



**REVISION 5**

**NOTICE OF PUBLIC MEETINGS  
HILLSBOROUGH COUNTY AVIATION AUTHORITY**

The evaluation committee is scheduled to meet at the times, dates and locations listed below to review and evaluate the responses for Request for Solicitation No: 19-534-001 for Website Design and Implementation at Tampa International Airport.

| Meeting   |                       | Time                              | Date   | Conference Room               |
|---|-----------------------|-----------------------------------|--|-------------------------------|
| Minimum Qualifications Evaluation                   | Public                | <del>9:00 a.m.</del><br>9:30 a.m. | December 10, 2018  | Lobby A                       |
| Technical Evaluation                                | Public                | 9:00 a.m.                         | January 7, 2019  | Lobby B                       |
| <del>Technical Evaluation, if necessary</del>       | Public                | <del>9:00 a.m.</del>              | <del>January 8, 2019</del>   | <del>Lobby B</del>            |
| Interviews  | Non-Public            | TBD                               | January 17, 2019   | Lobby A                       |
| <del>Interviews</del>                               | <del>Non-Public</del> | <del>TBD</del>                    | <del>January 18, 2019</del>  | <del>Lobby B</del>            |
| Final Technical Evaluation                          | Public                | <del>9:30 a.m.</del><br>2:00 p.m. | <del>January 22, 2019</del><br><del>January 18, 2019</del><br>January 17, 2019 | <del>Lobby B</del><br>Lobby A |
| <del>Final Technical Evaluation, if necessary</del> | Public                | 10:00 a.m.                        | <del>January 22, 2019</del>  | <del>Lobby B</del>            |
| Negotiation Strategy Meeting – Internal             | Non-Public            | 2:30 p.m.                         | January 23, 2019   | Earhart                       |
| Negotiations – ICF Olson                            | Non-Public            | 10:00 a.m.                        | February 5, 2019   | Earhart                       |
| Negotiation Strategy Meeting – Internal             | Non-Public            | 9:00 a.m.                         | February 12, 2019  | Earhart                       |
| Negotiations – ICF Olson                            | Non-Public            | 10:00 a.m.                        | February 26, 2019  | Earhart                       |

**A. Lobby A and B Conference Rooms**

The Lobby A and Lobby B Conference Rooms are in the Administrative Offices Building, adjacent to the Main Terminal at Tampa International Airport, 4160 George J. Bean Parkway, Suite 2400, Tampa, Florida, 33607. Take the red Yeager elevators to the 2<sup>nd</sup> floor of the Main Terminal. Exit through the sliding glass doors to the right of the Yeager elevators. Take the crosswalk that leads to the Administrative Offices Building. Enter the

lobby. The conference rooms are down the hallway on the right. For parking information, visit the Authority website at: [www.TampaAirport.com/parking](http://www.TampaAirport.com/parking).

C. Earhart Conference Room

The Earhart Conference Room is located on the 3<sup>rd</sup> Floor of the Main Terminal at Tampa International Airport, 4160 George J. Bean Parkway, Suite 2400, Tampa, Florida, 33607. Take the blue Earhart elevators to the 3<sup>rd</sup> floor of the Main Terminal. The conference room is between Airside A and the Earhart elevators.

PLEASE NOTE: Any person who desires to appeal any decisions made at this meeting will need a record of the proceedings and for that purpose the person desiring to appeal may need to ensure that a verbatim record of the proceeding is made which includes the testimony and evidence upon which the appeal is based. Additionally, Florida law requires public agencies to provide accessibility to a public meeting upon receipt of a written request by a person with a physical disability at least 48 hours prior to the meeting. Any person requiring accommodations to attend or participate in a meeting of the Hillsborough County Aviation Authority should contact the office of Joe Lopano, Chief Executive Officer, at Post Office Box 22287, Tampa, FL 33622 or via facsimile at (813) 875-6670. Any questions, contact Tara Bohnsack, Purchasing Manager, Non-Capital Programs and Materials Management by phone at (813) 870-8736 or via email at [TBohnsack@TampaAirport.com](mailto:TBohnsack@TampaAirport.com).