



ADDENDUM NUMBER 1

December 21, 2011

to

REQUEST FOR QUALIFICATIONS

for

AIRSIDE F ADDITIONS AND RENOVATIONS

HCAA Project Numbers 8600 12, 5565 13, 5630 13, AND 5870 13

TAMPA INTERNATIONAL AIRPORT

Tampa, Florida

THE FOLLOWING ITEMS ARE MADE AND HEREBY BECOME A PART OF THE REQUEST FOR QUALIFICATIONS DATED DECEMBER 15, 2011, FOR AIRSIDE F ADDITIONS AND RENOVATIONS AT TAMPA INTERNATIONAL AIRPORT, TAMPA, FLORIDA, AS PREPARED BY PLANNING AND DEVELOPMENT.

REQUEST FOR QUALIFICATIONS

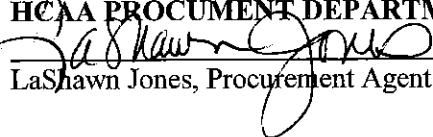
Make the following changes or replace the following pages:

Page Number	Description
NOTICE TO DESIGN-BUILD FIRMS	<i>Remove</i> the Notice to Design-Build Firms website ad in its entirety and <i>Replace</i> with the attached ad <i>changing</i> the meeting location of the mandatory pre-qualification conference <i>from</i> the Authority's boardroom <i>to</i> the Grand Ballroom West located in the Tampa Airport Marriott Hotel.
NOTICE TO DESIGN-BUILD FIRMS - Significant Dates	<i>First Part 1 Agreement Awarded by Authority Board on March 1, 2012 at 9:00 a.m.</i>
REQUEST FOR QUALIFICATIONS	<i>Remove</i> pages 1 through 17 of the RFQ and <i>Replace</i> in its entirety.

ATTACHMENTS

NOTICE TO DESIGN-BUILD FIRMS
REQUEST FOR QUALIFICATIONS

HCAA PROCUREMENT DEPARTMENT


LaShawn Jones, Procurement Agent

End of Addendum 1

NOTICE TO DESIGN-BUILD FIRMS

HILLSBOROUGH COUNTY AVIATION AUTHORITY

The Hillsborough County Aviation Authority hereby requests, pursuant to the Consultants Competitive Negotiation Act, Florida Statutes 287.055, is interested in acquiring design-build services for the following Project:

AIRSIDE F ADDITIONS AND RENOVATIONS

**TAMPA INTERNATIONAL AIRPORT
HCAA PROJECT NOS. 8600 12, 5630 13, 5565 13, 5870 13
FDOT FM #424097-1
Reference No. 12-411-010**

This project provides for additions and renovations to Airside F to improve the facilities in eight major areas: 1) to expand and renovate the Customs and Border Protection (CBP) area to accommodate the concurrent arrival of three wide-body aircraft, 2) to expand and reconfigure the Transportation Security Administration (TSA) passenger screening area to six fully-equipped lanes that conform to current design criteria, 3) to expand and create additional retail and food and beverage concession shell space, 4) to expand and reconfigure the aircraft parking layout to accommodate three international wide body and eleven narrow body aircraft simultaneously, 5) to remove and replace fourteen apron-drive passenger boarding bridges, along with their pre-conditioned air system air-handling units (PCA-AHU's), and ground power units (GPU's), 6) to replace the building chiller system and upgrade the hydronic piping system with new pneumatic valves and controls, 7) to remove and replace the field carpet on the boarding level of Airside F, and 8) to upgrade the WiFi system.

Significant Dates:

RFQ posted on web site:	By 5:00 p.m. on December 15, 2011
Mandatory pre-qualification conference:	At 2:00 p.m. on December 22, 2011
Request for clarification deadline:	By 12:00 p.m. on December 27, 2011
Addendum posted on Authority website:	By 5:00 p.m. on December 28, 2011
Deadline for submitting RFQ responses:	By 11:00 a.m. on January 6, 2012
Minimum Qualifications Meeting:	At 1:00 p.m. on January 9, 2012
Technical evaluation committee meetings:	At 9:00 a.m. on January 19, 2012 At 1:00 p.m. on January 20, 2012 At 9:00 a.m. on February 2, 2012
Selection by Authority Board:	
First Part 1 Agreement Awarded by Authority Board:	At 9:00 a.m. on March 1, 2012

Contact, Submittal and Attendance Information:

Please refer any questions to: LaShawn Jones, Procurement Agent, Procurement Department, Hillsborough County Aviation Authority. Ms. Jones can be contacted at (813) 870-7808 or email to LJones@tampairport.com.

