

HILLSBOROUGH COUNTY AVIATION AUTHORITY

INVITATION TO BID

Sealed bids will be received from bidders by the Owner in the Service Building front office located on the second level/red side, Tampa International Airport, for the project listed below, until 2:00 p.m., October 28, 2009, at which time all bids received will be publicly opened and read aloud in the Service Building Lobby Conference Room A, second level/red side:

Airport Name: Tampa Executive Airport
HCAA Project Number: 5640 10
FDOT FM Number: 416454
Project Title: Chiller System Replacement - Main Terminal
Project Description: This project provides for the replacement of the existing chiller system with a more modern design as well as upgrade of the air handlers.

Bidders are invited to submit bids for the work on the bid forms provided in the Contract Documents; other bid forms will not be accepted.

Significant Dates:

Contract Documents available: October 6, 2009 after 2:00 p.m.
Mandatory pre-bid conference: October 15, 2009 at 10:30 a.m.
Mandatory site visit: October 15, 2009 at 2:00 p.m.
Bid Opening: October 28, 2009 at 2:00 p.m.

The **MANDATORY** pre-bid conference for all bidders will be held at the Tampa Executive Airport located at 6582 Eureka Springs Rd., Tampa 33610 on October 15, 2009 at 10:30 a.m. Questions relating to the contract and contract documents will be answered at that time. Attendance by all prospective prime bidders is mandatory. Bids submitted by Bidders not in attendance at this scheduled **MANDATORY** pre-bid Conference will not be accepted.

A **MANDATORY** Site Inspection of the Project Areas at Tampa Executive Airport will occur immediately following the scheduled Pre-bid Conference. **ATTENDANCE BY ALL PROSPECTIVE PRIME BIDDERS AT THIS SCHEDULED SITE INSPECTION IS MANDATORY.**

Complete examination and understanding of the contract documents including the bidding documents, general conditions of the contract, specifications, construction drawings and the site of the proposed work are necessary to properly submit a bid.

To procure contract documents, please fill out the attached form, it will be automatically emailed to Tricia Alvarez, Contracts Manager once the form is submitted. Contract documents will be available for examination or may be obtained from the office of the Hillsborough County Aviation Authority, Service Building second level/red side after 2:00 p.m. on October 6, 2009, for a fee of:

\$25.00 for CD only

Cash, company check, cashier's check, or money order is accepted. Company or Cashier's checks or money orders will be made payable to Hillsborough County Aviation Authority). Request to Procure Contract Documents must be received before Contract Documents can be purchased. Telephone Tricia Alvarez, Contracts Manager at (813) 870-7838 in advance of going to the offices of Aviation Authority to ensure sufficient sets will be available.

Only complete sets of the contract documents on CD format will be available for purchase. Partial sets or individual sheets will not be available. No refunds will be made for returned contract documents.

The Bidder will have purchased Contract Documents from the Owner or the Owner's authorized representative and must submit their Bid on the forms furnished by the Owner in the Contract Documents. Bids submitted by Bidders who have not purchased Contract Documents from the Owner or Owner's authorized representative **will** be rejected.

The cost of postage or shipping for contract documents that are to be sent will be paid in advance by those requesting same; this cost is non-refundable.

A cashier's check on any national or state bank or a bid bond on the form contained in the contract documents in the amount of not less than 5% of the total amount bid, made payable to the Hillsborough County Aviation Authority, must accompany each bid as a guarantee that the bidder will not withdraw this bid for a period of 80 days after opening of the bids, and in the event the contract is awarded to the bidder, bidder will, within seven calendar days after the date of award of the Contract, enter into a contract with the Owner and furnish the required and executed contracts, certificates of insurance and the performance and payment bonds failing which bidder will forfeit the amount of the bid bond as liquidated damages. The bid bond, performance and payment bonds are required to be secured from an agency of the surety, which agency will have an established place of business in the State of Florida and be duly licensed to conduct business therein. Failure to furnish these documents will cause forfeiture of the bid bond.

Each bid and any attachments submitted will be placed in an opaque, sealed envelope plainly marked on the outside with:

"Bid for:

Chiller System Replacement - Main Terminal
HCAA Project Number 5640 10
FDOT FM Number: 416454
Tampa Executive Airport
Tampa, Florida"

and with the name and address of the bidder. Each bid will be delivered to the Owner at the time and place stated for receiving bids or mailed to the Hillsborough County Aviation Authority, P. O. Box 22287, Tampa, Florida 33622.

The physical address of the Authority for overnight delivery, courier or express services is Hillsborough County Aviation Authority, Tampa International Airport, 4160 George J. Bean Parkway, Suite 2400, Service Building, 2nd level, red side, Tampa, Florida 33607.

If mailed, the bid will be sent by certified/registered mail, with return receipt requested. No bid will be considered unless received on or before the time and at the place designated above.

The bidder must supply all information required by the bid form, contract documents and required attachments.

The Owner reserves the right to waive any formalities, technicalities, or irregularities, and reject any or all bids re-advertise for bids and to avoid or refrain from awarding the contract for the work.

If you have any questions pertaining to this project, please contact the Owner's representative, Tricia Alvarez, Contracts Manager at 813-870-7838.

END OF SECTION