

Hillsborough County Aviation Authority  
Regular Board Meeting

Monday, 9:00 a.m.  
February 3, 2025

A Regular Board Meeting was convened in the Boardroom, Level 4 of SkyCenter ONE, Tampa, Florida, on Monday, February 3, 2025.

Members present were: Chairman Diehl, Gary Harrod, Robert Watkins, Mayor Castor and Commissioner Cohen.

Aviation Authority staff members present were CEO Joe Lopano, General Counsel Michael Stephens, Chris Minner, John Tiliacos, Damian Brooke, Smitha Radhakrishnan, Veronica Cintron, Elita McMillon, Jeff Siddle, Silvana Muro, Violet Cummins, Rob Porter, Tony Conza, Scott Knight, Michael Kamprath, Beau Zimmer, Dan Johnson, Tara Camp, Josh Gillen, Laurie Noyes, Marcus Session, James Tarro, Kristopher Allen, Gina Dew, Paul Horst, Emily Nipps, Tony O'Brian, Melissa Solberg, Ben Robins, Chief Charlie Vazquez, Kasim Mabry, Myles Parris, Matt Bauer, Analisa Whiteside, Morgan Greif, Kayla Hughes, CJ Johnson, Eric Caplan and Justin Piazza.

Chairman Diehl welcomed everyone to the Regular Board Meeting of the Aviation Authority. He asked that anyone who would like to comment on propositions before the Board see Violet Cummins for a form.

The Pledge of Allegiance was recited.

Chairman Diehl called the Public Hearing to Order. Michael Kamprath opened the Public Hearing.

Item C1

Authority Plan of Financing and Refunding/Issuance of Airport Revenue Bonds and Other Debt Instruments, Tampa International, Peter O. Knight, Plant City, and Tampa Executive Airports, presented by Damian Brooke.

Under Federal law, more specifically Section 147(f) of the Internal Revenue Code, a public hearing must be held before the issuance of certain types of tax-exempt debt for the purpose of receiving comments and discussion concerning the proposed debt and the related plan of financing. As required, a public notice regarding this Hearing was published on the Authority's website on January 17, 2025.

The Authority proposes to issue Tampa International Airport Revenue Senior Lien Bonds, Revenue Senior Lien Refunding Bonds, Subordinated Lien PFC-Backed Bonds and/or other debt (Tax-Exempt Bonds) in an amount not to exceed \$3,100,000,000 as part of the Authority's Plan of Finance.

The proceeds of the proposed Tax-Exempt Bonds and other debt instruments will be used to fund or refinance the acquisition, construction, equipping, rehabilitation, or installation of extensions, improvements, and additions to the Airport system, including Airside D and Airside D Shuttle Baggage Claim Expansion - Arrivals Level Improvements, Runway 1R/19L Reconstruction, Taxiway C Concrete Pavement Replacement, the Ticket Level Expansion and Modernization, Westside Checked Baggage Screening System Relocation and Upgrades, as well as other projects within Tampa International, Peter O. Knight, Plant City and Tampa Executive Airports as defined in the public notice.

This Hearing was publicly noticed.

No comments were provided by the public so Michael Kamprath closed the Public Hearing.

Chairman Diehl called the February 3, 2025 Regular Board Meeting to Order.

Chairman Diehl then asked for a Motion to Approve the Agenda.

Upon motion of Commissioner Cohen, seconded by Gary Harrod, the Agenda was unanimously approved by all Board Members present.

There were no Public Comments.

Chairman Diehl asked General Counsel Stephens if there were any abstentions from the Regular Board Meeting held on December 5, 2024 that needed to be read into the record. General Counsel Stephens replied that there were no abstentions from the December 5, 2024 Board Meeting and none were anticipated at this meeting.

Chairman Diehl asked if there were any additions or corrections to the Minutes of the Regular Board Meeting held on December 5, 2024.

Upon motion of Gary Harrod, seconded by Commissioner Cohen, the Minutes of the Regular Board Meeting held on December 5, 2024 were unanimously approved by all Board Members present.

Before moving on to the Management Report, Chairman Diehl congratulated Mr. Lopano for being named one of the most influential people in the region by the Tampa Bay Business Journal and for achieving legendary status on the Power List. Additionally, Chairman Diehl announced Michael Stephens was a new member of the Power List.

The Management Report was next.

Chris Minner began the Management Report with the Performance Assessment Report. He highlighted a 3.4% increase in total passenger activity for the year, with international passenger numbers up 21%, driven by new nonstop flights to Mexico City and Amsterdam. Upcoming flight capacity showed a slight decrease in February but it is expected to increase in March due to spring break travel.

Mr. Minner announced that Avianca will be adding the first nonstop flights to Bogota, Colombia from TPA. Mr. Minner also reported on a successful Airport hiring event with 2,500 attendees. He also reported that the upcoming TPA 5K on the Runway sold-out within 14 hours.

He concluded with an update on media activity, noting over \$7 million in earned media value and significant engagement on social media which included a viral post related to the Bucs loss to the Washington Commanders.