A mandatory conference for Design-Build firms will be held **at the Tampa Airport Marriott Hotel**, located in the **Grand Ballroom West** on the date listed above. Please print out and bring your own copy of the RFQ to this meeting.

1.0 Location & Description of Work

The Authority is interested in acquiring Design-Build services in accordance with Florida Statute Section 287.055 for the design and construction of the Airside F Additions and Renovations project at Tampa International Airport.

Project Description:

This project provides for additions and renovations to Airside F to improve the facilities in eight major areas: 1) to expand and renovate the Customs and Border Protection (CBP) area to accommodate the concurrent arrival of three wide-body aircraft, 2) to expand and reconfigure the Transportation Security Administration (TSA) passenger screening area to six fully-equipped lanes that conform to current design criteria, 3) to expand and create additional retail and food and beverage concession shell space, 4) to expand and reconfigure the aircraft parking layout to accommodate three international wide body and eleven narrow body aircraft simultaneously, 5) to remove and replace fourteen apron-drive passenger boarding bridges, along with their pre-conditioned air system air-handling units (PCA-AHU's), and ground power units (GPU's), 6) to replace the building chiller system and upgrade the hydronic piping system with new pneumatic valves and controls, 7) to remove and replace the field carpet on the boarding level of Airside F, and 8) to upgrade the WiFi system.

A. Project Scope and Limits of Work

The following projects will be included in the scope of work:

1.1 Airside F Additions and Renovations, Project No. 8600 12

At the request of the Authority, Ricondo & Associates, Inc., evaluated the existing Airside F facility and has submitted a detailed report titled Airside F Customs Facility Improvements. (For your reference, a copy of this report is posted on the Authority's website in combination with this RFQ).

This project includes design and construction of additions and renovations to the Apron Level, approximately 14,800 SF, and the Boarding Level, approximately 16,900 SF.

Apron Level work will include: (see exhibits)

- Expand the bag claim area to add two new bag claim devices.
- Refurbish and alter the existing bag claim device.
- Expand the facility to create a new bag re-check area and vertical circulation atrium equipped with escalators and two large capacity 10,000 lb. elevators to improve passenger access to the second level.

- Renovations to the primary CBP passport inspection area to increase the maximum number of agent positions from twelve to sixteen with the addition of two booths.
- Limited renovations to the CBP administrative office areas to allow the necessary expansion of the passenger processing and circulation areas.
- Renovations to the sterile corridors.
- Reconfiguration of the secondary screening area to add additional inspection stations.
- Construct a new re-check conveyor to handle the transfer of baggage to the main terminal.
- Relocate trash dumpster and construct a new service elevator for concession service and flight crew access.
- Reconfigure the airside parking lot to create additional parking spaces and tug train circulation routes.
- Construct the necessary support spaces to house HVAC, electrical, plumbing, fire protection, public address, and information technology systems.
- Construct or renovate other spaces as necessary to support increased passenger volume.
- Equip four gates with an aircraft self-docking system.

Boarding Level work will include: (see exhibits)

- Expand the facility to create a new six-lane TSA passenger screening area, constructed with adequate queuing and in conformance with TSA Checkpoint Design Guide 3.0 or latest version.
- Expand the facility to create the vertical circulation atrium, new international club facilities, TSA administrative offices and new spaces for improved circulation and expanded concessions.
- Construct the necessary support spaces to house HVAC, electrical, lighting, plumbing, fire protection, public address, and information technology systems.
- Construct or renovate other spaces as necessary to support increased passenger volume.
- Upgrade WiFi backend and replace existing antennas and wireless access points with current WiFi technology.

- Equip four boarding gates with passenger processing shared-use software and associated infrastructure.

The project scope may also include other related tenant and facility work within Airside F, as required.

The estimated construction cost with contingencies is \$22,770,000.

1.2 Airside F Boarding Bridges, PCA-AHU, and GPU Replacement, Project No. 5630 13

This project includes the design and replacement of the apron-drive passenger boarding bridge, the pre-conditioned air system air-handler, the 400HZ gate power unit, and carpeting for each of the fourteen Airside F gates. Additional fixed tunnel sections, concrete pier foundations, hydrant fuel pit extensions, and pavement marking renovations will be required to implement the revised aircraft layout plan.

The estimated construction cost with contingencies is \$10,467,000.

