



**AVIATION AUTHORITY  
REGULAR BOARD MEETING**

**Thursday, November 12, 2009  
8:00 A.M.**

**Board Room  
Level 3 at Tampa International Airport**

**DRAFT AGENDA**

**“Florida law requires public agencies to provide accessibility to public meetings upon receipt of a written request by a person with a physical disability at least 48 hours prior to the meeting. Any person requiring accommodations to attend or participate in a meeting of the Hillsborough County Aviation Authority should contact the office of Louis E. Miller, Executive Director at Post Office Box 22287, Tampa, FL 33622 or via facsimile at (813) 875-6670. If you have any questions, please call (813) 870-8705.”**

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- A. **CALL TO ORDER**
- B. **APPROVAL OF THE AGENDA**
- C. **APPROVAL OF THE MINUTES** - Regular Authority Meeting – October 1, 2009
- D. **APPROVAL OF THE CONSENT AGENDA**

**D. CONSENT ITEM**

1. Amendment No. 2 to Use and Maintenance Agreement, Tampa Sports Authority, Tampa International Airport, Resolution No. 2009-168
- 

In 1996, the Authority acquired a tract of land consisting of 65.671 acres from the Tampa Sports Authority (TSA) generally bordered on the west by Dale Mabry Highway, on the east by Himes Avenue, on the north by Tampa Bay Boulevard, and on the south by Columbus Drive, including the Minor League Complex, as part of the Authority's planned land acquisition activities (the property). On October 17, 1996, the Authority and the TSA entered into a Use and Maintenance Agreement that expires December 31, 2048, which recognizes an existing license agreement between TSA, Hillsborough County, and the New York Yankees Partnership for the Yankees to use the Minor League Complex. The Use and Maintenance Agreement also permits all or any portion of the property to be used by TSA for surface parking for events at Raymond James Stadium, any replacement stadium, Legends Field, the Minor League Complex, for customers of a team sports store, or for events on or about the property. TSA may install signs identifying and naming certain parking lots on the property and maintain three existing billboards, and has the right to sell advertising space on the signs. TSA also may use the property for special events.

The agreement allows the Authority and TSA to set the fees annually based on fair market value due to the Authority for the sale of advertising on the parking lot signs and special events conducted on the property. However, since the agreement was executed, for ease of administration the agreed upon fee has been 50% of all gross revenues, although the agreement was never amended formally. In 2007, the fees totaled \$108,921; in 2008, they were \$89,183. In addition, although TSA and the Authority agree that the Authority has the right to approve any increase in the number of billboards and object to advertisements that it considers offensive, the agreement does not specifically acknowledge those rights.

This item amends the agreement to clarify TSA will pay the Authority 50% of the gross profits received from the sale of advertisements on parking lot signs and special events held on the property; to clarify the license fee for use of the billboards is a fixed fee adjusted for CPI in the same manner as the use of the property for parking; to add the Authority has the right to approve any modification in the number, size or type of billboards and request removal of objectionable advertisements; to require TSA will submit utilization reports on a quarterly basis; and to add the Authority may perform an audit to require the uses, fees and charges.

**D1 Continued**

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**Resolution No. 2009-168 approves and authorizes the Executive Director to execute Amendment No. 2 to Use and Maintenance Agreement, Tampa International Airport, with the Tampa Sports Authority; and authorizes the Executive Director or his designee to execute all other ancillary documents.**

Management recommends adoption of Resolution No. 2009-168.

**D. CONSENT ITEM**

2. Amendment No. 4 to Utility Agreement between the Hillsborough County Aviation Authority and the United States of America, Tampa International Airport, Resolution No. 2009-171
- 

In March 2006, the Authority and the Transportation Security Administration (TSA) entered into a utility agreement to establish TSA's reimbursement to the Authority for TSA's use of Authority-provided electrical utilities at the airport for the operation of x-ray, magnetometers, and trace detectors at the airside passenger screening lane locations and the operation of the in-line baggage system explosive detection equipment. The commencement date of the agreement was retroactive to October 1, 2005 and is self renewing on each anniversary date until September 30, 2010 unless cancelled by either party with a 60-day written notice.

Because of the prohibitive cost of separately metering TSA's electrical consumption, the annual reimbursement cost is determined by an allocation formula based on the quantity and type of machine, the hours of operation, the electrical consumption of each machine, and the Authority's cost of energy. The agreement allows for an annual allocation adjustment to reflect changes in the cost of electrical utilities and in the number and type of screening equipment.

