



# Tampa International Airport

**AVIATION AUTHORITY**

**REGULAR BOARD MEETING**

**Thursday, June 5, 2025**

**9:00 A.M.**

**Boardroom**

**Level 4 at SkyCenter ONE**

## **AGENDA**

Any person who desires to appeal any decisions made at this meeting will need a record of the proceedings and for that purpose may need to ensure that a verbatim record of the proceeding is made which includes the testimony and evidence upon which the appeal is based. Any person requiring reasonable accommodations to attend any public meeting because of a disability or physical impairment must submit a written request to Violet Cummins, Board Services Administrator, Hillsborough County Aviation Authority, Post Office Box 22287, Tampa, FL 33622 or via email at [vcummins@TampaAirport.com](mailto:vcummins@TampaAirport.com). Such request must be received at least 48 hours before the meeting. If you have any questions, please call (813) 870-7869.



**Thursday, June 5, 2025  
Aviation Authority Regular Board Meeting**

**AGENDA  
9:00 A.M.  
Level 4 at SkyCenter ONE  
Boardroom**

**A. PLEDGE OF ALLEGIANCE**

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1. Pledge of Allegiance

**B. CALL TO ORDER**

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1. Call to Order

**C. APPROVAL OF THE AGENDA**

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1. Approval of the Agenda

**D. PUBLIC COMMENTS**

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1. Public Comments

**E. APPROVAL OF THE MINUTES**

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1. Approval of the Minutes

**F. MANAGEMENT REPORT**

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1. Management Report

**G. APPROVAL OF THE CONSENT AGENDA**

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1. License Agreement, V.O.K. Protective Services, Inc., Tampa International Airport, Resolution No. 2025-82
2. Selection of Firm and Award of Contract, Airport Consultant Services, Ricondo & Associates, Inc., Tampa International Airport, Resolution No. 2025-72
3. Construction Contract, Aircraft Rescue & Fire Fighting (ARFF) Foam Transition, HCAA Project No. 7440 25, Montrose Environmental Solutions, Inc., Tampa International Airport, Resolution No. 2025-73
4. Purchase Orders, Camera and Camera Parts and Repairs, Fast Forward Electronics Inc., Tampa International Airport
5. Increase to Authorization, Consulting and Other Related Services Utilizing The Interlocal Purchasing System (TIPS) Contract No. 230601, Plante & Moran, PLLC, Tampa International Airport
6. Contract for Special Legal Services, Kaplan Kirsch LLP, Tampa International, Peter O. Knight, Tampa Executive and Plant City Airports, Resolution No. 2025-81

7. Selection of Firm and Award of Contract, Liability, Property, and Workers' Compensation and Employer's Liability Broker Services, Arthur J. Gallagher Risk Management Services LLC, Tampa International, Peter O. Knight, Tampa Executive and Plant City Airports, Resolution No. 2025-84

8. Support and Maintenance Agreement for EASE™, Amadeus Airport IT Americas, Inc., Tampa International Airport, Resolution No. 2025-80

#### **H. POLICIES OR RULES FOR CONSIDERATION OR ACTION**

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1. Policies or Rules for Consideration or Action

#### **I. COMMITTEE REPORTS**

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1. Committee Reports

#### **J. UNFINISHED BUSINESS**

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1. Unfinished Business

#### **K. NEW BUSINESS**

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1. Construction Contract, Airside D Redevelopment Program – Apron, Site and Hydrant Fueling, HCAA Project No. 8500 23, Crisdel Group, Inc., Tampa International Airport, Resolution No. 2025-78

2. Selection of Design Professional, General Aviation Apron Rehabilitation & Airside E Passenger Boarding Bridge (PBB) Replacement, Mead & Hunt, Inc., HCAA Project No. 7385 25 & 7460 26, Tampa International Airport

3. 457(f) Deferred Compensation Plan for Executive Vice Presidents and Vice Presidents and 457(f) Deferred Compensation Plan Participation Agreements, Tampa International Airport, Resolution No. 2025-83

