the Premises. Ground Rent under the Agreement is \$0.30 per square foot of land and will increase annually by 3.09%. Every 5 years, Ground Rent will be adjusted based on the current fair market value, but the adjusted Ground Rent will not be less than the previous year’s Ground Rent. In addition, Company will pay rent for the existing Pond at a rate of \$0.05 per square foot. The combined annual rent for the first year of the Agreement will be \$15,047.55 with monthly payments of \$1,253.96 plus applicable taxes.

Management recommended adoption of Resolution No. 2025-89.

Resolution No. 2025-89 approved and authorized execution of Ground Lease Agreement at Tampa Executive Airport with JAAM Aviation, LLC; and authorized the Chief Executive Officer or designee to execute all other ancillary documents.

Item J4

Use and Lease Agreement for Fuel Facilities and Pipeline, Breeze Aviation Group, Inc., dba Breeze Airways, Tampa International Airport, Resolution No. 2025-106.

In 1970, the Authority entered into a lease and pipeline license agreement with several of the signatory airlines then serving Tampa International Airport for the construction of a jet fuel storage facility and pipeline distribution system to the airside buildings. The airlines collectively financed and operated the fuel system. The agreement had a thirty-year Term that ended on September 30, 1999. At the end of the Term, the fuel system became the property of the Authority.

On November 4, 1999, the Authority entered into a Use and Lease Agreement for Fuel Facilities and Pipeline (Agreement) with multiple airlines (Tampa Fuel Committee) for the operation and maintenance of the fuel system for a 40-year Term beginning October 1, 1999 and ending September 30, 2039.

Breeze Aviation Group, Inc., dba Breeze Airways (Breeze Airways) wishes to utilize the Authority's fuel facilities provided at Tampa International Airport.

Staff recommends entering into an Agreement with Breeze Airways for the Term retroactive to October 1, 1999 and terminating September 30, 2039. Under the terms of the Agreement, the Ground Rent for Demised Premises, Fuel Storage Facilities Rent, and initial Improvements Payments Rent (Rents) are comprised of the following:

Description of Rents	Initial Annual Rents	Initial Monthly Rents
Ground Rent for Demised Premises	\$199,763.81	\$16,646.98
Fuel Storage Facilities Rent	\$394,042.82	\$32,836.90
Improvements Payments Rent		
Expansion of System – East Cargo to Emery	\$334,776.24	\$27,898.02
Expansion of System – East Cargo to FedEx	\$53,989.32	\$4,499.11
Secondary Containment for Fuel Storage Tanks	\$445,400.88	\$37,116.74
Bulk Fuel Storage Facility Upgrades	\$777,331.32	\$64,777.61
Truck Rack Project	\$166,129.32	\$13,844.11
FY23 Fuel Farm Projects - Group 1	\$323,756.88	\$26,979.74
FY23 Fuel Farm Projects - Group 2	\$195,582.81	\$16,298.57
TOTAL	\$2,890,773.40	\$240,897.78

Management recommended adoption of Resolution No. 2025-106.

Resolution No. 2025-106 approved and authorized execution of Use and Lease Agreement for Fuel Facilities and Pipeline at Tampa International Airport with Breeze Aviation Group, Inc., dba Breeze

Airways; and authorized the Chief Executive Officer or designee to execute all other ancillary documents.

Item J5

Purchase Orders, Furniture for SkyCenter and Terminal, utilizing State of Florida Contract No. 56120000-24-NY-ACS, Workscapes, Inc., Tampa International Airport.

The Authority needs to purchase and install various brands of furniture to accommodate new hires, promotions, transition to a revised in-office work schedule, and replace existing office furniture as needed. Workscapes, Inc. (Workscapes) has been part of the build-out of the Authority's office spaces since the construction phase of SkyCenter. The Workscapes team possesses the Authority's floor layouts, measurements, and furniture details, and is well-versed in the design of all Authority workspaces.