1.3 Airside F Chiller and Control System Replacement, Project No. 5565 13

This project includes the design and replacement of the building chiller system and the installation of new pneumatic valves and controls.

The estimated construction cost with contingencies is \$2,045,000.

1.4 Airside F Field Carpet Replacement, Project No. 5870 13

This project includes the design and replacement of the field carpet on the boarding level.

The estimated construction cost with contingencies is \$660,000.

B. Construction

The construction of this project will have significant impact on the operations at Airside F.

C. Cost

The selected Design-Build firm will be required to prepare their own construction cost estimates for this project. It is the Authority's intent that the selected Design-Build firm will receive competitive bids for all construction work.

2.0 Scope of Services

The scope of services listed below is not intended to be all inclusive of the work to be performed. This generalized scope has been prepared so that responses will be written using a common base. Conditions may arise which will necessitate revisions in the types of services required. The firm's experience should allow it to amplify on the scope in its response to this request. The response submitted by the firm selected to provide these services will become part of the Agreement. Design-Build services will consist of all professional services and construction required to complete the projects in accordance with the Authority's Agreement between Authority and Design-Builder.

2.1 Design-build services for the Agreement may include the following technical expertise and others as necessary:

- Building construction
- Architecture
- Structural engineering
- Mechanical engineering
- Civil Engineering
- Hydrant Fueling Design
- Fire protection system engineering
- Plumbing engineering
- Electrical/illumination engineering
- Terminal Gate Planning
- Baggage Handling Systems
- Telephone, data wiring and wireless networks
- Cost estimating and scheduling
- Materials and environmental testing

2.2 Part 1 Agreement - Multiple Part 1 Agreements for fast track packaging the projects will be required. These projects are contemplated to be developed in three phases: Phase 1 will consist of the design and construction of one CBP baggage carousel. Phase 2 will consist of completing the design and construction of the remaining CBP renovations and additions. Phase 3 will consist of the design and construction of the boarding level improvements including chiller replacements, boarding bridges and field carpet. It is anticipated that Phase 1 will have one Part 1 and *two* Part 2 agreements. ***The first Part 2 agreement of this phase will be for early ordering of materials (if necessary).*** It is anticipated that Phases 2 and 3 may have multiple Part 1 and Part 2 agreements.

- A. Conceptual design – 15% - develop a space program outline and validate the Authority's budget. Verify existing conditions and develop as-built documentation. Assess potential code issues with the appropriate building officials. Develop conceptual design documents including appropriate plans, elevations and sections to define the project scope. Consider alternative phasing approaches and assess impacts to schedule and levels of service to customers. Prepare and conduct all necessary presentations to the Authority.

- B. Schematic phase – 30% - develop schematic design documents including demolition plans, floor plans, elevations, sections, and narrative description of all building systems, assessments of environmental issues, outline specifications, an updated schedule, and updated construction phasing plans. Prepare and conduct all necessary presentations to the Authority.
- C. Design development phase – 60% - develop design documents for permitting and development of the GMP. These documents will require all design to be detailed and coordinated sufficiently to allow for permitting, subcontractor pricing and development of the GMP. The document package will also include an updated schedule and phasing plans.

At the completion of design development phase of each project element, the Design-Build firm will submit a GMP proposal. This proposal will include the design development documents, a statement of the proposed GMP and a proposed guaranteed completion date with a detailed construction schedule. Additional support documentation will include the Authority's general requirements and Design Criteria Manual.

- D. Construction document preparation phase - 90% – updated construction schedule, updated construction cost estimate, updated drawings and specifications.

2.3 Part 2 Agreement - Multiple Part 2 Agreements for fast track packaging the projects will be required. These projects are contemplated to be developed in three phases: Phase 1 will consist of the design and construction of one CBP baggage carousel. Phase 2 will consist of completing the design and construction of the remaining CBP renovations and additions. Phase 3 will consist of the design and construction of the boarding level improvements including chiller replacements, boarding bridges and field carpet. It is anticipated that Phase 1 will have one Part 1 and *two Part 2 agreements. The first Part 2 agreement of this phase will be for early ordering of materials (if necessary).* It is anticipated that Phases 2 and 3 may have multiple Part 1 and Part 2 agreements.

- A. Construction document preparation phases - 100% - final construction schedule, drawings and specifications.

- B. All design, fabrication and construction services necessary to complete the work.

2.4 Limited as-built plans, surveys and specifications of the site and adjacent areas are available. The plans will require field verification of existing conditions or facilities by the Design-Build firm before they can be used for these projects. The Design-Build firm will be responsible for verifying the information contained therein and for making measured drawings thereof.