Smitha Radhakrishnan was next and highlighted a significant milestone in Phase 3 of the 2012 Master Plan with the December 17, 2024 groundbreaking for Airside D. Airside D is set to open in 2028. Ms. Radhakrishnan expressed gratitude for the Board's support during the groundbreaking event.

John Tiliacos provided an overview of the holiday operations from December 19, 2024 to January 6, 2025, reporting that over 1.4 million passengers were welcomed which was a 7% increase from the previous year. The busiest day was January 5, 2025 with 87,000 passengers.

Damian Brooke presented the Authority's FY 2025 First Quarter performance, which covered October to December 2024. He highlighted that Hurricane Milton significantly impacted operations in October, leading to a 22% shortfall in passenger traffic. Overall revenues missed budget by 6%. He also reported that the Authority's expenses for the quarter totaled \$47.6 million, which beat budget by over \$3 million (approximately 6.2%). The combination of Hurricane Milton's impact, which caused multiple facility closures, and general business interruptions resulted in cost savings across nearly all expense categories. Debt service costs were \$177,000 better than budget due to a debt restructuring. The Authority generated approximately \$45 million, nearly \$4 million better than expected.

Gary Harrod next reported on the status of negotiations with Michael Stephens on the CEO Contract, noting that while significant progress was made, the contract has not yet been finalized. He added that he would have the contract details available prior to the March 6, 2025 Board Meeting. Additionally, Mr. Harrod addressed the need for a revised evaluation form for the CEO's annual performance review. He aimed to provide this updated evaluation form before the next meeting, but if not, it would be addressed at the April 2025 Board Meeting.

This concluded the Management Report.

Chairman Diehl then moved on to the Consent Agenda.

Upon motion of Robert Watkins, seconded by Commissioner Cohen, the Consent Agenda was unanimously approved by all Board Members present.

The following items were contained in the Consent Agenda.

Item I1

Operating Agreement for Ground Handlers, Tri-Star Airport Handling Services Company, Tampa International Airport, Resolution No. 2025-18.

Ground handling operators providing service at Tampa International Airport (Airport) must have, at a minimum, a ground handling operating agreement prior to commencing operations. Tri-Star Airport Handling Services Company (Tri-Star) will provide cargo handling services for its customer, Discover Airlines.

This Operating Agreement for Ground Handlers (Agreement) grants Tri-Star non-exclusive rights to provide ground handling services to air carriers at the Airport for the Term of February 1, 2025 through September 30, 2027.

For the privilege of providing services at the Airport, Tri-Star will pay Authority a percentage privilege fee (PPF) of five percent (5%) of gross receipts, payable in equal monthly installments. Gross receipts include the gross revenues from all sales made and services performed for cash, credit or otherwise, pursuant to TriStar's ground handling operations at the Airport. Gross receipts exclude the retail value of fuel and oil and the related fuel service fee, costs for materials that are directly passed through to Tri-Star's customer(s), sales and services performed off Airport to entities located off Airport, certain catering sales, and ferrying and diverted landings. Either party may terminate the Agreement upon 30 days' written notice.

Management recommended adoption of Resolution No. 2025-18.

Resolution No. 2025-18 approved and authorized execution of Operating Agreement for Ground Handlers at Tampa International Airport with Tri-Star Airport Handling Services Company; and authorized the Chief Executive Officer or designee to execute all other ancillary documents.

Item I2

North Cargo Building Space Rental Agreement, Tri-Star Airport Handling Services Company, Tampa International Airport, Resolution No. 2025-19.

Tri-Star Airport Handling Services Company (Tri-Star) desires to lease Suite I of the North Cargo Building to conduct cargo handling operations.

Staff recommends entering into a North Cargo Building Space Rental Agreement (Agreement) with Tri-Star effective February 1, 2025 and terminating September 30, 2027. Either party may terminate the Agreement upon 60 days' written notice.

Under the Agreement, Tri-Star will lease Cargo Building Space at \$7.61 per square foot and pay an annual O&M Rent at \$0.33 per square foot. The Initial Rents are as follows:

<b>Description</b>	<b>Sq. Ft.</b>	<b>Rate</b>	<b>Annual</b>	<b>Monthly</b>
Warehouse Space Rent	7,560	\$7.61	\$57,531.60	\$4,794.30
O&M Rent	7,560	\$0.33	\$2,494.80	\$207.90
<b>Total Rents</b>	7,560		\$60,026.40	\$5,002.20

Management recommended adoption of Resolution No. 2025-19.

Resolution No. 2025-19 approved and authorized execution of North Cargo Building Space Rental Agreement at Tampa International Airport with Tri-Star Airport Handling Services Company; and authorized the Chief Executive Officer or designee to execute all other ancillary documents.

Item 13

Ground Lease With Improvements, Hillsborough County, Tampa Executive Airport, Resolution No. 2025-15.

In 2004, the Authority entered into a Land Lease for the Development of Non-Commercial Hangar Facility (Land Lease) with Hillsborough County (County) for the development of a 5,428 square foot non-commercial hangar (Improvements) to provide storage space for aircraft owned or leased by the County. The Term was for 20 years, terminating on January 31, 2025. Upon termination, the Improvements vested in the Authority. Due to timing, it was necessary to execute a 1-month lease that terminates on February 28, 2025. The County desires to enter into a new lease for the land and Improvements.