#### **L. STAFF REPORTS**

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1. Staff Reports

#### **M. ADJOURNMENT**

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1. Adjournment



**Thursday, June 5, 2025**  
**Aviation Authority Regular Board Meeting**

**AGENDA**  
**9:00 A.M.**  
**Level 4 at SkyCenter ONE**  
**Boardroom**

**A. PLEDGE OF ALLEGIANCE**

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<b>Subject</b>	<b>1. Pledge of Allegiance</b>
Meeting	Jun 5, 2025 - Aviation Authority Regular Board Meeting
Access	Public
Type	Procedural

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**B. CALL TO ORDER**

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<b>Subject</b>	<b>1. Call to Order</b>
Meeting	Jun 5, 2025 - Aviation Authority Regular Board Meeting
Access	Public
Type	Procedural

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**C. APPROVAL OF THE AGENDA**

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<b>Subject</b>	<b>1. Approval of the Agenda</b>
Meeting	Jun 5, 2025 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

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## D. PUBLIC COMMENTS

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<b>Subject</b>	<b>1. Public Comments</b>
Meeting	Jun 5, 2025 - Aviation Authority Regular Board Meeting
Access	Public
Type	Information

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Speakers are allowed 3 minutes total to comment on propositions before the Board. Speakers designated to speak on behalf of a group of 2 or more individuals are allowed 5 minutes total to comment on propositions before the Board.

## **E. APPROVAL OF THE MINUTES**

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<b>Subject</b>	<b>1. Approval of the Minutes</b>
Meeting	Jun 5, 2025 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

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**F. MANAGEMENT REPORT**

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<b>Subject</b>	<b>1. Management Report</b>
Meeting	Jun 5, 2025 - Aviation Authority Regular Board Meeting
Access	Public
Type	Information

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## **G. APPROVAL OF THE CONSENT AGENDA**

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<b>Subject</b>	<b>1. License Agreement, V.O.K. Protective Services, Inc., Tampa International Airport, Resolution No. 2025-82</b>
Meeting	Jun 5, 2025 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

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### Background:

V.O.K. Protective Services, Inc. (V.O.K.) desires to provide escort services at Tampa International Airport under a License Agreement (Agreement) in accordance with Federal Aviation Administration and Authority escort and security requirements.

### Proposal:

Staff recommends entering into an Agreement with V.O.K. for the initial Term of June 5, 2025 through September 30, 2026. The Agreement includes one, one-year renewal option. Under the Agreement, V.O.K.'s Minimum Annual Privilege Fee (MAPF) is \$7,200. V.O.K. will pay one-twelfth of the MAPF on a monthly basis. Additionally, V.O.K. will incur a Percentage Fee (PF) of ten percent (10%) on its monthly Gross Receipts. If the PF exceeds the MAPF in any month, V.O.K. must remit the excess amount to the Authority within 15 days of receiving the Authority's invoice.

### Funding:

N/A

### Recommendation:

Management recommends adoption of Resolution No. 2025-82.

### Resolution:

**Resolution No. 2025-82 approves and authorizes execution of License Agreement at Tampa International Airport with V.O.K. Protective Services, Inc.; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.**

## **G. APPROVAL OF THE CONSENT AGENDA**

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<b>Subject</b>	<b>2. Selection of Firm and Award of Contract, Airport Consultant Services, Ricondo &amp; Associates, Inc., Tampa International Airport, Resolution No. 2025-72</b>
Meeting	Jun 5, 2025 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

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### Background:

The Authority is required by its Trust Agreement and Policy P402, Airport Consultant to retain a nationally recognized airport consultant who will assist the Authority with the following services:

- Recommendations on schedules of rentals
- Review of the annual budget
- Feasibility studies for capital improvements financed by bonds
- Support during airline negotiations and operating agreements
- Review of business plans
- Preparation of Passenger Facility Charge applications
- Project justification for any loan or grant programs
- Preparation of FAA Competition Plans
- Forecasting passenger flow analysis
- Assistance and other additional advisory services as may be specifically requested by the Authority.

The Authority's current contract for airport consultant services with Ricondo & Associates, Inc. expires on June 30, 2025.

### Proposal:

On January 31, 2025, a Request for Proposals for Airport Consultant Services at Tampa International Airport was issued.