This item amends the agreement to reflect an increase in the cost of electricity from \$0.089 to \$0.098 per kilowatt hour as well as additions and deletions to the quantity of screening equipment that occurred during the preceding contract year. Based on these modifications, the annual consumption cost for the period commencing October 1, 2009 has been established at \$145,325.64, payable in monthly installments of \$12,110.47. All other terms and conditions of the agreement remain unchanged.

**Resolution No. 2009-171 approves and authorizes the execution of Amendment No. 4 to the Utility Agreement between the Hillsborough County Aviation Authority and the United States of America at Tampa International Airport; and authorizes the Executive Director or his designee to execute all other ancillary documents.**

Management recommends adoption of Resolution No. 2009-171.

**D. CONSENT ITEM**

3. Perpetual Exclusive Aboveground Easement Agreement (Tampa Bay Substation), Tampa Electric Company, Tampa International Airport, Resolution No. 2009-169

Termination of Easement (Perpetual Exclusive Aboveground Easement Agreement-Tampa Bay Substation), Tampa Electric Company, Tampa International Airport, Resolution No. 2009-170

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On January 8, 2009, the Authority and Tampa Electric Company (TECO) entered into a perpetual exclusive aboveground easement agreement for the Tampa Bay Electrical Substation to accommodate TECO's capital improvements upgrade to the substation (original agreement). The improvements are required as part of the Authority's Tampa Bay Substation Feed project to provide a dependable alternative source of electrical power to the airport. TECO is requesting expansion of the aboveground easement property as defined in the original agreement to accommodate the design for the overhead transmission system structure required to serve the new substation transformer. To effect the expanded easement area, the parties agree to enter into a replacement easement agreement and terminate the original agreement. All other terms and conditions of the original agreement will remain unchanged.

This item grants TECO a perpetual exclusive easement consisting of approximately 40,000 square feet to erect, install, construct, operate, repair, maintain, and remove such aboveground and underground improvements, fixtures and equipment necessary to operate the Tampa Bay Electrical Substation and provides ingress/egress easement rights as well as aboveground easement rights for the overhead transmission system structures. The use of the easement property for this purpose will not interfere with the operation, maintenance or future development of the airport. As part of the original agreement approval process, the FAA released the subject easement lands from all deed restrictions, reservations, and conditions imposed pursuant to the Surplus Property Act of 1944. This item further authorizes termination of the original agreement concurrently with the effective date of the easement. In accordance with the Authority's land disposition policy, a resolution is required for the disposition of real property. A resolution is also necessary to authorize the Executive Director to execute all documents necessary to complete the transaction.

**Resolution No. 2009-169 approves and authorizes the Executive Director to execute a Perpetual Exclusive Aboveground Easement Agreement (Tampa Bay Substation) at Tampa International Airport with Tampa Electric Company; and authorizes the Executive Director or his designee to execute all other ancillary documents.**

**D3 Continued**

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**Resolution No. 2009-170 approves and authorizes the Executive Director to execute a Termination of Easement (Perpetual Exclusive Aboveground Easement Agreement-Tampa Bay Substation) at Tampa International Airport with Tampa Electric Company; and authorizes the Executive Director or his designee to execute all other ancillary documents.**

Management recommends adoption of Resolution No. 2009-169 and Resolution No. 2009-170.

**D. CONSENT ITEM**

4. Agreement (Transfer of Ownership-East Hangar Development Area Water Main Facilities), City of Tampa, Peter O. Knight Airport, Resolution No. 2009-173
- 

As a part of the infrastructure upgrades within the east hangar development area at Peter O. Knight Airport, certain water facilities have been constructed to connect the potable water supply to the existing fire supply water line and continue the existing water line through airport property. The facilities include a City water line found to be in conflict with the Authority's infrastructure improvements which was relocated and replaced with materials supplied by the City. As a condition of service, ownership of the new facilities must be transferred from the Authority to the City of Tampa for ongoing maintenance and operation, as is the case with all other potable water facilities on the airport.