Authority Policy P410 authorizes the utilization of federal, state, local, or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

This item authorizes the issuance of Purchase Orders to Workscapes, Inc. utilizing State of Florida Contract No. 56120000-24-NY-ACS for the purchase of furniture at SkyCenter and Tampa International Airport for the period of August 7, 2025 through December 1, 2028, in the total maximum purchase authorization amount of \$250,000.

This item is included in the O&M and Capital Budgets.

The Chief Executive Officer recommended the Board authorize the issuance of Purchase Orders to Workscapes, Inc. and authorize the Chief Executive Officer or designee to execute all other ancillary documents.

The Board acted on this by motion; no resolution was required.

Item J6

Capacity Purchase Agreement, National Stormwater Trust, Inc., Airside D Development Program, HCAA Project No. 8500 23, Tampa International Airport, Resolution No. 2025-94.

The proposed apron and taxiway pavement for the Airside D Development Program that is necessary to accommodate aircraft parking and taxiing around Airside D extends into an existing stormwater treatment pond. State stormwater permitting regulations require that the impacted existing stormwater treatment pond be relocated and expanded as necessary to account for existing and

additional stormwater runoff being generated by the proposed Airside D apron and taxiway pavement.

Feasible locations and viable treatment techniques are limited within the Airside D Development Program site for the relocation of the impacted existing stormwater treatment pond. Therefore, it is necessary to mitigate the treatment pond to accommodate the existing and additional stormwater being generated. Additionally, it is beneficial to the overall Airport wildlife strategy to minimize or eliminate stormwater ponds located on the airfield whenever practicable.

The Airside D Development Program will utilize an offsite stormwater treatment option managed by National Stormwater Trust, Inc. (NST). This approach provides the necessary stormwater treatment requirements and an opportunity to reduce wildlife-attractant areas and their associated risk to aircraft operations.

On July 2, 2025, a Notice of Intent to Sole Source with NST for purchasing offsite stormwater treatment credits for the Airside D Development Program was advertised. No Responses were received.

Authority Policy P410 authorizes sole source purchases when no other authorized vendor can supply the required equipment, materials, supplies or services.

NST sells each acre-foot of compensatory stormwater treatment credits (1.0 acre-foot) for \$800,000.00. The only entity that has the exclusive right to lease and operate stormwater treatment facilities within the State Highway System rights-of-way owned by the Florida Department of Transportation in Districts 1, 5, and 7 is NST. Staff recommends awarding NST a Capacity Purchase Agreement for offsite stormwater treatment credits in a maximum purchase authorization amount of \$400,000.

This item is included in the Capital Budget.

Management recommended adoption of Resolution No. 2025-94.

Resolution No. 2025-94 approved and authorized award and execution of Capacity Purchase Agreement, HCAA Project No. 8500 23, at Tampa International Airport with National Stormwater Trust, Inc. in the amount of \$400,000; and authorized the Chief Executive Officer or designee to execute all other ancillary documents.

Item J7

Purchase Orders, Roofing Products, Services, and Job-Order-Contracting Services, utilizing Omnia Contract No. R230404, Weather Proofing Technologies, Inc., Peter O. Knight, Plant City, and Tampa Executive Airports.

Various aircraft hangars and facilities at the Authority's General Aviation Airports are in need of rehabilitation and repairs. The hangars have exhibited signs of age-related deterioration, including, but not limited to, structural, architectural and electrical. In addition, the 2024 hurricanes caused significant damage to hangars that posed risks to personnel and aircraft, necessitating repairs to ensure the facilities' safety and functionality.

Authority Policy P410 authorizes the utilization of federal, state, local, or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

This item authorizes the issuance of Purchase Orders to Weather Proofing Technologies, Inc., utilizing Omnia Contract No. R230404 for roofing products, services, and job-order-contracting services for Peter O. Knight, Plant City, and Tampa Executive Airports for the period of August 7, 2025 through October 31, 2026, with two, one-year renewal options at the discretion of the Chief Executive Officer, in the maximum purchase authorization amount of \$1,450,000.