2.5 The Design-Build firm will attend and prepare minutes of weekly design and construction meetings and make submittals for work in progress to the Authority for review.

- 2.6 The Design-Build firm will incorporate modifications required by the Authority. All submittals are to be in accordance with the Authority's Design Deliverables Manual. All plan submittals are to be delivered in 11" x 17" format or as requested by the Authority.
- 2.7 Preparation of Contract Documents for the work, including specifications, construction plans, the complete as-builts, closeout documents and other material, will be computer-generated and submitted in AutoCAD format in accordance with Authority's AutoCAD standards and Microsoft Word 2007 for full compatibility with the Authority.
- 2.8 The design, contract documents and construction administration will be coordinated with the Authority staff, tenants and all agencies having jurisdiction.
- 2.9 The Design-Build firm will prepare and submit all applications for permits and approvals required by authorities having jurisdiction and make arrangements for fees to be paid.
- 2.10 The Design-Build firm will provide construction contract administration to include: assistance in interpretation of plans and technical specifications, architects and engineers supplemental instructions, requests for information, requests for change orders, change orders, construction change directives, submittals, attend construction progress meetings and record and publish minutes.

3.0 Material Quality Standards

To review material quality standards, refer to Tampa International Airport's website at www.tampaairport.com; Airport Business/Resources/Design Criteria Manual.

4.0 Term of Agreement

The Agreement will commence on the date awarded by the Board and will remain in effect until one year after final acceptance of the constructed projects. Individual work orders will have effective dates and completion dates for the related scope of work.

5.0 Design-Build Solicitation Schedule

The following schedule has been established for this selection process:

Scheduled Item	Scheduled Date
Request for Qualification (RFQ) posted on Authority website	December 15, 2011 by 5:00 p.m.
Mandatory pre-qualification conference	December 22, 2011 at 2:00 p.m.
Notice of Minimum Qualifications and Technical Evaluation Committee Meetings posted on website and bulletin boards at the Authority	December 23, 2011 by 5:00 p.m.

Request for Clarification deadline	December 27, 2011 by 12:00 p.m.
Post Addendum on website	December 28, 2011 by 5:00 p.m.
Deadline for submitting RFQ responses	January 6, 2012 by 11:00 a.m.
Minimum Qualifications Meeting	January 9, 2012 at 1:00 p.m.
Technical Evaluation Committee Meetings	January 19, 2012 at 9:00 a.m. January 20, 2012 at 1:00 p.m. (if necessary)
Selection by Authority Board	February 2, 2012 at 9:00 a.m.
<i>First Part One Agreement Awarded by Board</i>	<i>March 1, 2012 at 9:00 a.m.</i>

6.0 Response Requirements and Submittal

Respondents will carefully review and address all of the evaluation criteria outlined in this RFQ. In order to be considered, Respondent will demonstrate its ability to provide the required services as listed in this RFQ. In order for each response to be given due consideration, it is imperative that a common base of language and terminology be established. When a response refers to an individual's duties, position or title, the duty, position or title will match those listed in the RFQ. Failure to clearly establish the link between the requested information in the RFQ and a response will have a negative result on an evaluation.

6.1 Joint Venturing

Joint venturing of two or more firms to form another firm to satisfy some specific purpose will not be considered a proper response to this RFQ.

6.2 Subcontracting

Subcontracting of portions of the work by the Respondent is acceptable.

6.3 Number of Responses

Respondent will submit the following number of complete responses to this RFQ: one clearly marked original and 4 copies. Responses will be bound in a locking 3-ring binder(s).

6.4 Delivery of Responses

The deadline for submitting responses to this RFQ is shown in Section 5.0. The delivery of the response to the Authority prior to the deadline is solely and strictly the responsibility of the Respondent. There is no penalty for submitting responses prior to the response deadline.

Deliver responses by hand delivery, overnight delivery, courier or express services to the Authority at Tampa International Airport, 4100 George J. Bean Parkway, Suite 3311,

Terminal Building, Third Floor, Blue Side, Tampa, Florida 33607. If mailed, the response will be sent by certified/registered mail, with return receipt requested. No response will be considered unless received on or before the date and time listed above.

6.5 Rejection of Responses

This RFQ will in no way be construed as a commitment on the part of the Authority. The Authority reserves the right to reject any or all responses.

6.6 Right to Waive

The Authority may waive minor irregularities in the RFQ or the submitted responses and may cancel, re-advertise, postpone or modify the RFQ schedule at any time.