Two Responses were received and evaluated by staff. The following firms are listed in order of technical ranking:

1. Ricondo & Associates, Inc.
2. Landrum and Brown, Inc.

The Term of the Contract for Airport Consultant Services (Contract) is July 1, 2025 through June 30, 2030, with one, one-year renewal option at the discretion of the Chief Executive Officer or designee. The approved hourly billing rates for the Term of the Contract, including the optional renewal year, are set forth in the Contract. The maximum purchase authorization amount of the Contract, including the renewal option, is \$1,492,685.

### Funding:

This item is included in the O&M Budget.

### Recommendation:

Management recommends adoption of Resolution No. 2025-72.

Resolution:

**Resolution No. 2025-72 approves the ranking; authorizes award and execution of Contract for Airport Consultant Services at Tampa International Airport with Ricondo & Associates, Inc.; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.**

## **G. APPROVAL OF THE CONSENT AGENDA**

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<b>Subject</b>	<b>3. Construction Contract, Aircraft Rescue &amp; Fire Fighting (ARFF) Foam Transition, HCAA Project No. 7440 25, Montrose Environmental Solutions, Inc., Tampa International Airport, Resolution No. 2025-73</b>
Meeting	Jun 5, 2025 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

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### Background:

HCAA Project No. 7440 25 involves a comprehensive transition to Solberg® 3% Mil-Spec Synthetic Fluorine-Free Foam (SFFF) for the Aircraft Rescue and Firefighting (ARFF) system, ensuring compliance with updated environmental and safety standards. The scope includes procuring the Solberg® SFFF, followed by the draining, rinsing, and proper disposal of the existing Aqueous Film Forming Foam (AFFF) to eliminate legacy materials. The existing ARFF trucks will be retrofitted to accommodate the new foam, with thorough testing conducted to verify their functionality and readiness before being returned to service. Additionally, the ARFF foam storage areas within the ARFF Station will be renovated to support the updated foam system, providing a modernized and efficient storage solution for the new materials. The Project ensures the ARFF system's operational integrity while aligning with environmental responsibility.

### Proposal:

An Invitation to Bid was issued on March 17, 2025. On April 23, 2025, four (4) Bids were publicly opened and read aloud as follows:

<u>Company Name</u>	<u>Bid Amount</u>
Specialized Professional Services, Inc.*	\$876,498.00
Montrose Environmental Solutions, Inc.	\$914,453.98
Total Fire Protection, Inc.**	\$1,164,645.00
Parsons Environment & Infrastructure Group, Inc.	\$1,541,904.95

\*Specialized Professional Services, Inc. was deemed non-responsive for failing to met the requirement of being a licensed Contractor in the State of Florida at the time of submitting it's Bid.

\*\*Total Fire Protection, Inc. was deemed non-responsive for failing to include with it's Bid the required Bid Bond or Surety Bond Affidavit.

The lowest responsive and responsible Bidder is Montrose Environmental Solutions, Inc.

A W/MBE Goal participation rate of 0% was prescribed. No W/MBE Goal is incorporated into the Construction Contract.

Per Authority Policy P410, staff may authorize the use of Owner's Direct Purchase Program for construction materials and supplies, as appropriate.

### Funding:

This item is included in the Capital Budget.

Recommendation:

Management recommends adoption of Resolution No. 2025-73.

Resolution:

**Resolution No. 2025-73 approves and authorizes award and execution of Construction Contract for Aircraft Rescue & Fire Fighting (ARFF) Foam Transition, HCAA Project No. 7440 25 at Tampa International Airport with Montrose Environmental Solutions, Inc. in the amount of \$914,453.98; approves rejection of the Bids received from Specialized Professional Services, Inc. and Total Fire Protection, Inc. as non-responsive; authorizes staff to use Owner's Direct Purchase Program if appropriate; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.**

## **G. APPROVAL OF THE CONSENT AGENDA**

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<b>Subject</b>	<b>4. Purchase Orders, Camera and Camera Parts and Repairs, Fast Forward Electronics Inc., Tampa International Airport</b>
Meeting	Jun 5, 2025 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

### Background:

The Authority utilizes different types of cameras throughout the Airports owned and operated by the Authority. Purchase orders are issued on an as-needed basis.