This item is included in the O&M and Capital Budget.

The Chief Executive Officer recommended the Board authorize the issuance of Purchase Orders to Weather Proofing Technologies, Inc. and authorize the Chief Executive Officer or designee to execute all other ancillary documents.

The Board acted on this by motion; no resolution was required.

Item J8

Local Government Participation Agreement, e-Payment Collection and Processing Services, utilizing State of Florida Contract No. TR227, NIC Services, LLC, Tampa International Airport, Resolution No. 2025-105.

The Authority requires an electronic payment or ePayment solution for the collection of Pre-Book Parking Reservations, Ground Transportation Per-Trip Fees, Badging Office fees and other low frequency receivables. The ePayment solution permits the Authority to accept payment for goods or services through the internet, by telephone, point-of-sale, and vehicle-equipped transponder method using a credit card, debit card or checking/savings account.

On November 5, 2018, the State of Florida Department of Financial Services issued an Invitation to Negotiate for e-Payment Collection and Processing Services resulting in a Contract dated October 5, 2020. The Contract contains provisions allowing local governments or special districts to utilize the Contract by entering into a Local Government Participation Agreement with NIC Services, LLC and a Local Government Participant Sub-Merchant Processing Agreement with NIC Services, LLC, First Data Merchant Services, LLC and Wells Fargo Bank, N.A. The Local Government Participation Agreement

joins the Authority to the Contract and contains provisions for information sharing and retention, election of services and general terms.

On June 2, 2022, the Authority executed a Local Government Participation Agreement with NIC Services, LLC to provide e-Payment collection and processing services which expires on October 4, 2025. In order for the Authority to continue with the e-Payment collection and processing services, NIC Services, LLC requires a new Local Government Participation Agreement be executed.

This item authorizes execution of a Local Government Participation Agreement with NIC Services, LLC for the Term of October 5, 2025 through October 4, 2026, with four (4), one-year renewal options to be authorized at the discretion of the Chief Executive Officer or designee. The fee structure under the Local Government Participation Agreement is established in State of Florida Contract No. TR227 and currently includes a \$0.11 gateway processor fee per authorization, variable rate credit card and debit card fees, and other miscellaneous fees. In accordance with the State of Florida Department of Financial Services Contract, NIC Services, LLC may adjust fees via amendment and notify the Authority at least ninety (90) days prior to the effective date of such changes. The Authority may cancel the Local Government Participation Agreement by giving ninety (90) days written notice.

This item is included in the Operating Budget.

Management recommended adoption of Resolution No. 2025-105.

Resolution No. 2025-105 approved and authorized execution of Local Government Participation Agreement at Tampa International Airport with NIC Services, LLC; and authorized the Chief Executive Officer or designee to execute all other ancillary documents.

Item J9

Renewal of Contract for State Legislative Consulting Services, GrayRobinson, P.A., Tampa International Airport.

On September 8, 2022, the Board awarded a Contract for State Legislative Consulting Services (Contract) to GrayRobinson, P.A. for two (2) years, with three (3), one-year renewal options at the discretion of the Board, in a not-to-exceed amount of \$405,000, including the renewal options. The Contract provides consulting services related to state governmental affairs, including serving as a liaison for the Authority with key state legislators, legislative staff, and executive agencies, identifying grant funding and appropriation sources, and advocating on behalf of the Authority on specific bills and issues of interest and benefit to the Authority.

On May 2, 2024, the Board approved the first, one-year renewal option of the Contract.

This item authorizes the second, one-year renewal option of the Contract with GrayRobinson, P.A. for the period of October 4, 2025 through October 3, 2026, at the same terms and conditions. The Authority may cancel the Contract with thirty (30) days' written notice.

This item is included in the O&M Budget.

The Chief Executive Officer recommended the Board authorize renewal of the Contract for State Legislative Consulting Services with GrayRobinson, P.A. and authorize the Chief Executive Officer or designee to execute all other ancillary documents.