Staff recommended approval of a Ground Lease with Improvements (Ground Lease) with the County for the lease of approximately .96 acres of land and the Improvements located at 7050 Tampa Executive Airport Road. The Ground Lease will begin March 1, 2025 and terminate on February 28, 2030. The County will have one (1), five-year renewal option upon written request to and acceptance by the Authority Chief Executive Officer. Either party may terminate the Ground Lease with 180 days' written notice. The first-year Rents under the Ground Lease are \$56,392.65 paid in monthly installments of \$4,699.39 plus applicable taxes. Rents will increase 3.1% annually thereafter.

Management recommended adoption of Resolution No. 2025-15.

Resolution No. 2025-15 approved and authorized execution of Ground Lease With Improvements at Tampa Executive Airport with Hillsborough County; and authorized the Chief Executive Officer or designee to execute all other ancillary documents.

Item I4

Amendment No. 2, Use and Lease Agreement for Fuel Facilities and Pipeline, Delta Air Lines, Inc., Tampa International Airport, Resolution No. 2025-16.

In 1970, the Authority entered into a lease and pipeline license agreement with several of the signatory airlines then serving Tampa International Airport for the construction of a jet fuel storage facility and pipeline distribution system to the Airsides. The airlines collectively financed and operated the fuel system. The lease and pipeline license agreement had a 30-year Term that ended on September 30, 1999. At the end of the Term, the fuel system became the property of the Authority.

On November 4, 1999, the Authority entered into a Use and Lease Agreement for Fuel Facilities and Pipeline (Agreement) with multiple airlines (Tampa Fuel Committee) for the operation and maintenance of the fuel system for a 20-year Term beginning October 1, 1999 and ending September 30, 2019.

Amendment No. 1 to the Agreement was executed in 2019 and extended the termination date to September 30, 2024, updated the Demised Premises, and included Authority required contractual language.

Staff recommended the Authority enter into Amendment No. 2 to the Agreement with Delta Air Lines, Inc. to affirm and ratify the terms and conditions of Amendment No. 1 and extend the Term of the Agreement an additional fifteen (15) years for a final termination date of September 30, 2039.

Under the terms of Amendment No. 2, the Ground Rent for Demised Premises, Fuel Storage Facilities Rent, and initial Improvements Payments Rent (Rents) will be billed retroactive to October 1, 2024, with such Rents being comprised of the following:

Description of Rents	Initial Rents	Annual Rents	Initial Monthly Rents
Ground Rent for Demised Premises	\$199,763.81		\$16,646.98
Fuel Storage Facilities Rent	\$394,042.82		\$32,836.90
Improvements Payments Rent			
Expansion of System – East Cargo to Emery	\$334,776.24		\$27,898.02
Expansion of System – East Cargo to FedEx	\$53,989.32		\$4,499.11
Secondary Containment for Fuel Storage Tanks	\$445,400.88		\$37,116.74
Bulk Fuel Storage Facility Upgrades	\$777,331.32		\$64,777.61
EFSO Project	\$202,164.36		\$16,847.03
Truck Rack Project	\$166,129.32		\$13,844.11
FY23 Fuel Farm Projects - Group 1	\$323,756.88		\$26,979.74
FY23 Fuel Farm Projects - Group 2	\$195,582.81		\$16,298.57
<b>TOTAL</b>	<b>\$3,092,937.76</b>		<b>\$257,744.81</b>

Management recommended adoption of Resolution No. 2025-16.

Resolution No. 2025-16 approved and authorized execution of Amendment No. 2 to Use and Lease Agreement for Fuel Facilities and Pipeline at Tampa International Airport with Delta Air Lines, Inc.; and authorized the Chief Executive Officer or designee to execute all other ancillary documents.

Item 15

Amendment No. 2, Use and Lease Agreement for Fuel Facilities and Pipeline, Deutsche Lufthansa AG, Tampa International Airport, Resolution No. 2025-20.

In 1970, the Authority entered into a lease and pipeline license agreement with several of the signatory airlines then serving Tampa International Airport for the construction of a jet fuel storage facility and pipeline distribution system to the Airsides. The airlines collectively financed and operated the fuel system. The lease and pipeline license agreement had a 30-year Term that ended on September 30, 1999. At the end of the Term, the fuel system became the property of the Authority.

On November 4, 1999, the Authority entered into a Use and Lease Agreement for Fuel Facilities and Pipeline (Agreement) with multiple airlines (Tampa Fuel Committee) for the operation and maintenance of the fuel system for a 20-year Term beginning October 1, 1999 and ending September 30, 2019.

Amendment No. 1 to the Agreement was executed in 2019 and extended the termination date to September 30, 2024, updated the Demised Premises, and included Authority required contractual language.

Staff recommended the Authority enter into Amendment No. 2 to the Agreement with Deutsche Lufthansa AG to affirm and ratify the terms and conditions of Amendment No. 1 and extend the Term of the Agreement an additional fifteen (15) years for a final termination date of September 30, 2039.