This item authorizes the transfer of ownership to the City of Tampa the potable water facilities that have been replaced as a result of the east hangar development area. Under the terms of the ownership transfer, the Authority guarantees the facilities against defects in workmanship and materials for a period of thirteen months following acceptance by the City. The Authority agrees to indemnify the City for claims directly related to environmental contamination and challenges to legal title to the facilities to the extent allowed by law. The facilities consist of approximately 320-linear feet of 8-inch ductile iron water main, one double detector check valve assembly box, one gate valve with valve box, and all associated appurtenances. The cost to construct these facilities is \$76,513.83 which includes materials supplied by the City of Tampa at a value of \$9,135.66.

**Resolution No. 2009-173 approves and authorizes the Executive Director to execute the Agreement (Transfer of Ownership-East Hangar Development Area Water Main Facilities) at Peter O. Knight Airport with the City of Tampa; and authorizes the Executive Director or his designee to execute all other ancillary documents.**

Management recommends adoption of Resolution No. 2009-173.

**D. CONSENT ITEM**

5. Ratification of Space Rental Agreement, JET Aircraft Maintenance, Inc., Tampa International Airport, Resolution No. 2009-172
- 

JET Aircraft Maintenance, Inc. (JET) has operated at Tampa International Airport since September 7, 2006 under a Ground Handling Operating Agreement (Limited Service). In support of its operations as a ground handler, it is necessary to execute this space rental agreement for its operations space.

This space rental agreement leases to JET 267 square feet of office administration and operations space on the ramp level of Airside E at \$74.04 per square foot per year, payable in monthly installments of \$1,702.92, plus sales tax. The agreement provides for an annual rental rate adjustment; has a one year term expiring September 30, 2010 concurrently with its operating agreement; may be terminated by either party upon 60 days written notice; and is contingent upon JET maintaining its ground handler operating agreement. Due to JET's request for an occupancy date of October 1, 2009, the Executive Director executed the agreement.

**Resolution No. 2009-172 approves and ratifies the execution of the Space Rental Agreement, Tampa International Airport with JET Aircraft Maintenance, Inc. by the Executive Director ; and authorizes the Executive Director or his designee to execute all other ancillary documents.**

Management recommends adoption of Resolution No. 2009-172.

**D. CONSENT ITEM**

6. Right-of-Entry Agreement, City of Tampa, Tampa International Airport, Resolution No. 2009-180
- 

As part of the City of Tampa's extension of a reclaimed water transmission pipeline to serve Tampa International Airport, the City is required to monitor groundwater quality as a condition of its operating permit issued by the Florida Department of Environmental Protection.

This item grants a right-of-entry to the City to install, sample, maintain, repair, and abandon in place one groundwater monitoring well and appurtenances within a non-secured location in the vicinity of Gate P-22 on the west side of the airport. The Authority reserves the right to require relocation of the facilities and project area at the City's expense for any airport or aviation project. The agreement will terminate at such time as groundwater monitoring is no longer required pursuant to the City's operating permit or relocation of the facilities and project area is required by the Authority.

**Resolution No. 2009-180 approves and authorizes the Executive Director to execute Right-of-Entry Agreement at Tampa International Airport with the City of Tampa; and authorizes the Executive Director or his designee to execute all other ancillary documents.**

Management recommends adoption of Resolution No. 2009-180.

**D. CONSENT ITEM**

7. Extra Work Authorization, Short Term Garage Fire Alarm System Upgrade, HCAA Project No. 5590 10, SimplexGrinnell, L.P., Tampa International Airport, Resolution No. 2009-176
- 

The Authority utilizes SimplexGrinnell, L.P. fire detection systems throughout the airport. The SimplexGrinnell fire alarm central monitoring/control system was installed during the 1990 communications center renovations. The current five-year negotiated maintenance contract with SimplexGrinnell, L.P. has a term of August 1, 2008 through July 31, 2013, and provides maintenance for fire alarm system devices such as panels, smoke detectors, heat detectors, and pull stations located at the landside terminal, short term, long term, economy and rental car garages, Airsides A, C, E, and F, cargo building, airport support facility and airfield lighting vaults at Tampa International Airport and additional facilities at Tampa Executive Airport.

The fire alarm system in the short term garage requires the design, installation and integration of upgraded components to satisfy new code requirements. This required extra work is being executed under the extra work provision of the current maintenance contract with SimplexGrinnell, L.P.

Authority Policy P410 authorizes sole source agreements when the nature of the work is highly specialized or proprietary. SimplexGrinnell, L.P. manufactures and distributes fire detection system parts directly through SimplexGrinnell territory representatives and does not use a reseller distribution network. Authority staff has confirmed that SimplexGrinnell, L.P. is a sole source provider for the required work.