The Board acted on this by motion; no resolution was required.

Item J10

Supplemental Contract, Alternate AOC 911 utilizing H-GAC Contract No. EC07-23, Motorola Solutions, Inc., Resolution No. 2025-91.

The Authority has an Airport Operations Center (AOC) 911 to support Tampa International Airport (Airport) and the surrounding areas, ensuring that the Authority can effectively manage emergency responses and operational needs. The AOC 911 plays a vital role in coordinating communication during critical incidents, thereby enhancing safety and efficiency for both Airport operations and community services.

The Authority requires an alternate AOC location to enhance its operational resilience and to ensure system redundancy in the event of an incident. Establishing a secondary AOC will better position the Authority to maintain continuity of operations and effectively respond to any disruptions that may arise. To establish the alternate AOC location and enhance operational resilience, the Authority requires specific equipment and software, including the VESTA® 9-1-1 Next Generation call handling system, which unifies emergency call handling operations and incorporates multimedia communications. In addition, VESTA® 9-1-1 strengthens community service through National Emergency Number Association (NENA) i3-based call processing, Text-to-911, contact management and dialing control, and optional cloud services which will enhance situational intelligence by providing real-time text transcription, location intelligence on a single map, public photo and video submissions, and access to supplementary life-saving data. This infrastructure will support the Authority's communication and coordination efforts, ultimately safeguarding the Authority's critical functions and improving the Authority's overall response capabilities. Motorola Solutions, Inc. provides the VESTA® 9- 1-1 Next Generation call handling system utilizing H-GAC Contract No. EC07-23.

Authority Policy P410 authorizes the utilization of federal, state, local or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

This item authorizes execution of a Supplemental Contract with Motorola Solutions, Inc. for the purchase of equipment and software for an alternate AOC 911 in a maximum purchase authorization amount of \$300,000.

This item is included in the O&M and Capital Budgets.

Management recommended adoption of Resolution No. 2025-91.

Resolution No. 2025-91 approved and authorized award and execution of Supplemental Contract at Tampa International Airport with Motorola Solutions, Inc.; and authorized the Chief Executive Officer or designee to execute all other ancillary documents.

This concluded the Consent Agenda. Chairman Diehl proceeded to Policies or Rules for Consideration or Action.

Item K1

Update to Policy Manual, Revisions to Policy for Approval: Section 400, Policy P450, Banking and Investments, presented by Tony Conza.

Policy P450, Banking and Investments, assures the proper deposit of funds received by the Authority and provides for the establishment and administration of Authority bank accounts and investments. Investment of the Authority's surplus funds is governed by Section 218.415, Florida Statutes.

Staff recommended revising Policy P450 to allow the Authority to utilize multiple depository banks to support business continuity, on an as-needed basis.

The Authority's investment strategy follows three main objectives: 1) safety or protection of investment capital; 2) sufficient liquidity to meet cash flow requirements; and 3) investment income to strive to maximize the return on the portfolio.

In line with these objectives, staff recommends updating the corporate and municipal credit rating from AA to A by two credit rating agencies in order to provide flexibility for portfolio diversification in the future. Additionally, staff recommends revising the investment quotation requirement to align with Section 218.415, Florida Statute, allowing Authority staff the ability to determine the most optimal investment option based on a combination of factors including market conditions and cash flow needs. Authority staff will competitively bid the security in question when feasible and appropriate in order to best meet the investment objectives outlined above.

The Chief Executive Officer recommended approval of the revisions to Policy P450, Banking and Investments.

Upon motion of Gary Harrod, seconded by Commissioner Cohen, the proposed revisions to Policy P450, Banking and Investments was unanimously approved by all Board Members present. No resolution was required

There were no Committee Reports. Chairman Diehl proceeded to Unfinished Business.

Item M1

Award of Part 2 Supplemental A Contract for Design-Build Services, Airside D Development Program & Westside Checked Baggage Screening System Relocation and Upgrades, HCAA Project Nos. 8500 23 & 8515 24, Hensel Phelps Construction Co., Tampa International Airport, Resolution No. 2025-93, presented by Jeff Siddle.

