

STANDARD PROCEDURE

Aviation Authority

Number: S341.01

Effective: 09/07/95

Revised: 04/13/22

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SUBJECT: FIRST AMENDMENT ACTIVITY:
LEAFLETING PERMITS AND
PICKETING PERMITS

PURPOSE: To establish procedures for issuing permits associated with leafleting and picketing (First Amendment Activities) at Tampa International Airport (TPA).

GENERAL: Airport Operations is charged with the administration of the First Amendment Activities at TPA. Oversight of the activity will include, but not be restricted to, the permit process, scheduling, notifications, and review. Requests for information concerning First Amendment Activities will be directed to Airport Operations.

PROCEDURES: Any individual or group desiring information pertinent to conducting First Amendment Activities will be provided a copy of the TPA Rules and Regulations. In addition, the individual or group may be provided a form outlining the information required to be submitted when requesting a permit.

First Amendment Activities information and the permit application are available on TPA's website. A description of the approved locations for First Amendment Activities is provided in the TPA Rules and Regulations and the diagrams below.

A. Permitting Process

1. Any person or organization desiring to engage in First Amendment Activities at TPA must first obtain a written permit from the Executive Vice President of Operations and Customer Service or designee.
2. Any person or organization may apply for a permit with the Authority through TPA's website at <https://www.tampaairport.com/airport-operations>.
3. For the purpose of obtaining such permit, the "Application For First Amendment Activity" must be fully completed setting forth the following:
 - a. The full name, mailing address (other than a post office box number) and telephone number of the following:
 - i. Person or organization sponsoring, promoting, or conducting the proposed First Amendment Activities.
 - ii. Individual person who will have supervision of and responsibility for the proposed First Amendment Activities.
 - iii. Individual person(s) who will participate in the proposed First Amendment Activities.
 - iv. Dates and hours of the proposed First Amendment Activities and the

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expected duration thereof.

- b. A description of the First Amendment Activities for which the permit is requested.
- c. A statement by a responsible representative or participant indicating that TPA Rules and Regulations regarding First Amendment Activities have been read and are fully understood, that the organization or participant requesting the permit intends to abide by the requirements contained in the TPA Rules and Regulations, and that neither the organization nor participant will engage in solicitation.

B. Airport Operations

1. Upon receipt of a written request to conduct First Amendment Activities, the Executive Vice President of Operations and Customer Service or designee will:
 - a. Review the request for completeness according to the requirements as stated in TPA Rules and Regulations.
 - b. Review the application for sufficiency of information and will normally issue a permit no later than twenty-four hours from the time the application is received or notify the applicant in writing why issuance of a permit is delayed or denied.
 - c. Establish and maintain a First Amendment Activity log that will contain a copy of approved permits.
 - d. Send the original permit application to Central Records and provide copies of it to the organization requesting the permit, the Airport Police Department, and the Executive Vice President of Operations and Customer Service. File a copy in the First Amendment Activity log under the appropriate appendix letter.
 - e. Periodically monitor First Amendment Activities to ensure compliance.

C. Conduct of First Amendment Activities

1. First Amendment Activities will be conducted strictly in conformity with the terms and conditions set forth in the permit issued and TPA Rules and Regulations governing First Amendment Activities. All First Amendment Activities will be

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conducted:

- a. In the peaceful and orderly manner contemplated by law, without physical harm, molestation, threat, harassment, obscenity, violence, breach of the peace, damage to property, or other unlawful act; and
- b. Without obstructing the use of TPA by others, without hindrance to or interference with the proper, safe, orderly, and efficient operation of TPA and the activities conducted thereupon, and without interference with the constitutional rights of others.
- c. In designated, assigned, leafletting or picketing locations, as referenced below.