This item authorizes the extra work assignment to SimplexGrinnell, L.P. to provide for the design, installation and integration of upgraded components to the Simplex fire alarm system in the short term garage to satisfy new code requirements for a not to exceed price of \$118,308. The total budget for HCAA Project No. 5590 10 is \$141,000.

DBE participation percentage was not prescribed in the contract due to the specialized and proprietary nature of the services provided.

**Resolution No. 2009-176 approves and authorizes the Executive Director to execute the extra work assignment for the Short Term Garage Fire Alarm System Upgrade at Tampa International Airport with SimplexGrinnell, L.P.; and authorizes the Executive Director or his designee to execute all other ancillary documents.**

Management recommends adoption of Resolution No. 2009-176.

**D. CONSENT ITEM**

8. Purchase Order, Sole Source, Outdoor Billboard Advertisement, CBS Outdoor, Inc., Tampa International Airport
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The Authority utilizes outdoor billboard advertisement space at the intersection of Dale Mabry Highway and Kennedy Boulevard for the airport and airlines' use. The Authority has leased this specific outdoor billboard location for the past sixteen years.

CBS Outdoor, Inc. owns the billboard at this location and is thus the sole source provider of the outdoor billboard.

Authority Policy P410 authorizes sole source purchases when no other vendor can supply the required product or service.

This item authorizes the execution of the sole source advertising agreement for the lease of outdoor billboard advertisement space for a one year period commencing January 4, 2010 from CBS Outdoor, Inc. in an amount not to exceed \$40,170.

The Executive Director recommends the Board authorize the execution of the advertising agreement with CBS Outdoor, Inc., authorize the issuance of the purchase order to CBS Outdoor, Inc., and authorize the Executive Director or his designee to execute all other ancillary documents.

**The Board may act on this by motion; no resolution is required.**

**D. CONSENT ITEM**

9. Purchase Order(s), Marathon Clustering Solution Software Maintenance, GSA Contract No. GS-35F-0553P, Four Points Technology, Tampa International Airport
- 

The Authority utilizes the Marathon Clustering Solution software on critical software systems to provide a proven, robust solution for redundant software processing. The software maintenance provides the Authority with no cost upgrades and technical support.

Authority Policy P410 authorizes the utilization of federal, state, local government, or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

This item authorizes the issuance of purchase order(s) to Four Points Technology to purchase Marathon Clustering Solution software maintenance, for the period of November 9, 2009 through November 16, 2010, utilizing GSA Contract No. GS-35F-0553P, for a total amount not to exceed \$45,000.

The Executive Director recommends the Board authorize the issuance of the purchase order(s) to Four Points Technology, and authorize the Executive Director or his designee to execute all other ancillary documents.

**The Board may act on this by motion; no resolution is required.**

**D. CONSENT ITEM**

10. Purchase Order, Riding Mower and Walk Behind Mowers, State of Florida Department of Management Services Contract No. 515-630-06-1, Wesco Turf, Inc., Tampa International Airport
- 

The following equipment is budgeted for purchase by the Maintenance Department during fiscal year 2010:

<u>Equipment</u>	<u>Quantity</u>	<u>Budget</u>
Riding Mower	1	\$21,500
Walk Behind Mowers	3	\$14,400
TOTAL		\$35,900

Authority Policy P410 authorizes the utilization of federal, state, local government, or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

This item authorizes the issuance of a purchase order to Wesco Turf, Inc. for the purchase of a riding mower and three walk behind mowers, utilizing the State of Florida Department of Management Services Contract No. 515-630-06-1, in a total amount not to exceed \$35,900.

The Executive Director recommends the Board authorize the issuance of the purchase order to Wesco Turf, Inc., and authorize the Executive Director or his designee to execute all other ancillary documents.