Under the terms of Amendment No. 2, the Ground Rent for Demised Premises, Fuel Storage Facilities Rent, and initial Improvements Payments Rent (Rents) will be billed retroactive to October 1, 2024, with such Rents being comprised of the following:

<b>Description of Rents</b>	<b>Initial Annual Rents</b>	<b>Initial Monthly Rents</b>
Ground Rent for Demised Premises	\$199,763.81	\$16,646.98
Fuel Storage Facilities Rent	\$394,042.82	\$32,836.90
Improvements Payments Rent		
Expansion of System – East Cargo to Emery	\$334,776.24	\$27,898.02
Expansion of System – East Cargo to FedEx	\$53,989.32	\$4,499.11
Secondary Containment for Fuel Storage Tanks	\$445,400.88	\$37,116.74
Bulk Fuel Storage Facility Upgrades	\$777,331.32	\$64,777.61
EFSO Project	\$202,164.36	\$16,847.03
Truck Rack Project	\$166,129.32	\$13,844.11
FY23 Fuel Farm Projects - Group 1	\$323,756.88	\$26,979.74
FY23 Fuel Farm Projects - Group 2	\$195,582.81	\$16,298.57
<b>TOTAL</b>	<b>\$3,092,937.76</b>	<b>\$257,744.81</b>

Management recommended adoption of Resolution No. 2025-20.

Resolution No. 2025-20 approved and authorized execution of Amendment No. 2 to Use and Lease Agreement for Fuel Facilities and Pipeline at Tampa International Airport with Deutsche Lufthansa AG; and authorized the Chief Executive Officer or designee to execute all other ancillary documents.

Item 16

License Agreement for Airport Service Road Sign, State of Florida Department of Transportation, Tampa International Airport, Resolution No. 2025-17.

To improve safety and efficiency, the State of Florida Department of Transportation (FDOT) has installed facilities at the northwest corner of the Airport Service Road and SR 616/West Spruce Street intersection. The facilities include a 4x4 digital message sign/blank-out sign capable of displaying traffic alerts during high traffic and construction detours, four (4) pull boxes, and underground conduit to connect fiber optic and electrical cables. A License Agreement is necessary to commemorate installation of the facilities.

Staff proposes entering into a License Agreement for Airport Service Road Sign (License Agreement) with FDOT. The License Agreement will terminate at such time as the facilities are no longer used by FDOT for the purposes stated in the License Agreement. In accordance with conditions imposed by the FAA, FDOT agrees to return any excavated areas to finish grade and restore any pavement that is disturbed to the quality of pavement that meets the minimum standard for public streets in the City of Tampa.

Management recommended adoption of Resolution No. 2025-17.

Resolution No. 2025-17 approved and authorized execution of License Agreement for Airport Service Road Sign at Tampa International Airport with State of Florida Department of Transportation; and authorized the Chief Executive Officer or designee to execute all other ancillary documents.

#### Item 17

Contract for Paging System, Altel Systems Group, Inc., Tampa International Airport, Resolution No. 2025-05.

On December 7, 2017, the Board authorized the execution of a Construction Contract for Paging System with Altel Systems Group, Inc. (Altel) because the existing Atlas Innovative Electronic Designs (GLOBALCOM®) software and hardware at Airsides A, C, F and the Main Terminal were obsolete. Upgraded software and hardware have been installed at the Rental Car Center and Airside E. A sole source purchase of GLOBALCOM® proprietary hardware and software is necessary to ensure compatibility and a seamless integration with all facilities. Altel is the only certified integrator authorized by Atlas IED Support Services LLC (AIEDSS LLC) to sell, install, or service GLOBALCOM® announcement control systems at Tampa International Airport.

On June 19, 2024, a Notice of Intent to Sole Source with Altel at Tampa International Airport was publicly advertised. AIEDSS LLC has identified Altel as the sole provider of extended warranty, maintenance, and service for the software and hardware that supports the GLOBALCOM® systems at Tampa International Airport. No Responses were received.

This item authorizes the execution of a Contract for Paging System for the purchase and continued support of the GLOBALCOM® hardware and software systems used at Tampa International Airport, including, but not limited to, software licenses, software upgrades, updates, enhancements, maintenance and support, and hardware for the Authority's existing paging system with Altel for the Term of February 3, 2025 through February 2, 2030 in a maximum purchase authorization amount of \$300,000.

This item is included in the O&M Budget.

Management recommended adoption of Resolution No. 2025-05.

Resolution No. 2025-05 approved and authorized execution of Contract for Paging System at Tampa International Airport with Altel Systems Group, Inc.; and authorized the Chief Executive Officer or designee to execute all ancillary documents.

Item 18

Purchase Orders, Parts and Maintenance Services for Oshkosh ARFF Fire Vehicles, Ten-8 Fire Equipment, Inc., Tampa International Airport.

The Authority currently maintains the Aircraft Rescue Fire Fighting (ARFF) vehicles used at Tampa International Airport to ensure their highest operational readiness, which is critical for Tampa International Airport's safe operation.

Oshkosh Airport Products, LLC manufactures the ARFF vehicles used at Tampa International Airport and has confirmed that Ten-8 Fire Equipment, Inc. is the sole source provider of parts and service for all Oshkosh Airport Products ARFF vehicles in the State of Florida.