### Proposal:

An Invitation to Bid for Cameras and Camera Parts and Repairs was issued on March 24, 2025. On April 24, 2025, Bids were publicly opened and three Bids were received.

The award is based on the highest percentage discount off manufacturer's suggested retail price (MSRP).

		<b>Convergint Technologies LLC</b>	<b>Fast Forward Electronics Inc.</b>	<b>Security 101 Holdings LLC</b>
<b>Description</b>	<b>Unit of Measure</b>	<b>Percentage Discount Off MSRP</b>	<b>Percentage Discount Off MSRP</b>	<b>Percentage Discount Off MSRP</b>
Panasonic	Each	<b>27%</b>	<b>35%</b>	<b>18%</b>
Panasonic Parts and Repairs	Each	<b>27%</b>	<b>35%</b>	<b>18%</b>
Pelco	Each	<b>27%</b>	<b>35%</b>	<b>18%</b>
Pelco Parts and Repairs	Each	<b>27%</b>	<b>35%</b>	<b>18%</b>

There was no W/MBE expectancy for the Invitation to Bid.

Fast Forward Electronics Inc. is the responsive and responsible Bidder providing the highest percentage discount off MSRP.

This item authorizes the issuance of Purchase Orders to Fast Forward Electronics Inc. for camera and camera parts and repairs, on an as-needed basis, for the Term of three (3) years from June 5, 2025 through June 4, 2028, in a maximum purchase authorization amount of \$200,000.

### Funding:

This item is included in the O&M Budget.

### Recommendation:

The Chief Executive Officer recommends the Board authorize the issuance of Purchase Orders to Fast Forward Electronics Inc., and authorize the Chief Executive Officer or designee to execute all other ancillary documents.

**The Board may act on this by motion; no resolution is required.**



## **G. APPROVAL OF THE CONSENT AGENDA**

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<b>Subject</b>	<b>5. Increase to Authorization, Consulting and Other Related Services Utilizing The Interlocal Purchasing System (TIPS) Contract No. 230601, Plante &amp; Moran, PLLC, Tampa International Airport</b>
Meeting	Jun 5, 2025 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

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### Background:

On November 7, 2024, the Board authorized the issuance of Purchase Orders to Plante & Moran, PLLC for consulting and other related services utilizing The Interlocal Purchasing System (TIPS) Contract No. 230601 in a maximum purchase authorization amount of \$200,000. The Internal Audit Department utilizes Plante & Moran, PLLC to temporarily augment internal capacity in staff oversight, audit execution, annual risk assessment, audit committee meetings, annual reporting tasks, and other administrative responsibilities. The requested increase will be used for audit execution and assistance with the Internal Audit Department's annual Quality Assurance Improvement Program assessments to ensure compliance with the Institute of Internal Auditors Global Internal Audit Standards.

Authority Policy P410 authorizes the utilization of federal, state, local or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

### Proposal:

This item requests an increase of \$150,000 to the previously approved maximum purchase authorization amount of \$200,000 for consulting and other related services for a new maximum purchase authorization amount of \$350,000.

### Funding:

This item is included in the O&M Budget.

### Recommendation:

The Chief Executive Officer recommends the Board authorize an increase of \$150,000 to the previously approved maximum purchase authorization amount of \$200,000 for consulting and other related services for a new maximum purchase authorization amount of \$350,000, and authorize the Chief Executive Officer or designee to execute all other ancillary documents.

**The Board may act on this by motion; no resolution is required.**

## **G. APPROVAL OF THE CONSENT AGENDA**

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<b>Subject</b>	<b>6. Contract for Special Legal Services, Kaplan Kirsch LLP, Tampa International, Peter O. Knight, Tampa Executive and Plant City Airports, Resolution No. 2025-81</b>
Meeting	Jun 5, 2025 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

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### Background:

Kaplan Kirsch LLP has previously provided advice and counsel in the areas of airport law, bankruptcy, federal regulatory issues, and other airport matters for Tampa International, Peter O. Knight, Tampa Executive and Plant City Airports.

Authority Policy P500 authorizes the utilization of non-Authority attorneys without obtaining three quotes or advertisement based upon such factors as needed services, experience, qualifications, geographic location, length of services, and efficiencies.