**The Board may act on this by motion; no resolution is required.**

**D. CONSENT ITEM**

- 11. Purchase Order(s), Vehicles, Tractor, and Mower, Florida Sheriff’s Association, Florida Association of Counties & Florida Fire Chiefs’ Association Bid No. 09-17-0908, Allan Jay Ford Lincoln Mercury, Inc., Garber Ford Mercury, Inc., Beck Auto Sales, Landig Tractor Company, Inc., Tampa International Airport

The following equipment is budgeted for purchase by the Maintenance Department during fiscal year 2010:

<u>Vehicles/Equipment</u>	<u>Quantity</u>	<u>Budget</u>
Police Cruisers	3	\$ 90,000
Pickup Trucks	4	\$ 75,000
Tractor	1	\$ 25,000
Field Mower	1	\$ 5,000
Electric Vehicles	2	\$ 20,000
 TOTAL		 \$215,000

Authority Policy P410 authorizes the utilization of federal, state, local government, or multi-state cooperative purchasing contracts to purchase goods and services without obtaining three quotes or advertisement.

This item authorizes the issuance of purchase order(s) to Allan Jay Ford Lincoln Mercury, Inc., Garber Ford Mercury, Inc., Beck Auto Sales, and Landig Tractor Company, Inc., for the purchase of vehicles, tractor and mower utilizing the Florida Sheriffs’ Association, Florida Association of Counties & Florida Fire Chiefs’ Association Bid No. 09-17-0908 in an amount not to exceed \$215,000.

The Executive Director recommends the Board authorize the issuance of the purchase order(s) to Allan Jay Ford Lincoln Mercury, Inc., Garber Ford Mercury, Inc., Beck Auto Sales, and Landig Tractor Company, Inc., and authorize the Executive Director or his designee to execute all other ancillary documents.

**The Board may act on this by motion; no resolution is required.**

**D. CONSENT ITEM**

## 12. Authorization to Dispose of Equipment and Materials, Tampa International Airport

The following equipment and materials have been determined to be surplus and obsolete, serve no useful function or the continued use is uneconomical or inefficient (surplus).

<u>Description</u>	<u>Asset No.</u>	<u>Condition</u>	<u>Acquisition Date</u>
Utility Trailer	000787	Fair	N/A
File Cabinet	001655	Poor	N/A
File Cabinet	000084	Poor	N/A
File Cabinet	000045	Poor	N/A
File Cabinet	1403-017	Poor	N/A
Toro Mower	106808	Fair	2006
Dewalt Power Miter Box	000404	Poor	N/A
Poulon Line Trimmer	002095	Poor	N/A
Training Kiosk	105798	Good	2003
Training Kiosk	105798	Good	2003
Training Kiosk	105800	Good	2003
Training Kiosk	105801	Good	2003
Training Kiosk	105802	Good	2003
Hoist, One Ton (2 ea.)	N/A	Poor	N/A
Hydraulic Power Plants (3 ea.)	N/A	Poor	N/A
Walk Behind Sweepers (2 ea.)	N/A	Poor	N/A
Craftsman 12" Chainsaw	N/A	Fair	N/A
Troy Built Trimmer	N/A	Poor	N/A
Earthquake Auger	N/A	Poor	N/A
Glass Blocks, 12" (158 ea.)	N/A	Good	N/A
A/C Box Filters, 16x20x12 (88 ea.)	N/A	Good	N/A

This item establishes the above equipment and materials as surplus and authorizes the disposal of the equipment and materials. The equipment and materials will be publicly advertised and auctioned at Tampa Machinery Auction or on GovDeals.com, an Internet-based auction system.

The Executive Director recommends the Board designate the above equipment and materials as surplus and authorize the disposal of the equipment and materials by public auction in accordance with Chapter 274, Florida Statutes.

**The Board may act on this by motion; no resolution is required.**

**D. CONSENT ITEM**

13. Authority Meeting Dates for Calendar Year 2010

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As required by State Law, it is necessary for the Aviation Authority to adopt a meeting schedule for the coming year.

The following schedule is proposed for 2010:

TIME: 8:00 a.m.

LOCATION: Board Room  
HCAA Offices

DATES: Thursday, January 7, 2010  
Thursday, February 4, 2010  
Thursday, March 4, 2010  
Thursday, April 2, 2010  
Thursday, May 6, 2010  
Thursday, June 3, 2010  
Thursday, July 1, 2010  
Thursday, August 5, 2010  
Thursday, September 2, 2010  
Thursday, October 7, 2010  
\* Thursday, November 11, 2010  
\* Thursday, December 9, 2010

\* Second Thursday

**The Board may act on this by motion; no resolution is required.**

E. **POLICIES OR RULES FOR CONSIDERATION OR ACTION**- None

**F. UNFINISHED BUSINESS - None**

**G. NEW BUSINESS**

1. Selection and Award of firm to provide Employee Insurance Consultant Services, Resolution No. 2009-174
- 

On September 9, 2004, the Board awarded the employee insurance consultant services agreement to Arthur J. Gallagher & Co. to provide employee insurance consultant services for employee medical, dental and life benefits and other employee related insurance benefits. The agreement term was October 1, 2004 through November 7, 2007 at a fixed monthly fee of \$2,000. On October 5, 2006, the Board approved two one-year renewal options extending the final termination date to November 7, 2009.