Airside D is necessary for Tampa International Airport (Airport) to accommodate up to 35 million annual passengers. Airside D is being designed to accommodate departure and arrival passenger functions for both domestic and international operations.

The scope of work for HCAA Project No. 8500 23, Airside D Development Program, includes, at a minimum, the following work elements at the Airport:

State of the art 16 gate, 3-level domestic and international airside terminal

Transportation Security Administration Security Screening Checkpoint

TSA Checked Baggage Inspection System and Checked Baggage Reconciliation Area

U.S. Customs and Border Protection facilities

Common building spaces, restrooms, and circulation corridors

Shuttle Station for connectivity to the Main Terminal

New automated people mover system and guideway

New ramp, hydrant fuel system, and passenger boarding bridges

Baggage handling system with connections to the Main Terminal

Airline relocations

Modifications to the Main Terminal Ticket Level

The scope of work for HCAA Project No. 8515 24, Westside Checked Baggage Screening System Relocation and Upgrades, includes the design and construction of new checked baggage screening facilities for Airsides E and F.

The following were previously approved by the Board and the CEO:

Part 1 Contract and Three Amendments:	\$82,814,391.00
Board Approved Amounts	\$79,204,229.00
CEO Approved Amounts	\$3,610,162.00

Part 2 Contract and Two Change Orders:	\$88,816,106.00
Board Approved Amounts	\$91,066,666.00
CEO Approved Amounts	(\$2,250,560.00)

The Part 2 Supplemental A Contract for Design-Build Services will include underground improvements, such as foundations and below-grade utilities, as well as the purchase of a variety of long-lead time materials, including large mechanical equipment (air handlers, cooling towers, etc.) and the structural steel mill order.

The maximum purchase authorization amount for the Part 2 Supplemental A Contract for Design-Build Services will be \$103,329,020, bringing the total Part 2 Contract for Design-Build Services amount to \$192,145,126.

The Part 2 Supplemental A Contract for Design-Build Services will incorporate a DBE participation of 20.5% for design and 12.8% for construction.

Per Authority Policy P410, staff may authorize the use of the Owner's Direct Purchase Program with respect to construction materials and supplies, as appropriate.

This item is included in the Capital Budget.

Management recommended adoption of Resolution No. 2025-93.

Upon motion of Robert Watkins, seconded by Gary Harrod, Part 2 Supplemental A Contract for Design-Build Services, Airside D Development Program & Westside Checked Baggage Screening System Relocation and Upgrades, HCAA Project Nos. 8500 23 & 8515 24 at Tampa International Airport with Hensel Phelps Construction Co. was unanimously approved by all Board Members present; staff was authorized to use Owner's Direct Purchase Program, as appropriate; and the Chief Executive Officer or designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2025-93.

Chairman Diehl proceeded to New Business.

Item N1

Proposed Capital and Operating Budget for Fiscal Year 2026, presented by Damian Brooke and Jeff Siddle.

The Florida Uniform Special District Accountability Act of 1989 sets forth general provisions for all special districts. These provisions require that all special districts must adopt a budget by resolution each fiscal year.

The Proposed Capital and Operating Budget for Fiscal Year 2026 is being distributed today to the Board Members for their review, along with a presentation on the Proposed Capital and Operating Budget. The proposed Capital and Operating Budget was reviewed with the carriers serving Tampa International Airport on July 23, 2025.

Approval of the Proposed Capital and Operating Budget for Fiscal Year 2026 will be requested at the Authority Board Meeting on September 4, 2025.

Item N2

Construction Contract, Airside D Development Program Passenger Boarding Bridges, HCAA Project No. 8500 23, AERO BridgeWorks, Inc., Tampa International Airport, Resolution No. 2025-96, presented by Jeff Siddle.