6.7 RFQ Compliance

It is the responsibility of each Respondent to thoroughly examine this RFQ to ensure that their response clearly and directly responds to each of the requirements listed in the Outline Format for Response Section. Any data furnished by the Authority is for informational purposes only. Modifications received after the response deadline will not be considered.

6.8 Cone of Silence

6.8.1 The Authority has established a cone of silence applicable to all competitive procurement processes, including this RFQ. The cone of silence will be imposed beginning with the advertisement for this RFQ and will end upon selection of the successful Respondent by the Authority's Board of Directors.

The cone of silence prohibits any communications regarding this RFQ herein:

6.8.1.1 A potential respondent (which includes vendors, service providers, bidders, proposers, lobbyists and consultants) and their representative(s) and Authority staff, except for communications with the Authority's procurement agent or other supporting procurement staff responsible for administering the procurement, provided the communication is strictly limited to procedural matters;

6.8.1.2 A potential respondent and their representative(s) and a Board member;

6.8.1.3 A potential respondent and their representative(s) and any member of a technical evaluation committee; and

6.8.1.4 A Board member and any member of a technical evaluation committee.

- 6.8.2 Unless specifically provided otherwise, in addition to the exceptions set forth above, the cone of silence does not apply to:
- 6.8.2.1 Communications with the Authority's Legal Affairs Department;
 - 6.8.2.2 Oral communications at the pre-qualification conference;
 - 6.8.2.3 Oral communications during publicly noticed technical evaluation committee meetings including those specifically for presentations, demonstrations or interviews;
 - 6.8.2.4 Oral communications during any duly noticed Board meeting;
 - 6.8.2.5 Communications relating to protests made in accordance with the Authority's Procurement protest policy; and
 - 6.8.2.6 Communications relating to D/WMBE with the Authority's DBE Program Manager.
 - 6.8.2.7 Any communications regarding matters of process or procedure from a potential Respondent must be e-mailed to LaShawn Jones, Procurement Agent, in the Procurement Department at LJones@tampaairport.com or at (813) 870-7808. Prior to contacting Ms. Jones, please refer to the Authority's website at www.tampaairport.com; Quick links/Airport Business/Notice of Solicitation for updated information pertaining to any addenda or revisions to the RFQ schedule.
 - 6.8.2.8 No oral interpretation or clarification of the RFQ will be made to any Respondent. If discrepancies or omissions are found or there is doubt as to the true meaning of any part of the RFQ, a written request for clarification or interpretation must be submitted to LaShawn Jones at LJones@tampaairport.com.
 - 6.8.2.9 All such interpretations and any supplemental instructions will be in the form of a written addendum posted on the Authority's website at www.tampaairport.com; Quick Links/Airport Business/Notice of Solicitation. It is the responsibility of the Respondent to verify the Authority received their request by contacting LaShawn Jones at (813) 870-7808. Failure of any Respondent to review any addendum will not relieve them from any obligation contained therein.
 - 6.8.2.10 The Authority will notify prospective respondents of any changes by posting the addenda on the Authority's website.

6.8.2.11 Any violation of the cone of silence will render voidable the response, as well as the awarded Agreement.

6.9 Supplemental Information

The Authority reserves the right to request any supplementary information it deems necessary to evaluate Respondent's experience and qualifications, and/or clarify or substantiate any information contained in the Respondent's response.

7.0 Outline Format for Response

Each section of the response will be tabbed with the number and name of the section in accordance with the following outline. Insert outline format for response paragraph immediately prior to the response to each section. Sequentially number all pages within each tab and all pages are to be single sided. Use only the forms provided in the forms package. Alternate or modified forms may result in a reduced score of your technical ranking. The page limitations set forth are not to be exceeded.

7.1 Minimum Qualifications

The following minimum qualifications have been established as a basis for determining the eligibility of the Respondent. A response will be considered non-responsive and will not be evaluated unless sufficient documentation is provided to determine whether the Respondent meets the following minimum qualifications:

- A. Fully complete and submit Appendix A, entitled Minimum Qualifications Project Information Form. Provide detailed documentation of two completed Design-Build or Construction Management at Risk projects as the Prime Contractor which included the refurbishment, expansion or construction of an airport terminal building each with a minimum construction value of \$15,000,000. Design-bid-build projects will not be considered in the minimum qualifications evaluation.
- B. The Respondent must be registered with the Authority as a supplier prior to submitting a response. The registration application is located on the Authority's website at www.TampaAirport.com under Airport Business, Supplier Registration. A copy of the registration confirmation e-mail or a screenprint of the Respondent's registration information from the Authority is included in this Section.