Authority Policy P410 authorizes sole source purchases when no other authorized vendor can supply the required equipment, materials, supplies, or services.

On January 8, 2025, a Notice of Intent to Sole Source with Ten-8 Fire Equipment, Inc. at Tampa International Airport was publicly advertised. No Responses were received.

This item authorizes the issuance of Purchase Orders to Ten-8 Fire Equipment, Inc. for the purchase of parts and maintenance services for Oshkosh ARFF Fire Vehicles used at Tampa International Airport for the Term of February 3, 2025 through February 3, 2030 in a maximum purchase authorization amount of \$400,000.

This item is included in the Capital and O&M Budgets.

The Chief Executive Officer recommended the Board authorize the issuance of Purchase Orders to Ten-8 Fire Equipment, Inc., and authorize the Chief Executive Officer or designee to execute all other ancillary documents.

The Board acted on this by motion; no resolution was required.

### Item I9

Purchase Orders, Parts for Cobus Brand Airport Buses, COBUS LLC, Tampa International Airport.

The Authority purchased COBUS brand airport buses from COBUS Industries for use at Tampa International Airport to provide critical, secure, and efficient transportation for passengers to and from the Main Terminal as needed. To ensure the continued reliability and optimal performance of these buses and proper maintenance, it is necessary to have spare parts on hand to address any potential mechanical issues, allowing the buses to operate without disruption and meet the high standards of service required at Tampa International Airport.

COBUS LLC is the exclusive manufacturer of genuine COBUS parts for COBUS brand airport buses at Tampa International Airport.

On January 8, 2025, a Notice of Intent to Sole Source with COBUS LLC at Tampa International Airport was publicly advertised. No Responses were received.

Authority Policy P410 authorizes sole source purchases when no other authorized vendor can supply the required equipment, materials, supplies, or services.

This item authorizes the issuance of Purchase Orders to COBUS LLC for the purchase of parts for COBUS brand airport buses for the Term of February 3, 2025 through February 3, 2030 in a maximum purchase authorization amount of \$150,000.

This item is included in the O&M and Capital Budgets.

The Chief Executive Officer recommended the Board authorize the issuance of Purchase Orders to COBUS LLC, and authorize the Chief Executive Officer or designee to execute all other ancillary documents.

The Board acted on this by motion; no resolution was required.

### Item I10

Purchase Orders, Fleet Management Technologies with Related Software Solutions utilizing Sourcewell Contract No. 020221-SAM, Samsara, Inc., Tampa International Airport.

The Authority currently has several vehicles equipped with Global Positioning System (GPS) tracking, including COBUS and ARFF Trucks utilizing the Fleet Management System. This technology provides real-time location tracking, improving vehicle management, tracking vehicle performance and diagnostic alerts for maintenance needs, and improving operational efficiency, safety, and overall

fleet management. The Authority plans to deploy GPS tracking on the remaining fleet vehicles to ensure consistent monitoring and optimization across all assets.

Authority Policy P410 authorizes the utilization of federal, state, local, or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

This item authorizes the issuance of Purchase Orders to Samsara, Inc. for the purchase of fleet management technologies with related software solutions utilizing Sourcewell Contract No. 020221-SAM for the Term of February 3, 2025 through March 25, 2026 in a maximum purchase authorization amount of \$120,000.

This item is included in the O&M Budget.

The Chief Executive Officer recommended the Board authorize the issuance of Purchase Orders to Samsara, Inc., and authorize the Chief Executive Officer or designee to execute all other ancillary documents.

The Board acted on this by motion; no resolution was required.

#### Item 111

Baggage Handling System Technical Support Contract, Pteris Global USA Inc., Tampa International Airport, Resolution No. 2025-11.

On April 5, 2018, the Authority entered into a Construction Contract with Hensel Phelps Construction Co. for HCAA Project No. 5991 14, Checked Baggage System Upgrades and Optimization. Hensel Phelps Construction Co. subcontracted with Pteris Global USA Inc. for the parts and installation of the upgraded checked baggage system. As part of the subcontract, Pteris Global USA Inc. was required to train Authority staff to repair the checked baggage system.

On April 4, 2024, the Authority executed a Warranty Service Contract with Pteris Global USA Inc. for the Main Terminal Conveyor IDs and electrical wiring of all subsystems, A-Sort Conveyor IDs and electrical wiring of all subsystems, and Airside C Conveyor IDs and electrical wiring of all subsystems. The Warranty period for A-Sort Conveyor IDs and electrical wiring of all subsystems ended on October 10, 2024, and the Warranty periods for Airside C and Main Terminal Conveyor IDs and electrical wiring of all subsystems ends or will end on November 14, 2024 and May 18, 2025, respectively.

This item authorizes execution of a Baggage Handling System Technical Support Contract (Contract) with Pteris Global USA Inc. for supplemental assistance in troubleshooting technical issues with the checked baggage system when Authority personnel are unable to resolve technical issues. Additionally, the Contract includes an Extra Work provision to allow for additions, deletions, or

revisions in the work being performed by Pteris Global USA Inc. The Term of the Contract is five (5) years, with three (3), one (1) year renewal options at the discretion of the Chief Executive Officer. The maximum purchase authorization amount of the Contract, including renewal options and Extra Work, is \$450,000. The Chief Executive Officer or designee is authorized to approve Extra Work over the Term of the Contract.