### Proposal:

This item authorizes execution of a Contract for Special Legal Services with Kaplan Kirsch LLP for a three-year period beginning August 6, 2025 and continuing through August 5, 2028, with two, one-year renewal options at the discretion of the Authority General Counsel. The total maximum purchase authorization amount for the Term of the Contract for Special Legal Services, including the renewal options, is \$300,000.

### Funding:

This item is included in the O&M Budget.

### Recommendation:

Management recommends adoption of Resolution No. 2025-81.

### Resolution:

**Resolution No. 2025-81 approves and authorizes execution of Contract for Special Legal Services at Tampa International, Peter O. Knight, Tampa Executive and Plant City Airports with Kaplan Kirsch LLP; and authorizes the General Counsel or designee to execute all other ancillary documents.**

## **G. APPROVAL OF THE CONSENT AGENDA**

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<b>Subject</b>	<b>7. Selection of Firm and Award of Contract, Liability, Property, and Workers' Compensation and Employer's Liability Broker Services, Arthur J. Gallagher Risk Management Services LLC, Tampa International, Peter O. Knight, Tampa Executive and Plant City Airports, Resolution No. 2025-84</b>
Meeting	Jun 5, 2025 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

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### Background:

On June 2, 2016, the Board approved a contract with Arthur J. Gallagher Risk Management Services, Inc. for Workers' Compensation and Employer's Liability Insurance in a maximum purchase authorization amount for fixed Annual Broker Fee of \$225,000.

On May 7, 2020, the Board approved a contract with Arthur J. Gallagher Risk Management Services, Inc. for Property and Liability Insurance Broker Services in a maximum purchase authorization amount of \$536,250.

Each contract expires on September 30, 2025.

### Proposal:

On January 21, 2025, a Request for Proposals for Liability, Property, and Workers' Compensation and Employer's Liability Broker Services at Tampa International, Peter O. Knight, Tampa Executive, and Plant City Airports was issued. The scope of work includes placing the insurance coverages with qualified insurers, assisting Authority staff with insurance-related issues, and providing detailed, written insurance coverage recommendations.

Three (3) Responses were received. Following is the order of technical ranking:

1. Arthur J. Gallagher Risk Management Services, LLC
2. Marsh USA LLC
3. Alliant Insurance Services, Inc.

No specific goal for W/MBE participation was established.

The Term of the Contract for Liability, Property, and Workers' Compensation and Employer's Liability Broker Services (Contract) is October 1, 2025 through September 30, 2030, with two (2), two (2) year renewal options at the discretion of the Chief Executive Officer. The maximum purchase authorization amount for the Term of the Contract is \$1,500,000, including renewal options and additional services. The Authority may cancel the Contract with thirty (30) days written notice.

### Funding:

This item is included in the O&M Budget.

### Recommendation:

Management recommends adoption of Resolution No. 2025-84.

Resolution:

**Resolution No. 2025-84 approves the ranking; authorizes award and execution of Contract for Liability, Property, and Workers' Compensation and Employer's Liability Broker Services at Tampa International, Peter O. Knight, Tampa Executive and Plant City Airports with Arthur J. Gallagher Risk Management Services, LLC; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.**

## **G. APPROVAL OF THE CONSENT AGENDA**

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<b>Subject</b>	<b>8. Support and Maintenance Agreement for EASE™, Amadeus Airport IT Americas, Inc., Tampa International Airport, Resolution No. 2025-80</b>
Meeting	Jun 5, 2025 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action (Consent)

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### Background:

On March 1, 2018, the Board authorized execution of a Technical Support Services Contract for Extended Airline System (EASE™) with Amadeus Airport IT Americas, Inc. for the period of March 1, 2018 through February 28, 2023, with two, one-year renewal options at the discretion of the Chief Executive Officer, in a total maximum purchase authorization amount of \$1,800,000.

EASE™ is a common-use platform that enables airlines to securely and efficiently access their passenger processing systems on Authority-provided equipment. EASE™ allows for any airline certified on the platform to be processed at any location that has the EASE™ software installed.

On October 23, 2024, a Notice of Intent to Sole Source with Amadeus Airport IT Americas, Inc. for continued support and maintenance of EASE™ software was advertised. EASE™ software is proprietary and distributors or third-party providers are not permitted to offer software support and maintenance. No Responses were received.