7.2 Design-Builder Organizational Structure

- A. Fully complete and submit Appendix B, entitled Firms By Discipline Data Form. Submit the name of the firm(s) who will perform each discipline and indicate whether firm is a Woman and Minority Owned Business Enterprise (W/MBE).

- B. Submit an organizational diagram clearly identifying key and support personnel shown on Appendix C, entitled Key and Support Personnel Data Form. Include each individual's name, title, firm and their functional relationship to each other. Only include those key and support personnel listed on the form Appendix C. Titles of key and support personnel identified on the organization diagram need to match those in Appendix C. *(limit one page)*

7.3 Key and Support Personnel Staffing

For purposes of responding to this section, emphasis should be placed on experience in the design, permitting, and construction of comparable airport terminal facilities of similar scope and complexity that remained in operation during renovations. The respondent may use Standard Form 330 in lieu of resumes.

- A. Fully complete and submit Appendix C. Only include those key and support personnel listed on the form.
- B. Provide resumes for all key and support personnel identified in Appendix C. List previous work by key and support personnel in which they had an identifiable, responsible role for projects completed since January 1, 2001, or projects that are underway, whether or not with their current firm. Resumes must be limited to three pages per person for Key personnel and two pages per person for support personnel.

7.4 Team's Experience in Work of Comparable Scope and Complexity

For purposes of responding to this section, emphasis should be placed on experience in the design, permitting, and construction of comparable airport terminal facilities of similar scope and complexity that remained in operation during renovations.

- A. Provide detailed project information for no more than a total of three design-build and/or construction management projects of comparable scope and complexity that have been accomplished by the Respondent working with some or all of the various key and support personnel proposed for the Agreement. Indicate which key and support personnel listed on Appendix C were part of the project listed. List only those projects which have been completed since January 1, 2001 or projects that are underway. *(limit six pages)*
- B. Provide detailed project information for no more than a total of three projects that have been accomplished by the lead architectural design firm with some or all of the various key and support personnel proposed for the Agreement. Indicate which key personnel listed on Appendix C were part of the project listed. List only those projects which have been completed since January 1, 2001 or projects that are underway. *(limit six pages)*

7.5 Location

Fully complete and submit Appendix D, entitled Location.

7.6 Estimating and Cost Control (*limit two pages*)

Describe how the Respondent will meet the Authority's intent to receive and evaluate competitive bids for all construction work.

7.7 Schedule Compliance and Commitment.

The projects contained within this solicitation are *presently* contemplated to be developed in three phases (*with no black out dates*):

- Phase 1 will consist of the design and construction of one CBP baggage carousel. This phase must be completed by November 30, 2012. *It is anticipated that this phase will have one Part 1 and two Part 2 agreements. The first Part 2 agreement will be for the early ordering of materials (if necessary).*
- Phase 2 will consist of completing the design and construction of the remaining CBP renovations and additions. *It is anticipated that this phase may have multiple Part 1 and Part 2 agreements.*
- Phase 3 will consist of the design and construction of the boarding level improvements including chiller replacements, boarding bridges and field carpet. *It is anticipated that this phase may have multiple Part 1 and Part 2 agreements.*

It should be noted that the Respondent is free to submit alternate phasing plans so long as the goal of completing the first CBP baggage carousel by November 30, 2012, is met.

- A. Prepare a schedule indicating how the Respondent will complete the schematic design, design development, GMP proposal submittals, contract documents, and the proposed construction phases and durations. The schedule should include multiple Part 1 and Part 2 Agreements as indicated in Section 2.0, Scope of Services. (*limit four pages*)

All Part 1 and Part 2 Agreements require Authority Board approval.

With the exception of the first Part 1 Agreement (to be awarded on March 1, 2012) and (if necessary) the first Part 2 Agreement (materials order) for Phase 1, final negotiations for all other Part 1 and Part 2 Agreements must be complete five weeks prior to the scheduled Board meeting date. (see Appendix E, entitled Authority Proposed Board Meeting Dates).