This item is included in the O&M Budget.

Management recommended adoption of Resolution No. 2025-11.

Resolution No. 2025-11 approved and authorized execution of Baggage Handling System Technical Support Contract at Tampa International Airport with Pteris Global USA Inc. in a maximum purchase authorization amount of \$450,000; authorized the Chief Executive Officer or designee to approve Extra Work over the Term of the Baggage Handling System Technical Support Contract; and authorized the Chief Executive Officer or designee to execute all other ancillary documents.

#### Item 112

Purchase Orders, Uniforms with Related Products and Services utilizing Sourcewell Contract No. 011124-UFC, UniFirst Corporation, Tampa International, Peter O. Knight, Tampa Executive, and Plant City Airports.

The Authority provides for the rental, fitting, alteration, emblems, laundering, pickup, delivery, barcoding, and on-demand replacement of work uniforms such as shirts, shorts, pants and coveralls to employees at Tampa International, Peter O. Knight, Plant City and Tampa Executive Airports that fall within job classifications that require uniform apparel. The Authority currently utilizes Sourcewell Contract No. 040920-UFC for these services, which expires on May 22, 2025.

Authority Policy P410 authorized the utilization of federal, state, local or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

This item authorized the issuance of Purchase Orders to UniFirst Corporation for uniforms with related products and services utilizing Sourcewell Contract No. 011124-UFC at Tampa International, Peter O. Knight, Tampa Executive and Plant City Airports for the Term of February 3, 2025 through March 25, 2028, with three, one-year renewal options, in a maximum purchase authorization amount of \$500,000.

This item is included in the O&M Budget.

The Chief Executive Officer recommended the Board authorize the issuance of Purchase Orders to UniFirst Corporation, and authorize the Chief Executive Officer or designee to execute all other ancillary documents.

The Board acted on this by motion; no resolution was required.

There were no Policies or Rules for Consideration or Action, Committee Reports or Unfinished Business. Chairman Diehl proceeded to New Business.

The following items were contained in New Business.

Item M1

Selection of Consultant, Continuing Environmental Engineering Consulting Services, Tampa International, Peter O. Knight, Plant City, and Tampa Executive Airports, presented by Jeff Siddle.

The Environmental Engineering Continuing Consultant will provide comprehensive environmental engineering consulting and compliance services such as site investigation and rehabilitation; stormwater pollution prevention plans; spill prevention, control, and countermeasure plans; hazardous and non-hazardous materials management; environmental forensics; aquatic maintenance and monitoring; wildlife hazard management; air quality sampling; analytical laboratory services; and other environmental engineering consulting services as requested by the Authority.

On July 24, 2024, a Request for Qualifications for Continuing Environmental Engineering Consulting Services was issued for Tampa International, Peter O. Knight, Plant City, and Tampa Executive Airports.

Eight (8) Responses were received, and seven (7) Responses were evaluated by staff.

The order of technical ranking is as follows:

1. APTIM Environmental & Infrastructure, LLC
2. Montrose Environmental Solutions, Inc.
3. CDM Smith, Inc.
4. Tetra Tech, Inc.
5. NV5, Inc.
6. NOVA Engineering and Environmental, LLC dba MAS Environmental
7. Terracon Consultants, Inc.\*

\* Terracon Consultants, Inc. withdrew their Response from consideration prior to interviews.

The Response received from Langan Engineering and Environmental Services, LLC was not evaluated at the company's request.

A W/MBE goal of at least 15% of the dollar amount earned on the resulting contract was prescribed. All evaluated Respondents submitted assurance and participation documentation demonstrating that they will meet the W/MBE goal requirements.

This item is included in the Capital & O&M Budgets.

The Chief Executive Officer recommended ranking the order of firms as listed above.

Upon motion of Robert Watkins, seconded by Gary Harrod, the recommended ranking of the firms in order of preference was approved and staff was authorized to negotiate a contract. No resolution was required.

Item M2

Construction Contract, Roadways Rehabilitation in East Development Area, HCAA Project No. 8520 24, C.W. Roberts Contracting, Inc., Tampa International Airport, Resolution No. 2025-13, presented by Jeff Siddle.

This Project consists of the rehabilitation of approximately one-half mile of North Westshore Blvd., north of West Cayuga Street, and about a quarter mile of West Cayuga Street between North Westshore Blvd. and Air Cargo Road. This Project also includes pavement demolition, earthwork, grading, sodding, and pavement markings.

An Invitation to Bid was issued on September 11, 2024.

On November 14, 2024, four (4) Bids were publicly opened and read aloud as follows:

<u>Company Name</u>	<u>Bid Amount</u>
C.W. Roberts Contracting, Inc.	\$1,286,569.44
Ajax Paving Industries of Florida, LLC	\$1,550,027.00
Crisdel Group, Inc.	\$1,776,000.00
Preferred Materials, Inc.	\$2,146,035.38

The lowest responsive and responsible Bidder is C.W. Roberts Contracting, Inc.

A W/MBE Goal participation rate of 10.0% was prescribed and a W/MBE Goal participation rate of at least 10.3% is incorporated into the Construction Contract.

