



**NOTICE OF PUBLIC MEETINGS  
HILLSBOROUGH COUNTY AVIATION AUTHORITY**

The evaluation committee is scheduled to meet at the times, dates and locations listed below to review and evaluate the responses for Invitation to Negotiate No: 19-534-014 for Critical Event Management and Continuity of Operations Consulting Services at Tampa International Airport.

<b>Meeting</b>		<b>Time</b>	<b>Date</b>	<b>Conference Room</b>
Minimum Qualifications Evaluation	Public	1:30 p.m.	April 19, 2019	Lobby A
Technical Evaluation	Public	8:30 a.m.	May 3, 2019	Lobby B
Technical Evaluation, if necessary	Public	1:00 p.m.	May 6, 2019	Earhart
Interviews	Non-Public	TBD	May 21, 2019	Lobby B
Technical Evaluation	Public	8:30 a.m.	May 23, 2019	Earhart
Final Technical Evaluation	Public	8:00 a.m.	June 3, 2019	Lobby B

**Lobby A or Lobby B Conference Room**

The Lobby conference rooms are located in the Administrative Offices Building, adjacent to the Main Terminal. Take the elevator or escalator to the 2<sup>nd</sup> floor of the Main Terminal. Go to the Yeager elevators on the red side. Exit through the sliding glass doors to the right of the Yeager elevators. Take the crosswalk that leads to the Administrative Offices Building. Enter the lobby. The conference rooms are down the hallway on the right. For parking information, visit the Authority's website at [www.TampaAirport.com/parking/index.asp](http://www.TampaAirport.com/parking/index.asp).

**Earhart Conference Room**

The Earhart Conference Room is located on the 3<sup>rd</sup> Floor of the Main Terminal at Tampa International Airport, 4160 George J. Bean Parkway, Suite 2400, Tampa, Florida, 33607. Take the blue Earhart elevators to the 3<sup>rd</sup> floor of the Main Terminal. The conference room is between Airside A and the Earhart elevators.

**PLEASE NOTE:** Any person who desires to appeal any decisions made at this meeting will need a record of the proceedings and for that purpose the person desiring to appeal may need to ensure that a verbatim record of the proceeding is made which includes the testimony and evidence upon which the appeal is based. Additionally, Florida law requires public agencies to provide accessibility to a public meeting upon receipt of a written request by a person with a

physical disability at least 48 hours prior to the meeting. Any person requiring accommodations to attend or participate in a meeting of the Hillsborough County Aviation Authority should contact the office of Joe Lopano, Chief Executive Officer, at Post Office Box 22287, Tampa, FL 33622 or via facsimile at (813) 875-6670. Any questions, contact Tara Bohnsack, Purchasing Manager, Non-Capital Programs and Materials Management by phone at (813) 870-8736 or via email at [TBohnsack@TampaAirport.com](mailto:TBohnsack@TampaAirport.com).