



**Revision 2**

**NOTICE OF PUBLIC MEETINGS  
HILLSBOROUGH COUNTY AVIATION AUTHORITY**

The evaluation committee is scheduled to meet at the times, dates and locations listed below to review and evaluate the responses for ITN No.: 80008 for Group Life Insurance Benefits at Tampa International Airport.

Meeting		Time	Date	<del>Conference Room</del> Meeting Information
Minimum Qualifications Evaluation	Public	10:00 a.m.	August 10, 2020	<del>Lobby A</del> Microsoft Teams®:  Microsoft Teams Information:  Call-In: 813-694-2569  Conference ID: 989 961 311#  Click here to join the Microsoft Teams® Meeting: <a href="#">Join Microsoft Teams Meeting</a>
Technical Evaluation	Public	9:30 a.m.	August 24, 2020	<del>Lobby A</del> Microsoft Teams®:  Microsoft Teams Information:  Call-In: 813-694-2569  Conference ID: 834 676 134#  Click here to join

				the Microsoft Teams® Meeting: <a href="#">Join Microsoft Teams Meeting</a>
Technical Evaluation	Public	9:00 a.m.	August 25, 2020	<del>Lobby B</del> <del>Microsoft Teams®:</del>  Microsoft Teams Information:  Call-In: 813-694-2569  Conference ID: 679 025 209#  Click here to join the Microsoft Teams® Meeting: <a href="#">Join Microsoft Teams Meeting</a>
Interviews	Non-Public	TBD	September 1, 2020	<del>Lobby B</del> <del>Microsoft Teams®</del>
Interviews	<del>Non-Public</del>	<del>TBD</del>	<del>September 2, 2020</del>	<del>Lobby B</del> <del>Microsoft Teams®</del>
Final Technical Evaluation	Public	9:00 a.m.	September 10, 2020	Earhart Microsoft Teams®:  Microsoft Teams Information:  Call-In: 813-694-2569  Conference ID: 954 418 209#  Click here to join the Microsoft Teams® Meeting: <a href="#">Join Microsoft Teams Meeting</a>

In accordance with Executive Order Number 20-69 dated March 20, 2020, and extended on July 29, 2020, the Hillsborough County Aviation Authority will conduct the above-referenced meetings via Microsoft Teams for all public attendees and technical evaluation committee members.

The Lobby conference rooms are located in the Administrative Offices Building, adjacent to the Main Terminal. Take the elevator or escalator to the 2<sup>nd</sup> floor of the Main Terminal. Go to the Yeager elevators on the red side. Exit through the sliding glass doors to the right of the Yeager elevators. Take the crosswalk that leads to the Administrative Offices Building. Enter the lobby. The conference rooms are down the hallway on the right. For parking information, visit the Authority's website at [www.TampaAirport.com/parking/index.asp](http://www.TampaAirport.com/parking/index.asp).

The Earhart Conference Room is located on the 3rd Floor of the Main Terminal at Tampa International Airport. Take the blue Earhart elevators to the 3rd floor of the Main Terminal. The conference room is between Airside A and the Earhart elevators.

PLEASE NOTE: Any person who desires to appeal any decisions made at this meeting will need a record of the proceedings and for that purpose the person desiring to appeal may need to ensure that a verbatim record of the proceeding is made which includes the testimony and evidence upon which the appeal is based. Additionally, Florida law requires public agencies to provide accessibility to a public meeting upon receipt of a written request by a person with a physical disability at least 48 hours prior to the meeting. Any person requiring accommodations to attend or participate in a meeting of the Hillsborough County Aviation Authority should contact the office of Joe Lopano, Chief Executive Officer, at Post Office Box 22287, Tampa, FL 33622 or via facsimile at (813) 875-6670. Any questions, contact Sabrina Kimball, Procurement Agent by phone at (813) 554-1457 or via email at [SKimball@TampaAirport.com](mailto:SKimball@TampaAirport.com).