Authority Policy P410 authorizes sole source purchases when no other authorized vendor can supply the required equipment, materials, supplies or services.

### Proposal:

This item authorizes the execution of a Support and Maintenance Agreement for EASE™ with Amadeus Airport IT Americas, Inc. for the period of March 1, 2025 to February 28, 2030, in a maximum purchase authorization amount of \$1,250,000.

### Funding:

This item is included in the O&M and Capital Budgets.

### Recommendation:

Management recommends adoption of Resolution No. 2025-80.

### Resolution:

**Resolution No. 2025-80 approves and authorizes award and execution of Support and Maintenance Agreement for EASE™ at Tampa International Airport with Amadeus Airport IT Americas, Inc.; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.**

**H. POLICIES OR RULES FOR CONSIDERATION OR ACTION**

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<b>Subject</b>	<b>1. Policies or Rules for Consideration or Action</b>
Meeting	Jun 5, 2025 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

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**I. COMMITTEE REPORTS**

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<b>Subject</b>	<b>1. Committee Reports</b>
Meeting	Jun 5, 2025 - Aviation Authority Regular Board Meeting
Access	Public
Type	Reports

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**J. UNFINISHED BUSINESS**

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<b>Subject</b>	<b>1. Unfinished Business</b>
Meeting	Jun 5, 2025 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

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## K. NEW BUSINESS

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<b>Subject</b>	<b>1. Construction Contract, Airside D Redevelopment Program – Apron, Site and Hydrant Fueling, HCAA Project No. 8500 23, Crisdel Group, Inc., Tampa International Airport, Resolution No. 2025-78</b>
Meeting	Jun 5, 2025 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

### Background:

HCAA Project No. 8500 23 consists of reconstructing the existing Airside D apron, constructing a new hydrant fuel system for the new Airside D aircraft parking gates, constructing new trench drains, constructing a blast fence, installing new airfield lighting, signage and pavement markings, and installing new Air Operations Area security fencing.

An Invitation to Bid was issued on March 21, 2025.

### Proposal:

On May 6, 2025, five (5) Bids were publicly opened and read aloud as follows:

<u>Company Name</u>	<u>Bid Amount</u>
<u>Webber, LLC *</u>	<u>\$79,336,900.00</u>
<u>Crisdel Group, Inc.</u>	<u>\$81,549,326.20</u>
<u>The Middlesex Corporation</u>	<u>\$83,747,058.00</u>
<u>Prince Contracting, LLC</u>	<u>\$85,999,890.00</u>
<u>Superior Construction Company Southeast, LLC</u>	<u>\$96,755,774.00</u>

\* Webber, LLC was deemed non-responsive for failing to meet the prescribed DBE Goal.

The lowest responsive and responsible Bidder is Crisdel Group, Inc.

A DBE Goal participation rate of 10.0% was prescribed and a DBE Goal participation rate of at least 18.4% is incorporated into the Construction Contract.

Per Authority Policy P410, staff may authorize use of the Owner's Direct Purchase Program with respect to construction materials and supplies, as appropriate.

### Funding:

This item is included in the Capital Budget.

### Recommendation:

Management recommends adoption of Resolution No. 2025-78.

### Resolution:

**Resolution No. 2025-78 approves and authorizes award and execution of Construction Contract for Airside D Redevelopment Program – Apron, Site and Hydrant Fueling, HCAA Project No. 8500 23 at Tampa International Airport with Crisdel Group, Inc. in the amount**

**of \$81,549,326.20; approves rejection of the Bid received from Webber, LLC as non-responsive; authorizes staff to use Owner's Direct Purchase Program if appropriate; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.**

## K. NEW BUSINESS

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<b>Subject</b>	<b>2. Selection of Design Professional, General Aviation Apron Rehabilitation &amp; Airside E Passenger Boarding Bridge (PBB) Replacement, Mead &amp; Hunt, Inc., HCAA Project No. 7385 25 &amp; 7460 26, Tampa International Airport</b>
Meeting	Jun 5, 2025 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

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### Background:

As part of the operational responsibilities at Tampa International Airport, the Authority maintains infrastructure which includes airfield pavement and Passenger Boarding Bridges (PBB). This Project will provide a design professional for HCAA Project No. 7385 25, General Aviation Apron Rehabilitation, which includes the rehabilitation of the asphalt apron located adjacent to the Sheltair Aviation Services and Signature Fixed Base Operators, and HCAA Project No. 7460 26, Airside E PBB Replacement, which includes the replacement of thirteen (13) PBBs at Airside E.

