

OPERATING DIRECTIVE

Hillsborough County
Aviation Authority

Number: D901.02.01

Effective: 10/23/79

Revised: 12/05/02

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Subject: Procedures for the Accommodation of
Political Candidates and Dignitary
Aircraft Arrivals at TPA

PURPOSE: To outline procedures to effectively manage the unique requirements presented by the arrival of political candidates and dignitaries with their chartered aircraft.

PROCEDURES:

- A. Chartered aircraft may park at the terminal complex; however, aircraft associated with rallies will be required to park in other airport locations. Operations and Public Information and Community Relations will determine the aircraft parking location. Operations will then coordinate the aircraft parking arrangements.
- B. No rallies will be permitted in any part of the terminal complex, including aircraft parking aprons, vehicular parking areas, landside or airside terminal buildings or any ground areas adjoining the terminal complex.
- C. Motorcades on any part of the aircraft parking aprons must have prior approval from Operations.
- D. No complimentary parking in the airport public parking facilities will be extended to persons using the airport to meet or greet incoming or departing candidates or other dignitaries. Parking for such persons may be provided in designated areas in the vicinity of Gate P-3 or they may use the public parking facilities, depending on where the political candidate or dignitary will be arriving.
- E. An organized political activity at the airport on behalf of a candidate is defined as, but not limited to, a situation in which the candidate's advance party or local supporters ask for specific space on the airport for conducting a rally. Permission for such activities on the airport, whether requested directly of the Authority or others, will be granted only after representatives or a candidate have presented to the Authority an acceptable plan, providing for traffic control, parking supervision, crowd control, trash clean-up and airfield security. The Authority will not furnish these services.
- F. Regardless of the information source, all concerned will notify Public Information and Community Relations and provide all known information relating to the dignitary's aircraft arrival. The telephone number is (813) 870-8700. During normal hours, ask for

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the Director of Public Information and Community Relations. After normal business hours, ask for the Assistant Director of Operations.

The Director of Public Information and Community Relations will notify and coordinate the visit with Operations, Airport Police and all other interested parties. Operations will coordinate with the Transportation Security Administration and airline management or the fixed-based operator for aircraft ground handling, gate assignments or other assistance desired.

APPROVED: /s/ Louis E. Miller DATE: 12/05/02