HCAA Project No. 8500 23 includes installing and commissioning passenger boarding bridges (PBB) at Airside D. The Project also includes the procurement and delivery of materials, supporting equipment, PBB foundations, and ground service equipment from the face of the building out.

An Invitation to Bid was issued on April 17, 2025.

On May 29, 2025, two (2) Bids were publicly opened and read aloud as follows:

<u>Company Name</u>	<u>Bid Amount</u>
AERO BridgeWorks, Inc.	\$55,608,615.00
Rycon Construction, Inc.	\$57,589,430.97

The lowest responsive and responsible Bidder is AERO BridgeWorks, Inc.

No DBE Goal participation was prescribed, and no DBE Goal participation is incorporated into the Construction Contract.

Per Authority Policy P410, staff may authorize use of the Owner’s Direct Purchase Program with respect to construction materials and supplies, as appropriate.

This item is included in the Capital Budget.

Management recommended adoption of Resolution No. 2025-96.

Upon motion of Commissioner Cohen and seconded by Robert Watkins, Construction Contract for Airside D Development Program Passenger Boarding Bridges, HCAA Project No. 8500 23, at Tampa International Airport with AERO BridgeWorks, Inc. in the amount of \$55,608,615.00 was unanimously approved by all Board Members present; staff was authorized to use Owner’s Direct Purchase Program, as appropriate; and the Chief Executive Officer or designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2025-96.

Item N3

Construction Contract, Airside D Development Program Guideway Structure, HCAA Project No. 8500 23, The Middlesex Corporation, Tampa International Airport, Resolution No. 2025-97, presented by Jeff Siddle.

HCAA Project No. 8500 23 includes the construction of an elevated concrete structure that will serve the new Automated People Mover (APM), and connect the Main Terminal to the new Airside D terminal. The Guideway Structure will include, but not be limited to, foundation, vertical piers, horizontal structure, and associated utility infrastructure required for the APM. The Guideway Structure will also provide a pathway for utilities that extend from the existing Main Terminal to the new Airside D terminal, including support and enclosure for the baggage handling conveyor system. The scope of work also includes the connection to the Main Terminal and Airside D train tube stations.

An Invitation to Bid was issued on April 17, 2025.

On May 30, 2025, two (2) Bids were publicly opened and read aloud as follows:

<u>Company Name</u>	<u>Bid Amount</u>
The Middlesex Corporation	\$22,214,397.70
Superior Construction Company Southeast, LLC	\$23,360,551.00

The lowest responsive and responsible Bidder is The Middlesex Corporation.

A DBE Goal participation of 10% was prescribed and a DBE Goal participation rate of at least 10.2% is incorporated into the Construction Contract.

Per Authority Policy P410, staff may authorize use of the Owner’s Direct Purchase Program with respect to construction materials and supplies, as appropriate.

This item is included in the Capital Budget.

Management recommended adoption of Resolution No. 2025-97.

Upon motion of Robert Watkins, seconded by Commissioner Cohen, Construction Contract for Airside D Development Program Guideway Structure, HCAA Project No. 8500 23, at Tampa International Airport with The Middlesex Corporation in the amount of \$22,214,397.70 was unanimously approved by all Board Members present; staff was authorized to use Owner's Direct Purchase Program, as appropriate; and the Chief Executive Officer or designee was authorized to execute all other ancillary documents by Resolution No. 2025-97.

Item N4

Construction Contract, Airfield Grading & Safety Area Improvements, HCAA Project No. 7345 25, Crisdel Group, Inc., Tampa International Airport, Resolution No. 2025-95, presented by Jeff Siddle.

The Project addresses airfield pavement edges where turf has created a dam that ponds water in heavy rain events and creates a wildlife attractant. The Project also addresses runway and taxiway safety areas where grades have become out of tolerance with FAA grading criteria. There are 12 locations where these conditions will be addressed, including the safety areas of Runways 1L-19R and 10-28. The Project involves grading turf safety areas outboard of runway and taxiway shoulders, including new asphalt shoulder sections, taxiway edge light adjustments, and pavement markings.