### Proposal:

On February 5, 2025, a Request for Qualifications entitled General Aviation Apron Rehabilitation and Airside E Passenger Boarding Bridge (PBB) Replacement at Tampa International Airport was issued.

Four (4) Responses were received and three (3) Responses were evaluated by staff.

The order of the technical ranking is as follows:

1. Mead & Hunt, Inc.
2. Garver, LLC
3. C&S Engineers, Inc.

The Response received from American Infrastructure Development, Inc. was deemed non-responsive for failing to meet minimum qualifications.

A W/MBE goal of at least twelve percent (12%) of the dollar amount earned on the Contract for the design phase of the Projects was prescribed. The percentages proposed by all qualified Respondents for the amount earned on design will meet or exceed the W/MBE goal requirements and will be incorporated into the resulting Contract.

### Funding:

This item is included in the Capital Budget.

### Recommendation:

The Chief Executive Officer recommends ranking the firms in the order listed above.

**The Board may request information from the firms prior to the vote and may vote, either by motion or by clear indication, to rank firms in order of preference and authorize staff to negotiate a Contract; no resolution is required.**

## K. NEW BUSINESS

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Subject	<b>3. 457(f) Deferred Compensation Plan for Executive Vice Presidents and Vice Presidents and 457(f) Deferred Compensation Plan Participation Agreements, Tampa International Airport, Resolution No. 2025-83</b>
Meeting	Jun 5, 2025 - Aviation Authority Regular Board Meeting
Access	Public
Type	Action

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### Background:

A 457(f) Deferred Compensation Plan for the CEO was approved at the April 3, 2025 Authority Board Meeting.

### Proposal:

As part of the CEO transition, the CEO requests the Board's approval to enter into 457(f) Deferred Compensation Plan Participation Agreements (Agreement) with Executive Vice Presidents and Vice Presidents for a period of two and a half years. As an incentive to remain employed for the Term of the Agreements, and for the purposes of ensuring operational stability and continuity with the existing high functioning senior leadership team, Executive Vice Presidents and Vice Presidents will be eligible to participate in a 457(f) Deferred Compensation Plan and will receive a lump-sum payment equal to one-fifth of the employee's annual base salary each year, which will fully vest and become non-forfeitable at the end of the Term of each Agreement.

Under the Agreement, if the employee is terminated by the Authority early for convenience, the retention incentive will become immediately vested and non-forfeitable in an amount prorated to the date of separation, and the Authority will pay the employee a termination payment in an amount equal to the employee's monthly salary, including benefits, times the number of months until the end of the Term of the Agreement, not to exceed 20 weeks' worth of salary and benefits. In the event the Agreement is terminated early by the employee, or the employee is discharged for good and just cause (as defined in the Agreement), all entitlements under the Agreement will be forfeited.

### Funding:

This item is included in the O&M Budget.

### Recommendation:

Management recommends adoption of Resolution No. 2025-83.

### Resolution:

**Resolution No. 2025-83 approves and authorizes 457(f) Deferred Compensation Plan for Executive Vice Presidents and Vice Presidents; approves and authorizes the Chief Executive Officer to execute 457(f) Deferred Compensation Plan Participation Agreements with Executive Vice Presidents and Vice Presidents; and authorizes the Chief Executive Officer or designee to execute all other ancillary documents.**

**L. STAFF REPORTS**

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<b>Subject</b>	<b>1. Staff Reports</b>
Meeting	Jun 5, 2025 - Aviation Authority Regular Board Meeting
Access	Public
Type	Information

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**M. ADJOURNMENT**

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<b>Subject</b>	<b>1. Adjournment</b>
Meeting	Jun 5, 2025 - Aviation Authority Regular Board Meeting
Access	Public
Type	Procedural

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