Three companies submitted proposals in response to a request for proposals to provide employee insurance consultant services. Staff's evaluation of the proposals was based on the qualifications and experience of the consulting firm, the principal consultant and the support staff; the company's services and approach to servicing the account; and interviews. Proposers were not required to submit prices because compensation was established as a fixed monthly fee of \$2,000.00. Therefore, cost was not an evaluated factor. Results of the evaluation are in the attached scoring matrix. The following are the firms in order of technical ranking:

Gallagher Benefit Services, Inc.  
Refined Benefits d/b/a Sullivan  
Leslie Saunders Insurance Agency, Inc.

Although cost was fixed in the RFP and not evaluated, Sullivan indicated it would provide the services for \$1,167 per month.

There was no prescribed W/MBE participation on the contract; however, Saunders is a certified W/MBE.

This item approves the rank order of the firms as listed above and authorizes the Executive Director to execute an Employee Insurance Consultant Services Agreement with Gallagher Benefit Services, Inc. The term of the agreement is December 1, 2009 through November 30, 2012, with two one-year options to renew at the sole option of the Authority. The Authority may terminate the agreement, without cause, by giving 30 days written notice.

**G1 Continued**

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**Resolution No. 2009-174 approves the ranking; authorizes the Executive Director to execute an Employee Insurance Consultant Services Agreement with Gallagher Benefit Services, Inc.; and authorizes the Executive Director or his designee to execute all other ancillary documents.**

Management recommends adoption of Resolution No. 2009-174.

**G. NEW BUSINESS**

2. Selection and Award of Fuel Management Company/Consultant for Car Rental Fuel System, Tampa International Airport, Resolution No. 2009-175
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The existing on-airport rental car fuel system has six individual fuel systems and is being expanded to accommodate additional car rental brands. In order to accommodate the additional car rental brands, additional fuel dispensers are being installed. The fuel systems are being converted to a common fueling system with the installation of an electronic fuel monitoring and reporting system to track the fuel used by individual brands. The expanded facility will be equipped with 76 indoor fuel dispensers with 132 fueling points that provide fuel to multiple car rental agencies. Fuel is supplied to the dispensers from six 20,000-gallon underground tanks which are replenished by tank truck delivery. The essential element in managing the facility is maintaining an uninterrupted fuel supply and accountability of the fuel inventory.

To provide consultant services during the design and construction of the fuel system, a request for qualifications was issued. The initial scope of work for the fuel management company/consultant (Phase I) will be to provide consultation services to the Authority and/or the design-build firm that will be selected to design and construct the system under a separate procurement. In Phase I, the company/consultant will be assigned to work with the design-build firm during the design stages of the fuel system expansion and conversion in order to provide design and operational knowledge to the design builder. Should the Authority determine to contract for the operation and maintenance of the common fueling system, the company will enter into a separate Phase II agreement with the Authority.

The Phase II agreement, if implemented, will be a management agreement for the common fueling system that is anticipated to run concurrently with the next five-year car rental concession agreement scheduled to commence July 1, 2010. The company will be responsible for maintaining the common fueling system, reconciliation of the fuel inventory and compiling consumption reports and distributing them to the fuel suppliers and individual car rental agencies. Each rental car agency will be responsible for fuel purchases through their individual suppliers.

Three companies submitted responses to the request for qualifications for fuel management company/consultant for car rental fuel system. Proposals from FuelBay, Inc. and MDM Services, Inc. did not provide information documenting the companies met the minimum qualifications and were non-responsive and, therefore, not evaluated. Staff's evaluation of the responses was based on the company's experience managing large-scale fueling facilities; maintaining fueling equipment; operating and maintaining an electronic fuel monitoring and reconciliation software system; and with airport-based multi-user rental car facilities.