An Invitation to Bid was issued on April 11, 2025.

On May 21, 2025, two (2) Bids were publicly opened and read aloud as follows:

<u>Company Name</u>	<u>Bid Amount</u>
Crisdel Group, Inc.	\$2,175,840
Ajax Paving Industries of Florida, LLC	\$2,221,010

The lowest responsive and responsible Bidder is Crisdel Group, Inc.

A DBE Goal participation rate of 10% was prescribed and a DBE Goal participation rate of at least 10.2% is incorporated into the Construction Contract.

Per Authority Policy P410, staff may authorize the use of the Owner's Direct Purchase Program with respect to construction materials and supplies, as appropriate.

This item is included in the Capital Budget.

Management recommended adoption of Resolution No. 2025-95.

Upon motion of Robert Watkins, seconded by Harry Cohen, Construction Contract for Airfield Grading & Safety Area Improvements, HCAA Project No. 7345 25, at Tampa International Airport with Crisdel Group, Inc. in the amount of \$2,175,840 was unanimously approved by all Board Members present; staff was authorized to use Owner’s Direct Purchase Program, as appropriate; and the Chief Executive Officer or designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2025-95.

Item N5

Construction Contract, TPA Airfield Electrical Vault Storm Surge Protection, HCAA Project No. 7435 25, H.L. Pruitt Corp., Tampa International Airport, Resolution No. 2025-98, presented by Jeff Siddle.

HCAA Project No. 7435 25 consists of the installation of a concrete foundation and temporary flood barrier that will surround and protect the airfield electrical vaults. The work includes modifications to the security fence, drainage improvements, including new pumps, and electrical work. The work also includes a storage container and associated site preparation for storage of the temporary flood barriers.

An Invitation to Bid was issued on March 27, 2025.

On May 13, 2025, one (1) Bid was publicly opened and read aloud as follows:

<u>Company Name</u>	<u>Bid Amount</u>
H.L. Pruitt Corp.	\$1,675,650

The lowest responsive and responsible Bidder is H.L. Pruitt Corp.

After the Bid opening, the Authority met with H.L. Pruitt Corp., the sole responsive and responsible Bidder, and, in accordance with Policy P410, Procurement, negotiated the height and pricing of the flood barrier system from 5’ to 9’ for a new total amount of \$1,904,046.55.

A negotiated DBE Goal participation rate of at least 4.4% is incorporated into the Construction Contract.

Per Authority Policy P410, staff may authorize the use of the Owner’s Direct Purchase Program with respect to construction materials and supplies, as appropriate.

This item is included in the Capital Budget.

Management recommended adoption of Resolution No. 2025-98.

Upon motion of Commissioner Cohen, seconded by Gary Harrod, Construction Contract for TPA Airfield Electrical Vault Storm Surge Protection, HCAA Project No. 7435 25, at Tampa International Airport with H.L. Pruitt Corp. in the amount of \$1,904,046.55 was unanimously approved by all Board Members present; staff was authorized to use Owner's Direct Purchase Program, as appropriate; and the Chief Executive Officer or designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2025-98.

Item N6

Selection of Consultant, Continuing Structural Consulting Services, Tampa International, Peter O. Knight, Plant City and Tampa Executive Airports, presented by Jeff Siddle.

The continuing structural consultant will provide comprehensive, continuing structural consulting services consistent with all Federal, State and local regulations to include, but not be limited to, projects in which the estimated construction cost of the individual project does not exceed \$7.5 million and for study activity if the fee for services for the individual study does not exceed \$500,000. In addition, O&M related services will be required.

On April 11, 2025, a Request for Qualifications entitled Continuing Structural Consulting Services at Tampa International, Peter O. Knight, Plant City and Tampa Executive Airports was issued.

Five (5) responses were received and evaluated by staff.

The order of technical ranking is as follows:

1. Walker Consultants, Inc.
2. EXP U.S. Services Inc.
3. Pennoni Associates Inc.
4. David Mason & Associates, Inc.
5. DeSimone Consulting Engineering, Corp.

