

Procurement Department Areas of Responsibility (May 17, 2017)

Department	Procurement Agent Contact	
	Primary	Secondary
Facilities and Administration		
Maintenance	Anita Hoover	Amber Hamilton
Planning & Development	Tom Thalheimer	James Hanney / Joe Benjamin
Construction		
Design Services		
Environmental Services		
Facilities Development		
Human Resources	Cathy Tefft	Amber Hamilton
Ethics, Diversity & Admin		
Risk Management		
Audit	Amy Flack	Damaris Cordova
CEO	Amy Flack	Damaris Cordova
Development Program Services	Amber Hamilton	Anita Hoover
Finance	Cathy Tefft	Amber Hamilton
Government Relations / Communications	Connie Mundzak	Amy Flack
Information Technology Services	Damaris Cordova	Anita Hoover
Legal Affairs	Amy Flack	Damaris Cordova
Marketing	Amber Hamilton	Damaris Cordova
Air Service Development		
Marketing		
Real Estate		
Operations & Guest Services		
Airport Concessions	Amy Flack	Kathleen Fisher
Airfield Operations	Kathleen Fisher	Amy Flack
Fire Department		
General Aviation		
Guest Services		
Parking & Ground Transportation		
Public Safety and Security		
Terminal Operations		

Miscellaneous Purchases / Services Contacts	Primary Contact	Secondary Contact
Advertising		
Payment information	Mimi Fernandez	Rechelle Millward
Submit advertising request	legalnotices@TampaAirport.com	Mimi Fernandez
Copiers	Nohemy Lopez	Rechelle Millward
Furniture	Rechelle Millward	Mimi Fernandez
Name Plates	Mimi Fernandez	Rechelle Millward
Office Supplies	Rechelle Millward	Mimi Fernandez
MRO Vending	Alan Clendening	Tim Shoby
Purchasing Cards	Nohemy Lopez	Rechelle Millward
Oracle Contacts	Primary Contact	Secondary Contact
Purchase Orders	Amy Flack	Damaris Cordova
Requisitions	Amy Flack	Damaris Cordova
Sourcing	Kathleen Fisher	Amber Hamilton
Supplier Portal	Rechelle Millward	Kathleen Fisher
Request for Inventory Items (includes water and paper)	Supply Request (srequest@tampaairport.com)	Tim Shoby
Transfer/Disposal of Authority Property	Jarvis Roney	Tim Shoby

Contact	Work Phone	Cell Phone
Alan Clendening	870-8731	927-0426
Amber Hamilton	870-8736	468-8297
Amy Flack	801-6059	220-9159
Anita Hoover	801-6011	546-1249
Cathy Tefft	870-8733	217-3052
Connie Mundzak	801-6040	299-6741
Damaris Cordova	870-8768	784-4787
Edward Hunt	870-7824	267-1329
James Hanney	870-8779	787-3594
Jarvis Roney	676-4405	299-1568
Joe Benjamin	801-6082	230-7796
Kathleen Fisher	870-8732	230-1084
Mike Perry	676-4373	317-8528
Mimi Fernandez	554-1457	220-8836
Nohemy Lopez	870-7841	
Rechelle Millward	676-4367	
Tim Shoby	870-8730	267-0881
Tom Thalheimer	801-6042	917-1291