**G2 Continued**

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This item awards and authorizes the Executive Director to execute a Fuel Management Consultant Services Agreement with Fuel Facility Management, Inc. for Phase I. The term of the agreement is December 1, 2009 through December 31, 2010, with two one-year options to renew at the sole option of the Authority. The Authority may terminate the agreement, without cause, by giving 30 days written notice. As compensation for all services provided, the Authority will pay consulting fees based on personnel hourly fees according to the consultant utilized, out of pocket expenses and transportation costs. A separate agreement for Phase II, if necessary, will be brought to the Board for approval.

**Resolution No. 2009-175 approves and authorizes the award and authorizes the Executive Director to execute a Fuel Management Consultant Services Agreement with Fuel Facility Management, Inc.; approves the rejection of FuelBay, Inc. and MDM Services, Inc.; and authorizes the Executive Director or his designee to execute all other ancillary documents.**

Management recommends adoption of Resolution No. 2009-175.

**G. NEW BUSINESS**

3. Selection of Design-Builder, Long Term Parking Garage Rental Car Expansion and Related Work, HCAA Project No. 8025 10, Tampa International Airport
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On September 10, 2009, a request for qualifications was issued for the long term parking garage rental car expansion and related work at Tampa International Airport. The current rental car concession contract with six operators expires on June 30, 2010. A new rental car concession contract which may have a different mix of operators will go into effect upon expiration of the current rental car concession contract and the Authority will have to make modifications to existing facilities to accommodate this new concession contract. The design-build firm selected will design and construct all necessary expansion and modifications of rental car facilities and related work. Modifications could include rental car return area expansion in the long term parking garage, expansion of red side counter area in the service building, renovation of blue and red side counter and office areas, signage renovations, and quick-turn-around area expansion.

The resulting design-build agreement will provide for all services related to architectural and signage design; all engineering related to structural, mechanical, plumbing, fire protection, electrical, electronic and information technology systems, automotive fuel dispensing and management systems; and construction and related surveys, permitting and testing.

Sixteen proposals were received and evaluated by staff, and following are the three highest ranked firms in order of technical ranking:

1. Skanska USA Building, Inc.
2. Brasfield and Gorrie, LLC
3. R.M. Williams Construction, Inc.

W/MBE participation of at least 15% for design and 18% for construction was included in the request for qualifications. All responsive proposers will meet or exceed the W/MBE requirement and the percentage proposed will be incorporated into the resulting agreement.

The total project budget is \$10,101,700.

The Executive Director recommends ranking the order of firms as listed above.

**The Board may request presentations from the firms prior to the vote and may vote either by motion or by clear indication, to rank firms in order of preference, for staff to negotiate a contract; no resolution is required.**

**G. NEW BUSINESS**

4. Construction Contract, Transfer Level Carpet Replacement, HCAA Project No. 5425 09, Continental Flooring Company, Tampa International Airport, Resolution No. 2009-177

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Sealed bids for the transfer level carpet replacement at Tampa International Airport were invited by public advertisement.

This project provides for the removal and replacement of approximately 13,000 square yards of carpet surrounding the central retail areas and throughout the transfer level and pedestrian promenade to the Marriott Hotel. This project also includes the removal of carpet located in the shuttle lobbies for each airside and corridors leading to the restroom facilities on the transfer level, as well as the entrances to selected food and beverage concessions, and the replacement of this carpet with approximately 19,300 square feet of tile.

On September 29, 2009, bids were publicly opened and read aloud as follows:

<u>Bidders</u>	<u>Bid Amount</u>
Spectra Contract Flooring*	\$ 837,374.00
Continental Flooring Company	\$1,081,243.70
Ocean Flooring, Inc.*	\$1,097,508.00
Designers West Interiors and Standard Tile Co.	\$1,207,643.69
Engineer's Estimate	\$1,517,662.10
Total Project Budget	\$2,400,000.00

\* Non-Responsive Bid. Spectra Contract Flooring failed to meet the Authority's W/MBE requirements and did not submit evidence of good faith effort to attain required W/MBE participation. Ocean Flooring, Inc. failed to provide complete documentation and did not meet the Authority's bond requirements.

The lowest responsive bidder is Continental Flooring Company.

A W/MBE expectancy of 20.00% was prescribed. A W/MBE expectancy of at least 24.34% for Continental Flooring Company is incorporated into the contract.