B. State the commitment and availability of key and support personnel to the Agreement. (*limit one page*)

7.8 Approach to the projects

Describe in detail the Respondent's approach to the design and construction of the projects. The Respondent should take into consideration the requirement for the terminal operations to be maintained while renovations are completed and the necessity to phase and schedule construction to minimize impacts to the ongoing terminal operations. The Respondent should draw upon previous similar experience and elaborate on how such experience may be applied to the projects. (*limit 10 pages*)

7.9 Supplier Registration

Respondent is required to register with the Authority's on-line Supplier Registration prior to submitting a response to this RFQ. The registration application is located on the Authority's website at www.tampaairport.com under "Airport Business." Once registered, print out the verification form and include it as an attachment to the response. For general questions on the application process, contact the Supplier Registration help line at 813-870-8796.

7.10 Woman and Minority Owned Business Enterprise (W/MBE) Participation

A. Airside F Additions and Renovations, Project No. 8600 12

It is the policy of the Authority that W/MBE's as defined herein will have full and fair opportunities to compete and participate in the performance of all non-federally funded projects or in the purchase of goods and services procured by the Authority. Respondent will demonstrate that they will subcontract to certified W/MBEs at least 18.00% of the dollar amount earned on the design phase of the Agreement, or clearly demonstrate in a manner acceptable to the Authority its good faith efforts to obtain W/MBE subcontractors. The successful Respondent's W/MBE commitment will be incorporated into the Agreement and will be enforceable under the terms of the Agreement. Each Respondent will complete and submit Appendix F, entitled Woman and Minority Owned Business Enterprise Assurance and Participation and W/MBE Letter of Intent.

A minimum of at least 18.00% participation by W/MBE firms during construction is achievable. At this time, it is not required that a commitment to a greater level of participation be made by any Respondent to this RFQ. During the development of the GMP proposal, or partial GMP proposal, the Authority will work with the selected Design-Build firm to assure the highest reasonable W/MBE participation during construction. Letters of Intent for the construction portion will not be required at this time.

B. Airside F Boarding Bridges, PCA-AHU, and GPU Replacement, Project No. 5630
13

It is the policy of the Authority that W/MBE's as defined herein will have full and fair opportunities to compete and participate in the performance of all non-federally funded projects or in the purchase of goods and services procured by the Authority. Respondent will demonstrate that they will subcontract to certified W/MBEs at least 20.24% of the dollar amount earned on the design phase of the Agreement, or clearly demonstrate in a manner acceptable to the Authority its good faith efforts to obtain W/MBE subcontractors. The successful Respondent's W/MBE commitment will be incorporated into the Agreement and will be enforceable under the terms of the Agreement. Each Respondent will complete and submit Appendix F, entitled Woman and Minority Owned Business Enterprise Assurance and Participation and W/MBE Letter of Intent.

A minimum of at least 6.61% participation by W/MBE firms during construction is achievable. At this time, it is not required that a commitment to a greater level of participation be made by any Respondent to this RFQ. During the development of the GMP proposal, or partial GMP proposal, the Authority will work with the selected Design-Build firm to assure the highest reasonable W/MBE participation during construction. Letters of Intent for the construction portion will not be required at this time.

C. Airside F Chiller and Control System Replacement, Project No. 5565 13

It is the policy of the Authority that W/MBE's as defined herein will have full and fair opportunities to compete and participate in the performance of all non-federally funded projects or in the purchase of goods and services procured by the Authority. Respondent will demonstrate that they will subcontract to certified W/MBEs at least 00.00% of the dollar amount earned on the design phase of the Agreement, or clearly demonstrate in a manner acceptable to the Authority its good faith efforts to obtain W/MBE subcontractors. The successful Respondent's W/MBE commitment will be incorporated into the Agreement and will be enforceable under the terms of the Agreement. Each Respondent will complete and submit Appendix F, entitled Woman and Minority Owned Business Enterprise Assurance and Participation and W/MBE Letter of Intent.

A minimum of at least 9.0% participation by W/MBE firms during construction is achievable. At this time, it is not required that a commitment to a greater level of participation be made by any Respondent to this RFQ. During the development of the GMP proposal, or partial GMP proposal, the Authority will work with the selected Design-Build firm to assure the highest reasonable W/MBE participation during construction. Letters of Intent for the construction portion will not be required at this time.

D. Airside F Field Carpet Replacement, Project No. 5870 13

It is the policy of the Authority that W/MBE's as defined herein will have full and fair opportunities to compete and participate in the performance of all non-federally funded projects or in the purchase of goods and services procured by the Authority. Respondent will demonstrate that they will subcontract to certified W/MBEs at least 0.00% of the dollar amount earned on the design phase of the Agreement, or clearly demonstrate in a manner acceptable to the Authority its good faith efforts to obtain W/MBE subcontractors. The successful Respondent's W/MBE commitment will be incorporated into the Agreement and will be enforceable under the terms of the Agreement. Each Respondent will complete and submit Appendix F, entitled Woman and Minority Owned Business Enterprise Assurance and Participation and W/MBE Letter of Intent.