Per Authority Policy P410, staff may authorize use of the Owner's Direct Purchase Program for construction materials and supplies, as appropriate.

This item is included in the Capital Budget.

Management recommended adoption of Resolution No. 2025-13.

Upon motion of Robert Watkins, seconded by Gary Harrod, Construction Contract for Roadways Rehabilitation in East Development Area, HCAA Project No. 8520 24 at Tampa International Airport with C.W. Roberts Contracting, Inc. in the amount of \$1,286,569.44 was unanimously approved by all Board Members present; staff was authorized to use Owner's Direct Purchase Program if appropriate; and the Chief Executive Officer or designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2025-13.

### Item M3

Construction Contract, Airside E Shuttle Guideway Rehabilitation, HCAA Project No. 8910 23, Johnson-Laux Construction LLC, Tampa International Airport, Resolution No. 2025-14, presented by Jeff Siddle.

On May 6, 2021, the Board approved the use of Indefinite Quantity Construction Contracts through Sourcewell for amounts greater than \$100,000 for the Term of June 1, 2021 through June 1, 2026 in a maximum purchase authorization amount of \$10,000,000. On June 1, 2023, the Board approved an increase to the maximum purchase authorization amount from \$10,000,000 to \$20,000,000 and extended the Term from June 1, 2026 to June 1, 2028. The Board also requested that any Authority contracts resulting from this authorization that individually exceed \$1,500,000 be brought to the Board for approval.

Rehabilitation of the guideway structure between Airside E and the Main Terminal is necessary to accommodate new shuttle cars for Airside E.

This item authorizes the execution of a Construction Contract with Johnson-Laux Construction, LLC to remove and replace sections of the shuttle car concrete running surfaces, replace bearing pads, and other miscellaneous concrete repairs in a maximum purchase authorization amount of \$2,912,148.47.

This item is included in the Capital Budget.

Management recommended adoption of Resolution No. 2025-14.

Upon motion of Commissioner Cohen, seconded by Robert Watkins, Construction Contract for Airside E Shuttle Guideway Rehabilitation at Tampa International Airport with Johnson-Laux Construction, LLC in the amount of \$2,912,148.47 was unanimously approved by all Board Members present; and

the Chief Executive Office or designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2025-14.

#### Item M4

Purchase Orders, Motor Vehicles utilizing Department of Management Services Contract No. 253-25100000, Step One Automotive dba Ford Crestview; Purchase Orders, Pursuit, Administrative, and Other Vehicles utilizing Florida Sheriffs Association Contract No. FSA24-VEL32.0, Carl Black of Orlando LLC, Garber Ford, Inc., and Garber Chevrolet Buick GMC, Inc.; Increase to Maximum Purchase Authorization Amount, Duval Ford, Duval Chevrolet, Bozard Ford and Alan Jay Fleet Sales, Tampa International Airport, presented by Paul Horst.

The Authority's Fiscal Year budget provides for the purchase of an assortment of vehicles for Authority Departments. New vehicles are added to the fleet on an as-needed basis and existing vehicles are replaced based on years of service and condition evaluation.

On September 7, 2023, the Board authorized the issuance of Purchase Orders to Duval Ford, Duval Chevrolet, Bozard Ford, and Alan Jay Fleet Sales utilizing Bradford County Sheriff's Office Contract No. BCSO 22-27-1.0 and Sourcewell Contract No. 091521-NAF for the purchase of automotive vehicles, light trucks, SUVs, medium-duty vehicles, and equipment in an aggregate maximum purchase authorization amount of \$1,500,000.

The Authority's need for new vehicles has increased to meet expanded staff needs due to Airside D construction activities, enhanced Safety & Security Patrol activities, and growing operational and maintenance demands across Tampa International Airport. Additionally, replacement vehicles will be assessed and recommended for replacement. To ensure the Authority can obtain the additional vehicles in a timely manner, staff recommends the utilization of additional cooperative contracts.

Authority Policy P410 authorizes the utilization of federal, state, local, or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

This item authorizes the issuance of Purchase Orders to Step One Automotive dba Ford Crestview for the purchase of motor vehicles utilizing Department of Management Services Contract No. 253-25100000 for the Term of February 3, 2025 through May 16, 2025, with one, two (2) year renewal option at the discretion of the Chief Executive Officer contingent upon approval of similar renewal option by the Department of Management Services. This item also authorizes the issuance of Purchase Orders to Carl Black of Orlando LLC, Garber Ford, Inc., and Garber Chevrolet Buick GMC, Inc. for the purchase of pursuit, administrative, and other vehicles utilizing Florida Sheriffs Association Contract No. FSA24-VEL32.0 for the Term of February 3, 2025 through September 30, 2025. Additionally, this item authorizes an increase of \$2,250,000 to the original Board-approved maximum

purchase authorization amount of \$1,500,000 for a new maximum purchase authorization amount of \$3,750,000.

This item is included in the Capital Equipment Budget.

