



Revision 5

**NOTICE OF PUBLIC MEETINGS
HILLSBOROUGH COUNTY AVIATION AUTHORITY**

The evaluation committee is scheduled to meet at the times, dates and locations listed below to review and evaluate the responses for ITN No.: 80008 for Group Life Insurance Benefits at Tampa International Airport.

Meeting		Time	Date	Meeting Information
Minimum Qualifications Evaluation	Public	10:00 a.m.	August 10, 2020	Microsoft Teams®: Microsoft Teams Information: Call-In: 813-694-2569 Conference ID: 989 961 311# Click here to join the Microsoft Teams® Meeting: Join Microsoft Teams Meeting
Technical Evaluation	Public	9:30 a.m.	August 24, 2020	Microsoft Teams®: Microsoft Teams Information: Call-In: 813-694-2569 Conference ID: 834 676 134# Click here to join the Microsoft Teams® Meeting: Join Microsoft

				Teams Meeting
Interviews	Non-Public	TBD	September 1, 2020	Microsoft Teams®
Final Technical Evaluation	Public	9:00 a.m.	September 10, 2020	Microsoft Teams®: Microsoft Teams Information: Call-In: 813-694-2569 Conference ID: 954 418 209# Click here to join the Microsoft Teams® Meeting: Join Microsoft Teams Meeting
Negotiations	Non-Public	3:00 p.m.	September 29, 2020	Microsoft Teams®
Negotiations	Non-Public	12:30 p.m.	October 8, 2020	Microsoft Teams®
Recommendation of Negotiated Agreement	Public	11:00 a.m. 8:00 a.m.	October 14, 2020 October 22, 2020	Microsoft Teams®: Microsoft Teams Information: Call-In: 813-694-2569 Conference ID: 743 144 134# Click here to join the Microsoft Teams® Meeting: Join Microsoft Teams Meeting

In accordance with Executive Order Number 20-69 dated March 20, 2020, and extended on July 29, 2020, the Hillsborough County Aviation Authority will conduct the above-referenced meetings via Microsoft Teams for all public attendees and technical evaluation committee members.

PLEASE NOTE: Any person who desires to appeal any decisions made at this meeting will need a record of the proceedings and for that purpose the person desiring to appeal may need to ensure that a verbatim record of the proceeding is made which includes the testimony and evidence upon which the appeal is based. Additionally, Florida law requires public agencies to provide accessibility to a public meeting upon receipt of a written request by a person with a physical disability at least 48 hours prior to the meeting. Any person requiring accommodations to attend or participate in a meeting of the Hillsborough County Aviation Authority should contact the office of Joe Lopano, Chief Executive Officer, at Post Office Box 22287, Tampa, FL 33622 or via facsimile at (813) 875-6670. Any questions, contact Sabrina Kimball, Procurement Agent by phone at (813) 554-1457 or via email at SKimball@TampaAirport.com.