This item is included in the Capital and O&M Budgets.

The Chief Executive Officer recommends ranking the firms in the order listed above.

Upon motion of Gary Harrod, seconded by Commissioner Cohen, the firms ranked in order of preference was unanimously approved by all Board Members present and staff was authorized to negotiate a Contract with the number one ranked firm. No resolution was required.

Item N7

Supplemental Contract and Issuance of Purchase Orders, Information Technology Consulting Services utilizing GSA Contract No. 47QTCA18D00LE, Mirage Software, Inc. dba Bourntec Solutions Inc., utilizing Sourcewell Contract No. 121923-SHI, FourthSquare LLC, and utilizing GSA Contract No. GS-35F-0026Y, Denovo Ventures, LLC, Tampa International Airport, Resolution Nos. 2025-100, 2025-101, and 2025-102, presented by Marcus Session.

The Authority's Information Technology Services Department is in need of consulting services on an as-needed basis. Consultants will assist with the enhancement and deployment of new features for the Authority's Enterprise Resource Planning system, which automates key functions such as finance, project accounting, purchasing, inventory management, human resources, payroll, budgeting, and advanced business reporting. Consultants will also provide general consulting services to support the Authority's ongoing and future information technology initiatives.

Authority Policy P410 authorizes the utilization of federal, state, local, or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

This item authorizes the execution of Supplemental Contracts and issuance of Purchase Orders for information technology consulting services, on an as-needed basis, with Mirage Software, Inc. dba Bourntec Solutions Inc., utilizing GSA Contract No. 47QTCA18D00LE for the Term of August 7, 2025 through September 26, 2028, with one, two year renewal option; with FourthSquare LLC, utilizing Sourcewell Contract No. 121923-SHI for the Term of August 7, 2025 through February 27, 2028, with three, one year renewal options; and with Denovo Ventures, LLC utilizing GSA Contract No. GS-35F-0026Y for the Term of August 7, 2025 through October 16, 2026. All renewals will be at the discretion of the Chief Executive Officer contingent upon approval of similar renewal options exercised by GSA or Sourcewell. The total aggregate maximum purchase authorization amount is \$2,600,000, including all renewal options.

This item is included in the O&M and Capital Budgets.

Management recommended adoption of Resolution Nos. 2025-100, 2025-101, and 2025-102.

Upon motion of Robert Watkins, seconded by Gary Harrod, Supplemental Contract with and issuance of Purchase Orders to Mirage Software, Inc., dba Bourntec Solutions Inc. was unanimously approved by all Board Members present; and the Chief Executive Officer or designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2025-100.

Upon motion of Robert Watkins, seconded by Gary Harrod, Supplemental Contract with and issuance of Purchase Orders to FourthSquare LLC was unanimously approved by all Board Members present;

and the Chief Executive Officer or designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2025-101.

Upon motion of Robert Watkins, seconded by Gary Harrod, Supplemental Contract with and issuance of Purchase Orders to Denovo Ventures, LLC was unanimously approved by all Board Members present; and the Chief Executive Officer or designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2025-102.

This concluded New Business.

Chairman Diehl proceeded to Staff Reports.

Jeff Siddle announced that this would be the final Staff Report presentation for the completed Master Plan Phase Two program, which is set to go live on Tuesday, August 12, 2025. The project includes new express lanes alongside existing full-service arrivals and departures. Financial updates have shown the program is in good shape, and monthly reports will now pause until Airside D program updates begin in the first quarter of next year. A final financial closeout report will be presented to the Board once all funds are fully accounted for.

Before adjourning the meeting, General Counsel Lee requested an Attorney-Client Closed Session be held at the September 2025 Board Meeting to discuss pending litigation and strategy related to litigation expense and to seek the Board's direction.

With no further business to be brought before the Board, Chairman Diehl adjourned the meeting.

Arthur F. Diehl III, Chairman

Jane Castor, Secretary