**G4 Continued**

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**Resolution No. 2009-177 approves and authorizes the award and execution of the Construction Contract for the Transfer Level Carpet Replacement at Tampa International Airport with Continental Flooring Company; approves the rejection of bids from Spectra Contract Flooring and Ocean Flooring, Inc.; and authorizes the Executive Director or his designee to execute all other ancillary documents.**

Management recommends adoption of Resolution No. 2009-177.

**G. NEW BUSINESS**

5. Construction Contract, Cargo Service Road, Tunnel and Related Work, HCAA Project No. 8505 09, Hardin Construction Co., LLC, Tampa International Airport, Resolution No. 2009-179

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Sealed bids for the cargo service road, tunnel and related work at Tampa International Airport were invited by public advertisement.

This project provides for the design and construction of a new cargo service road, with a 500 foot long tunnel section extending from checkpoint Bravo to the Cargo and Ground Support Equipment facility located in the east side development area. The design-builder will be tasked to perform all construction and provide final design according to the design criteria documents for all services related to civil, structural, mechanical, and electrical engineering, roadway, drainage and architectural design, and geotechnical engineering including related surveying and testing.

On October 22, 2009, bids were publicly opened and read aloud as follows:

<u>Bidders</u>	<u>Bid Amount</u>
Hardin Construction Co., LLC	\$ 7,996,244.22
Walbridge Aldinger Company*	\$ 9,399,782.44
Hubbard Construction Company	\$ 9,850,000.80
Kimmins Contracting Corp.	\$ 9,876,869.00
John Carlo, Inc.	\$10,240,956.20
Archer Western Contractors, LTD, Inc.	\$10,780,515.00
Pepper Contracting Services	\$10,845,853.00
David Nelson Construction Co.	\$11,161,061.50
SEMA Construction, Inc.	\$11,379,999.09
Johnson Bros., LLC*	\$12,562,393.10
The Lane Construction Corporation	\$15,620,627.60
Munilla Construction Management	\$15,708,896.00
Engineer's Estimate	\$ 9,743,162.03
**Total Project Budget	\$52,100,000.00

**G5 Continued**

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\*Bid contained a mathematical error. The corrected amount is shown. The mathematical error did not affect the lowest responsive bid.

\*\*Total project budget also includes taxiway B rehabilitation and bridge.

The lowest responsive bidder is Hardin Construction Co., LLC.

A W/MBE expectancy of 12.85% was prescribed. A W/MBE expectancy of at least 13.51% for Hardin Construction Co., LLC is incorporated into the contract.

**Resolution No. 2009-179 approves and authorizes the award and execution of the Construction Contract for the Cargo Service Road, Tunnel and Related Work at Tampa International Airport with Hardin Construction Co., LLC; and authorizes the Executive Director or his designee to execute all other ancillary documents.**

Management recommends adoption of Resolution No. 2009-179.

**G. NEW BUSINESS**

6. Shared Tenant Services Agreement, Tampa International Airport, Resolution No. 2009-181
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Authority Goal 2010-3-7 establishes an initiative to reduce telecommunications costs to airport tenants and airlines by offering them voice, long distance and data equipment and services (telecommunications services) through the utilization of the Authority's Shared Tenant Services program.

In order to expeditiously respond to requests from tenants and airlines for telecommunication services, this item requests the Board to grant approval of a form Shared Tenant Services agreement and authorize the Executive Director or his designee to execute future Shared Tenant Services agreements with airport tenants and airlines on behalf of the Authority, as the need arises, without further approval of the Board.

Under this form Shared Tenant Services agreement, the Authority will offer, and airport tenants and airlines will pay for, telecommunications services. The airport tenants and airlines will use the telecommunications services solely for business purposes. The Shared Tenant Services agreement is for a one year period and will be automatically renewed for additional one year periods subject to an annual pricing amendment and subject to the airport tenant/airline not being in default under the agreement. In the event of a default, and following 30 days written notice and failure to cure, Authority may terminate the Shared Tenant Services agreement.

**Resolution 2009-181 approves and authorizes the Executive Director or his designee to execute the Shared Tenant Services agreements at Tampa International Airport, and authorizes the Executive Director or his designee to execute all other ancillary documents.**

Management recommends adoption of Resolution No. 2009-181.

H. **PERSONS WISHING TO BE HEARD**

I. **PRESENTATIONS** - None

J. **STAFF REPORTS**

K. **ADJOURNMENT**