D. Locations of First Amendment Activities

1. Leafletting: The designated leafletting areas may be temporarily changed from time to time by the Chief Executive Officer (CEO) or designee due to remodeling, construction, emergency conditions or other factors which may reasonably require such change. The designated locations for leafletting activities are:
 - a. Two podiums located in the center section of Ticketing, adjacent to the USO and Traveler's Aid offices.
 - b. Bus Shelters at the Employee Parking Lot.
 - c. Requests associated with activities and businesses not located in the Main Terminal, Airside Buildings, or cargo buildings will be allowed in a public area near the vicinity of an outdoor doorway or entrance serving the activity or business.
2. Picketing: The designated picketing areas may be temporarily changed from time to time by the CEO or designee due to remodeling, construction, emergency conditions or other factors which may reasonably require such change. The designated locations for picketing activities are:
 - a. Determined by the CEO or designee on a case by case basis in order to ensure the safe, efficient and orderly flow of vehicular and pedestrian traffic so that the Airport can be used for the purposes intended and in accordance with its design.
 - b. Blue Express Arrival Drive on the walkway, Level 1, beyond the last door (See diagram below).
 - c. Activities and businesses not located in the Main Terminal, Airside

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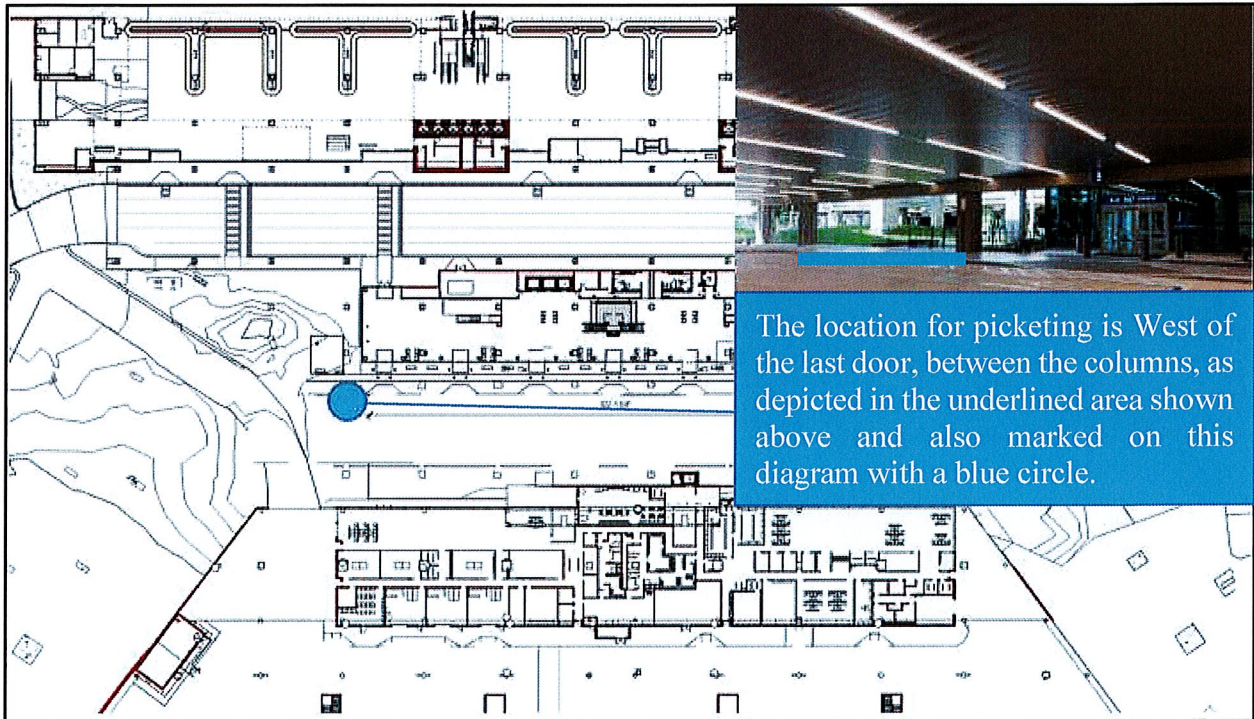
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Buildings, or cargo buildings will be approved in a public area near the vicinity of an outdoor doorway or entrance serving the activity or business.



APPROVED: *Richard A. Spheeris*

DATE: 4/13/22