The Chief Executive Officer recommended the Board authorize the issuance of Purchase Orders to Step One Automotive dba Ford Crestview, Carl Black of Orlando LLC, Garber Ford, Inc., and Garber Chevrolet Buick GMC, Inc.; authorize an increase of \$2,250,000 to the original maximum purchase authorization amount of \$1,500,000 for a new maximum purchase authorization amount of \$3,750,000; and authorize the Chief Executive Officer or designee to execute all other ancillary documents.

Upon motion of Commissioner Cohen, seconded by Gary Harrod, Purchase Orders, Motor Vehicles utilizing Department of Management Services Contract No. 253-25100000, Step One Automotive dba Ford Crestview; Purchase Orders, Pursuit, Administrative, and Other Vehicles utilizing Florida Sheriffs Association Contract No. FSA24-VEL32.0, Carl Black of Orlando LLC, Garber Ford, Inc., and Garber Chevrolet Buick GMC, Inc. were unanimously approved by all Board Members present and the Increase to Maximum Purchase Authorization Amount, Duval Ford, Duval Chevrolet, Bozard Ford and Alan Jay Fleet Sales, Tampa International Airport was also unanimously approved by all Board Members present.

The Board acted on this by motion; no resolution was required.

#### Item M5

Airside D Anchor Tenant Agreement, Delta Air Lines, Inc., Tampa International Airport, Resolution No. 2025-21, presented by Tony O'Brian.

Airside D is the first new airside built at Tampa International Airport (TPA) in nearly 20 years. It is the third and final phase of the 2013 Master Plan, which prepares TPA to accommodate growth to 35 million annual passengers by adding 16 new international and domestic gates. Balanced distribution of passengers and aircraft requires moving a domestic airline to Airside D as the primary airline or "Anchor Tenant". In late 2023, staff engaged all airlines at TPA to determine each airline's interest. Three airlines expressed serious interest in moving to Airside D: American Airlines, Delta Air Lines (Delta), and United Airlines. Staff undertook a holistic qualitative approach and requested each airline submit a detailed response to a number of exploratory questions in five key areas: Overall Fit, Project Delivery Capability, Airline Service and Growth, Commercial Terms, and Airline Requirements. Staff evaluated the responses and determined that Delta represented the best fit to move to Airside D as the Anchor Tenant.

The Airside D Anchor Tenant Agreement (Agreement) commits Delta to move to Airside D, to prelease six gates in the future, to return space and timely vacate Airside E, and to coordinate design on new

tenant spaces at Airside D. The Agreement contemplates two ancillary documents: (1) the DL Sky Club Lease (Lease); and (2) the Financing Document. The Lease functions as a long-term Space Rental Agreement (SRA) for the Delta Sky Club space at Airside D and provides additional details about design requirements, construction coordination, Rent commencement, and move-in timing for the Delta Sky Club. The Lease is effective upon the design reaching the 60% design milestone and the initial Term of the Lease ends five years after the Delta Sky Club opens at Airside D. The Lease also has three additional 5-year renewal options. The Financing Document provides Delta an option to finance the design and construction of its tenant spaces, including the Delta Sky Club and all other Delta operational support facilities at Airside D, through a short-term construction loan from the Authority. The total loan is a not-to-exceed amount of \$37.5 million in 2023 dollars at 5.3% interest, and the payback period is sixty months from the opening date of the Delta Sky Club at Airside D. The financing option must be exercised by Delta no later than April 1, 2026.

The Agreement is effective February 3, 2025 and continues until the last of: (1) the date of full execution of the Lease; (2) the date of full execution of the last SRA for space to be used by Delta at Airside D; or (3) the date of full execution of the Financing Document.

This item also authorizes the Chief Executive Officer to execute the Lease and the Financing Document.

This item will be funded through Authority Reserves.

Management recommended adoption of Resolution No. 2025-21.

Upon motion of Robert Watkins, seconded by Gary Harrod, Airside D Anchor Tenant Agreement at Tampa International Airport with Delta Air Lines, Inc. was unanimously approved by all Board Members present; the Chief Executive Officer was authorized to execute the DL Sky Club Lease and Financing Document; and the Chief Executive Officer or designee was authorized to execute all other ancillary documents by adoption of Resolution No. 2025-21.

This concluded New Business.

Jeff Siddle began the Staff Reports with the final accounting numbers for Master Plan Phase 1. The approved budget for the project was \$981,578,000 and the final cost came in at \$980,522,694 which was approximately \$1 million under budget. Mr. Siddle then gave an update on the progress of Master Plan Phase 2.

This concluded the Staff Reports and Chairman Diehl proceed to the Attorney Client Closed Session.

General Counsel Michael Stephens discussed the procedure for entering into the Attorney Client Closed Session.

Robert Watkins made a motion to enter into an Attorney Client Closed Session which was seconded by Gary Harrod and unanimously approved by all Board Members present.

At the conclusion of the Attorney Client Closed Session, Chairman Diehl reopened the Regular Board Meeting.

Before adjourning the meeting, General Counsel Stephens requested an Attorney-Client Closed Session be held at the March 2025 Board Meeting to discuss pending litigation and strategy related to litigation expense and to seek the Board's direction.

With no further business to be brought before the Board, Chairman Diehl adjourned the meeting.



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Arthur F. Diehl III, Chairman



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Jane Castor, Secretary