A minimum of at least 0.00% participation by W/MBE firms during construction is achievable. At this time, it is not required that a commitment to a greater level of participation be made by any Respondent to this RFQ. During the development of the GMP proposal, or partial GMP proposal, the Authority will work with the selected Design-Build firm to assure the highest reasonable W/MBE participation during construction. Letters of Intent for the construction portion will not be required at this time.

Respondents are encouraged to refer to the Authority's W/MBE policy and program which is posted on the Authority's website: www.tampaairport.com. Links to the various websites that have directories of certified W/MBE firms are also available on the Authority's website. Additional assistance may be obtained by calling the Authority's DBE Program Manager at 813-870-8738.

Certification of Eligible W/MBE's: To ensure the eligibility of W/MBEs proposed to participate on the Agreement, all W/MBEs must be certified by Hillsborough County, the City of Tampa, State of Florida Department of Management Services Office of Supplier Diversity (OSD) or as a DBE certified under the Florida Unified Certification Program (UCP). *W/MBEs must be certified at the time responses are received and Letters of Certification must be included in the response when submitted to the Authority.*

8.0 Prohibition Against Contracting with Scrutinized Companies

A company that, at the time of submitting a response to this RFQ, is on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to Florida Statute Section 215.473, is ineligible for, and may not bid on, submit a response for, or enter into a contract with the Authority of \$1 million or more.

Each Respondent, and any subcontractor(s) it proposes, for contracts of \$1 million or more, must complete and submit a fully executed copy of the Scrutinized Company Certification form found at Appendix G, Scrutinized Company Certification.

9.0 Attachments

- A. Respondent's most current Standard Form 330.
- B. A copy of the Respondent's current Florida professional registration certificate(s) for the services to be furnished.
- C. On-line Supplier Registration forms.

10.0 Technical Evaluation

An evaluation committee consisting of Authority staff will conduct a technical evaluation of all responses. The results of the evaluation will be reviewed by the Chief Executive Officer and a final listing will be prepared for the Authority's Board. Further information regarding the evaluation will be provided at the scheduled mandatory pre-qualification conference.

The technical evaluation will be made on the basis of comparative fulfillment of the criteria where 0 is non-responsive and 10 is the highest score. Total scoring is a mathematical extension of the criteria score times weight. The criteria and associated weights for this project are shown on Appendix H, entitled Technical Evaluation Form.

11.0 Sample Part 1 Agreement Between Authority and Design-Builder

The final Agreement will be the result of negotiations after the Board has authorized that such negotiations be undertaken. Appendix I, entitled Sample Part 1 Agreement Between Owner and Design-Builder, is intended to serve as a guide as to the general content of the negotiated agreement.

12.0 Selection of Professional Services for CCNA

This selection will be conducted in accordance with Authority Policy P411, Selection of Professional Services for CCNA.

As noted in Paragraph G of Authority Policy P411, the Board may request presentations by design-build firms for the purpose of evaluating three or more firms. This is the prerogative of the Board and will only be known when the Board meets to consider staff's recommendation at the date and time stated in Section 5.0, at which time the Board may request formal presentations.

13.0 Drawings

Included in Appendix K, entitled Drawings/Exhibits, are Exhibit A – Overall Site Plan, Exhibit B – Apron Level and Boarding Level (Existing), and Exhibit C – Apron Level and Boarding Level (Concept). These exhibits were prepared by Authority staff for the Respondent's information.

14.0 List of Appendices

Appendix	Title
A	MINIMUM QUALIFICATIONS PROJECT INFORMATION FORM
B	FIRMS BY DISCIPLINE DATA FORM
C	KEY AND SUPPORT PERSONNEL DATA FORM
D	LOCATION
E	AUTHORITY PROPOSED BOARD MEETING DATES
F	WOMAN AND MINORITY OWNED BUSINESS ENTERPRISE ASSURANCE AND PARTICIPATION AND W/MBE LETTER OF INTENT
G	SCRUTINIZED COMPANY CERTIFICATION
H	TECHNICAL EVALUATION FORM
I	SAMPLE PART 1 AGREEMENT
J	P411: SELECTION OF PROFESSIONAL SERVICES FOR CCNA
K	DRAWINGS/EXHIBITS