

HILLSBOROUGH COUNTY AVIATION AUTHORITY

Addendum #1

Employee Insurance Benefits Consultant

Tampa International Airport

Request for Proposals (RFP) #09-311-037

A copy of this signed Addendum #1 **must** be included with all submissions.

Clarification questions/answers

The following information is provided as clarification to submitted questions.

1. QUESTION: Does the Aviation Authority administer internally or outsource the following:
FMLA administration
COBRA Administration
Sexual Harassment training

ANSWER: FMLA administration—internally
COBRA Administration—internally
Sexual Harassment training—internally

2. QUESTION: Does the Aviation Authority have a benefits information portal on their intranet or a standalone benefits website?

ANSWER: The Aviation Authority has an intranet, but if employees want to obtain benefits information they contact the Human Resources Department, contact the provider or go onto the providers' websites.

REMINDER: The deadline for submissions for this RFP is August 27, 2009, no later than 2:00 p.m., EDT.

I _____ acknowledge receipt of this Addendum #1.

Proposer's signature

Date