

OPERATING DIRECTIVE

Hillsborough County  
Aviation Authority

Number: D800.00.01

Effective: 09/05/02

Revised: 10/01/05

Page: 1 of 3

Subject: Per-Use Fees for Authority Controlled  
Gates, Hardstands, Ticket Counter,  
Runways and Related Facilities

**PURPOSE:** To outline the methodology for calculating the fees charged to airlines and airline service companies that utilize Authority facilities on a per-use basis and establish the payment dates for the use of such facilities.

**METHODOLOGY:** Fees associated with the use of Authority aircraft gates, ticket counters, runways and related facilities will be established in order to recover the Authority's cost to provide such facilities. Specific formulas will be utilized to calculate annual rentals, fees and charges to the carriers operating under the use and lease agreement as a shared cost recovery basis and are passed on to the carriers according to airline market share, in the form of per passenger fees, based on multiple/daily utilization or aircraft landed weight. At a minimum, these fees and charges will be adjusted on an annual basis.

**CALCULATIONS:** The calculations for the major charges used to establish per-use facilities are provided below:

The aircraft landing fee is established by dividing either the sum of the airlines airfield revenue requirement for a non-signatory or adjusted airfield revenue requirement for signatory by the total maximum gross landed weight for all airlines.

The passenger aircraft parking apron rate is established by developing an average weight for each aircraft classification and multiplying the average weight of each classification against one quarter of the applicable landing fee, either signatory or non-signatory.

The cargo aircraft parking apron rate is established by dividing the sum of the annual costs of the amortized investment and the Operating and Maintenance expenses of the cargo aprons by the number of available parking spaces for cargo aircraft on the aprons. Light aircraft under 12,500 lbs. are charged 10% of the rate established by the stated formula for the apron use.

The ticket counter rate is established by multiplying the non-signatory space rental rate for ticket counter space against the per-use ticket counter area and reducing the quotient to a daily rate. The daily rate is divided by the number of positions available at the designated per-use ticket counter and then divided by the approximate uses the space could be efficiently utilized. The daily utilization rate is three operations. The final number is then rounded.

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The gate use rate is established by multiplying the sum of the non-signatory space rental rate for airside space plus the four passenger transfer system rental rate against the average gate hold area and reducing the quotient to a daily rate. The daily rate is divided by the approximate uses the gate could be efficiently utilized. The daily utilization rate is five operations. This daily rate is then weighted to reflect the three size classifications of aircraft; 50 % for commuter, 100 % for narrow body and 150 % for wide body. The final number is then rounded.

The common use facilities rate for non-signatory airlines is established dividing the total common use space rental charges applicable to scheduled air carriers by the total enplaned passengers of the scheduled air carriers.

**FEES FOR THE USE OF HCAA AIRCRAFT GATE, TICKET COUNTER  
AIRCRAFT PARKING AND RELATED FACULTIES**

1. Landing Fees: \$0.914 Signatory, \$0.976 Non-Signatory (per 1000 lbs MCGLW)
2. Gate, Ticket Counter and Apron/Hardstand Parking Fees.

Class	Gate Fee (per use)	Ticket Counter Fee (per use)	Apron Parking (2-24 hrs)	
			signatory	non-signatory
COMMUTER (Weight classification)	\$59.00 DHT BEI J31 EMB EM2 SWM CRJ SF3 SH6 F27 DH7 DH8 ATR	\$13.00	\$8.56	\$9.14
NARROW BODY (Weight classification)	\$118.00 C9 727 737 100 1L6 YK2 F28 M80 146 320	\$13.00	\$26.90	\$28.72
WIDE BODY (Weight classification)	\$176.00 A310 757 D10 767 M11 L1011 AB3 DC8 777 747	\$13.00	\$83.02	\$88.65

CARGO APRON PARKING

Over 12,500 lbs. - \$75.00 per 24 hour period  
Under 12,500 lbs. - \$ 7.50 per 24 hour period

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Page: 3 of 3

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3. Common Use Facilities \$ 1.07 per enplaned passenger  
(Bag claim, tug drives, other airline space without signatory agreement)
4. Disability Boarding Device \$10.00 per use up to \$40.00 per month
5. Use of F.I.S. Facilities \$3 per passenger
6. International Club Room \$100 per use (4 hours)-  
\$25 per additional hour (\$200 max per day)

**PAYMENT:** All such fees related to Authority's per use facilities will be due 15 days from receipt of invoice.

APPROVED: \_\_\_\_\_ /s/ John Wheat \_\_\_\_\_ DATE: 10/01/05